

CITY OF WANNEROO DONATION REQUEST FORM

GROUP DETAILS

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|--|--|---|--|
| Name of Organisation or Group: <i>(Cheques will be made out to this name, please ensure an account is available)</i> | | | |
| Contact Person <i>(all mail will be addressed to this person)</i> | | | |
| Postal Address | | | |
| Phone No: | | Email Address: | |
| Incorporated? Yes <input type="checkbox"/> No <input type="checkbox"/> | Year of Incorporation: | ABN: <i>(If not, please complete attached Statement by Supplier.)</i> | |
| Is your organisation registered for GST? Yes <input type="checkbox"/> No <input type="checkbox"/> | Basis of operation: <input type="checkbox"/> Commercial <input type="checkbox"/> Not For Profit <input type="checkbox"/> Registered Charity | | |

ABOUT YOUR ORGANISATION

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|--|------------------------------|--|--|
| Describe the role of your organisation: | | | |
| Where do you operate from and in what area? (eg. Suburbs) | | | |
| Membership: | No. of members: | How many are residents of the City of Wanneroo? | |

ABOUT THE PROJECT OR EVENT

| | | | |
|--|--|--|--|
| Name of Project or Event: | | | |
| Date and Time: | | Location and Venue: | |
| Who can attend? | | | |
| Purpose of project or event: | | | |
| If in the City of Wanneroo, has an Event Approval Form been submitted? <i>(Event Approval Forms are available by contacting the City of Wanneroo on 9405 5000)</i> | <input type="checkbox"/> Yes <input type="checkbox"/> No | Is there an entry fee <input type="checkbox"/> Yes <input type="checkbox"/> No | If yes, how much is the fee? |
| What will the donation be used for specifically?: | | Will income be generated as a result of event or project? <input type="checkbox"/> Yes <input type="checkbox"/> No | If yes, how will this be used? |
| How will your organisation acknowledge City of Wanneroo support? | | Is the event: | <input type="checkbox"/> One-off Event <input type="checkbox"/> Regular Event |

PROJECT OR EVENT BUDGET SUMMARY

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|--|----|
| Total Cost of Project/Event: | \$ |
| Amount contributed by your organisation: | \$ |
| In kind contribution, (e.g. volunteer time): | \$ |
| Amount from other sources, (e.g. other funding, sponsorship): | \$ |
| Amount Requested from City of Wanneroo: | \$ |