

City of Wanneroo Annual Report 2018/19



Alternative Formats

The City of Wanneroo is committed to building an inclusive and cohesive community that celebrates diversity by providing an environment where all people enjoy equal access to life's opportunities.

This document is available in alternative formats and languages upon request. You can make a request by emailing enquiries@wanneroo.wa.gov.au or calling the City on 9405 5000.

If you need to contact us in your own language you can contact us through the Translating and Interpreting Services on 13 14 50 and ask them to contact the City of Wanneroo on 9405 5000. If you are deaf or have a hearing or speech impairment contact the City through the National Relay Service.

City of Wanneroo Annual Report

Noongar

Nidja bibool baal Noongar warayin kadak Mining noonook koodakarn bibool noonook maar koorl enquiries@wanneroo.wa.gov.au ka noonook waangkan ngalany 9405 5000.

Разни форми

Општина Wanneroo се залага да гради вклучителна и сплотена заедница што ја слави разноликоста преку создавање на опкружување во кое сите луѓе уживаат еднаков пристап до животните можности. Овој документ може да се добие во разни форми и на разни јазици ако вие го побарате тоа. Барање може да доставите така што ќе пратите електронска порака на enquiries@wanneroo.wa.gov.au или ќе се јавите во Општината на 9405 5000. Ако треба да стапите во контакт со нас на вашиот мајчин јазик, може да ни се јавите преку Преведувачката служба (Translating and Interpreting Services) на 13 14 50 и да ги замолиме нив да се јават во Општина Wanneroo на 9405 5000. Ако сте глуви или имате оштетен слух или говор, јавете се во Општината преку Националната служба за поврзување (National Relay Service).

Погледнете го Годишниот извештај на Општина Wanneroo.

Các Dạng thức Khác

Hội Đồng Thành phố Wanneroo cam kết xây dựng một đồng đồng không phân biệt, gắn bó, và tôn vinh tính đa dạng bằng cách cung cấp một môi trường mà ở đó mọi người đều có những cơ hội trong cuộc sống như nhau. Văn bản này có thể được cung cấp bằng các dạng thức và ngôn ngữ khác khi được yêu cầu. Quý vị có thể yêu cầu bằng cách gửi email về enquiries@wanneroo.wa.gov.au hoặc gọi cho Hội đồng qua số 9405 5000. Nếu cần liên lạc chúng tôi bằng ngôn ngữ của quý vị, quý vị có thể liên lạc qua Dịch vụ Thông Phiên Dịch (TIS) qua số 13 14 50 và yêu cầu họ liên lạc cho Hội đồng Thành phố Wanneroo qua số 9405 5000. Nếu bị điếc hoặc có khuyết tật thính giác hay nói hãy liên lạc Hội đồng TP qua Dịch vụ Tiếp Âm Quốc Gia.

Xem Bản Báo Cáo Thường Niên của Thành phố Wanneroo.

تقارير مدينة وانبرو السنوية بأشكال ولغات مختلفة.

تلتزم مدينة وانبرو ببناء مجتمع متماسك و يشمل الجميع، هذا المجتمع يحتفي بالتنوع الثقافي عبر توفير بيئة يتمتع فيها جميع الناس بمساواة في الحصول على فرص الحياة. عند الطلب تتوفر هذه التقارير بأشكال ولغات مختلفة. يمكنك تقديم طلب نسخة عن هذه التقارير وذلك عن طريق إرسال بريد إلكتروني إلى "enquiries@wanneroo.wa.gov.au" أو الاتصال بالمدينة على الرقم التالي: 9405 5000. إذا كنت بحاجة إلى الاتصال بنا بلغتك، يمكنك الاتصال بنا من خلال خدمات الترجمة التحريرية والشفهية على الرقم التالي: 13 14 50 واطلب للاتصال بمدينة Wanneroo على الرقم التالي: 9405 5000. إذا كنت أصم أو كنت تعاني من ضعف في السمع أو النطق، فاقصص بالمدينة من خلال خدمة المنادوية الوطنية.

عابن التقرير السنوي لمدينة وانبرو.

Alternatieve Formate

Die Stad Wanneroo verbind ons daartoe om 'n inklusiewe en samehorige gemeenskap te bou wat diversiteit vier. Ons verskaf dus 'n omgewing waar almal toegang tot gelyke lewensgeleenthede geniet. Op versoek is hierdie dokument in alternatiewe formate en tale beskikbaar. Om aan te vra, stuur gerus 'n e-pos aan enquiries@wanneroo.wa.gov.au of bel die Stad op 9405 5000. As dit vir u nodig is om ons in u eie taal te kontak, kan u die hulp van die 'Translating and Interpreting Services' (Vertaal- en Vertolkdiens) versoek - bel 13 14 50. Vra vir hulle om die Stad Wanneroo op 9405 5000 te bel. As u totale hoorverlies of 'n spraak- of hoorgebrek het, kontak die Stad deur die National Relay-diens.

Kyk die Stad Wanneroo se Jaarverslag:

Formati alternativi

La città di Wanneroo si impegna a costruire una comunità inclusiva e unita che valorizzi la diversità e lo fa offrendo un ambiente in cui tutte le persone abbiano pari accesso alle opportunità. Questo documento è disponibile in formati e lingue alternativi su richiesta. È possibile presentare richiesta inviando un'e-mail a enquiries@wanneroo.wa.gov.au oppure chiamando il comune al 9405 5000. Coloro che hanno bisogno di contattarci utilizzando la propria lingua, possono farlo tramite il Translating and Interpreting Services al numero 13 14 50 e chiedendo all'operatore di contattare il Comune di Wanneroo al numero 9405 5000. I non udenti o le persone con disturbi dell'udito o del linguaggio, possono contattarci attraverso il National Relay Service.

Visualizza il rapporto annuale della città di Wanneroo.

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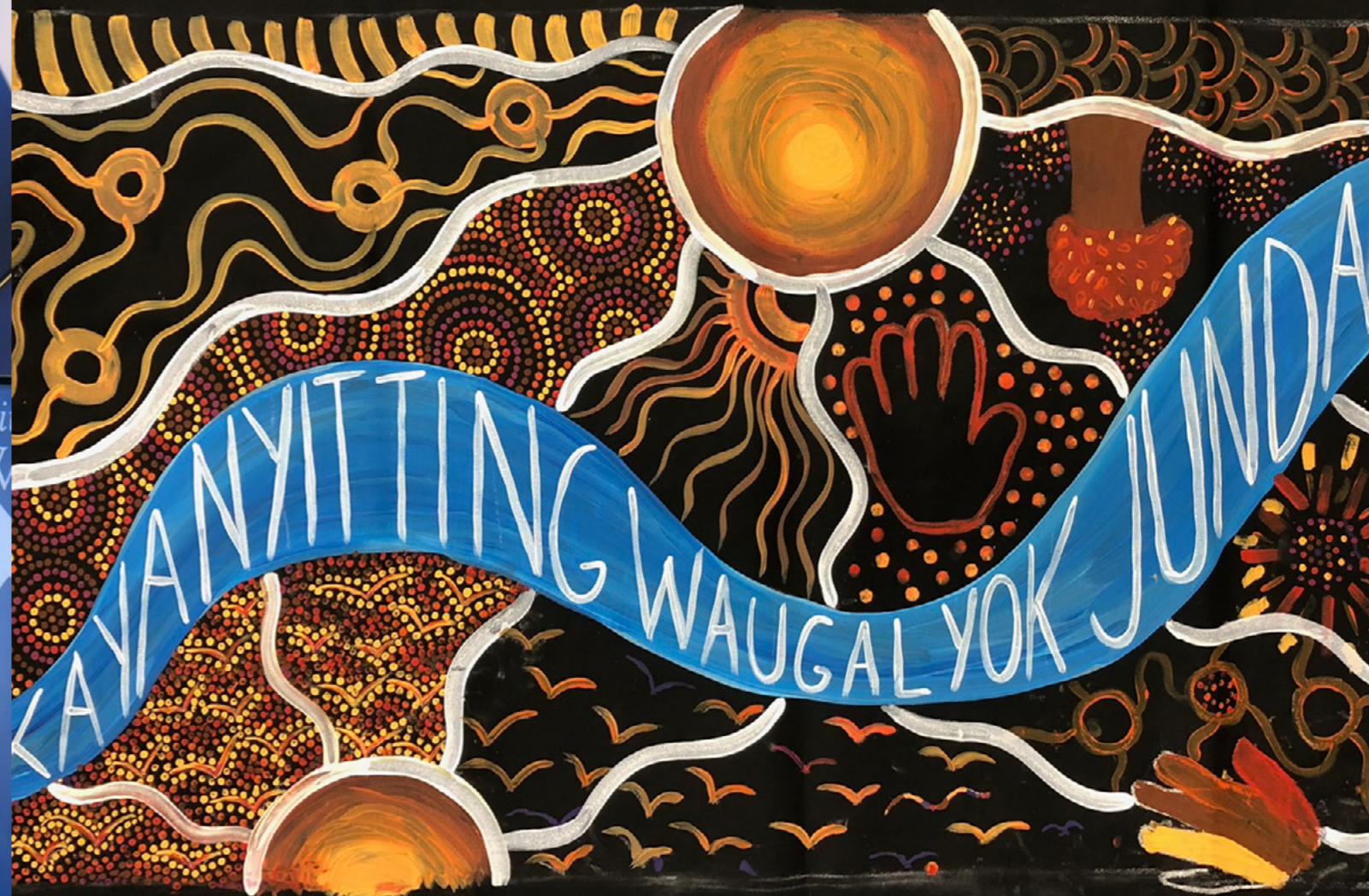
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Introduction



Dr Richard Walley OAM performing the 2019 Australia Day citizenship ceremony Welcome to Country



Cultural Conversations Canvas created by residents during a facilitated workshop during National Reconciliation Week 2019

Acknowledgement of Country

The City of Wanneroo acknowledges the traditional custodians of this land, the Whadjuk people of the Noongar nation.

We acknowledge the traditional custodians of the land on which the City is located and where we conduct our business. We pay our respects to ancestors and Elders, past, present and future. The City is committed to honouring the Australian Aboriginal peoples' unique cultural and spiritual relationships to the land, waters and seas and their rich contribution to the community.

The area encompassed by the City has a significant Aboriginal cultural history and an active community.

Welcome to Country and an Acknowledgement of Country at events recognises the unique position of Aboriginal people in Wanneroo's culture and history. They enable the wider community to share in Aboriginal culture and heritage and facilitate improved relationships between Aboriginal and non-Aboriginal people.

To acknowledge and show respect for the Whadjuk history, culture and shared future, the Welcome to Country is conducted at all significant City events, including Australia Day celebrations, Volunteer Week events and Wanneroo Community Centre open days and exhibitions.

Welcome to the Annual Report

The City of Wanneroo (the City) is proud to present our annual report for the financial year to 30 June 2019. This report outlines the City's financial and operational performance for the year against the key objectives, strategies and priorities of our Strategic Community Plan (SCP), the Corporate Business Plan (CBP) and the annual budget. Overall, this has been a very positive year for our performance results.

The *Local Government Act 1995 (WA) (LG Act)* requires local governments to produce an annual report by 31 December each year.

The City goes beyond statutory requirements by producing a report that is comprehensive and engaging, encompassing a wide range of activities undertaken and services delivered. We view this report as an important tool to inform key stakeholders such as residents and ratepayers, local businesses, non-government organisations, our partners and other government departments and agencies about our achievements and challenges as well as our plans.

The report also provides a platform to inform and engage our employees with information on how well we have performed over the year, how their efforts have contributed to achieving our vision and what to expect in the coming year. Information on how we will address opportunities for improvement is also readily available.

The **'Our performance section'** provides details of the City's progress towards achieving our proposed goals and objectives.

We hope this report helps you understand the City's operations. We would appreciate your feedback to help us improve our reporting so that it is even better in the future. For further information and to provide feedback, please contact our Customer Relations Centre at enquiries@wanneroo.wa.gov.au.

Acknowledgements

The City would like to acknowledge all employees who contributed to the completion of this report.

Cover photo: Kinkuna Park Waterplay fun at Allara Estate courtesy of Satterley and DevelopmentWA, 2019 UDIA WA EnviroDevelopment Chairman's Choice Award winner and finalist in Marketing Excellence. Photo credits to Stephen Heath Photography.

Photographs featured in the report include entrants in the annual Calendar Photography Competition which was open to the public. Thank you to all of the photographers.



A pair of endangered Carnaby's Black Cockatoos at Yanchep National Park



City of Wanneroo Entry Statement

How to read our Annual Report

This report is divided into seven main sections:

1. Year in review – summary of performance
2. Our City - overview of the City's profile, history, services and community connections
3. Governance – detailed democratic and organisational governance information
4. Our organisation – structure, workforce demographics and safety performance
5. Our performance – satisfaction survey and detailed performance results organised according to our four strategic themes and against the CBP
6. Additional statutory information
7. Financial report

Key terms and acronyms are explained as they are introduced and are listed at the back of this report (**page 190**)

Tables throughout the report use notations as follows:

- » \$m = million dollars
- » \$b = billion (thousand million) dollars
- » km = kilometre
- » ha = hectare
- » t = tonne
- » - = either zero or nil
- » n/a = not applicable



Mindarie Marina

Community engagement is vital for us to be able to meet the community's needs and aspirations and to achieve our strategic objectives.

A message from the Mayor

It gives me great pleasure to present the City of Wanneroo's Annual Report for 2018/19.

The past year has seen us continue our focus on a place approach, recognising that our City's three wards and 36 suburbs are made up of many local communities, with different needs and aspirations. Our Place Framework focuses on what we can do to help communities connect with one another to create vibrant, active, connected and inclusive neighbourhoods.

The federal election in 2019 presented opportunities for us to advocate for funding for projects that will provide significant benefits to our community. We secured promises of \$5 million for Halesworth Park (formerly Butler North District Open Space); \$5 million towards a north coast pool; \$850,000 for CCTV; \$400,000 for soccer clubrooms at Kingsway; \$300,000 for Kingsway Aquatic Park; and \$190,000 for lighting at Ridgewood Park. We will continue to work in partnership with the federal government to implement these vital projects.

In April 2019 we welcomed a substantial investment from the State Government to further develop essential transport infrastructure: Mitchell Freeway extension to Romeo Road, Alkimos; dual carriageway of Wanneroo Road to Trian Road, Carabooda; dual carriageway of Marmion Avenue from Butler to Yanchep; and the 14.5km METRONET rail extension north to Yanchep. We look forward to seeing the positive impact of these projects on the City's northern corridor.

You will find details of these projects, along with many more activities undertaken by the City, in the following pages.

Highlights

- » We held the inaugural Wandjoo event at Eden Beach Estate in Jindalee. Hundreds of residents and visitors attended this free community event that celebrated Aboriginal people and culture.
- » We once again conducted the country's largest single Australia Day citizenship ceremony. 785 Wanneroo residents from 63 different countries took the pledge to become Australian citizens. Overall, we welcomed more than 942 new citizens in 12 ceremonies during the year.
- » We developed and released the Yanchep Lagoon Master Plan to overwhelming community support through both the concept stage and the formal public comment period. The plan provides a strategic blueprint for future development and activity at the lagoon area. It was developed in conjunction with Yanchep Lagoon Area Master Plan Community Working Group to ensure it connects to other local and regional sites of interest.
- » We added 10 more parks and open space areas to the City, bringing the total to 566 sites covering 2575 hectares.
- » We planted 3600 trees, along with 4000 smaller tubestock plants in parks



and streetscapes. Volunteers from local schools, environmental groups and members of the community also planted 10,000 tubestock plants (supplied by the City) in conservation reserves as part of the winter planting program. Our planting program helps foster a sense of community pride while spreading the word about the importance of trees and other plants for shade and human wellbeing.

- » We celebrated Youth Week with two Youth Leadership Forums that developed participant's skills in team-work, communication, leadership styles and goal setting.
- » We received several prestigious awards and nominations, including multiple awards for the Biba Smart Park Technology at Kinkuna Park in Eglinton; a national Smart Cities award for our RailSmart project; Gold from the Australasian Reporting Awards for our annual report; and a national award in the 'Designing the Outer Suburbs of the Future' category for our work on activating Yanchep.

Looking to the future

Our Tourism Plan 2019-2024 aligns with Tourism WA's *Two Year Action Plan* and identifies ways to create destination places, increase the benefits of the visitor economy and generate jobs. It's an important part of our goal to position the City as a vibrant destination with exciting events and attractions, both natural and created.

In 2019/20 we will deliver almost \$77 million worth of capital works to maintain and upgrade existing infrastructure and construct new infrastructure to support and connect our community in coming years. To ensure

we meet community aspirations a large portion of this expenditure will support environmental conservation, park enhancements, road upgrades and sporting facilities.

Community consultation will continue to be a major activity for the City in the years to come. Community engagement is vital for us to be able to meet the community's needs and aspirations and to achieve our strategic objectives. We are also working on a stakeholder management framework for adoption in 2019/20, which will embed stakeholder engagement into our practices, in the same way we have embedded community consultation.

Thank you

I would like to extend my sincere thanks to the many people who make our City vibrant and progressive – our residents, community groups, volunteers and local businesses. Without your valued contribution, the City would not be the incredible place to live, work and enjoy that it is.

Finally, I would also like to thank my fellow Councillors; our Chief Executive Officer, Mr Daniel Simms; his leadership team; and all the staff at the City of Wanneroo for your continued support and commitment to delivering the very best for our community.

Tracey Roberts JP
Mayor



Fishermans Hollow



Jindalee Beach

Our corporate performance status of 83% is the result of improved integrated planning, project management and performance tracking and reporting.

Message from the CEO

The 2018/19 financial year was characterised by improvement across most areas of the business and a continuing focus on putting the customer at the forefront of all that we do.

We are one of Western Australia's largest growing local government areas, with a forecast population growth of 4,500 residents per year. This growth is projected to continue, with the population forecast to exceed 412,000 by 2041.

This rapid growth presents an ongoing challenge for us to meeting our community's aspirations and we continue to advocate on your behalf. We are foundation members of the National Growth Areas Alliance (NGAA) and Growth Areas – Perth and Peel (GAPP), where we work with other high-growth outer metropolitan councils to bring our unique issues to the attention of decision-makers and funders.

This Annual Report provides an opportunity to reflect on and share the City's achievements over the past financial year. I encourage you to read on to learn more about the work we are doing to bring greater accessibility to City parks, beaches, facilities and services to promote active and healthy lifestyles and connect local communities. Our many achievements would not have been possible without our supportive community.

Our performance

- » We have performed strongly against our Corporate Business Plan for the year, completing 87% (72 out of 83 annual actions), up from 83% last year.
- » We continued to support local businesses, meeting our target of 30% of total purchase orders being placed with local business. Of our 1552 active suppliers, 220 are registered within the City of Wanneroo and a further 84 in the City of Joondalup.
- » We logged 49,968 requests for service through our customer request management system, responding to 95% within our target timeframes with an average response time of seven days.
- » We saw a significant decrease in complaints to the City from the previous year (218 in 2018/19 compared with 365 in 2017/18) and a corresponding increase in compliments (154 in 2018/19 compared with 61 in 2017/18).
- » We saw some major reductions in employee injuries, insurance claims and costs, which include:
 - 58% reduction in the total number of workers compensation claims over the last 5 years
 - 87% reduction in the overall workers compensation claims costs over the same timeframe.
 - 2 rebates from our insurers due to improved performance in the workers compensation area, totalling \$240,082



- A 5% reduction in incident occurrence, with the incident rating also decreasing i.e. a downward trend in lost time injuries towards first aid injuries.
- » We have conducted a major review and update of many parts of our Risk Management Framework, including our Risk Management Policy, our risk assessment criteria and our risk appetite, aligned to our strategic themes.

Looking ahead

Our focus is on harnessing greater opportunities to create new jobs so our community can work close to where they live, thereby supporting our growing population, reducing traffic congestion, addressing environmental and infrastructure issues and providing a great quality of life. We need to shift from our current reliance on the construction, manufacturing and retail industries to a more general economic base that offers a diverse range of employment opportunities. We will continue to deliver sustainable initiatives to stimulate economic growth and employment opportunities.

Our aspirations are to deliver sustainable initiatives to stimulate economic growth and job opportunities in the face of rapid population growth and the impacts of climate change. We recognise and acknowledge in particular the risk that climate change presents to our community and will continue our already significant progress in terms of reducing its impact through a number of key initiatives.

In 2019/20 we will update our **Climate Change Adaptation and Mitigation Strategy**. The purpose of the strategy is to identify areas where the City and our

community are exposed to the effects of climate change (more extreme weather, reduced rainfall, rising sea levels) and to provide risk management adaptation measures to reduce those risks. These measures cover the entirety of the City's business, from coastal and waste management to tree planting and reductions in our energy use.

We will also continue our journey towards being a Smart City by using technology in meaningful ways to improve services. Greater availability of data will mean better decision-making in a range of areas as we work towards effective technology-empowered business solutions that will support our vision for the community.

Thank you

I take enormous pride in all that we have achieved over the past year. I would like to thank the Mayor, Tracey Roberts, and Councillors for their hard work and commitment in representing the City of Wanneroo community. I would also like to acknowledge the City's leadership team and all our staff for their commitment to quality customer service and improvement. Our consistently high (and above industry average) level of resident satisfaction is a testament to the pride we all take in serving the community.

Daniel Simms
Chief Executive Officer

Our vision

Inspired by our past, working to create a vibrant, progressive City, providing opportunity and investment to enable our growing communities to prosper.

Vibrant Progressive Prosperous

Our vision is the compass to our destination and reminds us of what we are trying to achieve. Developed by Council and adopted in November 2016, the formulation of our vision followed strong community engagement on the Strategic Community Plan 2017/18 - 2026/27.

The Council has determined that this vision will be achieved through the following strategic themes and objectives:

<p>Society Aspiration: Healthy, safe, vibrant and connected communities</p> 	<p>Outcomes 1.1 Healthy and Active People 1.2 Safe Communities 1.3 Distinctive Places 1.4 Connected Communities</p>
<p>Economy Aspiration: Progressive, connected communities that enable economic growth and employment</p> 	<p>Outcomes 2.1 Local Jobs 2.2 Strategic Growth 2.3 Smart Business 2.4 Places of Destination</p>
<p>Environment Aspiration: A healthy and sustainable natural and built environment</p> 	<p>Outcomes 3.1 Resource Management 3.2 Enhanced Environment 3.3 Reduce, reuse, recycle waste 3.4 Activated Places 3.5 Connected and Accessible City 3.6 Housing Choice</p>
<p>Civic Leadership Aspiration: Working with others to ensure the best use of our resources</p> 	<p>Outcomes 4.1 Working with Others 4.2 Good Governance 4.3 Progressive Organisation</p>

Our values

The City's organisational culture, built on the foundation of our values, distinguishes us and guides our actions to deliver results. The following values help guide our behaviours and provide the boundaries within which our interactions should occur.

Our values are linked to our vision, culture and strategy:

Customer focused	Delivering service excellence
Improvement	Finding simpler, smarter and better ways of working
Accountability	Accepting responsibility and meeting our commitments, on time and to standard
Collaboration	Together we are stronger
Respect	Trusting in others and being trustworthy



Our plans

The LG Act requires each local government to have an Integrated Planning and Reporting Framework (IPRF) which has three levels of strategic planning, informed and supported by appropriate resourcing and asset management plans.

The key components of the IPRF are:

- Strategic Community Plan (Level 1)
- Corporate Business Plan (Level 2)
- Annual Plan (CBP actions), Service Plan and annual budget (Level 3)

Strategic Community Plan (SCP)

The overarching 10-year Strategic Community Plan (SCP) sets out the vision and direction of the Council, which is informed by community views and aspirations. Through the four themes of **Society, Economy, Environment,** and **Civic Leadership,** the Council determines the strategies that will guide the next level of business planning and priority setting.

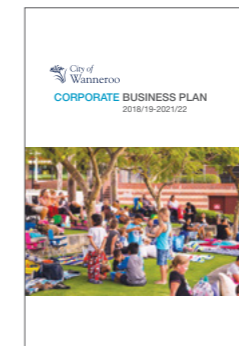


A copy of the most recent SCP is available on the City's website.

A major review of the SCP will commence in 2019/20 with a new SCP being developed and adopted to commence in 2021/22.

Corporate business plan (CBP)

The CBP defines four years of priorities, services, projects and actions to be implemented in order to fulfil the SCP. Accompanying resourcing plans will ensure funding and human resources will be available as needed. A copy of the most recent CBP is available on the City's website.



Annual action plans

Detailed planning for the implementation of Year 1 of the CBP are captured through service unit plans and encompass the services, projects and actions that will be delivered in relation to each of the City's services.

Sustainability

The City strives to build a sustainable future for the community and acknowledges the risk that climate change presents to its local residents and the wider global community. A **Climate Change Adaptation and Mitigation Strategy (CCAMS)** was developed in consultation with the community and adopted in 2016. The CCAMS guides the City in implementing adaptation actions in response to climate change. These actions will minimise the risk to the community from increasing temperature, reduced rainfall, extreme weather events, coastal storm surges and other climate related risks.

In addition, to support the City's commitment to sustainability, we have adopted the following strategies under the Environment theme for 'a healthy and sustainable natural and built environment':

- **Economic Development Strategy**
- **Local Environmental Strategy**
- **Social Strategy**

The City has adopted Global Reporting Initiative (GRI) standards as a means of monitoring our progress towards sustainability. The GRI standards are a best practice sustainability reporting framework that establishes guidelines, principles and indicators for organisations to measure and report about their impacts on the economy, environment and society. We have chosen disclosures that are supported by adequate qualitative and quantitative information, and that will provide our community and key stakeholders with information on progress towards sustainable development. Sustainability reporting will continue to be enhanced in future Annual Reports and will be seen as part of the City's core business.

The City has referenced a number of relevant GRI standards when preparing this report. The details of which are listed in the GRI content index on **page 186.**



Seniors fitness equipment installed at Monaghan Park, Darch to help improve balance, flexibility and mobility for seniors as well as other people with limited mobility



Aboriginal cultural education signage installed in Marangaroo Conservation Reserve and Quinns Beach bushland



Mayor Tracey Roberts and participants at one of the City's Youth Leadership Forums



SOCIETY

We have undertaken extensive community engagement to develop a blueprint for the Yanchep Lagoon project. The blueprint sets short, medium and long term objectives and actions for development, amenity and community activities and events for the precinct.

Healthy, safe, vibrant and connected communities

Highlights

1.1 Healthy and active people

- » The City's significant investment in the provision of parks and open spaces included the creation of a Seniors Recreation Space at Monaghan Park in Darch.
- » 25,000 people attended the City's five free community events during the year. Further information on our community events is provided on **page 54**.

1.2 Safe communities

- » Rangers continued to use drones to access difficult areas to enforce legislation, assist with public safety and control risks on City property.
- » A bushfire risk management plan has been adopted to improve mitigation measures and the preparedness of the community from the threat of bushfires.

1.3 Distinctive places

- » We have undertaken extensive community engagement to develop a blueprint for the Yanchep Lagoon project. The blueprint sets short, medium and long term objectives and actions for development, amenity and community activities and events for the precinct. The aim is to create a vibrant and sustainable local tourist coastal precinct for residents and visitors alike.
- » The Girrawheen Hub celebrated its first anniversary and experienced a 20% increase in community use. The Hub continued to provide much needed office and meeting space to over 33 multicultural organisations.

1.4 Connected communities

- » Aboriginal cultural education signage was installed in Marangaroo Conservation Reserve and Quinns Beach bushland.
- » Two Youth Leadership Forums were held to celebrate Youth Week WA with 70 young people attending. Full details are available on **page 59**.
- » The City participated in the National Trust's Australian Heritage Festival providing five activities: Cockman House heirloom activity; 10th Light Horse bus tour; Trace Your Family Tree session; Anzac Military Records session and a Musical Museum tour.

- » Develop a local area plan (LAP) for Wanneroo and implement LAPs for Girrawheen/Koondoola and Yanchep/Two Rocks. LAPs outline the places and services that are important for local residents and how they would like to see their area progress.
- » Implement Yanchep Lagoon Master Plan.
- » Investigate current services, identify gaps and report findings on performing arts service provision.

More details on our achievements under the Society theme can be found on **page 127**.

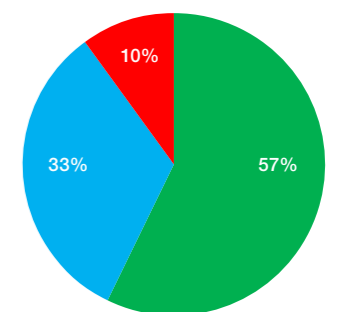
Challenges

- » Ensuring value for money services are delivered to a rapidly expanding and changing community.
- » Resourcing to activate new places and spaces, such as Banksia Grove Skate Park.
- » Balancing community expectations within the scope and capacity of local government.
- » Delivering and facilitating community development initiatives and programs across the whole of our large geographic area, especially with the City's growing population.

CBP 2018/19 annual action performance

57% of the annual actions aligned to the Society theme were on target, 33% were completed and 10% were under target.

Full details on the status of the annual actions under the Society theme are available on **page 162**.



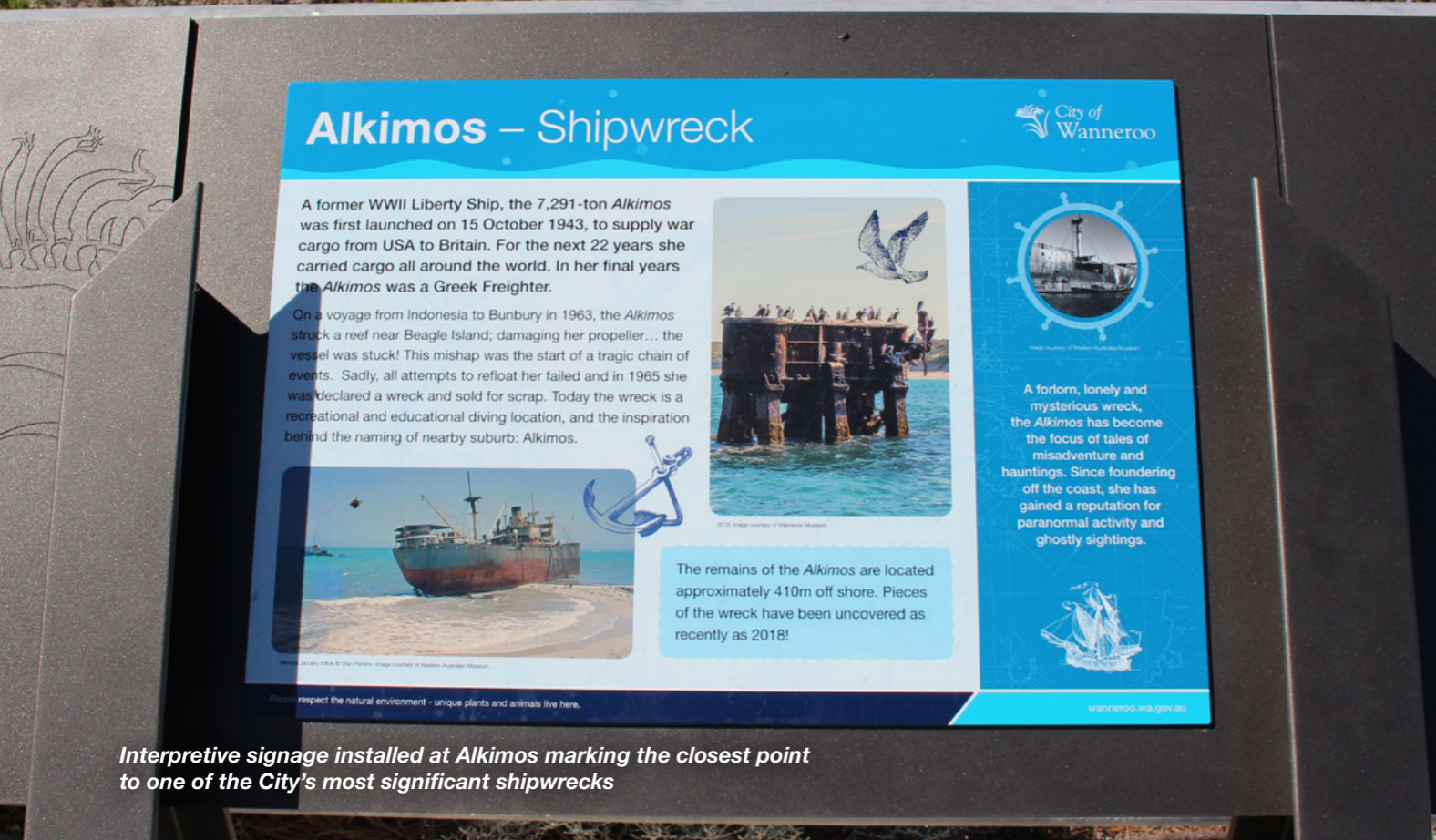
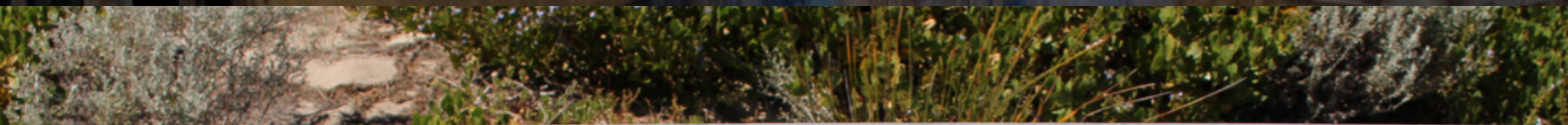
■ On Target
 ■ Under Target
■ Completed
 On Hold

The year ahead

- » Undertake a needs and feasibility study for a Volunteer Bush Fire Brigade facility over the next 5-10 years.



'Eat Pick Grow' food and wine trail launch Yagan Square



Interpretive signage installed at Alkimos marking the closest point to one of the City's most significant shipwrecks



ECONOMY

The City signed a MOU with the Wheatbelt Development Commission in June 2019 to allow us to strengthen opportunities in regional development areas such as tourism, freight, transport, food, energy and waste.

Progressive, connected communities that enable economic growth and employment

Highlights

2.1 Local jobs

- » More than 100 events were delivered in partnership with key stakeholders including:
 - free entrepreneurship workshops in Girrawheen, Yanchep, Wanneroo and Clarkson (with the Innovation Institute);
 - a Schools 'think tank' with eight local high schools in September 2018 and seven local primary schools in November 2018 (with the Innovation Institute).

2.2 Strategic Business

- » The City signed a MOU with the Wheatbelt Development Commission in June 2019 to allow us to strengthen opportunities in regional development areas such as tourism, freight, transport, food, energy and waste.
- » We continued to explore renewable energy supply options as part of the Neerabup Industrial Area project.

2.3 Smart business

- » We upgraded the **Discover Wanneroo** website that promotes the diversity of attractions and activities across our City. This additional functionality enables local tourism businesses and services to create and manage their own listings, as well as promote events.

- » The City has piloted an innovative on-line building approvals platform that will become available for use by residents in September 2019.

2.4 Places of destination

- » In collaboration with the Shire of Chittering and with support from Tourism WA, the City has developed a food and wine trail. The trail called 'Eat Pick Grow' promotes the City's agri-tourism offerings and was launched at a market-style event in Yagan Square in the Perth CBD on 11 May 2019. Local businesses were selected to be part of the trail to showcase their products and participate in collaborative marketing.
- » Four interpretive signs were installed at key locations along the coastline, marking the closest points to the City's most significant shipwrecks in Alkimos, Eglinton, Two Rocks and Yanchep and providing history, stories and images of each wreck.

when compared to an unemployment rate of 6.4% in Greater Perth and 6.2% statewide in March 2018.

The year ahead

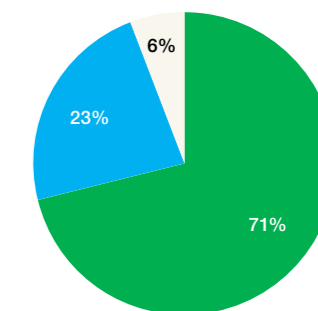
- » Finalise the review of the City's Local Planning Policy 3.6: Employment.
- » Finalise the City's *Agribusiness Position Paper*.
- » Continue exploring renewable energy supply options as part of the Neerabup Industrial Area project.

More details on our achievements under the Economy theme can be found on **page 136**.

CBP 2018/19 annual action performance

71% of the annual actions aligned to the Economy theme were on target, 23% were completed and 6% were on hold.

Full details on the status of the annual actions under the Economy theme are available on **page 165**.



■ On Target
 ■ Completed
 ■ Under Target
 On Hold

Challenges

- » Ensuring adequate land and infrastructure is made available to support economic development.
- » Shifting from our current reliance on the construction, manufacturing and retail industries.
- » Strengthening employment. Unemployment in the City was 7.8% in March 2019, slightly down from 8.6% in March 2018 and 8.3% in March 2016 but high



Long term coastal management construction and revegetation works at Quinns Beach groyne 4



Community education tour of Resource Recovery Facility



ENVIRONMENT (Natural)

In total, over 2,500 residents participated in waste education activities, ranging from school-based presentations to workshops, information stalls and community tours of facilities that process the City's waste.

A healthy and sustainable natural environment

Highlights

3.1 Resource management

- » We conducted 25 community events in 2018/19 in some of the City's breathtaking conservation reserves to improve conservation of local flora and fauna and bring people together. Many community members took part in the events which included:
 - » guided walks
 - » planting days
 - » education days
 - » bush care.

3.2 Enhanced environment

- » Council endorsed the Local Environmental Strategy, the City's most important environmental document.
- » Council endorsed the Local Biodiversity Plan to protect and manage the City's local plant and animal life.

3.3 Reduce, reuse, recycle waste

- » The City engaged with many residents throughout the year in an attempt to improve our waste recovery performance. In total, over 2,500 residents participated in waste education activities, ranging from school-based presentations to workshops, information stalls and community tours of facilities that process the City's waste. The City's waste trucks continued to be a popular presence at the Wanneroo Show.
- » A 37% reduction in illegal dumping was recorded from 2017/18 to 2018/19

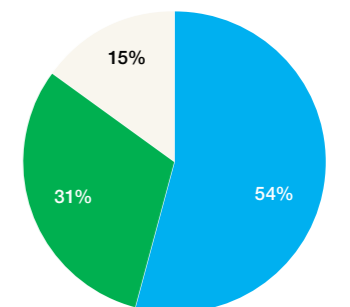
Challenges

- » Addressing the impacts of climate change: planning for the impact of sea level rise and coastal erosion; implementing energy reduction initiatives; and reducing greenhouse gas emissions.
- » Continuing improvements in managing water quality and reducing water usage.
- » Managing natural areas to maintain biodiversity of bushland, wetlands and coastal areas.
- » Meeting the Western Australian Waste Strategy target of a minimum of 65% diversion from landfill for all of the City's waste by 2020.
- » Maintaining and improving the City's waste service levels within existing resources while servicing an increasing number of residences.

CBP 2018/19 annual action performance

31% of all annual actions aligned to the Environment (natural) theme are on target, 54% are completed and 15% are on hold.

Full details on the status of the annual actions under the Environment (natural) theme are available on **page 168**.



■ On Target ■ Under Target
■ Completed On Hold

The year ahead

- » Roll out the three-bin food organics and garden organics (FOGO) collection system.
- » Deliver clear and reliable information to all residents about how to correctly use the City's waste services.

More details on our achievements under the Environment (natural) theme can be found on **page 144**.



Council adopted the Wanneroo Cycle Plan in December 2018



Mirrabooka Avenue between Hepburn Avenue and Gnangara Road was upgraded to a dual carriageway.



ENVIRONMENT (Built)

Planning for a vibrant, progressive and prosperous town centre has been significantly progressed with Council endorsing the Wanneroo Town Centre Activity Centre Plan.

A healthy and sustainable natural and built environment

Highlights

3.4 Activated Places

- » Planning for a vibrant, progressive and prosperous town centre has been significantly progressed with Council endorsing the Wanneroo Town Centre Activity Centre Plan.

3.5 Connected and Accessible City

- » Council adopted the Wanneroo Cycle Plan 2018/19 - 2021/22 in December 2018 with the aim of creating a cycle friendly environment that is desirable, accessible and attractive to a variety of users and provides a credible alternative to vehicle use for trips up to 10km.
- » The City's road resurfacing program ensured that vital assets were improved for motorists in Alexander Heights, Carramar, Clarkson, Eglinton, Madeley, Mariginiup, Wangara and Wanneroo.
- » Mirrabooka Avenue between Hepburn Avenue and Gnangara Road was upgraded to a dual carriageway, improving safety and reducing congestion. The work was completed in September 2018.

3.6 Housing choice

- » Our building permit application and issuing processes are now fully electronic supporting business and cutting down wait times.
- » Seven amendments (three standard and four complex) to the City's District Planning Scheme No.2 were approved. These amendments improved clarity or added additional definitions to Schedule 1 and rezoned a number of properties. Full details of the amendments are listed in the **scheme** which is available on the City's website.

Challenges

- » Meeting demand for housing choice and affordability.
- » Ensuring enhanced transport connectivity and advocating for integrated transport for Wanneroo as a 'connected and accessible city'.
- » Ensuring the ongoing provision of high-quality services and facilities for people of all ages.

The year ahead

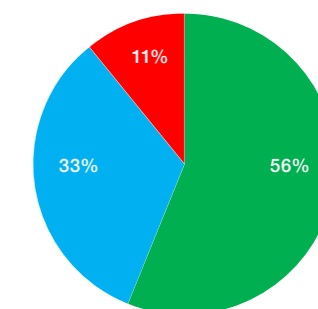
- » Yanchep Lagoon Master Plan to be presented to Council for adoption.

More details on our achievements under the Environment (built) theme can be found on **page 143**.

CBP 2018/19 annual action performance

56% of all annual actions aligned to the theme of Environment (built) are on target, 33% were completed and 11% were under target.

Full details on the status of the annual actions Environment (built) theme are available on **page 169**.



■ On Target
 ■ Completed
 ■ Under Target
 On Hold



CIVIC LEADERSHIP

There was a continued reduction in workers compensation claims and costs, with 2018/19, realising more than an 80% reduction in costs over the last five-year period, and more than a 50% reduction in claims.

Working with others to ensure the best use of resources

Highlights

4.1 Working with others

- » The City continued to advocate on behalf of the community through its advocacy program for:
 - » **Road and rail** – funded road and rail projects, including the Yanchep rail extension, commencing in 2019/20.
 - » **Agribusiness** “Preservation and Growth in the City of Wanneroo” – overcoming challenges to water security and its impact on agribusiness.
 - » **Reserves and open spaces** – a clear focus on land acquisition for Alkimos and Yanchep regional open spaces along with Halesworth Park facilities and the five upgrade projects for Kingsway Regional Sports Complex.
 - » **Freight** – an identified priority at the research and assessment stage.

- » **Neerabup Strategic Link** – a key focus for the City with work progressing on the Neerabup Industrial Area. This area will be a major strategic job driver for the future. Upgrading Flynn Drive to a dual carriageway and realigning of Neaves Road remain priorities.
- » **Regional Northern Coastal Suburbs Swimming Pool** – work is progressing (feasibility stage) for a proposed 50m swimming pool for the northern corridor.

4.2 Good governance

- » We reviewed our **Long Term Financial Plan** to provide further clarity on the financial sustainability of the City over time. Along with our 20-year Capital Works Program, this plan provides the community with a timeframe of when major capital projects will occur.

- » We continued to rationalise the City’s light vehicle fleet, minimising vehicle ownership costs and reducing emissions.

4.3 Progressive organisation

- » There was a continued reduction in workers compensation claims and costs, with 2018/19, realising more than an 80% reduction in costs over the last five-year period, and more than a 50% reduction in claims.
- » A refreshed Code of Conduct, setting out guidelines to be followed to maintain high ethical standards, appropriate corporate behaviour and accountability across the City, was deployed to the workforce.
- » Council approved the Personal Information Privacy Policy to ensure the collection, use, disclosure and handling of all personal information by the City aligns with relevant Australian privacy principles.



As part of the City’s ‘Meetings on the Road’ initiative the May 2019 Council meetings were held at the Koondoola Community Centre.

Challenges

- » Enhancing capability and capacity to detect and manage increased cyber security risks.
- » Meeting raised community expectations around the quality and availability of services (such as Sunday opening for libraries)
- » Minimising the impact on rates by leveraging alternative revenue and funding sources while continuing to deliver infrastructure for a growing population. Our Revenue Review Committee provides a forum to advise and make recommendations to Council on potential revenue sources and related policy.
- » Implementing work plans to ensure that the provisions of new legislation are replicated throughout the City’s local laws, policies and procedures. Phase 1 of the *Local Government Act 1995* review has concluded and the *Local Government Legislation Amendment Act 2019* will commence in stages during the 2019/20. Further information on the Local Government Act review is available on **page 84**.

The year ahead

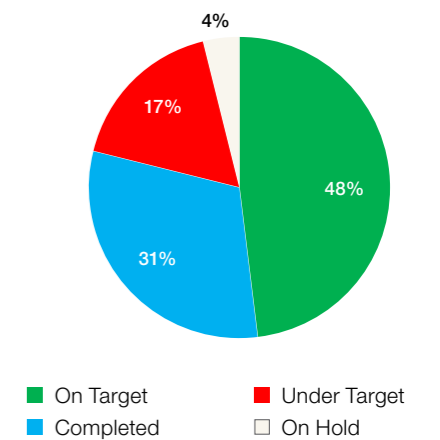
- » Commence review of the Strategic Community Plan after the 2019 Council elections.
- » Conduct a comprehensive review of opportunities for increasing non-rating revenue (fees and charges).
- » Investigate community need, current state and opportunities federal funding under the \$50 million Smart Cities program to deliver better infrastructure sooner.

More details on our achievements under the Civic Leadership theme can be found on **page 154**.

CBP 2018/19 annual action performance

48% of all the annual actions aligned to the Civic Leadership theme were on target, 31% were completed, 17% were under target and 4% were on hold.

Full details on the status of annual actions under the Civic Leadership theme are available on **page 170**.



Important events in the City

In 2018/19, we hosted, sponsored and supported various events that provided residents, businesses and visitors with the opportunity to connect within our distinctive and diverse natural and built environments. These included major community, sporting, arts and music events.

2018

JULY

- Kingsway Little Athletics Club Winter Walk
- Auskick Gala Day

AUGUST

- Quinns Rocks RSL sub-branch Vietnam Veterans Day commemoration
- Lake Joondalup Run

SEPTEMBER

- Tamala Park Open Day
- Klub Kinkuana Family Fun Day
- West Coast Masters Cycling Races

OCTOBER

- West Coast Masters Cycling Races
- Dog's Breakfast
- Reef Eats
- Boardwalk Beerfest
- Catalina Food Truck Fridays
- Banksia Grove Skate Park launch

NOVEMBER

- Wanneroo Agricultural Show
- City of Wanneroo presents: *The Jungle Giants*
- Remembrance Day memorial service
- Mindarie Festival
- Eats At Eden
- Banksia Grove Spring Family Fun Day
- Music From The Movies
- West Coast Masters Cycling Races
- MSWA Ocean Rise Charity Cycling Event
- Lendlease Alkimos Beach Get Active Event

DECEMBER

- Carols on the Green
- Treasures of Shorehaven
- Live in the Amphitheatre
- King Neptune Christmas Markets
- Shorehaven Christmas Concert
- Barbagallo Raceway Motor Fest
- Banksia Grove Outdoor Community Movie Night
- Mindarie Marina Christmas Festival
- New Year's Eve Family Fireworks



Auskick at Wanneroo Showgrounds



Banksia Grove Skate Park official opening



City of Wanneroo presents: *The Jungle Giants*



Live in the Amphitheatre



Attendees dressed to impress at the Retro Rewind event in Yanchep National Park



2019 Australia Day Celebration



Hoops and Jams program at Hainsworth Youth Centre



ANZAC Day dawn service



PIRTEK Perth Supernight

2019

JANUARY

- Australia Day citizenship ceremony
- Live in the Amphitheatre
- The Great Moscow Circus
- Eden Beach Seaside
- African Nations Cup Annual Soccer Tournament
- Banksia Grove Australian Day Breakfast
- Australia Day Breakfast – Girraween and Yanchep

FEBRUARY

- Live in the Amphitheatre
- Wandjoo Festival
- Quinns Callisthenics Club Family Fun Day
- Waitangi Day Allara
- Swimming WA Open Water Swim
- Stockland Movie Night
- Chilli Festival Mindarie
- Eden Beach Seaside Cinemas
- TET New Year
- Mind, Body and Spirit Wellness Festival
- Atlantis Beach Twilight Markets

MARCH

- Retro Rewind
- Global Beats and Eats
- The Marina Swim
- Western Force Ladies vs Queensland Rugby Game
- Allara Food Truck Fest
- Stockland Splashdown Event
- Harmony Week Event
- 2019 Bike Week Breakfast
- Kingsway Market
- Wanneroo Central Markets
- Toast to the Coast
- Seafood Festival Alkimos

APRIL

- Blessing of the Roads
- Stockland Kite Festival
- Atlantis Beach Twilight Markets
- Anzac Day march and service (Wanneroo Memorial Park)
- Anzac Day commemorative service (Quinns Rocks Sports Club)
- Anzac Day commemorative event (Yanchep National Park Memorial and Yanchep Sports and Social Club Memorial)
- The Kids Big Carnival 2019 Showgrounds

MAY

- PIRTEK Perth Supernight
- ICN WA West Coast Super Show Kingsway
- Tamala Park Open Day
- PIRTEK Perth Supernight Gala Dinner

JUNE

- Three vs Three Showdown (CrossFit Competition) Lake Joondalup
- Emergency Services Volunteers Appreciation Dinner

Event information is listed and updated on the City's website at www.wanneroo.wa.gov.au/events.



Australia's largest single citizenship ceremony was held on Australia Day 2019

Significant media coverage

The City recognises that social media, in addition to print and TV, presents new opportunities to increase the reach of our community engagement on many issues. In addition, it gives residents another option to have their say on how their City develops and to feel included in Council decision making. Some of this media coverage is not always favourable but we welcome every opportunity to engage with local residents and stakeholders and value their views highly. Our approach is governed by a commitment to high levels of transparency and genuine engagement.

Developer contribution arrangements

Prior to undertaking development within the City, landowners (developers) in certain areas are required to enter into a Developer Contribution Arrangement to ensure that community infrastructure such as roads, footpaths and parks are paid for by the developers and not by residents.

These arrangements are administered by the City on behalf of the landowners, to enable them to develop their land more easily, and to coordinate the provision of the infrastructure in a timely manner.

In 2018/19, a review showed that the City had collected more funds in one area (East Wanneroo 'Cell 1') over the years than was ultimately necessary. This surplus money (about \$20m which was held in secure reserve accounts) has been returned to the relevant developers.

This issue was widely covered in media outlets within the state and impacted several other local governments.

As a result, we have allocated additional resources to undertake reviews of all other developer contribution arrangements, ensuring openness and transparency in our operations.

More information on the City's developer contribution arrangements is available on [page 91](#).

Australia's largest single citizenship ceremony

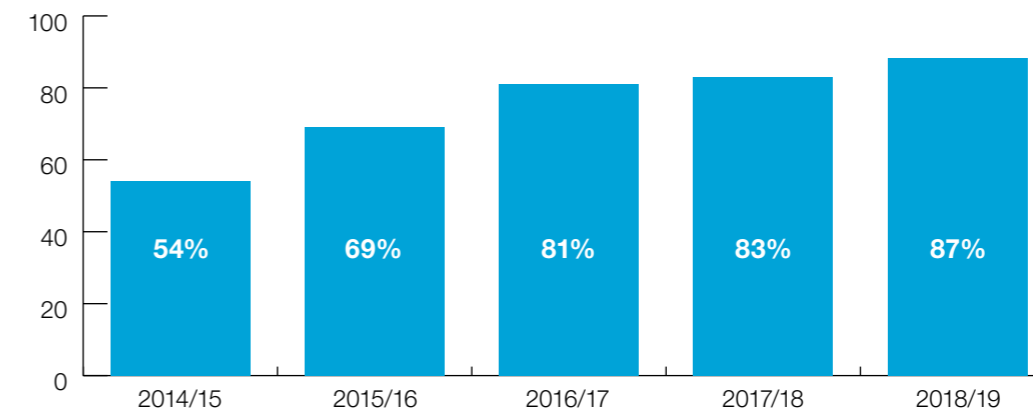
On Australia Day in 2019 the City held Australia's largest citizenship ceremony at the Wanneroo Showgrounds, with 785 people from 63 countries taking the pledge to become citizens. The event attracted state and national media coverage, putting the City on the map and attracting attention from all around Australia. Further information on the City's Australia Day celebrations is available on [page 58](#).

Organisational performance summary

Our long term vision is to create a vibrant, progressive and prosperous City. To do this, we have aligned our corporate priorities to our strategic objectives (see [page 10](#)). Through performance reviews and reporting, we ensure that we remain accountable to the community for the commitments that we have set out in our corporate business plan (CBP). Our performance and progress in delivering on the CBP are summarised below.

Corporate Business Plan overall status

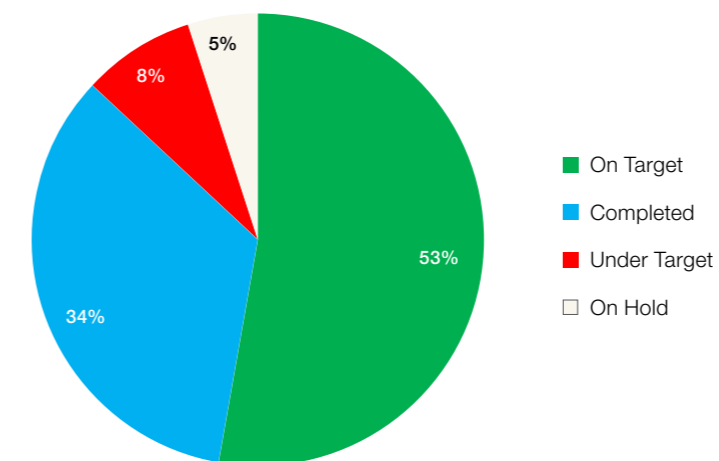
The graph below illustrates the overall CBP performance for the past five years:



The CBP performance status at 30 June 2019 was 87% (72 of 83 annual actions). At the same time last year the City achieved 83% (76 of 92 annual actions).

Annual Action status as at 30 June 2019

The status of the CBP annual actions as at 30 June 2019 is illustrated below:



53% of this year's annual actions are on track and 34% are already completed. 8% of the annual actions are under target and 5% are on hold. Full information on the status of the annual actions against each strategic theme is contained in the detailed 'Our performance' section starting on [page 115](#).



Financial performance summary

The 2018/19 financial results reflect strong and sustainable performance.

The City achieved operating surplus of \$9.6 million in 2018/19 which was lower than in 2017/18 (\$13.3 million). Compared with 2017/18, both revenue and expenses have increased (revenue \$7.4 million; expenses \$11.1 million). These increases primarily reflect growth in the size of the City's population and our commitment to residents to improve City services and amenities.

The City's net assets increased in value by \$10.1 million to \$2.6 billion. Our balance sheet remains robust with cash and investments totalling \$399.4 million against total liabilities of \$137.2 million.

All operating budget figures are in accordance with the original adopted annual budget and all budgeted capital expenditures are in accordance with the revised budget.

The following information presents a summary of financial results for 2018/19.

Full details of the City's audited annual financial statements can be found starting on **page 200**.

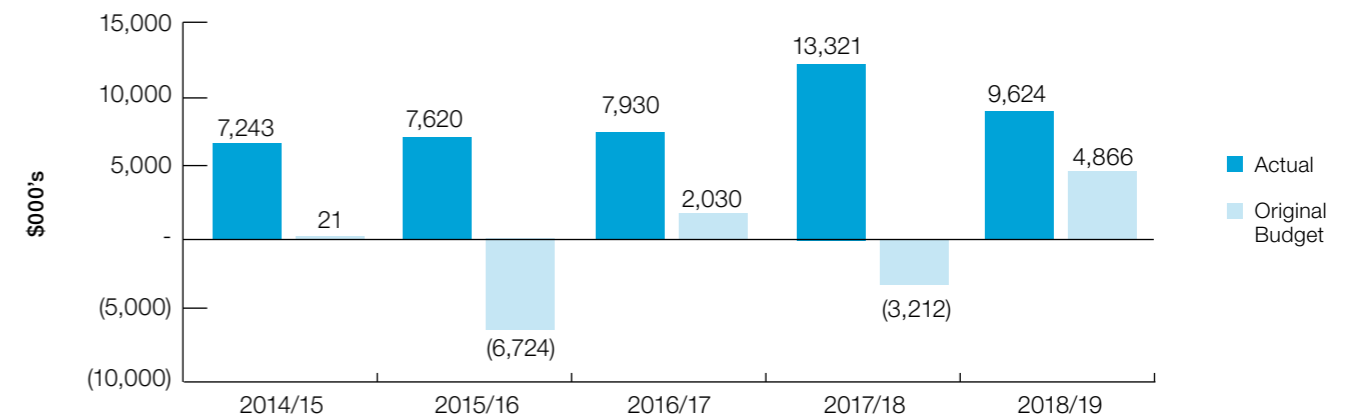
Financial snapshot

Result from operations stable at \$9.6 million surplus
Operating revenues increased by 3.9% (\$7.4 million) to \$196.1 million
Rates and Waste Service Charge (82.3% of operating revenues) increased by 6.4% (\$9.7 million) to \$161.4 million which includes \$30.4 million Waste Service fees.
Operating expenses increased by 6.3% (\$11.1 million) to \$186.5 million
Net assets increased by 0.4% (\$10.1 million) to \$2.6 billion
Cash & investments increased by 1.5% (\$5.9 million) to \$399.4 million
Capital projects expenditure increased by 9.6% (\$5.1 million) to \$58.2 million

Result from operations

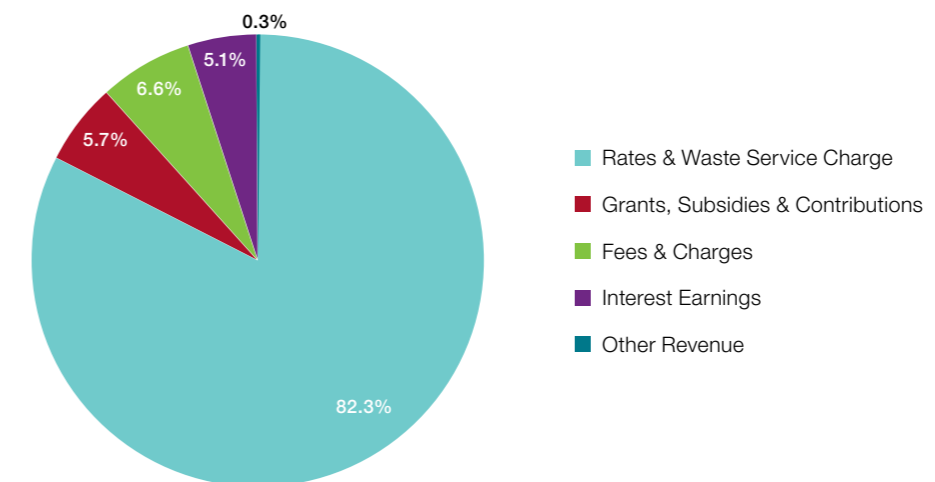
The result from operations graph shows stable financial results achieved through a combination of increased income and reduced program costs. Reasons for significant variance to the budget in 2018/19 included the early partial receipt of the 2019/20 Financial Assistance Grant from the Department of Local Government, Sport and Cultural Industries, lower than anticipated costs associated with material and contracts and lower employee costs due to delays in filling staff vacancies.

Operating Results



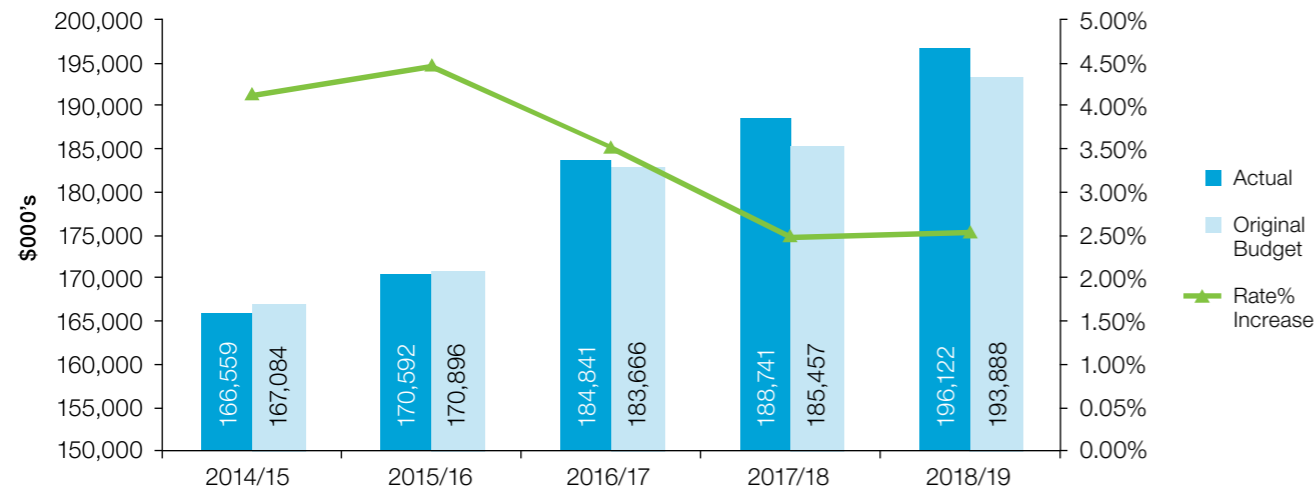
Operating revenue

The City's operating revenue is derived from various sources, including rates, fees and charges, interest earnings, operating grants, subsidies and contributions and other revenue. The breakdown is shown below.



More than 82% of the City's operating revenue is attributable to rates and waste service charges. We are now shifting our focus to increasing alternative revenue sources through grants, subsidies and contributions and fees and charges. Initiatives currently in place to assist with this intent include our proactive work to secure grant funding to support delivery of the City's activities.

Operating Revenues

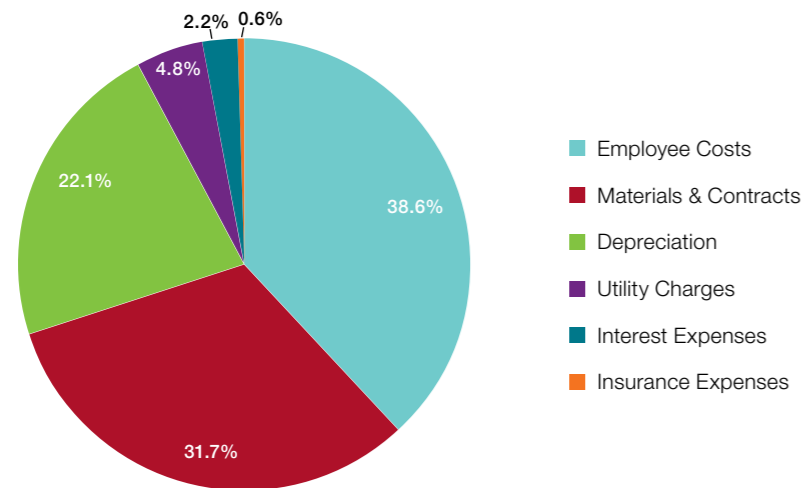


Operating revenue (predominantly in rates and waste service charges) continues to increase as a result of growth in the number of rateable properties. Another factor contributing to the increase was the early partial receipt of Financial Assistance Grant from the Department of Local Government, Sport and Cultural Industries, partially offset by lower fees and charges income due to the temporary closure of the swimming pool at Aquamotion for renovation.

Operating Expenses

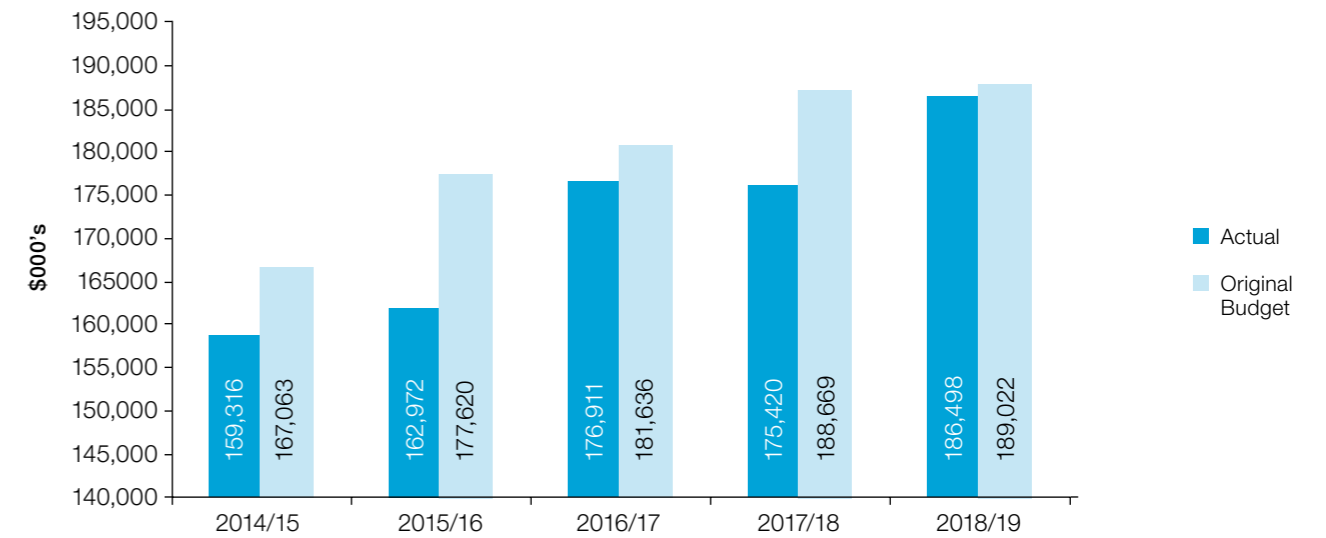
Operating expenses consist of employee costs, materials & contracts, utilities, depreciation, interest expenses and insurance. The breakdown is shown as follows:

Operating Expenses by Nature or Type



92% of the City's operating expenses are captured within three categories: employee costs, materials & contracts and depreciation. In reviewing the results of these three categories - and when compared to recent financial years - they remain consistent and are reflective of the City's continued and constant levels of growth.

Operating Expenses



Operating expenses over the past five years have been tracking below budget with moderate increases from year to year. The achievement of operating expenditure remaining below budget is a result of the introduction of cost-saving initiatives and processes across the City.

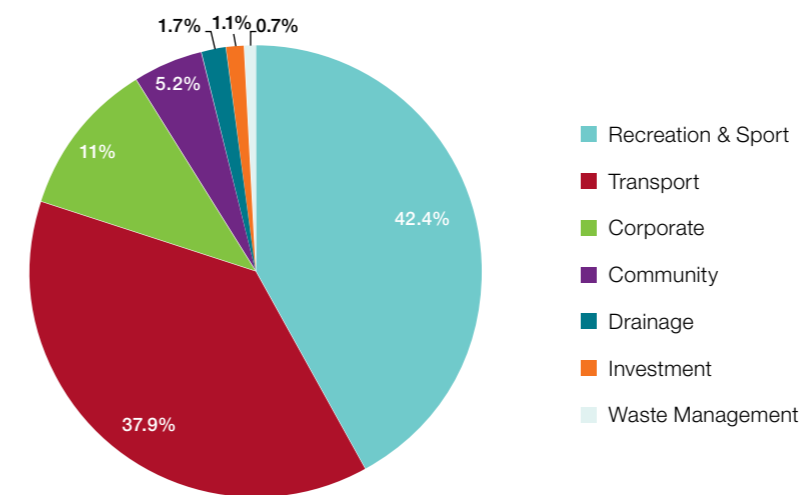
The rise in operating expenditure in 2018/19 was mainly attributable to:

- » higher materials and contracts due to an increase of waste removal fees following a rise in Mindarie Regional Council's gate fees,
- » the cost of service level programs for parks and streetscapes in line with community expectations
- » rising depreciation expenses resulting from a combination of new asset construction, developer contributed assets and fair value revaluations.

Capital Expenditure

The following chart illustrates our capital expenditure aligned to financial programs.

Capital projects expenditure by program



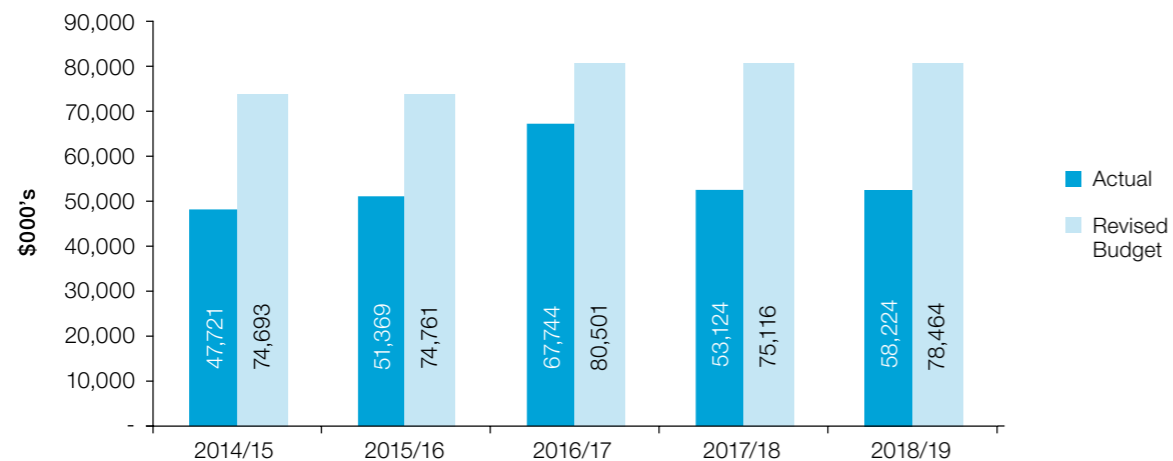
The two main categories of capital project expenditure relate to transport and recreation & sport (totalling 80%).

It is noted that while \$58.2 million was spent on capital programs in 2018/19, an additional \$16.7 million of infrastructure assets were constructed by developers as part of subdivisional development and handed over to the City. Developer-contributed assets included roads, pathways, stormwater drainage and parks (the upkeep and maintenance of which is now the City's responsibility).



Major upgrade of the Flynn Drive and Wanneroo Road intersection completed to provide a direct link from the Neerabup Industrial Area to the Mitchell Freeway.

Capital Projects Expenditure



Capital spend has been tracking below budget in the past five years. The capital program is developed with the aim of balancing the demands for new infrastructure against the need to maintain, renew, upgrade and replace existing assets. In 2018/19, capital expenditure was \$58.2 million against a revised budget of \$78.5 million. This reflects slippage in a number of projects including: new sports facilities Halesworth Park, Butler (\$3.9 million); upgrading Marmion Ave to a dual carriageway from Butler Boulevard to Yanchepp Beach Road (\$3.4 million) and recurring program, new/renew IT equipment and software (\$1.5 million).

While \$83.4 million reflects the original adopted budget, it should be noted that changes made to capital budgets throughout the year resulted in a revised total budget of \$78.5 million. Of the revised budget, an estimated \$12.6 million was carried forward to 2019/20.

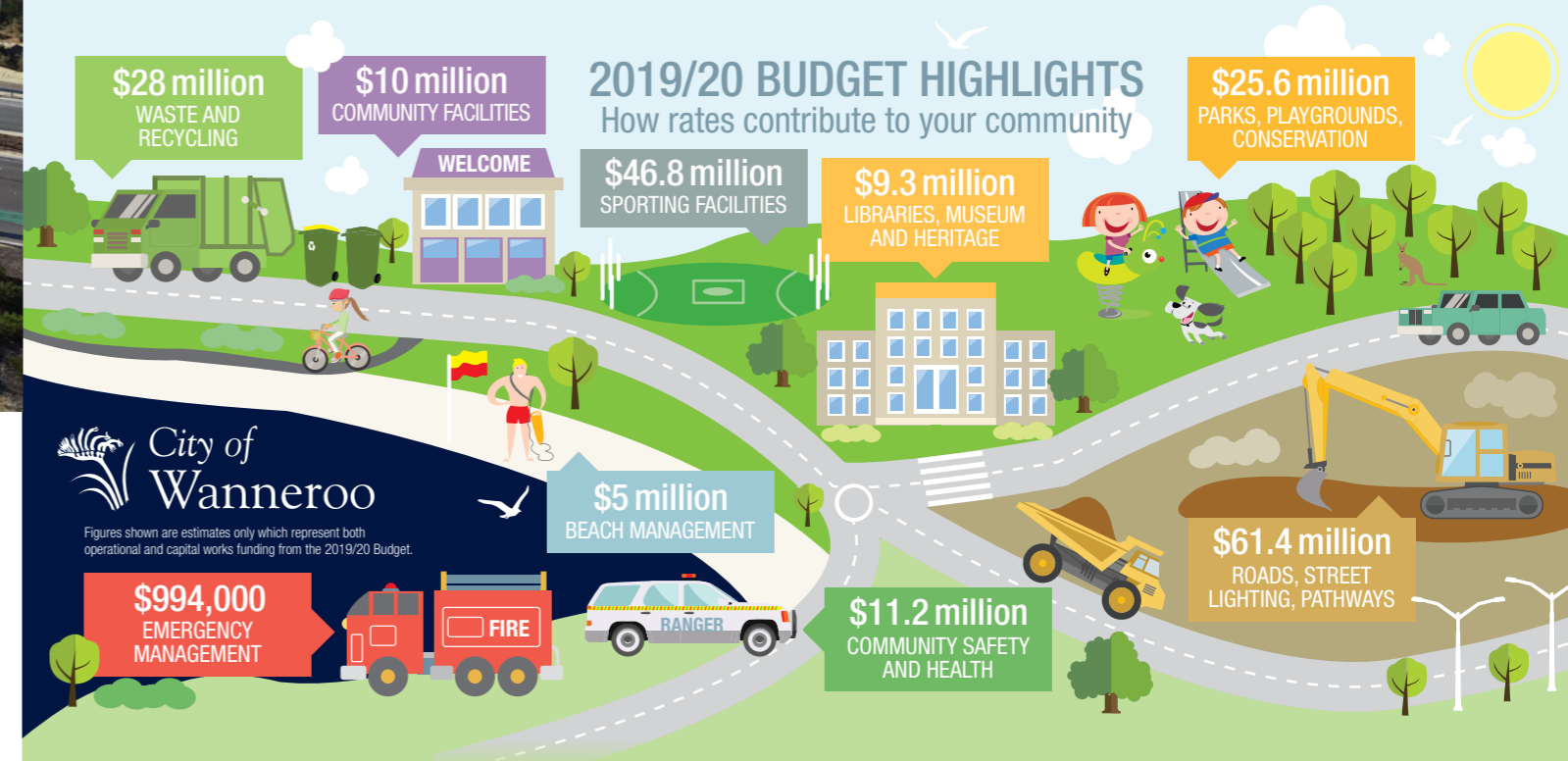
Looking ahead

The City continues to ensure that resources are appropriately aligned to community priorities as set out in our strategic plan.

A two-yearly community perceptions survey, last conducted in 2016/17, identified the following areas as key priorities of our community:

- » playgrounds, parks and reserves
- » streetscapes
- » safety and security
- » traffic management
- » footpaths and cycleways
- » sport and recreation facilities.

The next survey will be undertaken in 2019/20. Detailed results of the survey can be found on **page 117**.



The City's \$76.8 million capital works program is well aligned to community priorities with some of the biggest spending being for sporting facilities (\$27.2m), roadworks, lighting and pathways (\$24.8m) and parks and playgrounds (\$5.8m).

As a large growth local government area, we must continue to build new facilities and infrastructure while also maintaining and upgrading existing

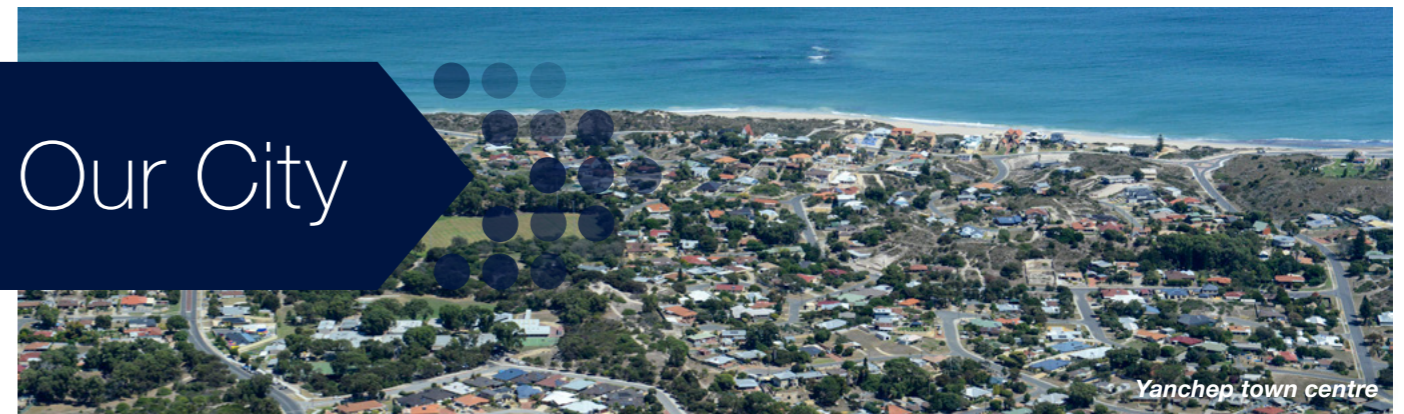
buildings and infrastructure. To do this, we have earmarked \$2.8 million on foreshore management, \$4.2 million on park rehabilitation, furniture and equipment renewal and more than \$1.6 million for traffic treatments on local roads. Our focus is on delivering more efficient services and managing ongoing costs more effectively. The result is that this year's increase in residential rates was minimised to average just 2.49% across the City.

The Corporate Business Plan and our 20-year Long Term Financial Plan collectively affirm the City's alignment with community priorities. These are reviewed annually as part of our integrated planning and budgeting process to balance priorities and required resources.



Marmion Avenue – upgrade to dual carriageway from Butler Boulevard to Yanchep Beach Road

Our City



Yanchep town centre



Yanchep National Park



Mindarie Marina



Alkimos beach



Clarkson business centre



Warradale nature play area



Wanneroo town centre and Lake Joondalup



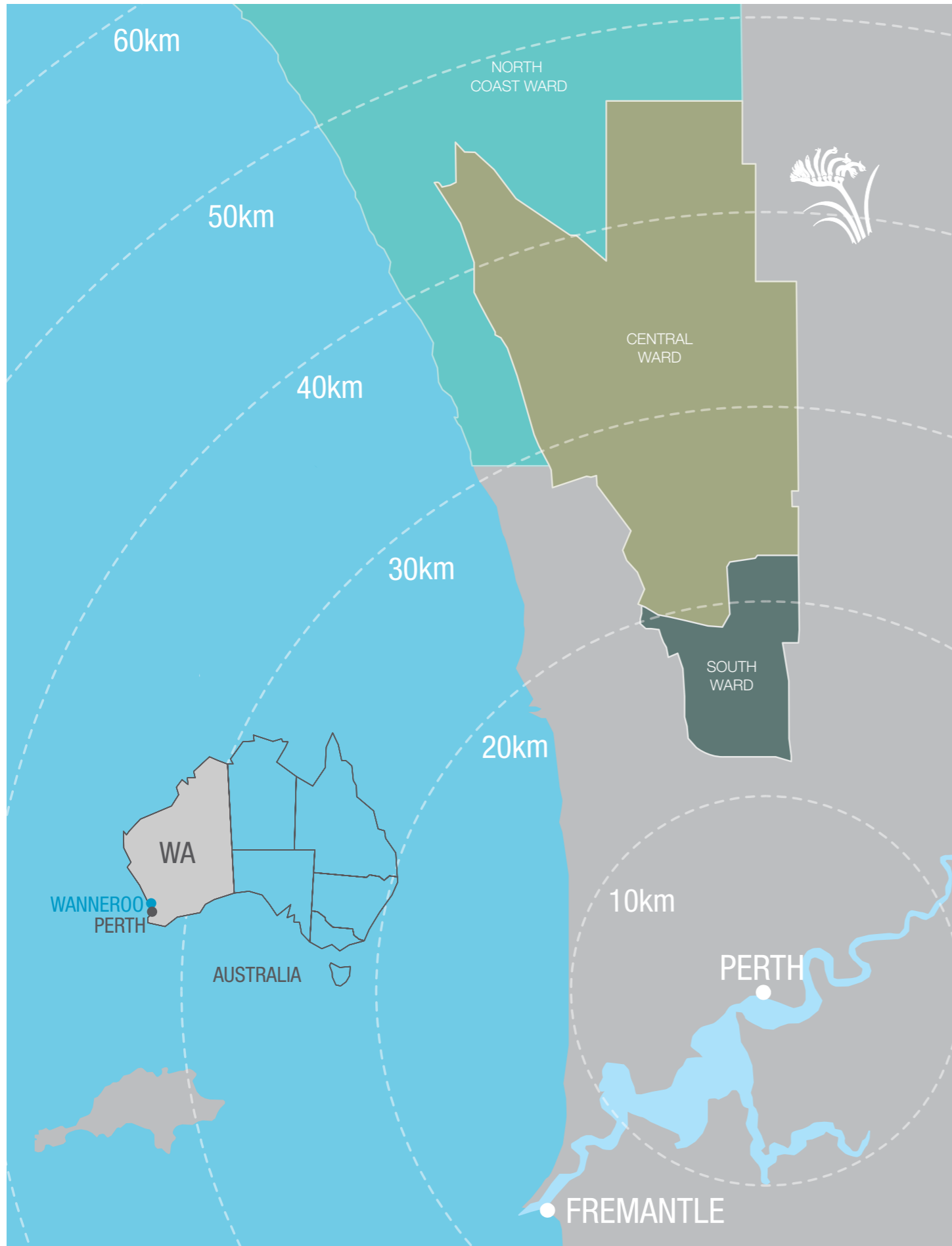
Wangara Industrial Area

Top capital projects for 2019/20

Each year, in consultation with Council, a number of major capital projects are identified as ‘top projects’. Monthly progress reports on these projects, which have significant community interest or financial value or both, will be provided to Council:

Top project	Description	Budget (\$'000)
Halesworth Park, Butler	Civil consultancy and construction of new sports facilities	6,962
Kingsway Olympic Clubrooms, Madeley	Continued construction of new change rooms and grandstand	1,147
Edgar Griffiths Park, Wanneroo	Continued construction of a new sports amenities building	752
Belhaven Park, Quinns Rocks	Continued construction of a new sports amenities building	975
Kingsway Netball Clubrooms, Madeley	Continued construction of clubrooms	2,100
Splendid Park, Yanchep	Continued design and construction of a new skate park	679
Hudson Park, Girrawheen	Construction of upgrades and extensions to the Dennis Cooley Pavilion	1,371
Wanneroo City Soccer Clubrooms, Madeley	Construction of new clubrooms	816
Shellock Park, Koondoola	Continued construction of a new sports amenities building	2,100
Warradale Park, Landsdale	Construction of a new skate park	600
Neerabup Industrial Area, Neerabup	Development of the City’s landholdings within area	750
Quinns Beach	Stage 3 long term coastal management works construction and revegetation works	2,129
Pinjar Road, Banksia Grove	Design and construction of a dual carriageway upgrade from Blackberry Drive to Joondalup Drive	4,200
Marmion Avenue, Butler to Yanchep	Design and construction of a dual carriageway upgrade from Butler Boulevard to Yanchep Beach Road	9,300
Connolly Drive, Butler	Construction of a dual carriageway upgrade from Lukin Drive to Benenden Avenue	3,163
Hepburn Avenue, Marangaroo	Construction of a roundabout at the intersection of Highclere Boulevard and Hepburn Avenue	1,200

Our City is demographically represented by Elected Members across three wards – North Coast, Central and South.



City profile

The City of Wanneroo lies on the north-eastern urban fringe of the Perth metropolitan area, about 12km from the Perth CBD at its nearest point and 62km at its farthest point.

The City is bounded by the Shire of Gingin in the north, the Shire of Chittering and the City of Swan in the east, the cities of Stirling and Joondalup in the south, and the Indian Ocean to the west.

It is one of Western Australia's largest growing local government area and has consistently been chosen by many people as a preferred place to live and do business.

The City is characterised by a diverse mix of urban, rural and industrial land uses, as well as a significant area of natural bushland and state forest, including Yanchep National Park, Neerabup National Park and Yellagonga Regional Park. A natural wetland system runs through the City, dominated by the pristine Lake Joondalup

that separates the City of Wanneroo from the City of Joondalup. Urban land is predominantly residential, with a number of commercial centres providing jobs and services, along with the established industrial centre of Wangara and the newly emerging Neerabup Industrial Area site.

Our work as a local government is varied but closely affects:

- » the business community, including home-based and mobile businesses and those located within key employment nodes such as the Neerabup and Wangara industrial areas and the many activity centres within the City
- » tourism industry and businesses
- » strategic industries including agribusiness, advanced manufacturing and clean technology
- » local residents and the local workforce.



Kingsway Regional Sporting Complex


















Economy



Society



 <p>RESIDENTIAL POPULATION 203,679*</p> <p>Between 2001 and 2018, the population grew from 80,400 to 203,679.</p> <p>The forecast for 2041 is 412,996 (up 95%). There will be about 150,000 dwellings with approximately 20 new residents moving to the City each day.</p> <p>Most of the growth is expected to occur in:</p> <ul style="list-style-type: none"> » Coastal areas – Alkimos, Eglinton, Yanchep and Two Rocks (+110,000 people) » East Wanneroo – Gnangara, Jandabup, Mariginiup and Wanneroo (+57,000 people) <p><small>*Australian Bureau of Statistics estimated City of Wanneroo population as at 30 June 2018.</small></p>	 <p>41% OF RESIDENTS BORN OVERSEAS*</p> <p>Our diversity is characterised by a high proportion of the population born overseas:</p> <ul style="list-style-type: none"> » United Kingdom (16%) » New Zealand (4%) » South Africa (3%) » Vietnam (2%) » India (2%) » Other countries (14%) <p><small>*(2016 Census data)</small></p>	 <p>33yrs MEDIAN AGE OF RESIDENTS*</p> <ul style="list-style-type: none"> » The Indigenous population makes up 1.4% of the whole. » 30% of residents are aged under 20. » 14% of residents are aged 60 or more. » 40% of households are made up of couples with children. » Each dwelling is home to an average of three people. » The median weekly household income is \$1,692 » The number of employed residents is 97,370. <p><small>*(2016 Census data)</small></p>
 <p>4 LIBRARIES</p> <ul style="list-style-type: none"> » Girrawheen » Wanneroo » Clarkson » Two Rocks » Alkimos (pop-up library) 	 <p>2 MAJOR RECREATION CENTRES</p> <ul style="list-style-type: none"> » Wanneroo Aquamotion » Kingsway Indoor Recreation Centre » Regional and district playing fields 	 <p>4 REGIONAL COMMUNITY FACILITIES</p> <ul style="list-style-type: none"> » Marangaroo Golf Course » Carramar Golf Course » Kingsway Regional Sporting Complex » Wanneroo Showgrounds <p>18 community centres 16 clubrooms/pavilions 3 youth centres (Clarkson, Wanneroo and Hainsworth)</p>

 <p>LOCAL INDUSTRY CREATED \$5.38b</p> <ul style="list-style-type: none"> » The top 3 industries are construction, manufacturing and wholesale trade. » Construction is the most productive industry, generating \$932.5m in 2017/18. » Manufacturing created \$715m value added to the economy. <p><small>Source: National Institute of Economic and Industry Research (NIEIR) ©2018.</small></p>	 <p>LOCAL JOBS 54,846</p> <p>Construction was the largest employer generating 10,816 local jobs (19.7%), followed by education and training with 6,988 local jobs (12.7%) and retail trade with 6,798 (12.4%).</p> <p><small>Source: National Institute of Economic and Industry Research (NIEIR) ©2018.</small></p>	 <p>7 MAJOR ACTIVITY CENTRES</p> <p>Secondary centres:</p> <ul style="list-style-type: none"> » Clarkson (Ocean Keys) and Wanneroo. <p>District Centres:</p> <ul style="list-style-type: none"> » Alexander Heights, Butler (Brighton), Girrawheen (Newpark), Madeley (Kingsway City), Neerabup (Banksia Grove) <p>Future Strategic Metropolitan Centre:</p> <ul style="list-style-type: none"> » Yanchep <p>30+ smaller local and neighbourhood centres</p>
 <p>2018 GROSS REGIONAL PRODUCT (GRP) \$6.96b</p> <p>The City's Gross Regional Product of \$6.96b represents 2.85% of the gross state product.</p> <p>The City's GRP grew by 5.3% from 2017/18.</p> <p><small>Source: National Institute of Economic and Industry Research (NIEIR) ©2018.</small></p>	 <p>2 MAJOR INDUSTRIAL AREAS</p> <p>Our two major industrial areas are Wangara (including Landsdale) and Neerabup.</p> <p>Our commercial and industrial areas are well located on major transport routes, including Wanneroo Road, Marmion Avenue, Gnangara Road, Ocean Reef Road and Flynn Drive</p> <p>These routes also have strong regional connections, particularly to Joondalup Regional Centre, and easy access to the Perth CBD and Great Northern Highway (to access the north of the state).</p>	 <p>3 MAJOR RETAIL CENTRES</p> <ul style="list-style-type: none"> » Ocean Keys » Kingsway City » Wanneroo Town Centre
 <p>SPECIALISED INDUSTRY</p> <p>Job creation and economic activity is concentrated in:</p> <ul style="list-style-type: none"> » agribusiness (primary production) » tourism (predominantly coastal) » commercial fishing (Two Rocks and Mindarie). 	 <p>1,670KM ROADS, 1,317 KM PATHWAYS</p> <p>The City is served by two north-south arterial roads –Wanneroo Road and Marmion Avenue. These roads run parallel to each other through Wanneroo's eastern and western suburbs respectively.</p> <p>A third north-south arterial route, the Mitchell Freeway, has been extended by 6km from Burns Beach Road through to Hester Avenue.</p> <p>The City has two railway stations (Clarkson and Butler). The Joondalup line is due to be extended from Butler to Yanchep with stations at Eglinton, Alkimos and Yanchep. The extension is due for completion in 2022.</p>	 <p>LOCAL BUSINESSES 13,019</p> <p>Wanneroo is a place of opportunity for businesses, with Clarkson and Wanneroo secondary centres providing strong retail and associated employment opportunities, and the Wangara Industrial Area providing a hub for office headquarters, showrooms and manufacturing.</p> <p>Future growth will see new lifestyle and business opportunities in the rapidly growing coastal corridor and major emerging activity centres at Yanchep, Alkimos and Neerabup.</p> <p><small>Source: Australian Bureau of Statistics, Counts of Australian Businesses, including Entries and Exits, 2016 to 2018 Cat. No. 8165.0</small></p>



Environment



LAND AREA
687km²
COASTLINE
32km



SUBURBS
36



566
PARKS AND
OPEN SPACES

The City's 687km² includes coastal plains, wetlands, market gardens, bush and wineries. Most of the rural areas are in the north and east. Rural land is used mainly for horticulture, agriculture and quarrying.

Further urban centres are planned for Alkimos, Yanchep and Two Rocks to coincide with projected rapid expansion and development. The City is also home to the Yanchep and Neerabup National Parks, as well as the Neerabup Industrial Area.

The City's three wards cover the following suburbs:

- » **North Coast Ward:** Alkimos, Butler, Clarkson, Eglinton, Jindalee, Merriwa, Mindarie, Quinns Rocks, Ridgewood, Tamala Park, Two Rocks and Yanchep
- » **Central Ward:** Ashby, Banksia Grove, Carabooda, Carramar, Hocking, Jandabup, Mariginiup, Neerabup, Nowergup, Pinjar, Pearsall, Sinagra, Tapping and Wanneroo
- » **South Ward:** Alexander Heights, Darch, Girrawheen, Gnangara, Koondoola, Landsdale, Madeley, Marangaroo, Wangara and part of Woodvale.

566 parks and open space areas (10 more than 2017/18) total 2,575ha. There are 41 open space areas considered 'active'.

The Active Reserves Master Plan defines active reserves as including a playing field or hard court (netball or tennis) that accommodates organised sport (competitive fixtures) or training that supports participation in organised sporting fixtures.

Lime Kilns Emerald Reserve



Buckingham House



Mary Lindsay Homestead and Reserve



Linhay Perrys Cottage



Wanneroo War Memorial



Yaberoo Budjara Heritage Trail



Civic Leadership



15
ELECTED
MEMBER
POSITIONS



8
COMMITTEES



14
EXTERNAL
WORKING
GROUPS



16
INTERNAL
WORKING
GROUPS



Yanchep National Park



Wanneroo Regional Museum





State Heritage listed Cockman House was completed in 1860 and presents a pioneer story that began with James and Mary Ann Cockman at the beginning of the Swan River Colony and progresses alongside the development of the Wanneroo district.



Atlantis Marine Park



Alex T Brown Shipwreck

History

The City of Wanneroo has a significant Aboriginal cultural history. In Noongar Boodjar (country) there are 14 language groups. The Country of two of these groups, the Whadjuk and Yued people, meets in the northern parts of the City. The name 'Wanneroo' comes from the Noongar words 'Wanna', meaning digging stick used by Aboriginal women and 'Roo' meaning 'the place of'.

At the time of early European settlement, the Whadjuk people were divided by the Swan River into four resident groups, each with its own territory. These were described by the then imprisoned Aboriginal resistance leader Yagan in 1832 in an interview with settler and advocate for Aboriginal rights and welfare Robert Lyon:

- » Beelias – led by Midgegooroo, father of Yagan, were south of the Swan River and south west of the Canning River;
- » Beeloo – led by Munday, were in the region south of the Swan and north east of the Canning, to the Helena River;
- » Mooro – led by Yellagonga, north of the Swan River and east to 'Ellen's Brook', and;

- » "Mountain tribe" (Noongar name unknown) – led by Weeip, in the Darling Range (north east of Beeloo and east of Mooro). (Source: Green, Neville (1984), *Broken spears: Aborigines and Europeans in the Southwest of Australia*)

The Wanneroo region was part of Mooro Country, the district of important Whadjuk Noongar Elder and leader Yellagonga. Water was central to Yellagonga's group for both their survival and spiritual connection to the land. This made Wanneroo, with the abundant food sourced on the shores of the lakes, an important environment for local Whadjuk Noongar families. They moved around the coastal plain according to the six Noongar seasons, sharing traditions and customs. Their deep understanding of the land and climate allowed them to live well on animals, fish, insects and plants.

Wanneroo's lakes, caves and coastline are part of Dreaming stories that remain important to Noongar people today. Many Dreaming stories explain how local landforms and animals came to be created.

Wanneroo gained its first permanent settlers when James Cockman completed a wattle and daub house

in early 1851 prior to purchasing the land, and his wife Mary Ann joined him from Perth. In 1853 they bought the 45 acres (18ha) that made up the Cockman property from George Shenton to grow vegetables and feed crops for their dairy cattle and pigs. They later built Cockman House, a rough limestone house which exists today and is a rare and historically significant dwelling recognised by State Heritage status.

Like the Noongar people the new settlers used the natural resources of the 'lakes districts' to sustain them. By 1872, a pastoral and farming community had evolved and there were 60 European families living around the shores of the lakes and along the vital north-south route. Known as the Wanneroo Road, the route followed the chain of lakes north.

Established as a Roads District in 1902, the Wanneroo Road Board held its first meeting and election for Chairman in January 1903. Along with the British intake, a wave of migration following World War I saw migrants from southern European countries such as Italy, Macedonia and Yugoslavia establish the market gardening, wine and lime making industries in the district.

A larger wave of immigration followed World War II as Australia actively sought to attract both British and European migrants. Many of these new arrivals were sponsored by established migrants from the previous wave. Names such as Ariti, Conti, Jambanis and Villanova became synonymous with Wanneroo

The area developed slowly as a farming area through the first half of the 20th century. However, urbanisation of the Perth metropolitan area began to have an effect. In 1961, the Wanneroo Road Board became the Shire of Wanneroo as the area grew and demand for local government services increased. The 1970s and 1980s brought the next big migrant influx as refugees from Vietnam established small businesses as well as market garden holdings in the district. Many of these small businesses and market gardens have developed into significant enterprises which continue today.

In 1985, the Shire became the City of Wanneroo and in 1998, the City was divided into the Shire of Wanneroo and the City of Joondalup. On 1 July 1999 Wanneroo regained its City status and operated as a separate local government area from the City of Joondalup. The inaugural Council

of the new City of Wanneroo was elected on 11 December 1999, with Jon Kelly as Mayor and 14 ward Councillors.

The population of the City at the time of gazettal in 1902 was 100 people, growing to 1,100 in 1950, 8,000 in 1970, 80,000 in 2001 and 194,779 at the last census in 2016. Today, along with long established residents, 41% of our community members were born overseas hailing from all over the world including the UK, South Africa, New Zealand, India, East Africa, and South-East Asia.

The area is rich in history and is proud of its heritage, with a number of original buildings and sites, including:

- » Atlantis Marine Park
- » Buckingham House and Old Wanneroo School House
- » Cockman House
- » Cooper's Lime Kilns
- » Fisherman's Hollow
- » Leeman's Landing
- » Lime Kilns – Emerald Reserve
- » Mary Lindsay Homestead
- » Perry's Paddock

- » Wanneroo Showgrounds
- » Wanneroo War Memorial
- » Yanchep National Park
- » Yanchep War Memorial (Yanchep National Park)
- » Yellagonga Regional Park.

The City's vision and Strategic Community Plan recognise the significance of our heritage, a key commitment being to create connected communities by building on the strength of the cultural and heritage diversity of our community. Heritage also plays a big part in shaping an area, and in recognising this, we are committed to creating a city with distinctive places based on heritage and identity of areas.

City services and activities

The City provides a wide range of services and activities to the local community ranging from libraries to waste management and town planning. These services meet local community needs and support the priorities of the strategic plan. Our internal functions also act to support and strengthen service delivery. The following table outlines our activities, products and services under their respective themes.

In addition to these services, the City delivers specific operating and capital works actions. Some of these are key drivers to support and improve service delivery planning; others are one-off actions to meet the priorities and objectives of the Strategic Community Plan.



SOCIETY

- Community development and engagement
- Community recreation programs and facilities
- Community safety and emergency management
- Cultural services and facilities
- Library services
- Place management
- Public health services

ECONOMY

- Advocacy
- Business support and workforce development
- Employment locations
- Industry diversification
- Investment attraction
- Tourism

ENVIRONMENT (NATURAL & BUILT)

- Environmental management planning
- Environmental compliance
- Parks and conservation areas
- Waste Management
- Asset maintenance
- Future land use planning
- Plan and deliver community infrastructure
- Planning and building approvals
- Planning and building compliance
- Property services

CIVIC LEADERSHIP

- Customers and stakeholders management
- Improvement and innovation
- Information and knowledge management
- Leadership, culture and governance
- People management
- Strategy and planning
- Results and sustainable performance

Service Locations

You will find the addresses and contacts of our City's headquarters and other service locations below.

Customer service centres	Libraries	
 <p>Yanchep Two Rocks Access Centre</p>	 <p>Wanneroo Library and Cultural Centre</p>	
<p>Wanneroo Administration Building 23 Dundobar Road Wanneroo Ph: 9405 5000</p> <p>Clarkson Library Cnr Ebb Way and Ocean Keys Blvd Clarkson Ph: 9407 1600</p> <p>Yanchep Two Rocks Access Centre 128 Yanchep Beach Road Yanchep Ph: 0400 783 456</p>	<p>Wanneroo Wanneroo Library and Cultural Centre 3 Rocca Way Wanneroo Ph: 9405 5940</p> <p>Girrawheen 6 Patrick Court off Girrawheen Ave, Girrawheen Ph: 9342 8844</p>	<p>Clarkson Cnr Ebb Way and Ocean Keys Blvd Clarkson Ph: 9407 1600</p> <p>Yanchep/Two Rocks Phil Renkin Recreation Centre Lisford Avenue Two Rocks Ph: 9561 1110</p>
Major recreation centres	Civic Centre	
 <p>Wanneroo Aquamotion</p>	 <p>Wanneroo Civic Centre</p>	
<p>Wanneroo Aquamotion 19 Civic Drive Wanneroo Ph: 9405 5999</p> <p>Kingsway Indoor Stadium 130 Kingsway Madeley Ph: 9405 5645</p>	<p>23 Dundobar Road Wanneroo Ph: 9405 5000</p> <p>Postal address: Locked Bag 1 WANNEROO WA 6946</p>	

Customer service

Our customer commitment

We are committed to continuing our customer-focused journey of delivering service excellence through the following commitments:

SIMPLICITY	We will deliver an uncomplicated, personalised customer experience
ACCESSIBILITY	We will provide options so that information and help is accessible to all
QUALITY	We will deliver an accurate, effective and impressive service
PERFORMANCE	We will engage with our customers and continually assess our performance against customer expectations to drive continuous improvement.

Our Customer First Strategy action plan continues to drive and guide our service improvements. Notable achievements in 2018/19 included:

- » transition of the Information Management Team into our Customer Relations Centre, allowing for a single consistent approach to, and standard for, customer service across all enquiry channels
 - » delivery of the customer service mobile kiosk at the City's Dog's Breakfast event
 - » implementation of additional online services, such as additional bin collection requests; replacement animal tags; transfer of animal ownership; and transfer of animal registrations to another local government area
 - » improved compliance with handling of payment card information (PCI) standards
 - » upgrade of the Avaya Contact Center software system
 - » progressing development of Clarkson Library to be used as a secondary contact centre in the event of an emergency to provide information and assistance to local residents
 - » development of the visitor management system implemented in 2017/18, enabling visitors to sign in and out using an associated smartphone app.
- In the year ahead, we have a project to procure a new customer relationship management system. This presents exciting opportunities to further develop our customer service standards.

Our customer connections

The City's Customer Relations Centre is the first point of contact for all enquiries.

 <p>33,333 Customers contacted the City via EMAIL / ONLINE 5.5% decrease compared to 2017/18</p>	<p>The telephone, email and in-person enquiry volume is likely to have decreased due to improved information provided on the City's website and additional online application services.</p>
 <p>109,084 Customers contacted the City via TELEPHONE 19% decrease compared to 2017/18</p>	
 <p>25,243 (19,008 Civic Centre, 6,235 Clarkson Library) Customers contacted the City IN PERSON 21.02% decrease compared to 2017/18</p>	
 <p>27,567 Customers contacted the City via HARDCOPY MAIL 2.64% increase compared to 2017/18</p>	

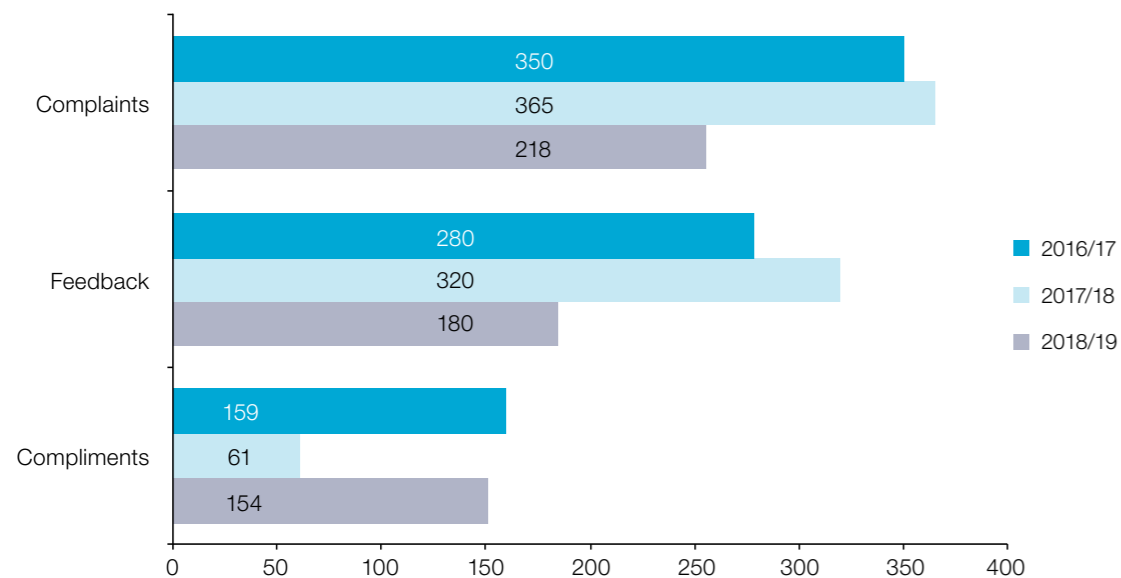
Of the enquiries received 49,968 requests for service were logged through the City's Customer Request Management (CRM) system. 95% of CRMs were responded to within target timeframes across the organisation, with an average time of seven days, the same as last year.

Compliments, feedback and complaints

We strive to deliver service excellence and provide the best possible customer experience throughout every interaction we have with our customers as outlined in Our Customer Service Commitment.

The City values compliments and feedback and encourages our customers to let us know where we have exceeded their expectations or where we don't meet expectations so that we can celebrate our service achievements or identify opportunities for improvement.

The graph below shows the number of compliments, feedback and complaints received over the past three years.



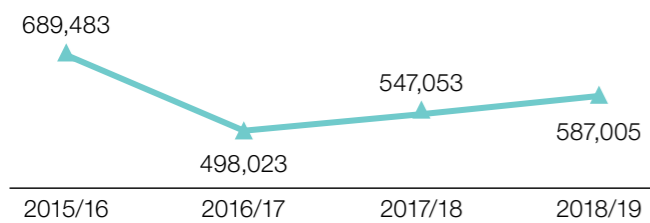
Information management

The City has a dedicated Information Management Team to ensure that our corporate records are accurate and in alignment with the *State Records Act 2000*. Detailed information on the City's compliance with the State Records Act is provided in the Additional statutory information section on **page 179**.

The number of records registered in our electronic document and records management system (EDRMS) in 2018/19 was 587,005 – a 7.3% increase compared to last year.

Of the records registered, 31,717 (5%) were captured by the Information Management Team and 14,358 new electronic files (containers) were created.

Records registered in EDRMS



The *Freedom of Information Act 1992* creates a general right of access to documents held by all state and local government agencies. During 2018/19, the City received and processed 38 Freedom of Information applications. This was an increase of 8.5% compared to 2017/18. Detailed information on the City's Freedom of Information results are provided in the Additional statutory information section on **page 179**.

Connecting with our community

We take pride in being a 'listening Council' and community consultation is at the heart of all we do. The City recognises the importance of hearing what the community has to say about the various projects, programs and services being planned for their local area.

We communicate with our community through a variety of channels, including the fortnightly *Wanneroo Link* advertorial, social media platforms, media releases, advertising, e-newsletters, radio interviews and community events. In addition the quarterly *What's Happening* magazine is delivered to all homes and businesses in the City, providing people with information about events and projects taking place across the City.

Our website and social media platforms such as Facebook, Twitter and Instagram, provide an open forum for the community to engage with the City and continue to attract an increasing number of followers each year. Statistical information on social media can be found on **page 155**.

The City values positive relationships with local and metropolitan media outlets and assists by providing information and coordinating media interviews whenever possible. During 2018/19, the City released 181 media statements and responded to 169 media enquiries.

Such information serves to provide the community with a balanced view on City issues and operations.

Community engagement

The City has adopted a Community Engagement Framework that supports the process of working collaboratively with stakeholders on decisions or issues that may impact on their well-being or topics of interest.

On an ongoing basis we advertise policy changes, development and project proposals, and invite relevant stakeholders, and the broader community, to get involved or provide feedback to ensure any concerns and ideas are built into the City's decision-making processes.

The City is committed to applying high quality community and stakeholder engagement principles and our program follows best industry practice.

Key projects that set a direction or define a position for the City, have a high level of community interest, or that have significant financial implications are considered by Council prior to the engagement process commencing. Council also reviews community engagement outcomes, participation rates and recommendations, which are then communicated to participants and the general public.

Community engagement principles

Under our Community Engagement Policy, the City commits to the following principles:

- » encouraging participation by people who live, work, visit or support the City;
- » encouraging broad representation from stakeholders to ensure that a diverse range of views are expressed and considered. Stakeholders include ratepayers and residents, local businesses, non-government organisations, our partners and other government departments;
- » minimising barriers to participation;
- » clearly stating the purpose and aims of engagement and any associated limitations or constraints;
- » ensuring relevant information is readily available and that it is accurate, comprehensive and easy to understand;
- » clearly defining the engagement period and allowing sufficient time and opportunity for stakeholders to participate;
- » listening, responding and providing feedback to stakeholders about how information gathered through the engagement process was used to inform decisions or outcomes
- » being efficient, responsible and accountable for each engagement undertaken and the decisions made as a result;
- » keeping comprehensive, accurate records; and
- » allocating appropriate resources for effective engagement and to address the principles listed above.

Key stakeholders (including government regulators and relevant community groups) are engaged on economic, environmental and social topics. Managers are accountable for community engagement within their relevant teams.

How we engage and communicate information

Engagement Methods	Description
Your Say	Your Say is an online community engagement hub on the City's website where the community is able to view information and associated documents on particular projects and provide feedback via online surveys and submission forms.
Surveys	A common method for obtaining information from the community is through surveys. These are available online through the Your Say page or in hardcopy on request.
Online mapping tool	The City successfully used the online Social Pinpoint mapping tool to obtain input and feedback from local residents on several projects. This was well supported by the community.
Community events and activities	On an ongoing basis, engagement activities are incorporated into City-hosted events.
Facilitated sessions	The City holds open houses, facilitated workshops and sessions to share information, involve the community and obtain feedback on our plans in a more personal way. Community members are able to interact directly with City employees and have their questions and concerns listened to, answered and considered in our decision-making.
Non-facilitated sessions	Information booths, ideas boards and straw-polls (ad hoc unofficial voting) are set up at various City community facilities, events and other engagements.
Submissions	Where a survey is not appropriate, a submission is requested as an alternative means of capturing community comments, concerns and opinions. Submissions are generally delivered by email or, less frequently, sent or dropped into the Civic Centre.
City's website	The latest news, key projects and important documents are all available for the community to view on the City's website.
e-newsletter	The public comment period for key projects is always featured in the City's monthly eNews, which has almost 10,000 subscribers.
Advertisements	The City regularly advertises engagement opportunities in local community newspapers, including the <i>Wanneroo Times</i> .
Letters	We send information and feedback forms to members of the community likely to be directly affected by a decision, project or upgrade.
Emails	For participants and project subscribers, we send information, invitation to events and updates at key project milestones.
Social media	The City may inform community and stakeholders of engagement opportunities through social media, providing links to information and <i>Your Say</i> .
Promotional posters	Posters are sometimes displayed in the City's main public places (civic centre, libraries and community centres) to advertise engagement opportunities.
Notices	Advertisements and notices are displayed on the City's public notice boards in the main public places (civic centre, libraries and community centres) to advertise tenders and impounded vehicles.



Key engagements

A summary of major engagements and key initiatives in each ward (and citywide) is outlined below:

Ward	Project
Central	Hocking – Design and Development Hinckley Park
Central	Neerabup – Traffic Treatments, Wanneroo Road Service Road (Flynn Drive to Hall Road)
Central	Wanneroo – Central Ward Dog Park
City-wide	Culture – Review of Library Opening Hours
City-wide	Community Golf Course Review
City-wide	Local Environmental Strategy
City-wide	Pathways and Trails Footpath Program 2018/19 (10 City locations)
North Coast	Burns Beach to Mindarie Dual Use Path (joint project led by the City of Joondalup)
North Coast	Yanchep/Two Rocks – Local Area Plan
North Coast	Quinns Rocks – Resolving issues of dogs exercising on Gumblossom Park during school hours
North Coast	Mindarie – Quinns Rocks Caravan Park Redevelopment
North Coast	Quinns Rocks Study – Landform and Recoding
North Coast	Yanchep – Proposal to Redevelop Old Surf Life Saving Club Site
North Coast	Yanchep Lagoon Master Plan
South	Landsdale – Proposed Location and Concept Designs for Southern Suburbs Library
South	Madeley – Kingsway Aquatic Play Space
South	Girrawheen/Koondoola – Local Area Plan

Yanchep Lagoon Master Plan

Yanchep Lagoon is considered by the local community as Perth's coastal jewel. Its spectacular natural beauty and relaxed atmosphere have been treasured by generations past and present. To realise the full potential of the area and maintain its identity, the City commissioned place management consultants, Roberts Day, to prepare a place-led master plan, to provide a strategic blueprint for future development and activity at the lagoon. The master plan will also enable consideration of how the locality connects to other local and regional sites of interest.

Overall, there was strong participation in the process. During the initial four-week digital engagement period, the online mapping tool received more than 1,500 page views by 654 unique visitors, who raised 273 comments and ideas online. Almost 300 surveys were completed and the *Your Say* project page received over 10,000 views from more than 5,000 unique visitors, which is over half the Yanchep population.

Engagement participants and the broader community showed overwhelming support for the draft master plan. The initial lagoon concept plans were unanimously endorsed at the Community Open Evening, with 89% of community review respondents 'Very Supportive' and 11% 'Somewhat Supportive'. Council endorsed the draft master plan at its meeting on 5 March 2019, subject to further community consultation over a six-week public comment period, which concluded on 19 April 2019. Comments received during the formal public comment period also showed overwhelming support for the proposal.

Girrawheen Koondoola and Yanchep Two Rocks Local Area Plans

Local residents participated in a range of community engagement activities over an eight-week period to discuss what made Girrawheen Koondoola and Yanchep Two Rocks unique. These areas were identified as the first in the City to have local area plans developed and the initial community engagement approach proved successful with good participation.

In Girrawheen Koondoola, the *Your Say* project webpage page received 2,208 views from 924 people. In addition, the interactive mapping tool received 306 site views from 128 people who raised 104 ideas and comments. The community survey was completed by 49 people and six events were held to capture face-to-face conversations, with over 600 comments received throughout.

Engagement for the Yanchep Two Rocks local area plan built on the community engagement for the Yanchep Lagoon Master Plan. The *Your Say* project webpage received 2,446 views from 1,024 people. The interactive mapping tool received 455 site views from 374 people who raised 106 ideas and comments. The community survey was completed by 86 people and nine events were held to capture face-to-face conversations with over 200 people.

Both draft local area plans are scheduled to be presented to Council in July 2019 and then circulated to the community for comment prior to being finalised.

Review of library opening hours

Between October and December 2018, the City invited the community to provide feedback on the opening hours for the Wanneroo Library and trialling of Sunday trading. *Your Say* received 4,156 views and feedback unanimously supported the revised trading hours. At the March Council meeting, it was decided to continue trialling Sunday trading at the Wanneroo Library through to 1 July 2019 and revise opening hours at the Wanneroo Regional Museum and other libraries across the City.

City Golf Course review

The City's golf courses at Carramar and Marangaroo have been earmarked for upgrades. In September and October 2018, we invited the community to have their say and help shape future concepts and designs for the golf courses. The project page in *Your Say* received 1,900 views and 80 community surveys were completed, which included suggestions for the provision of bars and restaurants, accommodation, family activities, venues for events, children play areas and more.

Key topics and concerns

During the year, the major engagement topics involving the community included:

- » culture – Southern Suburbs Library, review of library opening hours and the review of heritage, museum and arts services and facilities
- » traffic management – paths and foot trails including the multi-million dollar Burns Beach to Mindarie shared path which is jointly funded by the WA Planning Commission, the City of Wanneroo and the City of Joondalup, who are managing the project
- » land and property development – Old Yanchep Surf Club redevelopment, Quinns Rocks Caravan Park redevelopment study, and Old Quinns Landform and Coding study
- » park and facility reviews.

The majority of engagements were successful with high participation rates and support for project outcomes. The Quinns Rocks Caravan Park redevelopment study was the only major project where the community highlighted any concerns.

The City has been exploring opportunities to redevelop the former caravan Park in Mindarie and an important aspect of that research has been seeking community ideas and feedback. The initial feedback from local residents and the Quinns Rocks Environmental Group is that many have concerns around redeveloping the site. More than 150 local residents participated in a series of workshops with the key themes for consideration going forward including:

- » development beyond the site's existing footprint
- » ecological integrity and conservation
- » nature and public open space
- » local impact through increased visitation
- » scale and height of any potential development
- » affordable variety of accommodation
- » local benefits
- » City control of site
- » community ownership.

Further community engagement is planned for this topic in 2019/20.

Community engagement process improvements

To further improve our community engagement performance and increase public participation, during the year the City:

- » revamped our *Your Say* community engagement hub on our website to increase content and include online engagement tools
- » introduced an interactive online mapping tool for the Yanchep Lagoon Master Plan and local area projects, which attracted large community participation
- » established an Online Community Engagement Network, a new service allowing the community to receive updates on upcoming consultations and providing an early opportunity to get involved
- » launched an online monthly e-newsletter
- » revised the Community Engagement Policy and supporting procedures.

Stakeholder engagement

While a formal stakeholder management framework is yet to be established across the organisation, the City's community engagement policies and management procedures incorporate stakeholder engagement as appropriate.

Engagement strategies either embedded or incorporated throughout our activities include:

- » Council and committee meetings and forums
- » our Communications Strategy (2019/20 – 2022/23), which provides direction from Council to the

organisation in terms of the manner and methods to be used in communications with the community and stakeholders

- » our Community Engagement Framework, which includes an online community engagement hub *Your Say* and the online Community Engagement Network
- » our Advocacy Plan, which shows the priorities formulated by our community and Council
- » our Customer First Strategy, which implements the City's customer-focused value
- » online information, such as planning, building, community workshops and groups and youth activities
- » our Place Framework, which guides the development unique places by connecting with the community to help shape our local plans and service delivery
- » our Project Management Office, which outlines consultation with stakeholders at the project mandate identification phase. In addition the City has increased communication to the public about projects within four categories: coastal, community facilities, road projects and completed projects. Updates to the City's website now allow users to run a postcode search for projects within their postcode area
- » our customer request management system, which effectively processes operational requests and enquiries
- » our Strategic Risk Register
- » our Reconciliation Action Plan
- » our Access and Inclusion Plan
- » collaboration and networking with key state and federal government agencies
- » **My Council**, which is a Department of Local Government, Sport and Cultural Industries initiative that allows the public to view specific local government information and compare activities and costs.
- » Executive stakeholder engagement and membership of professional associations to support industry initiatives and promote the City, including:
 - Property Council
 - Urban Development Institute of WA (UDIA)
 - Australian Local Government Association (ALGA)
 - Western Australian Local Government Association (WALGA)
 - National Growth Areas Alliance (NGAA)
 - Growth Areas Perth and Peel (GAPP)
 - Institute of Public Engineering WA (IPEWA)

Our stakeholders

The City communicates with a broad group of stakeholders as illustrated below:

Stakeholder groups	How we engage	Why the relationship is important to us	Value to the stakeholder
Community	<ul style="list-style-type: none"> » Community and sporting facilities and programs » Community engagement forums, surveys and focus groups » Community events » Community funding » Council meetings, committees and working groups » Customer request system » Libraries and hubs » Publications » Social media » Annual Report » Strategic Community Plan engagement » Website 	<ul style="list-style-type: none"> » Provides knowledge and cultural experience, participation and feedback » Guides delivery of services for our people 	<ul style="list-style-type: none"> » Civic leadership and governance » Service and facility provision; » Partnership, collaboration, and representation.
Ratepayers and residents	<ul style="list-style-type: none"> » Council meetings, committees and working groups » Rates and rewards program » Social media » Customer request system » Publications » Forums and community engagement activities » Events » Annual Report 	Provides knowledge and cultural experience, engagement and feedback	Sustainable financial, social and community management and growth.
Business	<ul style="list-style-type: none"> » Advocacy and economic development programs, forums and services » Annual Report » Business forums » Collaboration and partnership programs » Publications (Advocacy Statement; Economic Development Strategy; Tourism Strategy) » Social media » Website 	Provides for economic growth and opportunities for the community and wider population	Support for business investment, development and growth
Property developers	<ul style="list-style-type: none"> » Community engagement forums » Developer forums » Industry policy direction groups » Meetings » Stakeholder forums » Website 	Economic growth and stimulus for community development	Technical support, advice and guidance.

Stakeholder groups	How we engage	Why the relationship is important to us	Value to the stakeholder
Government	<ul style="list-style-type: none"> » Annual Report » Briefings » Business forums » Community forums » Correspondence » Events » Formal meetings » Networks » Partnerships » Submissions » Website 	<ul style="list-style-type: none"> » Provision of funding for growth opportunities and direction » Input to policy and legislative development 	Collaboration for resources partnerships and networks
Members of Parliament	<ul style="list-style-type: none"> » Annual Report » Community forums and project workshops » Briefings » Enquiry system » Meetings » Publications 	<ul style="list-style-type: none"> » Input to policy, funding and growth opportunities » Representative government 	Collaborative efforts for representative government
Employees	<ul style="list-style-type: none"> » CEO circulars » Directorate and team meetings » Email » Forums » Health and wellbeing programs » Intranet » Newsletters » Personal and professional development and training » Tool Box meetings 	Valuable skills, knowledge and labour to deliver activities and operations.	<ul style="list-style-type: none"> » Employment opportunities within a supportive environment » Training and career development
Visitors	<ul style="list-style-type: none"> » Promotional events » Tourism Strategy and action plan activities » Trails and publications » Website 	Generate local economic benefits, growth and leisure activities for the community	Provision of facilities, information and services
Media	<ul style="list-style-type: none"> » Council meetings » Interviews » Media briefings » Media releases » Publications » Social media 	<ul style="list-style-type: none"> » Raise awareness and promotion of activities within the City, industry and the community concerns » Builds reputation 	<ul style="list-style-type: none"> » Partnerships » Relationships
Volunteers	<ul style="list-style-type: none"> » Collaboration with volunteer service providers » Newsletters » Support for volunteering opportunities » Training » Volunteer Award and Volunteer Appreciation celebrations » Website 	Delivery of some services or programs	<ul style="list-style-type: none"> » Coordinated support » Community participation and wellbeing



Engagement with groups of major strategic stakeholders was particularly important during the reporting year, leading to a federal election in May 2019. Based on a clear purpose for the engagement, stakeholders were identified from the priorities within the Integrated Planning and Reporting Framework:

- » The Strategic Community Plan clearly links community aspirations with the Council's vision and long term strategy.
- » Actions in the Corporate Business Plan integrate resourcing plans and specific Council plans with the SCP.
- » The Capital Works Program provides a timeframe for when major capital works are likely to occur over the next 20 years.
- » The Long Term Financial Plan provides some clarity for the future financial sustainability of the City.

Future stakeholder improvements

The City also has scheduled a major project in its Corporate Business Plan over the next two years to replace our current customer request system with a customer relationship management system as part of our enterprise software renewal program.

The objective is to improve efficiency and the customer experience by:

- » increasing the City's capability and maturity in the management of customer enquiries and interactions
- » increasing our knowledge of the civic composition and understanding of trends and priorities in customer relations
- » strengthening robustness and flexibility in service delivery.

The development of alternative channels for customer interaction will be critical as the City seeks to meet the challenges of growth and raised customer expectations while achieving efficiencies and maintaining a high quality of service.

The proposed new customer relationship management system is an important part of our information and communication technology (ICT) journey. Our aim is to enable effective technology-empowered business solutions that support the community vision.

The City is also embarking on a journey to achieve 'Smart City' status by using technology to improve services and efficiencies. This will include providing important data for decision-making processes in managing waste, water, the coast and the broader environment.

City events season

The City's annual event season aims to bring our community together while showcasing and celebrating life in the City. A variety of social, cultural and recreational events were offered, enabling residents to access experiences they might not otherwise be able to enjoy.

The event season runs from October to March, boasting a range of performances from local acts through to international bands. Aimed at promoting a positive health message, generating local revenue and encouraging networking and service delivery opportunities by involving local businesses wherever possible, the City's events calendar successfully delivers these safe public events to the highest standard.

Highlights included the following events:

City of Wanneroo Presents: The Jungle Giants

The City of Wanneroo Presents: The Jungle Giants concert saw alternative rock band The Jungle Giants playing to a sell-out crowd at the Wanneroo Showgrounds on Saturday, 3 November 2018.

From the moment the gates opened at 4pm, the showgrounds were abuzz with families pouring in early to enjoy the many children's activities and delicious food on offer.

When The Jungle Giants took to the stage at 8pm, the atmosphere was electric, with the front of stage area turning into a family-friendly dance floor.

This annual concert is one of the most popular events in the City, previously featuring Australian acts such as Birds of Tokyo, Eskimo Joe, the Hoodoo Gurus, Evermore, British India, Lisa Mitchell and Josh Pyke.

Live in the Amphitheatre

The Live in the Amphitheatre outdoor cinema series delighted residents who enjoyed a variety of films during the three-month program running from December through to February.

More than 4,000 locals attended the City's Jacaranda Amphitheatre in Wanneroo for a relaxed evening under the stars. There was a variety of blockbuster, family-friendly, action and comedy flicks.

Children were glued to the big screen with popular movies *Elf*, *Paddington 2*, *Early Man*, *Cars 3* and *Ferdinand* while adults enjoyed nights out with films such as *Sicario*, *Oceans 8*, *Shawshank Redemption* and *Mission Impossible*.

Activities on offer to attendees during the season included a magician, story teller, face painting and live bands.

Dog's Breakfast

The 2018 Dog's Breakfast event held at the Kingsway Regional Sporting Complex in Madeley was a huge hit with families and 'fur babies', featuring exhibits of local products, services and an extensive range of activities, all for the community's furry pals.

Children were entertained with a range of free activities, including face painting, a bouncy castle and a pooch-friendly photo booth.

Dogs were pampered with washing and grooming services, doggy treats from a range of exhibitors and free microchipping for the first 100 dog attendees.

More than \$3,000 in prizes was on offer in Australia's Next Top Dog Model and My Dog's Got Talent competitions on the main stage.

Held to tie in with annual pet registrations and to encourage responsible pet ownership, this event is a great way for the City to support pet owners.

Retro Rewind

More than 5,000 visitors took a step back in time at the picturesque Yanchep National Park for Retro Rewind. The event, featuring the Vintage Collective Markets, celebrated all things retro, from music to fashion.

The crowd was treated to musical entertainment by the sounds of Peta Lee and the Sultanas of Swing, The Rough Housers and Hornography who were all supported by go go dancers.

The Vintage Collective Markets featured vintage-themed stalls for those wanting a spot of retail therapy while other attractions included a vintage hot rod display and a vintage fashion parade.

Free children's activities included classic arcade games, vintage lawn games, a bouncy castle and face painting.

Global Beats and Eats

Global Beats and Eats saw Paloma Park in Marangaroo come alive as it turned into a mecca for foodies and music lovers alike. Attracted by fantastic beats and delicious eats from all over the globe, attendees headed down early to enjoy a wide selection of international food stalls, roving entertainment, multicultural musicians and dance acts.

Growing in popularity, Global Beats and Eats celebrates multiculturalism and diversity in the City. The 2019 event featured headliner The Beautiful Girls supported by Ash Grunwald, The Seven Ups, Mia Dyson and Riley Pearce.

The crowd enjoyed roving performances by Japanese drummers, Chinese lion dancers and a Mariachi band.

Community events

The City recognised a number of important dates and weeks during the financial year. Activities ranged from recognition on social media and the City's website to hosting larger community events. Dates recognised included: National Seniors Week, Homelessness Week, Antipoverty Week, RU OK Day, Close the Gap Day, National Carers Week, Harmony Week, National Volunteers Week, Youth Week WA, Sorry Day, NAIDOC Week, Reconciliation Week and more.

Following are details of a range of these events.

NAIDOC Week

The City celebrated NAIDOC Week in 2018 (8 July – 15 July). In 2018 the theme was *'Because of Her, We Can'* which celebrated the invaluable contributions that Aboriginal and Torres Strait Islander women have made – and continue to make – to our communities, our families, our rich history and our nation. The City hosted a number of events and activities to celebrate local Noongar culture and Aboriginal women. Activities included; the provision of the City's Noongar Museum-in-a-Box to local schools, delivery of Aboriginal-themed Storytime's in City libraries, cultural art workshops and other activities in youth centres and schools, and a flag-raising ceremony and cultural workshop at the Wanneroo Civic Centre.

Narrative Threads and Homespun: The Fabric of Family exhibitions

During July and early August the City presented a Narrative Threads exhibition which was co-curated by the City and artist in residence, Wendy Lugg. The exhibition featured works from 5 contemporary textile artists exploring history, place and identity through textiles, jewellery, installation art and photography, alongside artefacts and tools.

Simultaneously the City's museum curator presented The Fabric of Family exhibition which featured favourite textiles and objects from the Wanneroo Regional Museum collection including wedding dresses, christening gowns, antique sewing machines and retro paper patterns.

In addition, the Cultural Services Team delivered the A Stitch in Time program which comprised a series of 14 free hands-on events and workshops programmed to link thematically into these exhibitions.

Treasured exhibition

Celebrating the spirit of curiosity and the act of discovery, the Treasured exhibition, which was held from 25 August to 6 October 2018, featured contemporary art and works from the City's Collection. Stepping away from traditional ideas of treasure, the Treasured exhibition turned our

gaze towards the natural environment, heritage and art to explore ideas of value and significance featuring artworks by Judy Rogers, Leesa Padget, Wade Taylor and Claire Davenhall. The artworks linked shipwrecks, the ocean, botany and the natural world. During Children's Book Week, the Wanneroo Library hosted Treasured: Pirate's Lair, where children could take part in a series of swashbuckling pirate craft activities, get cosy with books on exploration and skulduggery in the reading zone or marvel at the City's very own pirate ship. In addition, a range of activities and workshops accompanied the exhibition, including a botanical drawing and macro-photography (extreme close-up) workshop.

Banksia Grove Skate Park opening

After comprehensive community engagement and consultation, the Banksia Grove Skate Park at Grandis Park was completed in 2018 and launched on Saturday 27 October. The skate park was part funded by the Banksia Grove Development Group, Lotterywest and the City. It has been designed to suit skate, scooter and BMX riders of all abilities, and includes a deep bowl, transition spine and sweeping curved bank. The Childhood and Youth Services Team formed a working group of young people to support the planning and implementation of the launch event. The youth working group were supported to develop skills in leadership, communication, team work, event planning, risk assessment, event logistics and stakeholder communication. The event was a success, with Freestyle Now facilitating a skate and scooter competition throughout the day and over 500 people attending.

St Anthony's School in Wanneroo wins equal first place in the 2018 Young Re-inventor of the Year awards.

Young Re-inventor of the Year program challenges young people to re-think waste. In 2018, the program adopted a water theme and asked young people to reinvent rubbish into something that helps keep our waterways clean or conserves water. The annual reuse program attracted 138 entries created by more than 400 young people from across Western Australia.

Students at St Anthony's School in Wanneroo collected hundreds of bottle lids to highlight the problem of plastic waste, especially in our oceans. The lids were glued to an upcycled white-board to create a colourful bottle-top mosaic ocean scene depicting an octopus, starfish, crab, coral and the words 'Protect what we love, save our oceans'. For their efforts, the primary school won a sustainability prize pack to help students pursue their passion for litter and waste reduction. The prize was presented by City of Wanneroo Mayor Tracey Roberts.



NAIDOC week Aboriginal storytime

Narrative Threads and Homespun: The Fabric of Family exhibition



St Anthony's School, Wanneroo wins equal first place in the 2018 Young Re-inventor of the Year awards



Mayor Roberts and City of Wanneroo employees displaying some of the items collected at the Waste Drop Off Weekend



Wanneroo RSL President Jack le Cras OAM at the opening of the Wanneroo Remembers: Centenary of Armistice Exhibition



Mayor Roberts and Northern Perspectives exhibition award winners Abi Venables-Morris and Robyn Bennett

Wanneroo Remembers: The Centenary of Armistice Exhibition

From 22 October to 24 November 2018, the City presented an exhibition commemorating the 100th anniversary of the end of WW1, drawing from the City's history and collection and curated by the City's museum curator. Over 500 people attended the exhibition which coincided with Remembrance Day services held throughout the City on Sunday 11 November.

Eli Zagoria Exhibition

An exhibition of original works by the late Eli Zagoria (1922-2013), a prolific local artist who emigrated from South Africa in 1992 and made his living painting and sketching the people and places of Perth, was presented from 17th November to 15th December 2018. The exhibition of Eli's art from the collection of David Solly Sandler was complemented by a series of six events and workshops.

Australia Day celebration

Incorporating Australia's largest citizenship ceremony, the City hosted an Australia Day celebration on 26 January 2019 that was attended by 785 new citizens and more than 2000 guests. Community members, new citizens and their guests started the day with a traditional barbecue breakfast followed by the official ceremony. The ceremony included an inspirational guest speaker Rishelle Hume AM, who was Western Australia's 2016 Aboriginal Person of the Year. Richard Walley OAM performed the Welcome to Country and crowds were entertained with performances by Challenge Brass Band and Perth singer Bindhu.

At the ceremony Mayor Tracey Roberts presented City of Wanneroo Australia Day Awards to local community members who have made an outstanding contribution to the community. The 2019 winners were:

- » Benn Marshall – City of Wanneroo Charles Searson Australia Day Youth Award
- » Dr Casty Nyaga – City of Wanneroo Australia Day Award
- » Lake Joondalup 3 Plus Program – City of Wanneroo Australia Day Community Group or Event Award
- » Bernard Terry – City of Wanneroo Australia Day Senior Award

Wandjoo Festival

The City's inaugural Wandjoo Festival was held at Eden Beach Foreshore Park in Jindalee on Saturday 9 February 2019. The free community event was a celebration of Aboriginal people and culture. The festival offered an array of traditional and contemporary Aboriginal song and dance performances, as well as craft activities, immersive learning experiences, food vendors and unique market stalls.

The event was attended by over 500 community members. Visitors to the festival ranged from locals, to visitors who travelled long distances to learn more about Aboriginal culture.

Community Waste Drop Off Weekend

The City once again held a Community Waste Drop Off Weekend in the first weekend of February. Residents were able to get rid of a range of different items that will be re-used or recycled, including tyres, e-waste, clothing and bulk cardboard. In 2018 the City collected 1000 tyres, 7.7 tonnes of e-waste, and more than 100 car boots full of clothing that were donated to several registered charities.

'It's All About Play' community book

On Saturday 23 February 2019, 30 local families participated in a special 'It's All About Play' session at Clarkson Library to contribute to the making of a community book, alongside photographer Anna Pretorius and author Nola Allen. On Saturday 6 July, the families came together to hear the story read for the first time by Mayor Tracey Roberts and received two copies of the book as a memento and to share with extended family members. All five of the City's libraries have copies of the book to lend.

Northern Perspectives 2019 Exhibition

Now in its fifth year, the Northern Perspectives Exhibition provides an outstanding opportunity for local high school visual arts and design students to display their work in a world-class gallery space. 83 artworks produced by Year 11 and 12 students from schools within the Cities of Wanneroo, Joondalup and Stirling were exhibited. They encompassed everything from painting, drawing, sculpture and ceramics to textiles, wearable art and digital photography. The exhibition was officially opened by Mayor Tracey Roberts and featured a line-up of six musicians from three schools, with technical support from Mindarie College.

Two students were presented with awards on the opening night of the exhibition:

- » Abi Venables-Morris (Wanneroo Secondary College) won the City of Wanneroo Resident Encouragement Award for her photography project, Aquasphere, which the judges called 'a beautifully subtle and resolved work'

- » Robyn Bennett (Mindarie Senior College) won the Overall Encouragement Award for her mixed media artwork titled *Blasphemunch*. The judges said it was 'a playful and ambitious artwork, with confident technique'.

Youth leadership forums

In April 2019, the Childhood and Youth Services Team facilitated two youth leadership forums to celebrate Youth Week WA. 70 young people from nine schools in the City attended the two forums to engage in activities run by the Youth Leadership Academy aimed at developing their skills in team-work, communication, leadership styles and goal setting.

The participants were asked to develop a community action project to address an area of concern within their school or local community. The participants will present their projects at a showcase evening in September 2019.

Self-sufficiency workshops

Community groups and clubs play a vital role in strengthening local communities, addressing social needs, and making the City a more enjoyable place to live, work and interact. In recognition of this, throughout 2018/19, the City facilitated a series of 13 self-sufficiency workshops (training and development opportunities) intended to support the development of more sustainable and self-sufficient community groups and clubs. 189 people were attracted to the free events. Topics included; how to run a community event, mastering social media and strategic planning made simple. Delivered by a combination of internal and external facilitators, the workshops were very well received, with all key performance indicators for the project being met or exceeded.



Mayor Roberts and 2019 Community Art Awards winners

Alpacas with Maracas National Simultaneous Storytime event

The National Simultaneous Storytime, held annually by the Australian Library Information Association, was conducted in May 2019 with this year's book being *'Alpacas with Maracas'*, written and illustrated by Matt Cosgrove. The City conducted a number of library and outreach events within the community with over 250 participants involved. The highlight was a visit to the Clarkson Library by a gorgeous, well-behaved baby alpaca that the young children engaged with and adored.

Reconciliation Week

As part of National Reconciliation Week 2019, which was held from 27 May to 3 June, the City delivered a number of activities and events celebrating Aboriginal and Torres Strait Islander history, language and culture. 44 City employees attended a Reconciliation Week Lunch and Learn session facilitated by community leader, Shaun Nannup. Shaun took employees on a journey through our cultural history and provided valuable insights into how we can work to better understand and appreciate culture. Shaun also facilitated a Cultural Conversations Workshop which was attended by 31 local residents. An Aboriginal-themed community canvas was also created with help from Jade Dolman, a local Aboriginal Artist and community member.

The City also sponsored a Reconciliation Week street banner which was placed in central Perth. The City also included an Acknowledgement of Country in our email signature block for all employees for a period of seven weeks. It read 'We wish to acknowledge the Traditional Custodians of the land we are working on, the Whadjuk people.'

We would like to pay respect to the Elders of the Noongar nation, past, present and future, who have walked and cared for the land and we acknowledge and respect their continuing culture and the contributions made to the life of this city and this region.'

Community Art Awards and Exhibition 2019

A highly regarded annual event on the City's cultural calendar since its inception in 2001 is the Community Art Awards and Exhibition. This year 232 artworks from the categories of painting, works on paper and sculpture were showcased. The event offers artists the opportunity to exhibit their work in a professional setting. The awards are open to all artists who reside in Western Australia. Over 90 of the artworks were created by City residents.

Digital learning events

The City continues to embrace the need to provide digital learning opportunities for the community, successfully acquiring funds from the federal government to link into the *Be Connected* program. This further complements the City's existing programs such as our *Digital Springboard* which is a program to help people learn the digital skills they need to thrive in work and life. The City has been focusing on programs aligned to job applications and CVs. Similarly, *Be Connected* is an Australia-wide initiative with the same ethos. The City has become a partner offering one-on-one and group tutoring on topics relating to online skills, apps and mobile devices. Collectively, these digital technology programs have had over 800 participants taking advantage of the learning opportunities.

Community funding

The City is committed to building connected and resilient communities and activating local spaces through its Community Funding Program (CFP).

The program continues to be a valuable source of partnering income and support, particularly for local community groups. There are four categories of funding:

- » Category A – Community development
- » Category B – Community events
- » Category C – Hallmark events (Australia Day, Anzac Day and Remembrance Day)
- » Category D – Christmas community celebration events.

Over \$81,000 was approved for distribution to 22 community funding applicants through the City's CFP during 2018/19. This 2018/19 investment in community by the City leveraged more than \$302,000 to benefit our residents. The table below shows details of the approved community funding-supported projects and events, some of which will be delivered in the first half of the 2019/20 financial year:

Recipient	Initiative	Amount
Community development projects		
Bladder and Bowel Health Australia Inc	Lifting the Lid on Bladder and Bowel Health Information Session	\$1,245
Brady Street Music	Eat, Learn, Play – Pilot Program in the City of Wanneroo	\$3,277
Two Rocks Yanchep Assisted Cancer Travels Inc	TRYACT1 Community Awareness Project	\$2,695
Merriwa Advisory Group auspiced by Mercy Community Services Inc	Indigenous Cultural Workshops	\$2,570
Community events		
Quinns Calisthenics Club	Family Fun Day	\$1,597
Northern Suburbs Women's Friendship Group	International Women's Day 2019	\$1,119
Edmund Rice Centre WA	Local Parks Community Sports Festival	\$2,230
Disco Cantito Association	Circus Show and Have a Go	\$3,406
Pojulu Community Association in WA Inc	Pojulu Community Western Australia Arts and Cultural Festival	\$2,703
Balai Bahasa Indonesia Perth	Nusantara Community Concert	\$3,280
Hallmark events		
Naval Association of Australia Western Australian Section – Perth North Sub-section	Commemoration of Remembrance Day 2019	\$3,000
Wanneroo RSL Sub Branch	Commemoration of 2019 ANZAC day	\$8,589
Quinns Rocks RSL Sub Branch	ANZAC Day 2019 Commemorative Service and Gunfire Breakfast, Vietnam Veteran's Day 2019 Service and Lunch and Remembrance Day 2019 Service and Lunch	\$9,012
Yanchep Two Rocks RSL Sub Branch	ANZAC Day 2019 Commemorative Service and Gunfire Breakfast, and Remembrance Day 2019 Commemorative Service	\$7,817
Christmas community celebration events		
The Smith Family	Girradoola Community Christmas Celebration Event 2018	\$3,000
True North Church	Carols on the Green 2018	\$3,000
Yanchep Two Rocks Community Recreation Association	Carols in the Park 2018	\$3,000 cash \$569 in-kind
Family Support WA	Festival on the Farm 2019	\$4,000
Wanneroo Sports and Social Club	Wanneroo Community Kids Christmas Party 2019	\$3,305
True North Church	Carols on the Green 2019	\$3,000
Yanchep Two Rocks Community Recreation Association	Carols in the Park 2019	\$2,977
One Church Perth Inc	2019 Wanneroo Christmas Lunch	\$6,000



Volunteer at Girrawheen 'It's All About Play' early childhood program



Emergency Management volunteers at the Blessing of the Roads event in March 2019



Sentinel, Simon Gilby. Located corner of Quinns Beach Road and Ocean Drive, Quinns Rocks. Detail by Photographer Christophe Canato



Nurture, Amanda Shelsher. Located in the Civic Centre

Our volunteers

Volunteering has been shown to strengthen community cohesion, resilience and inclusiveness through providing opportunities for active social and civic participation. Volunteers across the City make an important contribution to the political, social, economic, environmental and cultural well-being of the community.

The City is committed to supporting volunteering through the delivery of a quality Volunteer Program that provides people with opportunities to volunteer with City programs and services, and encourages volunteering activity more broadly across the community.

During the year, 456 volunteers donated their time, knowledge and skills to support the following programs:

- » activities for elderly residents
- » Books on Wheels (mobile library service)
- » bushfire prevention and response
- » Cockman House and Buckingham House heritage programs
- » community and family history
- » community transport
- » conservation
- » English conversation groups
- » homework, technology and resume help programs
- » 'It's All About Play' early childhood programs
- » library services
- » Wanneroo Museum and Art Gallery cultural services

During 2018/19 the City completed a major review of this volunteering program and is in the process of implementing a number of improvements. These include purchasing a new volunteer management system and developing improved processes and resources to ensure high quality delivery aligned to the National Standards for Volunteering Involvement. The City is also developing an improved framework for monitoring and evaluating the program.

Emergency management volunteers

The City supports four Volunteer Bush Fire Brigades (Wanneroo Central, Quinns Rocks, Two Rocks and Wanneroo Fire Support) with a combined 236 members. They collectively provided 5,684 hours of service through attendance at 440 incidents, including 338 fires, over the past 12 months. This included combating incidents outside the City at Esperance, Gingin, Swan, Tom Price, Karratha, Port Hedland and an interstate deployment to Queensland.

In addition, the City supports two State Emergency Service (SES) units (Wanneroo Joondalup and Two Rocks). The Two Rocks SES unit gained full operational status in February 2019, previously operating as a satellite unit of the Wanneroo Joondalup SES unit. They are co-located with the Two Rocks Bushfire Brigade and have 31 fully trained operational members who have responded to requests for assistance relating to storm damage, fire support and land searches with the Western Australian Police Force. In addition, they have been deployed around the state to assist with fire support at Nannup and Esperance as well as Karratha for Cyclone Veronica. Together, the Wanneroo Joondalup and Two Rocks SES volunteers have provided over 16,500 hours of service to the community.

Celebrating our volunteers

The City celebrates and acknowledges its volunteers at three Volunteer Appreciation events held throughout the year. The Mayor also presents Volunteer Excellence Awards to nominated volunteers for their contribution to the community. During the year:

- » 49 library and heritage volunteers attended the cultural services volunteers' event held on 5 October 2018.
- » 74 community service and conservation volunteers attended the community services dinner held on 29 March 2019.
- » 31 Wanneroo Joondalup State Emergency Service, 32 Two Rocks Marine Rescue, 19 Two Rocks State Emergency Service and 10 Yanchep Fire and Rescue volunteers attended the emergency services event held on 21 June 2019.

Public art and visual art collections

Our visual art collection comprises 283 items including paintings, works on paper, photographs and small sculptures. The collection is currently valued at \$567,699 (an increase of \$109,858 from the 2015 valuation). The increased valuation demonstrates success in our objective to acquire artworks that provide a cultural and financial investment for the City.

Artworks from the collection are on display in the civic administration buildings, Council Chambers, Wanneroo Library and Cultural Centre, Clarkson Library and the Alkimos Pop-Up Library. These selected locations have appropriate security, climate control and lighting levels for conservation purposes. A minor rotation of the collection is undertaken annually, and a major rotation every two years. Artworks are also displayed in public exhibitions at the Wanneroo Gallery. In addition, the collection has been digitized and is available for viewing on the **City's website**.

The City's public art collection has 264 items and has been valued at \$6.2 million, an increase of \$1.1 million from the 2014 valuation. The most recent commissions have been two mosaics in Ridgewood Park on Hester Avenue, Ridgewood. Thirty-four of the most intriguing pieces of public artwork, from Girrawheen and Koondoola in the south to Yanchep and Two Rocks in the north, are available to discover on the new *Discover Wanneroo* app. The *Discover Wanneroo* app is available on both Google Play and the App Store. The app also features five artist films and plenty of fun interactive features like rub and reveals and sketchpads.

Governance



City of Wanneroo Civic Centre

As one of Australia's three tiers of government (federal, state and local), local government most closely affects the daily lives of people in the community. This third tier of government is referred to as councils, shires or local governments.

The City is one of 139 local governments in Western Australia operating in accordance with the *Local Government Act 1995*. The Act sets out a system of local government by providing for elected members to form a Council, describing the functions of local

governments, providing for the conduct of elections and polls, and providing a framework for the administration and financial management of local government, including accountability and transparency.

Further reading

The *Local Government Act* and associated Regulations can be downloaded from the Department of Justice at www.legislation.wa.gov.au.

Democratic governance

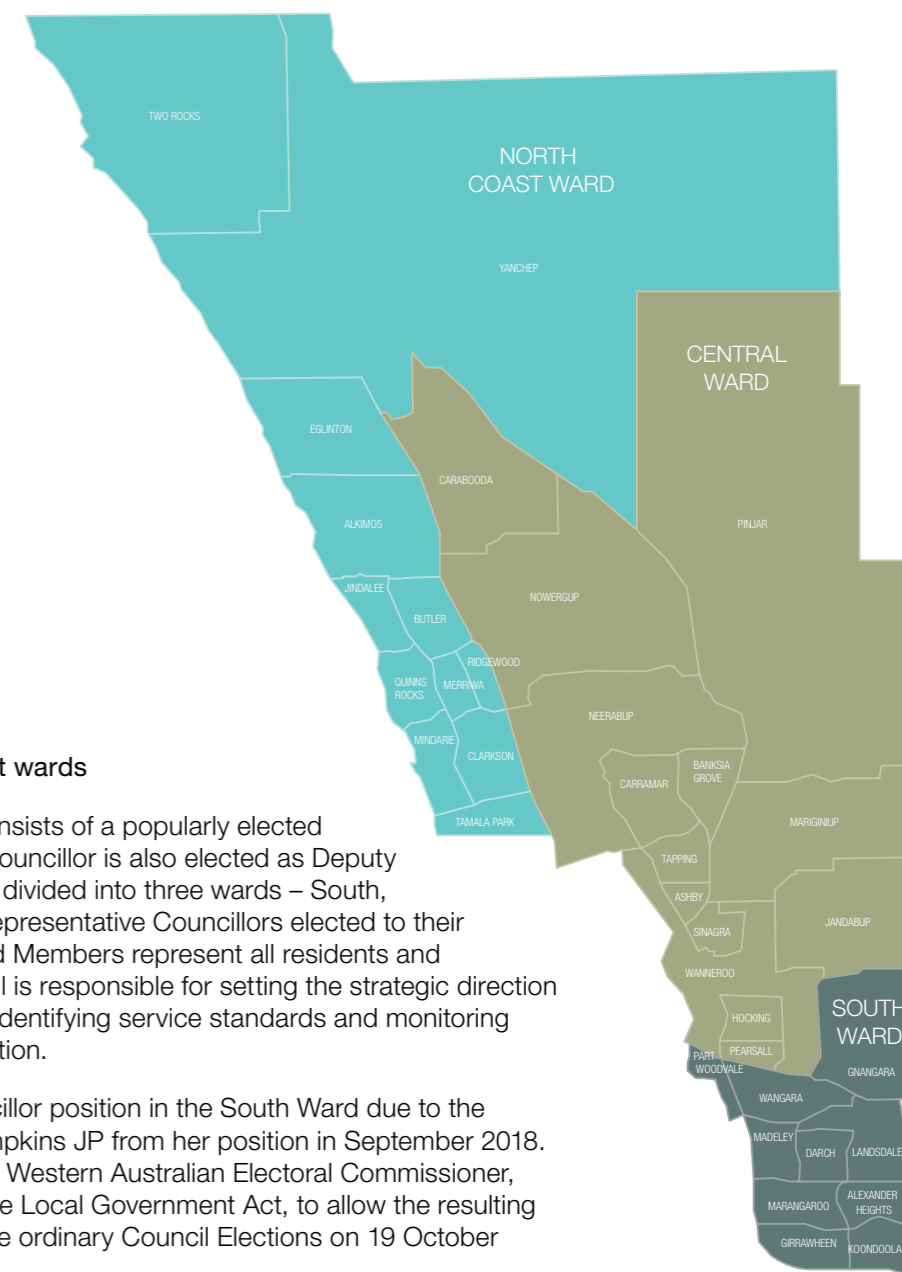
Democratic governance is the process by which democratically elected governments undertake their duty of governing for and on behalf of their constituents and the community as a whole. This is essential to an understanding of good governance in the local government context.

Governance is the system and structures by which local governments are directed and controlled. It is the process of governing (formal or informal) by which the local government makes decisions; distributes and exercises authority and power; determines strategic goals; develops institutional rules; and assigns responsibility for those matters.

Governance involves a focus on the clarity of roles and responsibilities, which support accountability (internal and external) and public access to decision-making and information.

Benefits of effective governance include:

- » Improved communication
- » Sustainability and growth
- » Attracting funding
- » Appeal to insurers
- » Improved services
- » Enhanced reputation



Council membership and district wards

The City of Wanneroo Council consists of a popularly elected Mayor and 14 Councillors. One Councillor is also elected as Deputy Mayor by the Council. The City is divided into three wards – South, Central and North Coast – with representative Councillors elected to their respective wards. The 15 Elected Members represent all residents and ratepayers within the City. Council is responsible for setting the strategic direction for the City, policy development, identifying service standards and monitoring performance across the organisation.

There is currently a vacant Councillor position in the South Ward due to the resignation of Councillor Lara Simpkins JP from her position in September 2018. Council sought approval from the Western Australian Electoral Commissioner, in accordance with s. 4.17(2) of the Local Government Act, to allow the resulting vacancy to remain unfilled until the ordinary Council Elections on 19 October 2019, which was granted.

Our Elected Members



2019 Australia Day Award Winners



Mayor Roberts and school children lay white crosses in the road reserve to symbolise victims of road trauma as part of the Blessing of the Roads ceremony



Mayor Tracey Roberts, Derek Nannup and Deputy Mayor Natalie Sangalli celebrating NAIDOC week



Mayor Roberts and Macy Gallagher at the opening of the new playground constructed at Elton Park in Ashby



Mayor Tracey Roberts and City of Joondalup Mayor, Hon Albert Jacob, launch the Regional Homelessness Plan



Mayor Tracey Roberts JP

9405 5440
0419 112 954
tracey.roberts@wanneroo.wa.gov.au

Mayor since: October 2011
Councillor: 2003 – 2011
Term expires: October 2019

Mayor Tracey Roberts is a passionate and active community member committed to supporting safe, connected communities for residents and visitors to enjoy. She maintains a very strong focus on community engagement, economic development, lifestyle impact and choice for the City's residents.

Tracey is a full-time Mayor who is intensely involved in the strategic leadership of the City, including resource allocation and financial management of the City's \$200 million budget and \$3 billion of assets.

Tracey consistently advocates for local employment opportunities, community safety and the infrastructure required to service the City's growing population. This is supported by her commitment to delivering quality local facilities and services for residents.

She is proud of the City, its heritage and of the Pioneers whose hard work, resilience and determination laid the foundation for what has become one of Australia's largest growing local government areas.

Tracey is a member of many of the City's working groups and committees

Community Funding Working Group	Chair
Community Support and Financial Assistance Framework and Working Group	Chair
Festival and Cultural Events Committee	Chair
Wanneroo Business and Tourism Development Working Group	Chair
Audit and Risk Committee	Member
Community Safety Working Group	Member
Multicultural Advisory Group	Member
Quinns Beach Long Term Coastal Protection Community Reference Group	Member
Reconciliation Action Plan Working Group	Member
Revenue Review Committee	Member
Wanneroo BMX Raceway Club Relocation Working Group	Member
Wanneroo Town Centre Advisory Group	Member
Waste Management Advisory Committee	Member

Tracey is also a member of many external working groups, associations and committees

Western Australian Local Government Association	Deputy President
Australian Local Government Association	Vice President
Local Government Insurance Scheme	Director
Western Australian Local Government Association (WALGA) North Metropolitan Zone	Chair
Joondalup Health Campus Community Board of Advice (External)	Chair
National Growth Areas Alliance	Deputy Chair
Yanchep Surf Life Saving Club	Honorary Member

Tracey is a patron to many groups and associations

Badminton WA	Patron
North Suburban Community Cricket Association	Patron
Capricorn Riding for the Disabled	Patron
One Big Voice	Patron
Trackwest Dog Club	Patron
Two Rocks Volunteer Sea Rescue Group	Patron
Wanneroo Agricultural Society	Patron
Wanneroo Christmas Lunch	Patron
Sun City Yacht Club	Patron
Alkimos Surf Life Saving Club	Vice Patron
ACTIV	Vice Patron
Quinns Mindarie Surf Life Saving Club	Vice Patron
Subiaco Football Club	Vice Patron
Surf Life Saving Western Australia	Vice Patron
Wanneroo Districts Netball Association	Vice Patron
West Perth Football Club	Vice Patron
Wanneroo Amateur Football Club	Community patron

Tracey is also an Ambassador for the Joondalup Wanneroo Cancer Council Relay for Life and the WA Parks Foundation.

North Coast Ward



Cr Natalie Sangalli

0447 712 917
natalie.sangalli@wanneroo.wa.gov.au

Councillor since: October 2015
Deputy Mayor since: October 2017
Term expires: October 2019

A lifelong resident of the North Coast Ward, Nat is passionate about her community and is an ardent supporter of heritage and environmental preservation, especially coastal erosion prevention and management, and community safety initiatives such as the expansion of the CCTV network.

As a full-time Councillor, she is a strong voice for residents, helping to create greater understanding of government processes while promoting robust dialogue between the community and the City. She works to ensure the timely delivery of services and infrastructure for the developing and growing suburbs of the north coast corridor.

Nat is working to extend the freeway to Romeo Road, widen Marmion Avenue, deliver a 50m pool to service the north coastal suburbs, improve the City's cycling network and extend the railway line to Yanchep.

She is a member of Two Rocks Yanchep Residents Association, Quinns Rocks Environmental Group, Quinns District Netball Club, Quinns Rocks Sports Club, Harbourside Village Mindarie, Yanchep Community Men's Shed, Two Rocks Yanchep Assisted Cancer Travel, Northern Suburbs Women's Friendship Group, Yanchep Two Rocks Tourism Network, Two Rocks Marina Reference Group, Yanchep Two Rocks Community Recreation Association, Trinity at Alkimos Residents Association, Alkimos Residents Association, Quinns Rocks Residents Group and a patron of Brighton Seahawks Football Club.

As well as volunteering in the local community, Nat participates in Camp Quality fundraisers throughout the year, supporting children and families affected by childhood cancer.



Cr Linda Aitken JP

0497 790 960
linda.aitken@wanneroo.wa.gov.au

Councillor since: October 2013
Term expires: October 2021

Linda is passionate about community and ensuring the City of Wanneroo is a great place to live and work. She sees sound management of the City's growth, including provision of local employment and the successful establishment of the Neerabup Industrial Area, as key to achieving this.

Linda continues to advocate for the extension of the freeway to Romeo Road, the widening of Marmion Avenue and safe traffic management around schools.

Linda is committed to helping the City become more efficient in its operations without compromising the availability and quality of services for residents. She is particularly interested in that ensuring support services for low income families and creative activities for young people remain a priorities for the City of Wanneroo.

Linda is a board member of Clarkson, East Butler and Yanchep Lagoon primary schools and Yanchep College, and a member of the Wanneroo and Districts Historical Society. She is also a regular participant in Two Rocks Yanchep and Alkimos Residents' Association, and Yanchep Two Rocks Community Recreation Association.

In her free time, Linda enjoys volunteering with local community groups, singing in her local choir and travelling to explore other cultures.



Cr Sonet Coetzee

0414 429 936
sonet.coetzee@wanneroo.wa.gov.au

Councillor since: October 2017
Term expires: October 2021

Sonet is a strong advocate for family values and investing in the growth and development of our children while supporting those in the community who need it most.

Her priorities include: the extension of the Mitchell Freeway; widening of Marmion Avenue through to Yanchep; new and upgraded footpaths, cycleways and bus shelters, particularly along Marmion Avenue; a day centre hospital in the City's northern suburbs; youth engagement; expanding the City's CCTV camera network; combating traffic congestion and hooning; establishing an aquatic facility in the North Coast Ward; and development of the Alkimos Surf Life Saving Club.

Sonet is an experienced small business owner, and is deeply involved in her local community through various community groups and committees, including the Wanneroo Golf Club where she is Ladies Vice-President. In her free time, Sonet enjoys mountain biking and sailing with family and friends.



Splendid Park in Yanchep

North Coast Ward



Cr Russell Driver

0414 854 173
russell.driver@wanneroo.wa.gov.au

Councillor since: October 2011
Term expires: October 2019

Russell is passionate about building a community for our children and our future. He believes schools, sports and social clubs need to develop with the City's population growth.



Cr Lewis Flood

0498 248 264
Lewis.Flood@wanneroo.wa.gov.au

Councillor since: October 2017
Term expires: October 2021

A resident of the North Coast Ward since 2000, Lewis is passionate about supporting local community groups and environmental protection and sustainability initiatives.

He is focused on delivering the Mitchell Freeway to Romeo Road in Alkimos; the widening of Marmion Avenue through to Yanchep; and the installation of traffic lights at the corner of Hester Avenue and Baltimore Parade in Merriwa.

Lewis is an advocate of further investment in local cycleway networks to ensure the City's 36 suburbs are more accessible for cyclists, and the construction of a 50m swimming pool in the City's northern suburbs.

Lewis also is a passionate campaigner for Clean Up Australia, organising clean-ups on the beaches and schools in the North Coast Ward. He is a member of the Quinns Rocks RSL and enjoys playing chess and making chessboards in his free time.

Central Ward



Cr Frank Cvitan JP

0419 994 944
frank.cvitan@wanneroo.wa.gov.au

Councillor since: October 2011
Term expires: October 2019

Frank was first elected to the Council in 1999 and remained a Councillor until 2009. Frank was re-elected in 2011.

A resident of the City for more than five decades, Frank is committed to ensuring that development across the City is underpinned by proper and orderly planning. East Wanneroo is of particular interest in this regard, where he has been working to ensure the sustainability of the area's wetlands (alongside development planning), since 2005.

Frank's goals include the continuing development and progress of Wanneroo Town Centre, full dual carriageways for Wanneroo Road, extension of the railway line to Yanchep, a bypass for East Wanneroo, graffiti and crime prevention, traffic control for Joondalup Drive and the removal of the Wangara peat stockpile.

Frank is also a member of the East Wanneroo Development Reference Group, Alkimos Waste Water Treatment Plant Buffer Zone Development Feasibility Study Project Control Group, Art Advisory Committee, Audit and Risk Committee, Construction Reference Group Wanneroo Road and Ocean Reef Road, Elderbloom Community Care Centres Board of Management, Metro North-West Joint Development Assessment Panel, Mindarie Regional Council, North Coast Cycling Facility Master Plan Implementation Working Group, Wanneroo Agricultural Society and Wanneroo BMX Raceway Club Relocation Working Group. Frank is also the Chair of both the Wanneroo Town Centre Advisory Group and Waste Management Advisory Committee and Deputy State Councillor for the WALGA North Metro Zone.

Additionally, Frank is advocating for the connection of the Central Ward and its residents to the wider Perth metropolitan rail network via a dedicated light rail solution.



Cr Samantha Fenn

0403 939 292
samantha.fenn@wanneroo.wa.gov.au

Councillor since: October 2015
Term expires: October 2019

Samantha is a strong advocate for sports, performing arts, community programs, robust planning and built form outcomes.

Her focus is ensuring support for the City's agricultural businesses and revitalisation of the Wanneroo City Centre while retaining links to the City's pioneering heritage. She is passionate about community engagement and ensuring residents have input to the City's priorities and outcomes.

Samantha is President of the Australian Local Government Women's Association (WA) and is a committee member of the Tamala Park Regional Council, the Joondalup and Wanneroo Regional Multicultural Support Service and the Elderbloom Community Care Centres.

In her free time, Samantha enjoys playing golf.



Ozraptor, Mehdi Rasulle. Located in the 'Dinosaur Park' at Kingsway Regional Sporting Complex. Photograph by Chris Kershaw.

Central Ward



Cr Paul Miles

0416 197 363
Paul.Miles@wanneroo.wa.gov.au

Councillor since: October 2017
Term expires: October 2021

Paul was first elected to the Council in 2007. Then in 2008, Paul was elected as a State Member of Parliament for the electorate of Wanneroo. In 2016, Paul was appointed Minister for Local Government; Communities; Youth; Seniors; Volunteering and Cemeteries. Following his time as Wanneroo MLA and State Minister. Paul was re-elected to Council in October 2017.

Paul's focus remains to keep rates at or around the inflation rate and the redevelopment of the Wanneroo Town Centre, including the upgrade and expansion of Wanneroo Aquamotion to accommodate a 50m lap pool, expanding the community theatre facilities and adding multisport training facilities at the Wanneroo Showgrounds.

Community safety, specifically improving safety in the City's streets and parks through new lighting, CCTV and accessibility initiatives, also remains a key priority for Paul.

Paul is a keen motorsport enthusiast and enjoys staying up-to-date with politics at the state, federal and international level.



Cr Dot Newton JP

0407 981 149
dot.newton@wanneroo.wa.gov.au

Councillor since: May 2001
Term expires: October 2021

Dot is a staunch advocate for robust community consultation, supporting local businesses and striking a balance between development and protecting the environment.

Her priorities include the development of the Neerabup Industrial Area; expansion of the Wanneroo Town Centre; attracting investment throughout the City; and supporting our local growers and businesses, leading to employment opportunities. The Central Ward covers 14 suburbs and is very diverse, starting from Carabooda and Pinjar in the north and finishing at Pearsall in the south.

Dot is a keen advocate of community safety initiatives, including the planned expansion of the CCTV network, working collaboratively with police and increasing ranger resources, while also supporting our Emergency Volunteer and Road Safety programs.

When time permits, Dot enjoys reading, gardening, barefoot bowls and daily walks with her dog, Harley.



Global Beats and Eats Festival, Paloma Park in Marangaroo

South Ward



Cr Denis Hayden

Councillor since: October 2011
Cr Hayden resigned his position on Friday 26 July 2019

Denis was committed to community and public safety as well as reducing antisocial behaviour. He was also dedicated to providing support for youth in the community.



Cr Hugh Nguyen

0403 439 492
hugh.nguyen@wanneroo.wa.gov.au
Councillor since: October 2013
Term expires: October 2021

Hugh is passionate about community engagement and ensuring that City initiatives and projects continue to meet the needs and desires of residents.

An experienced lawyer, he is a strong advocate for community infrastructure and accessibility, and has worked hard to deliver safer roads, footpaths and bus shelters throughout the City. His priorities include support for health and education programs for residents and the successful rollout of the National Broadband Network (NBN) across the City.

Hugh is also committed to building stronger, more connected communities through initiatives like the City's food truck program and community swap meets.

Between Council and employment commitments, Hugh takes every opportunity to spend time with his family.

Hugh is the current Chair of the Koondoola Primary School Board, a member of the Ashdale Primary School Board and the Ashdale Cluster Board; Yellagonga Regional Park Community Advisory Community; Joondalup Health Campus Community Board of Advice; and Special Advisor to the Vietnamese Farmers Association.

South Ward



Cr Brett Treby

0411 209 372
brett.treby@wanneroo.wa.gov.au

Councillor since: December 1999
Term expires: October 2019

Brett was elected to the inaugural City of Wanneroo Council in 1999.

Brett has a special interest in economic development, strategic planning, active citizenship and community engagement; and the development of family-focused sporting and recreation facilities.

He believes the next five years will be a period of significant revitalisation, growth and opportunity for the City, particularly in the South Ward, with new residential planning development and infrastructure renewal in Koondoola and Girrawheen now occurring, and new residential development in Landsdale, Madeley and Darch.

Other priorities include balancing the area's rich history with urban growth, continued development of Dinosaur Park 'family-zone' at Kingsway to include an aquatic playspace and the delivery of a major contemporary library and café adjacent to Broadwater Park in Landsdale.

Brett represents the community on the Tamala Park Regional Council as Deputy Chairman and Chairman of the Management Committee and continues to work with numerous community groups. He is Chairman of the Hepburn Centre Board, has served on several local school councils, and been involved in Industry representation as a Trustee of the Institute of Public Works Engineers Foundation Australasia.



Cr Domenic Zappa

0415 524 787
domenic.zappa@wanneroo.wa.gov.au

Councillor since: October 2013
Term expires: October 2021

Domenic has a special interest in seniors, economic development, responsible waste management and sustainability, safer roads, communities and improving infrastructure such as public open spaces and libraries within the South Ward and the City as a whole.

He strives to make the community great for families and is advocating for Koondoola Plaza to be redeveloped, more parks in the south of Landsdale and renewal of parks across the entire South Ward.

Other priorities for Domenic include upgrading sports facilities, ensuring seniors' services and facilities are age friendly, continued greening of neighbourhoods and public spaces, and public safety, with a particular focus on increasing CCTV and ranger coverage throughout the City.

Domenic is President of Landsdale Residents Association, Deputy Metropolitan Member of the Western Australian Local Government Grants Commission and a board member of the Hepburn Centre

The following Councillor served until her resignation in September 2018.



Cr Lara Simpkins JP

Lara was elected to the Council in 2015 and resigned as an Elected Member in September 2018.

Council elections

Ordinary local government elections are held every two years on the third Saturday in October, with half of the available Councillor positions being contested. An ordinary Mayoral election is held every four years. Each successful Elected Member is appointed for a term of four years. Any eligible elector of the City can nominate for election.

For each election, successful candidates to the position of Mayor and Councillor are determined by the votes of the electors of the City. Voting in local government elections is open to any person who is registered on the State Electoral Roll and is a registered eligible elector of the City. Voting is not compulsory. The City has 124,018 electors registered to participate in the election process.

The position of Deputy Mayor is determined by the Council at an election held at the first Council meeting following an ordinary election. The appointment of Deputy Mayor is for a term of two years.

The next ordinary local government election is due to be held on 19 October 2019.

The Role of Elected Members

Elected Members make important decisions relating to the whole of the local government by considering the views of the community. They also work together with the community, the CEO and the administration to set the strategic direction of the City. The role of Elected Members are defined in the *Local Government Act*.

The role of the Mayor is to:

- » preside at meetings in accordance with the Act
- » provide leadership and guidance to the community
- » carry out civic and ceremonial duties on behalf of the local government
- » speak on behalf of the local government
- » liaise with the CEO on the affairs of local government and the performance of its functions.

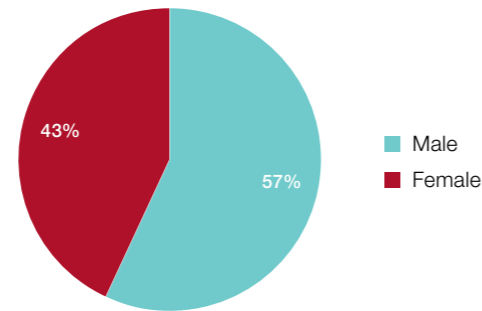
The Deputy Mayor performs the functions of the Mayor when authorised to do so under s. 5.34 of the Act.

The role of Councillor is to:

- » represent the interests of electors, ratepayers and residents
- » provide leadership and guidance to the community
- » facilitate communication between the community and the Council
- » participate in local government decision-making processes at Council and Committee meetings.

Elected Member diversity

The Mayor and Councillors are elected by the community via the Council election process and reflect the communities from which they are elected. Our diversity is well balanced with our Mayor being female as are 43% of the Councillors. This diversity was impacted by the resignation during the year of a female Councillor.



Elected Member remuneration

Elected Members are remunerated in accordance with the current determination of the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975*. On 10 April 2018, the tribunal determined the **rates of remuneration** applicable for the 2018/19 financial year.

The City is classified as a Band 1 local government for the purposes of the Act and has determined that it will remunerate its Elected Members as follows:

- » annual attendance fees in lieu of Council meeting, committee meeting and prescribed meeting attendance fees
- » annual allowance for a Mayor and Deputy Mayor
- » annual allowances in lieu of reimbursement of expenses

Council has adopted a Council Members' Fees, Allowances, Reimbursements and Benefits Policy which sets out the entitlements available to Elected Members and states that the City will pay the maximum amount within the range set by the Salaries and Allowances Tribunal.

Conduct of Elected Members

Section 5.103 of the Local Government Act requires that every local government prepare a Code of Conduct to be observed by Elected Members. The City's current Elected Member Code of Conduct includes a complaint handling mechanism that requires complaints be considered by external oversight bodies such as the Standards Panel, the Department of Local Government, Sport and Cultural Industries, the State Administrative Tribunal and the Corruption and Crime Commission as the City believes that these complaints are more appropriately addressed by external oversight bodies.

In this reporting period, there was one complaint lodged against an Elected Member under their Code of Conduct which was forwarded to the Standards Panel who returned a finding of no breach.

Local Government (Rules of Conduct) Regulations 2007

The City manages complaints against Elected Members in relation to the *Local Government (Rules of Conduct) Regulations 2007*, which deals with:

- » disclosure of confidential information
- » improper use of the position of Councillor to gain a personal advantage or cause detriment to the local government or others
- » misuse of local government resources
- » unauthorised involvement in administration matters
- » improperly directing, influencing or making offensive or objectionable statements about a local government employee
- » disclosure of 'impartiality' interests
- » notifiable and prohibited gifts.

The City's appointed Complaints Officer is the Director Corporate Strategy and Performance.

Section 5.121 of the Local Government Act requires a local government to maintain a register of complaints that result in an action under s. 5.110(6)(b) or (c).

Five complaints were reported to the Local Government Standards Panel in 2018/19. The Standards Panel refused to deal with one of the complaints, another has been concluded with a breach finding and the others remain pending.

Elected Member development

To enable Elected Members to develop and maintain skills and knowledge relevant to their roles as representatives of the City, Elected Members are encouraged to attend conferences, workshops, forums and training events to

keep more informed and better able to fulfil their duties of office. The City has adopted a **Council Members' Fees, Allowances, Reimbursements and Benefits Policy** which provides for allowances to facilitate Elected Member attendance at conferences and training opportunities.

Council and committee meetings

Ordinary Council meetings are held every fourth Tuesday evening at the Wanneroo Civic Centre. The Mayor presides at Council meetings, which are also attended by Councillors, the CEO and Directors of the City. Reports are formally presented to provide information and advice to assist the Council in the decision-making process. During 2019 the City initiated Council meetings 'on the road' to allow greater community access to the council decision-making process. On 7 May 2019 our Council meeting was held at the Koondoola Community Centre in the City's South Ward and 39 members of the public attended.

Members of the public are welcome to attend Council meetings and there is an opportunity to ask questions during public question time. However, members of the public are not permitted to take part in Council debate. In addition the Mayor and Councillors conduct an informal session on the same day as the meeting of the Council where members of the public may, by appointment, present deputations relating to items on the current agenda.

In accordance with the Act, minutes are kept of Council meeting proceedings and the **unconfirmed minutes** are published on the City's website within 10 business days after the meeting. The minutes are presented at the next ordinary meeting of the Council for confirmation.

Dates of Council meetings

The following table details the dates of ordinary and special Council meetings held in 2018/19 and the number of items submitted to ordinary Council meetings.

Dates of ordinary Council meetings	No. of items submitted to ordinary Council	Dates of special Council meetings
24 July 2018	22	27 November 2018 26 February 2019 25 June 2019 28 June 2019
21 August 2018	21	
18 September 2018	26	
16 October 2018	25	
13 November 2018	28	
11 December 2018	26	
5 February 2019	29	
5 March 2019	31	
9 April 2019	27	
7 May 2019	17	
4 June 2019	24	

Attendance at Council meetings

The following table details the types of meetings held during 2018/19, the number of meetings held and the attendance of each Elected Member.

Elected Members	Electors AGM	Ordinary Council	Special Council
No. of meetings held	[1]	[11]	[4]
Mayor T Roberts JP	1	11	4
Cr N Sangalli (Deputy Mayor)	1	10	4
Cr L Aitken	1	11	4
Cr S Coetzee	0	9	3
Cr F Cvitan JP	1	11	4
Cr R Driver	1	10	4
Cr S Fenn	1	9	4
Cr L Flood	1	11	3
Cr D Hayden	0	5	0
Cr P Miles	1	11	3
Cr D Newton JP	1	11	4
Cr H Nguyen	0	11	3
Cr L Simpkins JP (resigned 10/09/2018)	n/a	2	n/a
Cr B Treby	1	10	4
Cr D Zappa	1	9	3

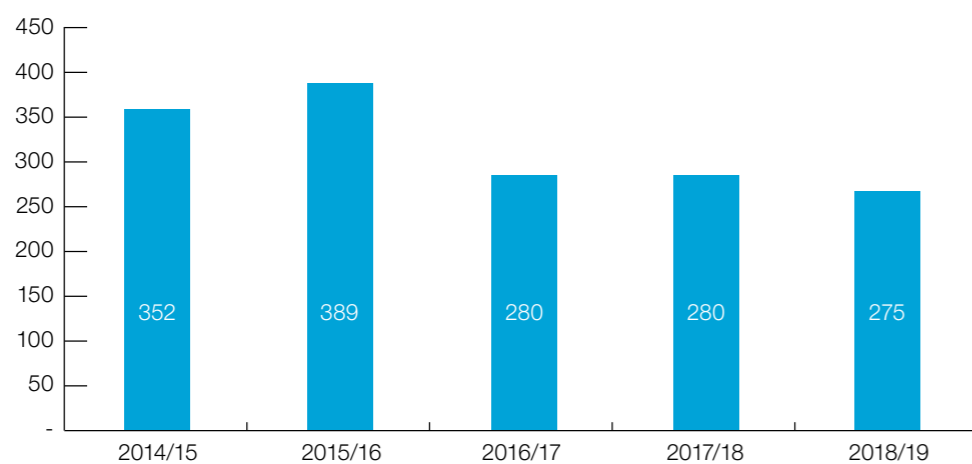
Council decisions

The Council recognises the importance of being transparent and accountable. All Council meetings are open to the public, except when sensitive confidential matters are being considered. Recommendations are submitted by the administration to the Council at its ordinary or special Council meetings and agendas; minutes for these meetings are published on the City website and are available for review.

A link to **Council meetings and agendas** is available on the City's website.

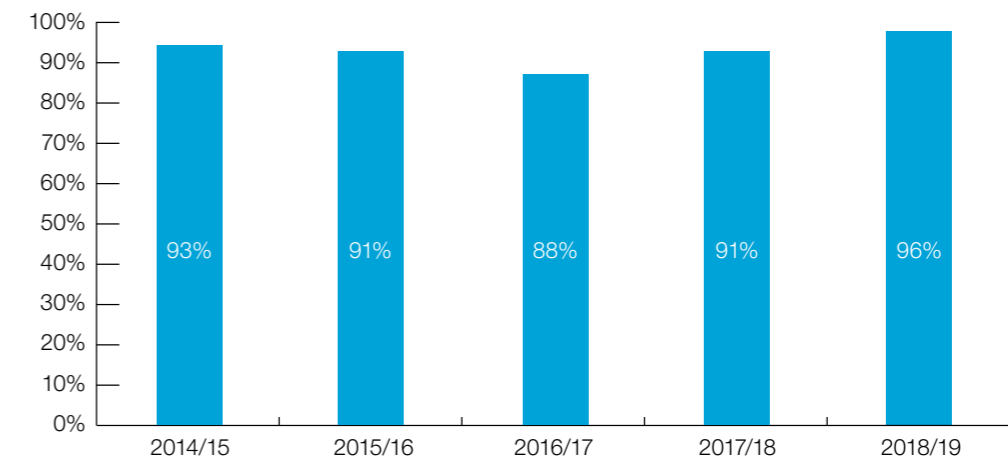
The City continues to review processes and improve decision-making practices for its community and customers. The annual number of decisions made by the Council is declining, with appropriate decisions being made under delegated authority or guided by policy to aid customer response times. However, all matters that require Council consideration are referred through the Council decision-making process for determination.

Number of Council decisions



Council strives to be open and transparent in the decision-making process, with 96% of all Council decisions being resolved in open session and the remaining 4% determined in confidential session.

% of Council decisions resolved in open session



Items that may be considered confidential are defined in s. 5.23(2) of the Local Government Act. Although these items may be discussed and determined in confidential session, any decision made (the resolution) is always read aloud immediately after the Council meeting is re-opened to the public.

Delegations of authority

Delegations of authority provide officers with the power to carry out duties and make determinations. Under the Act, both the Council and the CEO are given certain powers and duties to be discharged.

The Council may delegate in writing, by absolute majority, to the CEO the exercise of any of its powers or the discharge of any of its duties under various Acts, apart from those specified in s.5.43 of the Local Government Act.

The CEO may delegate to any employee the exercise of any of the CEO's powers or the discharge of any CEO duties, other than the power of delegation, including those powers and duties delegated by Council, subject to any conditions imposed by the Council.

The Local Government Act requires the CEO to keep a register of delegations and arrange once every financial year for those delegations to be reviewed by the delegator. The **delegated authority register** is available on the City's website.

Committees and working groups

Section 5.8 of the Act enables Councils to form committees to assist with its functions. Committee members can include Elected Members, employees and members of the public in a variety of combinations. Committees can operate with Council delegated decision making powers or solely on an advisory basis. Committees and working groups are established as required to consider and provide advice to the Council on a number of issues.

The terms of reference and membership of each committee is determined by the Council. Where the terms of reference for the committee or working group provide for membership by community members, nominations are sought through an open expression of interest process. All expressions of interest are reviewed by the City and a report is prepared for Council for appointment of the recommended nominees.

Advisory Committees where members are drawn from both Council and the community give the community a significant opportunity to provide input into the Council's decision making meeting process.

Short term advisory committees (sometimes called 'working groups' or 'ad hoc groups') are a group of experts working together for a particular purpose and disbanded when that purpose is achieved.

The decisions or recommendations of committees and working groups have no legal standing unless they are adopted by the Council at a formal meeting. Council is not bound to accept a recommendation of an advisory committee.

Council has established eight committees, of which seven have Elected Member representatives. In addition to these committees, there are 10 internal working groups and 15 external committees and working groups, all of which have Elected Member representation. None of the committees holds delegated authority to exercise the powers and discharge the duties of the local government.

2018/19 Committees

Committee	Members	Purpose
Arts Advisory Committee	Cr Cvitan and Cr Aitken (Chair)	To provide advice on matters relating to the arts.
Audit and Risk Committee	Mayor Roberts, Cr Zappa (Chair), Cr Treby (Deputy Chair) and all Councillors	To review matters associated with the City's audit process. Comprises all elected members operating as a Committee of council as a whole.
Bushfire Advisory Committee	Cr Newton (Chair)	To advise Council with regard to matters relating to bush fire mitigation and planning within the City
Environmental Advisory Committee	Cr Coetzee, Cr Sangalli and Cr Zappa	To provide a means of participatory two-way communication between the community and the City on environmental issues. To assist Council with the identification of environmental issues and the development of strategies relating to these issues.
Festival and Cultural Events Committee	Mayor Roberts (Chair), Cr Fenn, Cr Aitken and Cr Zappa	To make recommendations to Council on policy matters pertaining to the promotion of the City's culture through festivals and events.
Revenue Review Committee	Mayor Roberts, Cr Zappa (Chair), Cr Cvitan (Deputy Chair) and all Councillors	To provide a forum to advise and make recommendations to Council on matters pertaining to the revenue sources of the City and related policy.
Waste Management Advisory Committee	Mayor Roberts, Cr Cvitan (Chair), Cr Aitken, Cr Driver and Cr Treby	To provide advice to Council and to the City's representatives on the Mindarie Regional Council on matters relating to waste management within the City.
Revenue Review Committee	Mayor Roberts, Cr Zappa (Chair), Cr Cvitan (Deputy Chair) and all Councillors	To provide a forum to advise and make recommendations to Council on matters pertaining to the revenue sources of the City and related policy.
Waste Management Advisory Committee	Mayor Roberts, Cr Cvitan (Chair), Cr Aitken, Cr Driver and Cr Treby	To provide advice to Council and to the City's representatives on the Mindarie Regional Council on matters relating to waste management within the City.

The following table lists all other working groups, advisory groups and external committees where Elected Members are appointed by Council:

Internal	External
» Community Funding Working Group	» Construction Reference Group – Wanneroo Road and Ocean Reef Road
» Community Safety Working Group	» Department of Transport Two Rocks Reference Group
» Community Support and Financial Assistance Working Group	» Elderbloom Community Care Centre's Board of Management
» Heritage Services Advisory Group	» Joondalup Health Campus Community Board of Advice
» Multicultural Advisory Group	» Metro North-West Joint Development Assessment Panel
» Neerabup Industrial Area Development Working Group	» Mindarie Regional Council
» North Coast Cycling Facility Master Plan Implementation Working Group	» North West Regional Road Sub-Group
» Quinns Beach Long Term Coastal Protection Community Reference Group	» Tamala Park Regional Council
» Quinns Rocks Caravan Park Redevelopment – Councillor Working Group	» Wanneroo Agricultural Society
» Reconciliation Action Plan Working Group	» Wanneroo and Districts Historical Society
» RoadWise Working Group	» Wanneroo Joondalup Local Emergency Management Committee
» Wanneroo BMX Raceway Club Relocation Working Group	» North Metropolitan District Emergency Management Committee
» Wanneroo Business and Tourism Development Working Group	» Western Australian Local Government Association North Metropolitan Zone
» Wanneroo Town Centre Advisory Group	» Western Australian Local Government Association State Council
	» Yanchep/Two Rocks Community Bus Management Committee
	» Yellagonga Regional Park Community Advisory Committee

Conduct of committee members

In addition to the Elected Member Code of Conduct the City has adopted a Code of Conduct for Committee Members which applies to members of committees who are community members or stakeholders. The code is aligned to the principles within the *Local Government (Rules of Conduct) Regulations 2007*.

Attendance at Committee meeting

The following table details the types of meetings held during 2018/19, the number of meetings held and the record of attendance of each Elected Member.

Elected Members	Arts Advisory Committee	Audit and Risk Committee	Bushfire Advisory Committee	Environmental Advisory Committee	Festival and Cultural Events Committee	Revenue Review Committee	Waste Management Advisory Committee
No. of meetings held	5	8	2	1	2	4*	6
Mayor T Roberts JP	N/A	6	N/A	N/A	2	3*	4
Cr N Sangalli (Deputy Mayor)	N/A	8	N/A	0	N/A	4*	N/A
Cr L Aitken	3	8	N/A	N/A	2	3	5
Cr S Coetzee	N/A	7	N/A	0	N/A	3	N/A
Cr F Cvitan JP	4	7	N/A	N/A	N/A	4*	6
Cr R Driver	N/A	5	N/A	N/A	N/A	1	5
Cr S Fenn	0 (DD**)	7	N/A	N/A	0	2	N/A
Cr L Flood	N/A	8	N/A	0 (DD**)	N/A	3*	N/A
Cr D Hayden	N/A	0	N/A	N/A	N/A	0	N/A
Cr P Miles	N/A	8	N/A	N/A	N/A	4*	N/A
Cr D Newton JP	N/A	8	2	N/A	0 (DD**)	4*	N/A
Cr H Nguyen	N/A	3	N/A	N/A	N/A	2	N/A
Cr L Simpkins JP (resigned 10/09/2018)	N/A	1	N/A	N/A	N/A	1	N/A
Cr B Treby	N/A	7	N/A	N/A	N/A	3	6
Cr D Zappa	N/A	7	N/A	0	2	3	N/A

Notes: *A quorum was not met for one meeting and so the meeting was postponed. However, attendees were present for the meeting and are therefore counted in the numbers for this purpose.

** DD means Deputy Delegate. Deputy delegates only attend meetings when the delegate is unavailable.

Dates of Committee meetings

The following table records the dates of Committee meetings held in 2018/19.

Year	Arts Advisory Committee	Audit and Risk Committee	Bushfire Advisory Committee	Environmental Advisory Committee	Festival and Cultural Events Committee	Revenue Review Committee	Waste Management Advisory Committee
2018	17 July	28 August	26 November		9 October	28 August	3 July
	30 October	23 October				*14 November	4 September
	4 December	13 November 20 November				3 December	23 October
2019	20 February 15 May	20 February 13 March 9 May	28 May	6 February 16 May	5 June	9 April	13 February 1 May

Note: *A quorum was not met and so the meeting was postponed.

Disbanded Committees and Working Groups

There were no committees or working groups disbanded during the period.

Conflict of interest

Elected Members are required to comply with the local Government Act and the *Local Government (Rules of Conduct) Regulations 2007*. In particular, Regulations 11 and 12 require the disclosure of interests that may affect the decision-making of Elected Members at meetings. The City's formal process requires interests to be disclosed and these disclosures are recorded in the minutes of the relevant meeting.

Audit and Risk Committee

Legislation in Western Australia states that local governments in a must appoint a minimum of three members to the Audit Committee from Council. In addition, the Committee may involve only Elected Members or one or more external members who have the requisite knowledge and skills to provide benefit to the Committee. Council has determined through the Committee's terms of reference that external membership is not required.

The terms of reference for the Committee will be reviewed in 2019/20.

The role of the Committee is to liaise with internal and external auditors so that Council can be satisfied with the performance of the local government in managing its affairs. The Committee also advises the organisation on the management of business enterprise risks, the strategic risk register and high-risk issues.

The Council adopted an Internal Audit Charter and an Internal Audit Methodology that is applied by the Internal Audit Team. Membership of the Audit and Risk Committee comprises the Mayor and all Councillors. In 2018/19 Cr Zappa held the position of Chair and Cr Treby that of Deputy Chair.

The Audit and Risk Committee met eight times:

- » 28 August 2018
- » 23 October 2018
- » 13 November 2018
- » 20 November 2018
- » 19 February 2019
- » 19 March 2019
- » 14 May 2019
- » 28 June 2019

Compliance

The Western Australian Department of Local Government, Sport and Cultural Industries requires each local government to complete an annual audit of its compliance with the Local Government Act for the previous calendar year and to submit the results by the end of March. Council is required to adopt the Compliance Audit Return, which is to be signed by the Mayor and CEO and submitted to the department. The Audit and Risk Committee receives a report on the results of the compliance audit and recommends its adoption to Council.

In addition, the Audit and Risk Committee receives a report from the City's Internal Auditor on the CEO's three-yearly review about the effectiveness of the City's legislative compliance system, internal controls and relevant processes. The next review is to be completed in 2019/20.



Proud new Australian citizens after one of the City's 12 citizenship ceremonies during 2018/19

Citizenship ceremonies

Citizenship ceremonies are special events. They fulfill requirements under Australian citizenship law. They also provide an important opportunity to officially welcome new citizens as full members of the Australian community. These ceremonies are often an emotional experience for the new citizen, as well as their host and guests.

Local governments conduct citizenship ceremonies on behalf of the federal Department of Home Affairs.

In accordance with the *Australian Citizenship Act 2007*, the Mayor or CEO presides at the citizenship ceremonies held at least monthly by the City of Wanneroo.

Twelve ceremonies were held in 2018/19 as the City welcomed more than 942 new citizens. This year marked the 70th anniversary since Australian citizenship was introduced into law, creating for the first time a legal status of being uniquely Australian.

The Australia Day celebration is a highlight of the City's calendar and will continue to be a significant event each year as our population grows.

Corporate Governance



Anigozanthos manglesii (red-and-green kangaroo paw) has been used as the City of Wanneroo logo in various forms since June 1967.

Corporate governance is a system that directs and controls local government and allows for better decision-making. Sound decision-making helps to instil a culture of confidence in the Council and protects us from unfair criticism. Corporate governance also includes the relationships that Council has with stakeholders and the goals that direct the institution.

The City's adopted Corporate Governance Framework provides a basis for us to practice good governance

in providing services and facilities, by proper and democratic government, to the broad range of people who have a stakeholder interest in the City. This includes residents, commercial and retail business, workers, and local, national and international visitors.

Through the framework, we provide clear guidelines for the roles of the Council, Elected Members, the CEO and employees, ensuring that all responsibilities are properly allocated and discharged by those accountable.

Ethics

The City has a zero tolerance approach to fraud, corruption, bribery and misconduct and has implemented a Fraud and Misconduct Control and Resilience Framework to prevent, detect and respond to misconduct and fraudulent or corrupt behaviour. This framework is aligned to the Standards Australia AS 8001:2008 Fraud and Corruption Control and represents our proactive approach to:

- » ensuring and maintaining the highest ethical standards, and reinforcing the City's values
- » minimising, if not eliminating, opportunities for fraud, corruption and misconduct to occur at, by or against the City
- » providing a clear statement to employees, contractors and Elected Members that fraud, corruption and misconduct are not acceptable and will not be tolerated
- » ensuring that all parties are aware of, and accountable for, their responsibilities in relation to the prevention, detection and response to fraud, corruption and misconduct risks and incidents
- » enabling sound corporate governance, robust internal controls and transparency.

We have a dedicated Governance and Legal Team responsible for investigating allegations of fraud, serious misconduct and corruption. The team is currently facilitating information training in relation to the framework.

An independent assessment of the City's fraud, misconduct and corruption risks was undertaken in May 2017 by the City's internal auditor. The final report that was presented to the City's Audit and Risk committee in August 2017 formed the opinion that the City had a robust control framework in place to manage the risk of fraud, corruption and misconduct. The report identified one high risk area in relation to cash handling within Community Safety and Emergency Management that was immediately rectified.

In addition, the City's approach to seeking advice about and reporting unethical or unlawful behaviour is included within the employee Code of Conduct, Elected Members Code of Conduct, Committee Members Code of Conduct and Statement of Business Ethics. Code of Conduct training is provided to all new employees and Elected Members during their induction and the Statement of Business Ethics is provided to all suppliers as part of the City's contract documentation.

We provide an online form on our website to report suspected fraud and misconduct. This page includes comprehensive information in relation to the framework. The form can be completed anonymously and allegations are treated confidentially. Reports received via the form or from other sources are investigated by qualified investigators in accordance with the principles of natural justice.

Three allegations or complaints were dealt with during the year. One matter related to a breach of tendering ethics and

conditions which after preliminary investigation was found to be unsubstantiated, one related to the failure to lodge a primary return (disclosure statement) within the period defined by the Local Government Act and another related to the failure to disclose a gift within 10 days of receipt as required by the Act. Both of these matters were substantiated and reported to the Corruption and Crime Commission.

The office of the Western Australian Ombudsman released a Local government collection of overdue rates for people in situations of vulnerability: Good Practice Guidance document in December 2018. In response we have adopted a Financial Hardship - Collection of Rates and Service Charges Policy which reflects the four principles of contemporary good practice in the collection of overdue rates and service charges for people in situations of vulnerability.

Statement of Business Ethics

The City has adopted a Statement of Business Ethics to provide guidance to our contractors, service providers and suppliers relating to the City's expectations of integrity and ethical conduct. Our six key business ethic principles are safety; ethics and integrity; governance; openness and effective communication; value for money; and sustainability.

Conflict of interest

The community expects public officers to perform their duties efficiently and to use public resources prudently. Our Conflict of Interest Policy and associated management procedures provide clear direction to employees in managing their interests in accordance with legislative requirements with the following objectives:

- » ensuring that in situations of real, apparent or potential conflict of interest or interests affecting impartiality, decisions are made in a manner that upholds the public interest and facilitates ethical decision-making
- » establishing measures to help manage and resolve conflict of interest or interests affecting impartiality that could impair either the integrity of the City or the public's perception of its integrity.

The Gifts and Benefits Policy and associated management procedure establish a common understanding of appropriate conduct expected of all employees in relation to gifts, benefits and hospitality.

Risk management

The City faces a broad range of risks in varied situations. Some risks are extreme while other risks are low or even insignificant. If not managed, these risks may prevent the City from meeting its strategic objectives, daily operations and projects.

A City-wide approach has been adopted to establish a culture which involves the identification, analysis, reporting and recording of risk in all situations and consideration of risk throughout all levels of strategic thinking and decision-making.

Our integrated process for the management of risk aligns with the Standard Australia for Risk Management Principles and Guidelines (AS ISO 31000:2018).

Risk governance is the effective oversight of risk management, including the mechanisms used to hold the City, committees, individuals and contractors accountable for following the requirements set out in the Risk Management Framework. Risk governance is achieved by incorporating risk management oversight responsibilities within existing governance structures and is facilitated by appropriate reporting mechanisms. This increased visibility of risk information and the relevant governance responsibilities supports effective risk governance that continues to drive accountability throughout the City and ensures we comply with Regulation 17 of the *Local Government (Audit) Regulations 1996*.

The following activities were completed during the reporting period:

- » A full review and update of the **Risk Management Policy** was submitted to Council for adoption in July 2019.
- » A full review and update of the City's risk assessment criteria, which started in January 2016 and included additional consequence measures, were submitted to Council for adoption in July 2019.
- » A risk appetite working document aligned with the City's strategic themes was developed and submitted to Council for adoption in July 2019. This process involved facilitated strategic leadership workshops for Elected Members and Executive leadership.
- » Strategic, corporate and operational risk workshops were held throughout the year involving the review of existing risks and consideration of any emerging risks
- » An e-Learning module for enterprise risk management was developed and will be rolled out in 2019/20. This will follow the adoption of our updated Risk Management Policy, appetite statement and risk assessment criteria.
- » Ongoing ad hoc risk training aligned to ISO 31000 principles was provided to relevant employees.
- » Our review and update of business continuity plans at service unit and directorate levels continued.
- » Our Crisis Management Plan was updated and ongoing ad hoc training was provided to incoming Crisis Management Team members.

The City maintains three levels of risk registers within its Risk Management Framework as follows:

Strategic risks

Strategic risks are risks that may impact the achievement of our Strategic Community Plan and are aligned with the objectives of the SCP to assist with planning. The Audit & Risk Committee reviews and oversees progress and

updates on all strategic risks quarterly in accordance with their terms of reference. The strategic risks were reported to the Audit and Risk Committee in:

- » August 2018 and
- » November 2018

In 2019, strategic risk work focused on redeveloping the City's risk appetite statements and assessment criteria in consultation with Council. A Risk Management Policy, Risk Appetite Statements and Risk Assessment Criteria were endorsed by the Audit & Risk Committee and adopted by Council in July 2019. Strategic risk reporting has recommenced.

Seven strategic risks are currently captured in the register and are listed as below:

- » long term financial planning
- » integrated infrastructure and utility planning
- » water availability
- » economic growth
- » strategic asset management
- » climate change
- » stakeholder relationships.

Corporate risks

Corporate risks are systematic risks that may impact business operations across the City. These risks are aligned against the CBP and annual operational plan and are managed and monitored by the administration. The Audit and Risk Committee oversees the management of corporate risks rated 'extreme' and 'high' on a twice-yearly basis, in accordance with their terms of reference. 23 corporate risks are currently captured in the register and are presented to the Audit and Risk Committee for noting.

Operational risks

Operational risks are risks that may impact a single directorate, service unit or project and are aligned to individual service unit, project or program plans. Operational risks are reviewed annually by each directorate leadership team. Each directorate maintains an operational risk register. Annual review of operational risks for all directorates was completed in May 2019.

Insurance broking and risk management services

The local government insurance scheme (LGIS) works with the City to provide a unique and tailored suite of insurance and risk management services.

The service, incorporating LGIS workcare, liability and property funds, provides a pooled fund and mutual scheme for local governments in Western Australia. The scheme allows the City to take control of risk and minimise costs as an alternative to traditional insurance.

The contribution paid by the City is required to fund the actual and potential costs of exposure to risk. Our positive claims performance over recent years has resulted in an annual dividend disbursement to the City.

Insurance premiums

The City's overall insurance expenses (contributions and premiums) in 2018/19 were \$2 million, down by \$172,680 on the previous year. The City's implementation of effective risk and injury management processes has contributed to the savings.

We continue to strive to achieve lower cost premiums while maintaining comprehensive cover for insurable risks.

Internal audit

The City has an internal audit function that complies with Institute of Internal Auditors' standards. The function is shared between internal audit service providers (William Buck Consulting WA) and in-house resources.

An annual review to re-prioritise the program of internal audits scheduled to be conducted for the third year of the three-year Strategic Internal Audit Plan was undertaken in November 2018. The City's new three-year Strategic Internal Audit Plan was adopted by Council in May 2019.

The Audit and Risk Committee receives the results of all completed internal audits as well as a quarterly report from the internal audit service provider that covers the progress of agreed management actions as captured in the City's internal audit log.

Regulation 17 of *Local Government Audit Regulations 1996* places responsibility on local governments to review their audit systems and procedures in relation to risk management, internal controls and legislative compliance every three years. As a result, the Audit and Risk Committee receives the relevant audit reports every three years.

In 2018/19, William Buck Consulting WA and the City's in-house resources conducted internal audits or reviews of the following areas:

- » Long-term financial planning and reporting
- » Financial management processes
- » Compliance audit return
- » Strategic asset management
- » Swimming pool inspections

External audit

On 28 October 2017, the *Local Government Amendment (Auditing) Act 2017* was proclaimed, giving the Auditor General the mandate to audit Western Australia's 139 local governments and 9 regional councils. Accordingly the City's external audit services are provided by the

Office of the Auditor General (OAG). The OAG provided the City with a letter outlining the responsibilities of the City, including the Chief Executive Officer (CEO) and Council, for the audit of the City's annual financial statements for the current financial year and subsequent financial years. This letter was reviewed by the Audit and Risk Committee meeting held on 19 March 2019 and recommended to Council for authorisation of signing by the CEO and the Mayor. Council noted the letter in the meeting held on 9 April 2019 and authorised the CEO and the Mayor to sign the letter.

Significant audit issue

The Audit Findings Report prepared by Grant Thornton, on behalf of OAG, notes one finding as significant. It is related to the weaknesses identified in relation to Town Planning Schemes (Schemes) process of recording significant adjustments. In 2016, the City recognised the need to review the Schemes transactions and commenced an internal transactional review finance and infrastructure audit for East Wanneroo Development Area Cells 1 -9 for the financial years from 1999/2000 to 2017/2018. The results of this review identified numerous of financial misstatements that required adjustments and the proposed financial adjustments were further reviewed externally by William Buck WA Pty Ltd. These adjustments have been incorporated into the 2018/2019 financial statements. The City will establish and implement further additional policies and procedures to govern the review and reconciliation process required to facilitate accurate Schemes reporting, and compliance will be monitored. Furthermore, annual audit will form part of the annual review process for all Schemes going forward.

The other three control deficiencies identified are moderate to minor.

Project governance

We operate a formalised, structured and standardised approach to project management and have adopted a Project Management Framework to apply a good practice approach to running projects. The framework sets out five process groups (initiation, planning, execution, monitoring and controlling and closing) to support the project life cycle. This approach considers the Project Management Body of Knowledge Framework and the Projects in Controlled Environments (Prince2) methodology.

In addition, our Project Management Office oversees project-related governance processes and facilitates the sharing of resources, methodologies, tools and techniques. Each year, in consultation with Council, a number of major projects are identified as top projects. These projects, having significant community interest or financial value or both, are specifically reported against on a monthly and quarterly basis to Council and the Audit and Risk Committee throughout the financial year.

Western Australian Local Government Act Review

In 2017 the McGowan Government announced a review of the *Local Government Act 1995*, being the first significant reform of local government conducted in more than two decades. The objective of the review was to deliver a modern Act that empowers local governments to better deliver for the community, being agile, smart and inclusive.

The review was split into two phases, with Phase 1 focusing on priority reforms areas and Phase 2 focusing on areas for significant change. During both Phases a consultation paper was issued and the City undertook a comprehensive review process involving both Administration and Elected Members that resulted in Council adopting and making submissions on 6 February 2018 for Phase 1 and 5 March 2019 for Phase 2 respectively.

Phase 1 of the review culminated on 27 June 2019 with the *Local Government Legislation Amendment Act 2019* passing Parliament.

This Act addressed the following key areas:

- » Elected Member training
- » the treatment of gifts
- » a new code of conduct

Changes to annual action descriptions:

Annual action ref. no.	Annual action	Service unit	New description
18_02	Implement 2018/19 actions from the Age Friendly Strategy 2017/18-2020/21	Community Development	Implement 2018/19 actions from the Age Friendly Plan 2017/18-2020/21
18_03	Implement Year 1 actions from the Youth Strategy 2017/18-2020/21	Community Development	Implement Year 1 actions from the Youth Plan 2018/19-2021/22
18_18	Complete development and implement 2018/19 actions to deliver the Volunteer and Community Leadership Strategy	Community Development	Undertake a review of the City's volunteering service

Changes to annual action responsible owners:

Annual action ref. no.	Annual action	Service unit	New description
18_06	Implement 2018/19 actions from the Early Childhood Strategic Plan 2017/18-2019/20	Cultural Development	Community Development
18_61	Implement a 12-month pilot of the Customer and Stakeholder Management Framework	Strategic and Business Planning	Office of the CEO
18_76	Monitor and assess progress on 2018/19 actions against the Australian Business Excellence Framework	Corporate Strategy and Performance (Business Excellence)	Strategic and Business Planning
18_77	Investigate and implement a management system for Environment and Asset Operations	Strategic and Business Planning	Corporate Strategy and Performance (Management Standards)
18_80	Conduct agreed program of service reviews for 2018/19	Corporate Strategy and Performance (Business Excellence)	Strategic and Business Planning
18_81	Implement planned outcomes for 2018/19 from completed service reviews	Corporate Strategy and Performance (Business Excellence)	Strategic and Business Planning

- » changes to the Local Government Standards Panel
- » best practice standards for CEO recruitment, performance review and early termination
- » greater transparency - additional information to be accessible online.

The City continues to review and update its policies and processes to align with the changes to the Local Government Act as a result of the Local Government Legislation Amendment Act.

Strategic Community Plan review

A desktop review of the Strategic Community Plan was undertaken in conjunction with the annual development of the Corporate Business Plan. No modifications were made to the SCP as a result of the review. A major review of the SCP will be commenced in 2019/20.

Corporate Business Plan review

During the mid-year review of the corporate business plan and budgets, the timeframes for priorities and annual actions were reviewed and, where required, project timeframes were extended beyond the original completion dates.

At the Council meeting held on 5 March 2019, the changes set out below were adopted.

Annual actions deferred to 2019/20:

Annual action ref. no.	Annual action	Service unit
18_07	Implement Facility Strategic Plans for 2018/19 as detailed in the Community Facility Planning Framework	Community Facilities
18_30	Develop an investment attraction package for Neerabup Industrial Area	Advocacy and Economic Development
18_36	Complete business case of Quinns Rocks Caravan Park according to the project plan	Property Services
18_62	Complete development and implement 2018/19 actions to deliver the Communications Strategy (including Social Media Plan; Branding Plan etc.)	Communications Marketing and Events
18_67	Undertake a review of the Strategic Community Plan 2017/18 - 2026/27	Strategic and Business Planning
18_71	Develop and implement Phase 1 actions relating to the Corporate Performance Management Solution	Strategic and Business Planning

External partnerships

The City of Wanneroo has been a foundation member of the following advocacy groups made up of high growth outer metropolitan councils:

- » National Growth Areas Alliance (NGAA)
- » Growth Areas Perth and Peel (GAPP), which was originally established as Outer Metropolitan Growth Councils in 2009.

Both groups have over 10 years of collective experience in bringing the unique issues faced by high growth outer metropolitan councils to the attention of decision-makers and funders.

The City also belongs to other collective groups including the Committee for Perth. In particular, in 2018/19 we participated as the only Western Australian local government in the committee's project Bigger and Better Beyond the Boom. The City is also a member of Committee for Economic Development of Australia (CEDA) which enables the City's Executive Leadership Team and Elected Members to be kept informed on key issues of national and state interest.

The City's membership of WALGA also saw work completed in 2018/19 on the state's Economic Development Framework Policy which was launched in May 2019 by the Minister for Local Government.

Contracts and procurement

Legislation and policy framework

Despite the temporary suspension of the tender exemption provision in the *Local Government (Functions and General) Regulations 1996* (the Regulations), the City continues its commitment in supporting Aboriginal businesses. Our support also extends to Australian Disability Enterprises (which are tender exempt) and to local businesses.

Our support for these businesses is stated within the sustainable procurement section of our **Purchasing Policy**. The commitment has also been reflected in recent amendments to our procurement planning document where employees are prompted to consider these businesses upfront in their sourcing strategy. We also continue to engage prospective suppliers in these areas through the relevant schedules in all tender document templates. Our Access and Inclusion Schedule is under review to improve the quality of information provided to and gathered from prospective suppliers.

A scheduled review of the City's Purchasing Policy has been undertaken with proposed amendments to be discussed and agreed with Council in 2019/20. Proposed amendments will seek to further strengthen the City's commitment to sustainable procurement practices.

The increased requirements within the Regulations around the establishment and application of pre-qualified supplier panels for local government entities means the City is less likely to establish its own panel arrangements and will seek to use WALGA and state government preferred supplier arrangements where effective and practicable.

The City contributed, through a discussion paper response to local government purchasing rules, as part of a broader review of the Local Government Act.

The City also reviewed the findings resulting from the Western Australian Auditor General's Report into Local Government Procurement (Report 5: October 2018-19) to ensure that its current practices comply with the recommendations contained within that report.

Strategic Procurement Roadmap

Actions arising from the City's Strategic Procurement Roadmap were started in 2018/19. A key initiative during the year was procurement planning for 2019/20. A series of collaborative discussions with service units occurred to enhance resource planning and to ensure appropriate procurement support.

As part of the planning process, opportunities were identified to aggregate similar procurement activities – for example, multiple work packages into a single request for tender process with a view to award separable or multiple portions of the work to one or more tenderers.

A further initiative was to enhance compliance education and awareness and the quality of procurement support to City officers. Under this initiative, a number of existing policies and management procedures were condensed into an easy-to-follow and comprehensive pack containing:

- » **Purchasing Policy** – the lead document to City procurement approved by Council
- » **Procurement Corporate Guideline** – supports the Purchasing Policy with detailed guidance on compliance and best practice for procurement processes leading to the award of contract.
- » **Contract Management Corporate Guideline** – supports the Purchasing Policy with detailed guidance on contract management activities and post-contract award processes.

Public tenders, request for quotations and purchasing

A total of 191 formal procurement processes, including several expressions of interest, 53 public tenders and 130 requests for quotation (RFQ) (those above \$50,000 in value) were undertaken, with \$64 million of new contracts awarded. Significant contracts awarded included:

- » construction of Marmion Avenue duplication, Camborne Parkway to Yanchep Beach Road (\$17.9m)
- » construction of Pinjar Road duplication, Blackberry Drive to Joondalup Drive (\$3.7m)
- » turf renovation services - (\$3.2m over 3 years)
- » 1.2km Marmion Avenue duplication (\$3.1m)
- » provision of plant hire services (\$2.7m)

All of the above formal procurement processes were undertaken in conjunction with a centralised Contracts & Procurement Team who used contract management software to ensure probity and compliance. The software's e-tendering portal streamlines the process of issuing and receiving tender documents.

In light of an ongoing need to access quality external legal services, the Contracts & Procurement Team in conjunction with the Governance & Legal Team established a pre-qualified supplier panel for legal services. The panel enables the City to access a group of highly qualified legal service providers in a cost effective and efficient manner.

Management of contracts

Our Procurement & Evaluation Plan is a compulsory planning document for tenders and a recommended document for requests for quotations over \$100,000. As part of our commitment to continuous improvement the plan has been updated to enhance the following elements:

- » consideration of Australian Disability Enterprises, Aboriginal businesses and local businesses
- » risk assessments (procurement risks have been incorporated to encourage employees to anticipate this type of risk and discuss mitigation measures with the Contracts & Procurement team, if required)
- » guidance notes on the tender evaluation process. The step by step guide was updated to provide more detailed and clearer guidance on how to conduct a compliant, open and fair evaluation of tenders.

Assessment of safety risk

The Contracts & Procurement Team continues to collaborate with the Occupational Safety and Health (OSH) Team on the development and imminent deployment of an updated OSH assessment tool and associated supporting guideline and information for contractors.

The OSH assessment tool has been updated to enable officers to generate the OSH questionnaire for inclusion in request for tender and request for quotation documents tailored to the nature of their respective procurement. A supporting guideline for contractors is also being deployed to assist prospective suppliers in understanding the requirements stated in the City's OSH questionnaire, which in turn assist them in identifying and preparing the necessary information for submission. 'Safety' continues to be a weighted evaluation criterion in most public tenders and request for quotation documents and a minimum acceptable safety assessment must result for tenderers to be eligible for recommendation to award.

Contract management system

The deployment and enhancement of the City's contract management system continued in 2018/19. New employees to the City with contract management responsibility received introductory system training to acquire the skills to navigate and access essential contract information. A refresher workshop was also delivered to project managers within the Infrastructure Capital Works Team.

In addition, the contract management system has been adopted by the Property Services Team for the management of the City's property lease agreements. A system upgrade was completed to incorporate lease management functionalities.

Business ethics and risk

In addition to compliance with the City's Purchasing Policy, the City is committed to ensuring that business dealings with contractors, service providers and suppliers are conducted to the highest possible standard. A Statement of Business Ethics sets out the key principles expected when doing business with the City. As part of the procurement planning phase, independent probity advisory services are engaged for certain procurement activities.

Exception reports to monthly purchasing transactions are provided to service unit managers and include details on purchase orders placed, any anomalies and key statistics. The increased emphasis on analysis and reporting has led to the close-out of all but one purchasing-related internal audit recommendation. An internal review register also ensures lessons learnt from probity reviews are captured and implemented.

An internal audit into procurement and financial management controls resulted in recommendations to refine and strengthen such controls where appropriate. Improved functionality expected from the introduction of the City's new financial management information system will lead to improved and automated procurement exception reporting.

Education and training

Our focus continues to be on developing online interactive job aid materials for the transactional purchasing function and on providing ongoing support and training to contract managers. Further intensive training is planned for 2019/20.

Training in the use of the contract management system is delivered to groups of both new and existing contract managers across the City provides a practical understanding of the system functionality and how it can be used in day-to-day contract management activities.

The improved take-up of the system enhances the City's contract management practice, drives improved contractor and supplier performance and value for money procurement outcomes. Further training is expected to be rolled out in 2019/20 to cater for those officers who manage low value, low risk or ad hoc purchasing contracts.

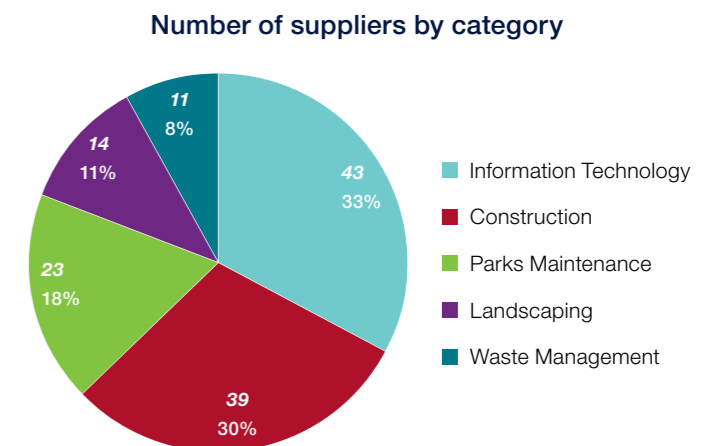
In conjunction with the Local Government Insurance Services, contract risk allocation sessions were delivered to over 40 contract managers and officers to raise awareness of the key terms in contract risk allocation and what officers need to be aware of in terms of common pitfalls and mitigation measures to implement. Further sessions are also planned.

Supply chain

During 2018/19, the City procured goods and services from a total of 1,552 suppliers across a wide spectrum of industry sectors, with a total purchase order value of

\$147.8 million. The extent of upstream and downstream suppliers within the supply chain is presently largely unknown.

The top five procurement categories by purchase order value are illustrated below:



Four out of the top five categories above are labour intensive industries where the lead contractors are responsible for providing the labour through either their own workforce or through sub-contracting arrangements.

Due to the labour intensive nature of the City's outsourcing, the City's supplier base is largely Perth based. IT and Telecommunications are the only categories where the supplier base is predominantly made up of global and interstate providers due to the availability of technical expertise and portability of these types of services. Of the 44 suppliers in these categories, 35 are global and interstate suppliers representing 74% of the total IT and telecommunication expenditure.

There were no significant changes to the City's organisational structure, operation and supply chain in 2018/19. Supplier selection processes are well defined and deployed. Supplier relationships are effectively managed with reporting to the City's Audit & Risk Committee on contract performance. No contracts were terminated during the year.

A new outsourcing contract arrangement relating to the provision of maintaining beach access ways was established during the year. The outsourcing of these works allows the City's employees to focus on the maintenance of other conservation reserves in alignment with agreed service levels.



Two Rocks Skate Park



Kingsway Indoor Stadium

Corporate social responsibility

Corporate social responsibility (CSR) aims to ensure that local governments conduct their business in a way that is ethical. This means considering the social, economic and environmental impact of their decisions and undertaking appropriate screening.

In consideration of the supply of goods and services to the City, the Council gives preference to those organisations that are able to demonstrate sustainable business practices and that display high levels of CSR.

Environmental screening

The City's request for tender and quotation document templates includes an Environmental and Social Consideration Schedule. It is typically included in tenders of goods/services/works that may have an environmental impact and forms part of the non-weighted qualitative evaluation criteria. Suppliers are to inform the City about:

- » environment management system certification
- » environmental credential of the products/equipment/material they propose to supply
- » commitment in achieving environmental or sustainability initiatives

Currently there is no mechanism to quantify how many suppliers are being assessed for this schedule and their contribution to environmental impact. However, where environmental factor is a priority, such requirements are typically detailed in the specification section of the

tender document as mandatory requirements and the supplier is monitored for these requirements. To date, no supplier has had their contract with the City terminated as a result of an environmental impact outcome.

Social screening

The City's tender document templates include of an Access and Inclusion Schedule which brings the City's **Access and Inclusion Plan (AIP)** and the state's *Disability Services Act 1993* to the awareness of suppliers. The schedule seeks the supplier's input to any alignment between their business operations and the AIP. Their response forms part of the non-weighted qualitative evaluation criteria.

The City's tender document templates also include an Environmental and Social Considerations Schedule. Where applicable, suppliers are to inform the City if the products, equipment, materials they propose to provide are socially responsible (such as produced in safe working conditions) and other good practice principles as stated in the UN Global Compact. Currently there is no mechanism to quantify how many suppliers are being assessed for this schedule and their contribution to social impact. To date, no supplier has had their contract with the City terminated as a result of social impact outcome. It is recognised that further training is required to enable service units to understand the expectations of the City has on suppliers in this area, the content of the City's AIP and how it relates to the goods/services/works that officers set out to procure in order to develop meaningful assessment of supplier's social impact.

Local supplier opportunity

Out of the total number of 1,552 active suppliers, 304 have a registered business address within the boundaries of the City of Wanneroo and the neighbouring City of Joondalup and are considered as 'local businesses'.

Of these local businesses, the vast majority (220) are based in Wanneroo. In 2018/19 expenditure on Wanneroo-based businesses was \$14.1 million (representing 9.5% of total purchase order value) and on Joondalup-based suppliers was \$3.7 million (2.5% of total purchase order value).

The City is committed to supporting local businesses and has a target of a minimum 30% of the total number of purchase orders being placed with local businesses. The target was achieved in 2017/18 and was maintained in 2018/19.

Facility hire subsidies

The City provides over 200 facilities incorporating over 1200 individually bookable spaces for a variety of functions, events and activities for the community. Under the Facility Hire and Use Policy, certain clubs, organisations and groups can qualify for subsidised use of City facilities. They include:

- » Junior and senior clubs and organisations
- » Service clubs and charitable institutions
- » Emergency service organisations
- » Disability groups
- » City of Wanneroo Elected Members

During 2018/19, there were 85,907 bookings for facilities which generated \$3,390,025 through fees and charges for their use. After discounting for subsidies under the Facility Hire and Use Policy (an amount of \$2,821,625), a total of \$568,625 was collected.

Developer contribution arrangements

The City uses developer contribution arrangements to collect money to pay for new infrastructure. Developing landowners are responsible for the provision of basic infrastructure, including water supply, sewerage and drainage, roads and power; as well as community infrastructure such as parks and primary school sites that will be needed by future communities.

For each lot that is created, a contribution is made by the developing landowner to the City, which is placed in a reserve account and then used to buy land and build the infrastructure. When areas are fully developed, any excess funds that have been collected are returned to the developers who contributed.

The State Government provides the legal framework for the administration of these developer contribution arrangements, which enable local governments to manage the arrangements and requires that annual reviews are undertaken.

The annual reviews of the Yanchep-Two Rocks and Alkimos-Eglinton developer contribution plans have been completed.

The annual review of East Wanneroo Cell 1 has been completed and the return of excess funds to landowners made.

The annual review of East Wanneroo Cell 2 and 4-9 have been advertised for public comment.

Further information on the City's **developer contribution arrangements** is available on the City's website.

Our Organisation



Council is the governing body that appoints a Chief Executive Officer (CEO). The CEO has responsibility for the day-to-day management of operations in accordance with Council's strategic direction as set out in the Strategic Community Plan and the four-year priorities of the Corporate Business Plan. Four Directors, together with the CEO, form the Executive Leadership Team (ELT) and lead the organisation. The CEO is directly accountable to the Council elected by residents of the City.

Organisational structure

The City's organisational structure is made up of the Office of the CEO and four directorates – Assets; Community and Place; Corporate Strategy and Performance; and Planning and Sustainability. The leadership team comprises the ELT and the Operational Management Team.



Our Executive Leadership Team

During 2018/19 the ELT continued to apply the Australian Business Excellence Framework to build organisational capacity and leadership capability and to deliver the objectives and outcomes of the Strategic Community Plan. Identified opportunities for improvement were prioritised and addressed through the integrated planning process. This ensures services are delivered in line with community expectations while continuing to strengthen the long term sustainability of the City.

The ELT also continued to develop the City's governance framework and deploy projects and new initiatives through planned deployment and project management. The City's approach to annual service planning, first piloted in 2016/17 is now well embedded. The service planning tool ensures all operational changes and allocation of resources (financial, assets, people) for the following year, are well planned at an organisational level. This ensures the City's limited resources can be assigned to areas of greatest priority in accordance with the CBP objectives.

The following table details the structure of the Executive as at 30 June 2019.

 <p>Daniel Simms Chief Executive Officer</p>	<p>Starting date: 11 September 2008</p> <p>Degree: Bachelor of Applied Science; Graduate Diploma in Business (Local Government Management) (Deakin University).</p> <p>Daniel has extensive experience in local government in both metropolitan and regional Western Australia, working across many disciplines, including planning and development, finance and administration, governance and strategic planning.</p>	<p>Services</p> <ul style="list-style-type: none"> » Advocacy & Economic Development » Governance & Legal » CEO Administrative Functions
 <p>Harminder Singh Director Assets</p>	<p>Starting date: 1 July 1996</p> <p>Degree: Bachelor of Civil Engineering (Punjab University, India); Master of Technology (Civil Engineering) from the College of Agricultural Engineering (Punjab Agricultural University).</p> <p>Harminder has been employed at the City for over 20 years, including leadership positions for the past 12 years.</p>	<p>Services</p> <ul style="list-style-type: none"> » Assets Maintenance » Infrastructure Capital Works » Parks & Conservation Management » Strategic Asset Management » Traffic Services » Waste Services
 <p>Debbie Terelinck Director Community & Place</p>	<p>Starting date: 4 January 2017</p> <p>Degree: Graduate Diploma in Business (Curtin University); Diploma in Human Resource Management.</p> <p>Debbie has more than 20 years' experience in leadership roles and significant experience within local government across many disciplines. These include transport and roads, community development, library, arts and heritage services, recreation, sport and leisure, access and inclusion, and social programs.</p>	<p>Services</p> <ul style="list-style-type: none"> » Communications, Marketing & Events » Community Development » Community Facilities » Community Safety & Emergency Management » Cultural Development » Place Management
 <p>Noelene Jennings Director Corporate Strategy & Performance</p>	<p>Starting date: 7 July 2014</p> <p>Degree: Bachelor of Science (UWA); Graduate Diploma in Computing (Curtin University); Master of Commerce (Industrial Relations) (UWA).</p> <p>With over 25 years in senior leadership roles in state and local government, Noelene has also been an Australian Business Excellence Evaluator since 2000.</p>	<p>Services</p> <ul style="list-style-type: none"> » Contracts & Procurement » Council & Corporate Support » Customer & Information Services » Finance » People & Culture » Property Services » Strategic & Business Planning
 <p>Mark Dickson Director Planning & Sustainability</p>	<p>Starting date: 11 September 2006</p> <p>Degree: Bachelor of Arts (Hon.) in Urban and Regional Planning; Bachelor of Town Planning; Post-Graduate Diploma in Management Studies.</p> <p>Mark has over 16 years' experience in senior leadership positions and over 25 years in local government.</p>	<p>Services</p> <ul style="list-style-type: none"> » Approval Services » Health & Compliance » Land Development » Strategic Land Use Planning & Environment



In 2018/19, the City's leadership continued to focus on efforts to strengthen corporate accountability, particularly in the delivery of projects and services reflecting commitments within the CBP.

Summaries of the role of each Directorate are set out below:

The CEO provides overall leadership to the organisation and oversees the strategic planning, policy and program development across all aspects of the City's operations. The CEO is responsible for the system we work within, the support we provide to the elected Council and the implementation of Council decisions. The Office of the CEO encompasses corporate governance, legal advice, advocacy and economic development.

The Assets Directorate is responsible for ensuring the City's assets are strategically planned, built and managed to a high standard. This includes ensuring the effective and efficient deployment of resources to maximise benefits to the community. These benefits may be gained from major infrastructure projects (roads and buildings) and natural infrastructure (parks and coastal environments).

The Community and Place Directorate has a strong interface with the community, managing community infrastructure, programs and services as well as advocating for funding and services by other agencies. The directorate provides support for a range of community priorities, encouraging the growth of self-sufficient community organisations to assist them.

The Corporate Strategy and Performance Directorate addresses the full range of functions that deal with running the organisation. This includes a coordinated approach to corporate planning, monitoring and reporting while ensuring business processes and systems are effectively supported, reviewed and enhanced. The directorate's goals include facilitating continuous improvement, maintaining high corporate standards and delivering long term financial sustainability.

The Planning and Sustainability Directorate is responsible for managing the functions of land use planning and development, from project inception, assessment and approval through to construction and delivery of new developments and communities.

Advocacy

Our advocacy role is to secure opportunities for our region that deliver jobs and prosperity for the City's residents. We support issues identified by the community through the strategic planning process and, as they arise, directly through discussions with the Council.

We define advocacy as a proactive, whole of community, strategic approach aiming to influence decisions within state and federal political spheres and government agencies, in a way that recognises and prioritises the needs of our local community.

Our Advocacy Plan ensures that advocacy for major projects is coordinated and collaborative, maximising the potential for these projects to attract federal and state government funding.

The City's advocacy agenda was refreshed and approved by Council at its meeting in October 2018. For particular projects on the agenda, please see **page 20**.

Economic development

In 2017/18, the City was one of Western Australia's largest growing local government areas, with a population growth of 4,467 residents per year (*Source: ABS catalogue number 3218.0 – Regional Population Growth, Australia, 2017–18*). This growth is projected to continue, with the population forecast to exceed 412,000 by 2041 (*Source: Population and household forecasts, 2016 to 2041, prepared by .id, October 2017*). Our rate of growth presents significant challenges in job and business creation, attraction, expansion and retention.

The City is facing a major challenge to create 53,328 new jobs by 2031 to support our rapidly growing population, reduce traffic congestion, address environmental and infrastructure issues and provide residents with a great quality of life. Employment self-sufficiency (ESS) is a measure of local economic dynamism and refers to the proportion of local jobs filled by local residents.

In 2016, there were 44,004 jobs in the City of Wanneroo (Source: ABS Census 2016). This gives us an ESS ratio in 2016 of 45.2%. In order to achieve 60% ESS by 2031 (Department of Planning, *Directions 2031 and beyond*), the number of jobs required and assuming a resident labourforce of 162,220, we require a total of 97,332 jobs. With total jobs in 2016 of 44,004 and a target of 97,332 jobs by 2031, this implies a required increase an average of 3,555 additional jobs per annum to achieve 60% ESS

Our economy is currently heavily reliant on the construction, manufacturing and retail industries, and predominantly serves the local population. We need to shift from mostly population driven employment to a more general economic base that offers a diverse range of job opportunities.

This can be achieved by boosting strategic and export-oriented jobs in areas such as tourism, agribusiness, clean technology and advanced manufacturing, and securing investment opportunities. Major areas of forecast jobs growth include the Northern Coastal Growth Corridor, comprising the Yanchep and Two Rocks area, which is projected to create 55,000 jobs, and Alkimos and Eglinton, which is projected to create 20,000 jobs. Neerabup Industrial Area, with potentially 600 hectares of developable land, is projected to create 20,000 jobs over the next 50 years.

Economy is one of the four strategic themes within our strategic community plan with community expectations aspiring to 'progressive, connected communities that enable economic growth and employment'.

We have implemented well planned initiatives to stimulate economic growth and job opportunities. This has occurred through collaborative input, commitment and action from stakeholders with a role in job creation in Perth's North West Metropolitan Region. These stakeholders are residents, businesses, education providers, not-for-profit organisations, developers and all tiers of government.

Details of our achievements under Economy can be found starting on **page 136**.

Asset management

We provide a variety of services to our growing community over a large area. Most of the services are provided through physical assets, in particular infrastructure assets such as buildings, roads, parks and reserves. The total replacement cost of the City's physical asset base is valued at over \$2.6 billion across a wide range of asset classes.

Challenges and opportunities

The challenges and opportunities that we face include:

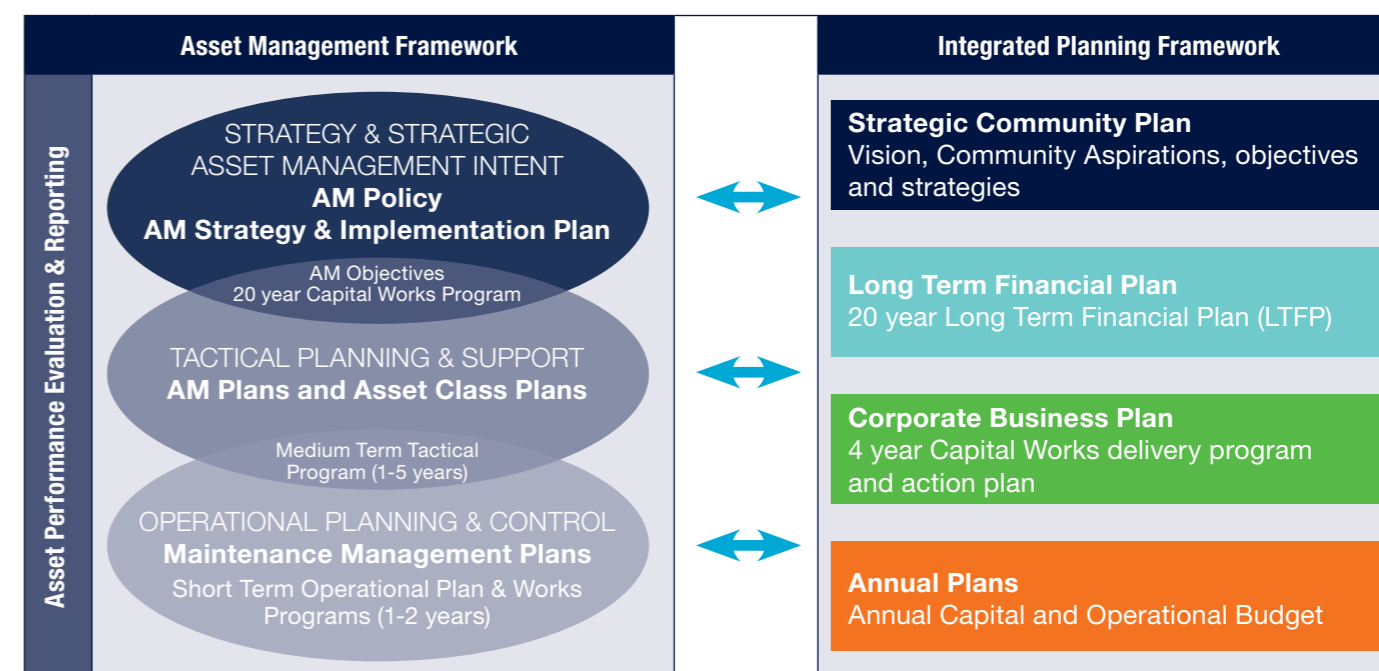
- » continued population growth and managing the corresponding rate of acquired assets received from land development
- » increasing community demands for new infrastructure and services across a wide geographical area of varied development maturity
- » ongoing need to maintain and upgrade existing assets to support services
- » financial planning to ensure intergenerational equity and equity across the City's geographical area
- » need to consider creative solutions to meet the increasingly diverse nature of the City's community
- » climate change
- » limited funds to meet current and ongoing asset management and community needs
- » increasing legislative requirements for local governments to demonstrate how services will continue to be delivered to the community in a financially sustainable manner
- » ongoing need to ensure services meet community needs and are therefore 'fit for purpose'.

We continue to apply sound asset management (AM) practices to ensure sustainable outcomes in the years ahead. The integration of decision-making across the organisation between AM planning and the 20 year Long Term Financial Plan enables a longer term view of the City's financial position with respect to the future performance and sustainability of assets.

Strategic asset management approach

From an asset management perspective, the City's Asset Management Framework aligns with and informs our Integrated Planning and Reporting Framework. The AM Framework consists of the following elements:

- » **AM Policy**
- » AM Strategy
- » AM plans (or asset class plans) for major asset classes and major facilities
- » operational planning and control
- » asset performance evaluation and reporting.



Asset management is recognised as a whole-of-organisation responsibility and cannot be achieved with individual areas of the City operating alone. The City continually seeks to identify opportunities for working together in more strategic, integrated and collaborative ways towards commonly agreed outcomes, as articulated in the AM Policy and AM Strategy.

The AM Policy defines the key principles and requirements that the City will apply to its planning and management, including long term financial sustainability of assets to ensure that these are effective and safe to meet the needs of the community, customers and stakeholders. The policy sets out our commitments and expectations for decisions, activities and behaviour concerning asset management and ensures their alignment with the corporate vision and objectives.

The AM Strategy adds detail to the AM Policy, focusing on what the City plans to do to build its AM capability and capacity necessary to sustainably meet future challenges.

The AM Strategy sets out the high level asset management objectives and outcomes to ensure that practices and the management of assets are consistent with the AM Policy and are aligned to the strategic plan and business objectives. It also ensures that improvements meet the requirements of the Integrated Planning and Reporting Framework and are aligned with ISO 55001 Asset management – Management systems standards.

Supporting the AM Strategy is the AM Implementation Plan, which details the planned actions to improve AM practices in line with the objectives and intent of the AM Strategy, including timeframes for achieving them.

Improvements progressed or progressing in 2018/19 were:

- » establishing an AM governance structure and the formation of an AM steering group.
- » mapping of the existing management system for assets
- » reviewing and updating the Transport Infrastructure Asset Class Plan
- » developing a Natural Area Asset Class Plan
- » scoping and preparing specifications for the acquisition of a dedicated Asset Management Information System (AMIS)
- » completing facility asset management plans for Aquamotion and Kingsway Indoor Stadium.

Further improvements planned for 2019/20 include:

- » development of a Parks Asset Class Plan
- » development of a Buildings Asset Class Plan
- » development of a Stormwater Drainage Asset Class Plan
- » development of a facility asset management plan for the Wanneroo Library and Cultural Centre



Mary Lindsay Reserve

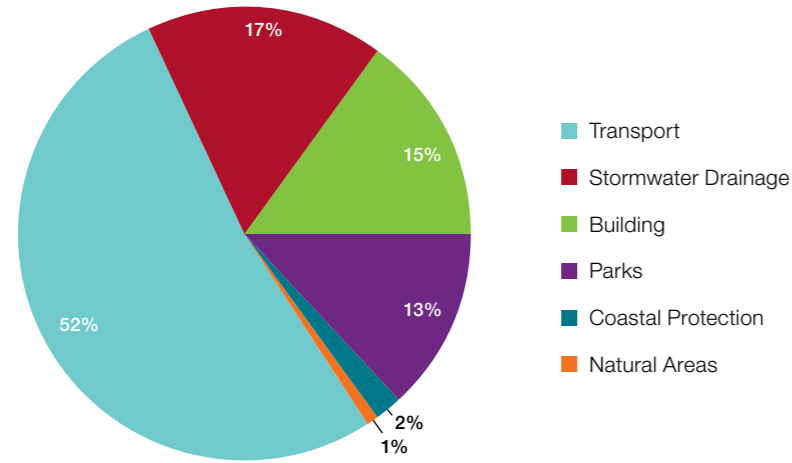


Landsdale BMX Track

Current infrastructure asset portfolio and replacement cost

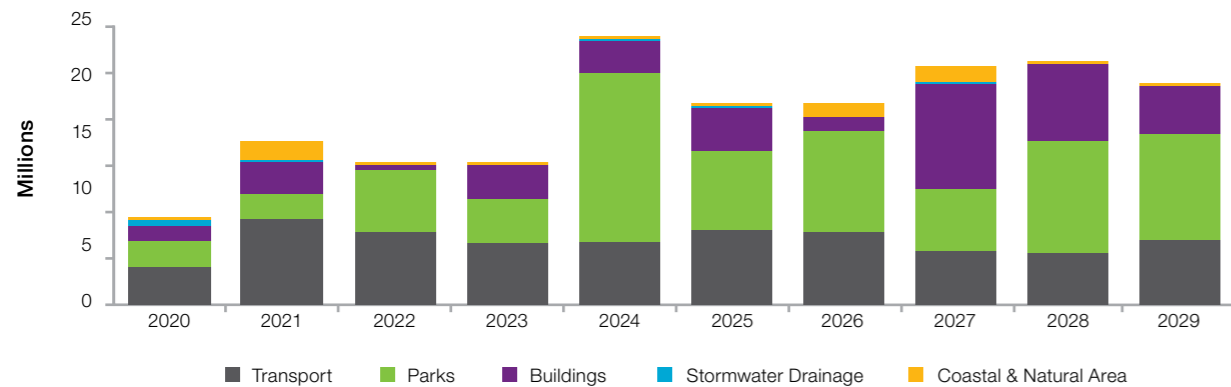
The City manages and maintains a diverse infrastructure asset portfolio to the value of \$1,974 million. The breakdown by value of the various asset classes is shown in the figure below. The replacement value of transport related assets forms the largest proportion and natural area assets, the least.

Replacement value of depreciable assets by asset classes



Long Term Asset Renewal Demand Predictions and growth trends

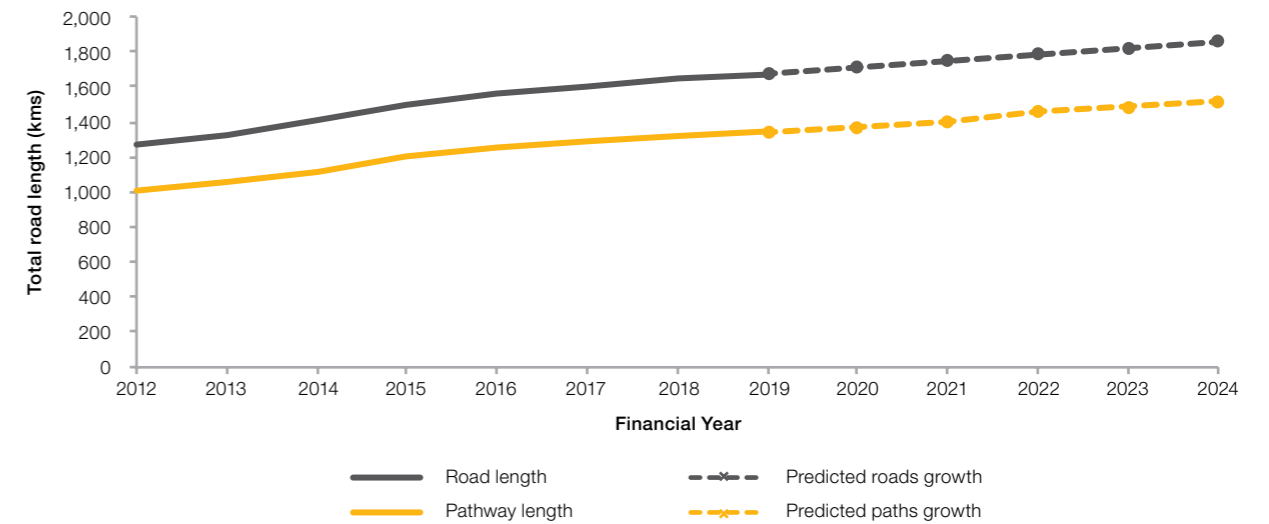
The profile of the City's predicted long term asset renewal demand is shown in the figure below. Renewal of assets from the transport and parks asset classes represent the greatest demand on the City's renewal funding. This is addressed by the City through prudent planning, which includes the creation of a number of specific funding reserves.



The two major components of the transport asset class are roads and pathways. These components, together with parks, will have the largest influence on the demand for long-term renewal funding into the future.

The current and predicted growth statistics for roads and pathways assets are shown in the figure below.

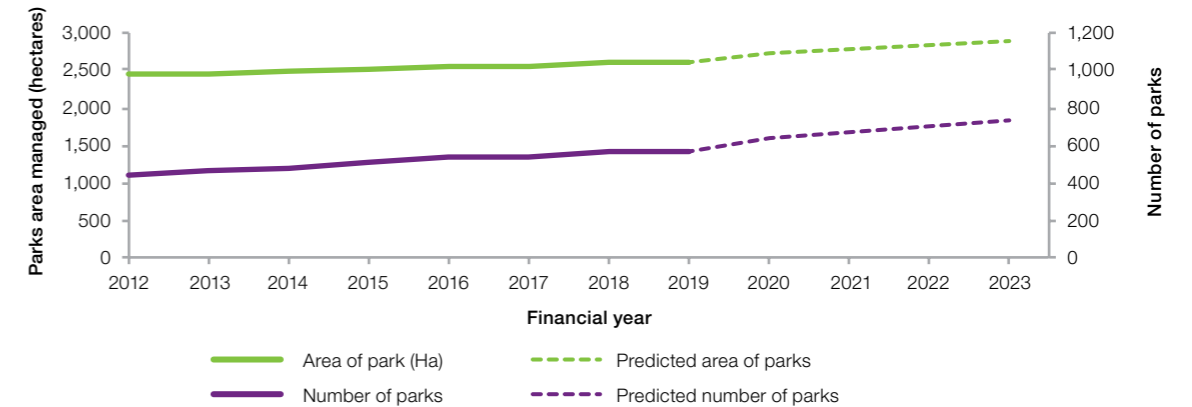
Growth in roads and pathways length



As a result of the slowing down of the economy, the rate of growth in roads and pathways over the next five years is expected to remain low. The length of roads in the City is expected to increase by 8% (130 km) while the length of pathways will increase by 10% (140 km).

The current and predicted growth statistics for parks assets are shown in the figure below.

Growth in number and area of parks



The area of parks that the City will need to maintain is expected to increase by 5% (130 hectares) over the next five years.



Noelene Jennings, Director Corporate Strategy & Performance, Mayor Tracey Roberts and CEO Daniel Simms with the City's Gold Award for the 2017/18 Annual Report.



Visual waste education message featuring nine councillors (plus 9 shopping trolleys full of re-homed items) that was awarded 'The Trailblazer Award' in the 2018 Council Awards of Excellence by the Garage Sale Trail Foundation



The City's Director Assets Harminder Singh received the National Growth Areas Alliance award for 'Creating Value Through Growth' for the Biba Smart Playground Technology at Kinkuna Park in Eglinton on behalf of the City in November 2018.



Mayor Tracey Roberts, Deputy Mayor Cr Natalie Sangalli with the 2019 Parks and Leisure Australia WA Awards of Excellence Best Use of Technology Award for the Biba Smart Park Technology at Kinkuna Park in Eglinton

External awards and nominations

The City received a number of prestigious awards and nominations in 2018/19. These awards and nominations acknowledge innovative work in key areas and demonstrate that the City is a leader in local government.

Australasian Reporting Awards

The City's Annual Report 2017/18 received a Gold Award at the Australasian Reporting Awards in June 2019. This is the fourth year the City has participated in the awards. We received three Gold Awards and a Silver Award during this time.

Garage Sale Trail Foundation

The City was awarded the 2018 Council Award of Excellence in the 'The Trailblazer Award' category for the creation of a visual waste education message. Nine councillors (plus 9 shopping trolleys full of re-homed items) created a terrific visual piece featured in the local Community News that highlighted the landfill diverting potential of the annual weekend of garage sales.

Public Health Advocacy Institute of WA

The Children's Environment and Health Local Government Report Card from the Public Health Advocacy Institute of Western Australia's recognised the City in two categories: environments promoting physical activity, and planning healthy communities for children. The recognition affirmed the positive work the City is delivering to achieve the strategic objectives of 'great places and quality lifestyles', 'healthy and active people', and 'safe communities'.

2019 Parks and Leisure Australia WA Awards of Excellence

The City was named a finalist in the category of Playspace of the Year Award (<\$0.5m) for the Mary Lindsay Homestead public open space and was nominated for Community Based Initiative of the Year Award for the 'It's All About Play' program.

In addition, the City was the winner of the Best Use of Technology Award for the Biba Smart Park Technology at Kinkuna Park in Eglinton. This park became a multisensory wonderland of active outdoor fun with Australia's first installation of Biba smart playground technology, bringing Biba games to life with ground-breaking augmented reality, and providing data-driven insights enabling informed decisions around expenditures and programming in public open spaces.

National Growth Areas Alliance awards

The City received two awards at the National Growth Areas Alliance 2018 National Congress in Sydney in November 2018 in the following categories:

- » Designing the Outer Suburbs of the Future for the 'Activating Yanchep for the Future by Building on the Past' project
- » Creating Value Through Growth for the Biba Smart Playground Technology at Kinkuna Park in Eglinton.

The NGAA, which comprises 21 outer metropolitan Councils from across Australia, holds these awards to recognise excellence in the demonstration of innovative and practical solutions that address the challenges that growth areas face.

National Smart Cities Awards 2019

The City was recognised nationally, winning the Best Integration of an Individual Technology Award at the Smart Cities 2019 Conference. The City was acknowledged for its innovation in developing the 'RailSmart Planning Support System'. The system helps to integrate land use and transport decision-making.

Western Australia Institute of Public Works Engineering Australasia

The City was awarded the Best Public Works Project (<\$2m – Metro) for the Two Rocks Beach Access project.

Our People



IT guru Serg Sobelev at the annual employee Christmas party



Ranger Dale at Girrawheen Hub handing out 'I love my dog' packs to the public



Peter Bracegirdle and Ranger Erin undertaking community engagement at Yanchep Two Rocks



Our waste operators

Our workforce of 756.7 FTE (full-time equivalent) or 823 headcount excluding casual employees, at 30 June 2019, is the City's most valuable resource. Our employees individually and collectively contribute to delivering services and work towards achieving of the City's vision and actions as outlined in the Corporate Business Plan.

We deliver more than 100 different services to a community of more than 200,000 residents. A breakdown of the main services can be found on **page 42**. Successful delivery of these services relies on employing highly capable and committed people from various disciplines and professions. Our employees have access to a range of opportunities to support them in achieving their professional and personal goals, and to ensure they continue to develop their capability to meet current and future operational requirements.

Strategic workforce planning provides a rational basis for us to prioritise and develop the people practices that support our corporate strategy. During 2018/19, we continued to grow our maturity in workforce planning through the Strategic Workforce Project. This project will be further supported over a period of four years by the deployment of the City's People and Culture Strategy that seeks to establish vision and direction not just for our people but also for overall organisational effectiveness.

In January 2019, we deployed of a new learning management system for employees and refreshed on-boarding tools. The new system includes a tailored on-line induction program that provides a broad introduction to the City and mandatory compliance elements. In addition, we hold face-to-face induction sessions that aim to help new employees to understand our culture in terms of our values, our commitment to safety and the City's customer service focus.

Code of Conduct

During 2018/19, the City refreshed its Code of Conduct, which incorporates our corporate values. Code of Conduct training and reinforcement of the importance of our corporate values were cascaded in a leader-led program. The training was delivered by the Executive Manager Legal and Governance. Additionally, an online Code of Conduct information module was developed and assigned to all employees for completion.

In addition to references in all formal people and culture systems, the Code of Conduct training has been embedded into the City's on-boarding of new employees. It is incorporated in corporate inductions and, (along with our values) referred to in contracts of employment and position descriptions.

We actively promote our values (customer focus, improvement, accountability, collaboration and respect), which underpin everything the City does to build a capable, responsive and respectful workforce. All activities and processes focus on encouraging and recognising workplace behaviours that align with our values and, conversely, discourage inappropriate choices. A number of initiatives have been undertaken to build capacity and systems that support employees in demonstrating behaviour consistent with the values.

The City further reinforces the critical importance of our values by embedding these into programs and governance including:

- » annual performance and development review conversations
- » recruitment
- » contracts of employment and position descriptions
- » code of conduct
- » disciplinary and performance discussions
- » leadership development programs
- » criteria for the CEO Awards presented at our annual reward and recognition dinner
- » internal employee publications which continuously share stories that highlight delivery of our vision and values.

Salaried employees

Regulation 19B of the *Local Government (Administration) Regulations 1996* requires the City to include the following information in its Annual Report:

- » the number of employees within the City entitled to an annual salary of \$100,000 or more
- » the number of those employees with an annual salary entitlement that falls within each band of the \$10,000 over \$100,000.

To remove confusion associated with the treatment of benefits other than cash salary, the City has adopted a total employee cost approach to remuneration. This packages all remuneration into one total number. This is considered a more transparent and open approach to payment and exceeds the requirement of the Regulations.

The table below is based on the remuneration each employee actually received over the reporting period, whether employed for a full year or not. It includes:

- » annual cash component
- » statutory 9.5% superannuation, plus City matching contributions to additional superannuation, where applicable
- » salary sacrifice

- » allowance for motor vehicle or cash value equivalent (Managers/Directors/CEO only);
- » overtime payments
- » cash-out of leave (either on request or termination)
- » higher duties
- » termination payments.

Salary band		No. of employees
From \$	To \$	
100,000	109,999	49
110,000	119,999	35
120,000	129,999	27
130,000	139,999	13
140,000	149,999	4
150,000	159,999	5
160,000	169,999	3
170,000	179,999	4
180,000	189,999	2
190,000	199,999	3
200,000	209,999	1
210,000	219,999	3
220,000	229,999	0
230,000	239,999	0

Salary band		No. of employees
From \$	To \$	
240,000	249,999	0
250,000	259,999	1
260,000	269,999	2
270,000	279,999	1
280,000	289,999	0
290,000	299,999	0
300,000	309,999	0
310,000	319,999	0
320,000	329,999	0
330,000	339,999	0
340,000	349,999	0
350,000	359,999	0
360,000	369,999	1
Total		154

The City does not offer bonus payments to employees, including senior executives, recognising this is not an appropriate form of remuneration for public sector officers.

The increase in the number of employees within the \$100,000 - \$139,999 band from 114 in 2017/18 to 124 in 2018/19 is attributed to the employment of a number of short term project managers appointed to deploy strategic organisation-wide projects, co-ordinators acting in vacant manager positions over a period of months, and essential overtime to meet community safety requirements.

The City engages the services of Mercer (consultants) to provide an annual report to the CEO on market relativities related to roles at the level of manager and above. The report, together recommendation from the Salaries and Allowances Tribunal, the consumer price

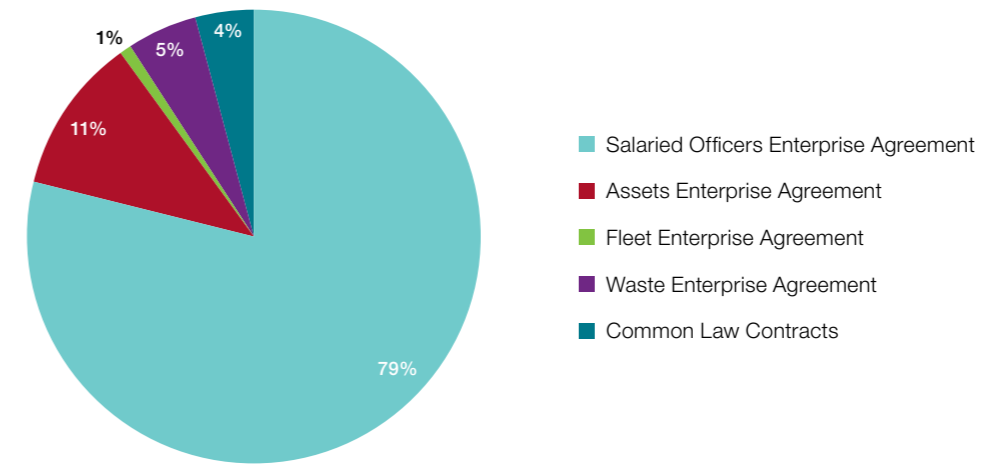
index and individual performance ratings (from annual performance reviews), are used by the CEO to consider potential salary increases for senior leadership roles. All other employees are paid according to an Enterprise Agreement.

The City has formal systems in place (Retention and Attraction Guidelines) to ensure equity and transparency of criteria apply, where a performance allowance may be required due to specific labour market pressures, or where this is a critical need to attract or retain a specific capability to meet core business needs. Such allowances are used sparingly.

In accordance with s.5.50 of the *Local Government Act 1995*, the City has a policy in relation to employees leaving the local government. The **Payments to Employees in Addition to a Contract or Award Policy** is published on the City's website.

The City's employees are remunerated in accordance with the relevant employment instruments under which they are employed. 96% of employees are covered by a collective bargaining agreement with the breakdown of employment instruments set out below:

% Employees by employment instrument

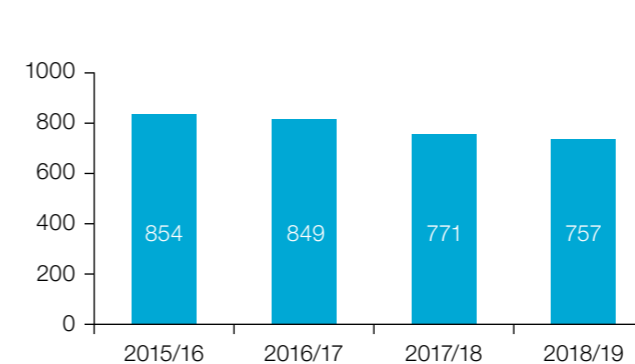


Workforce profiles

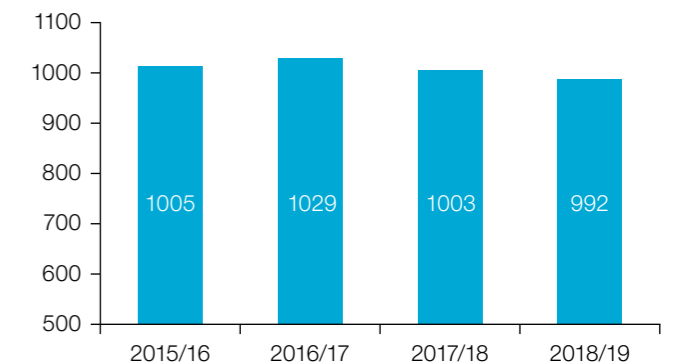
The City monitors workforce growth very carefully to ensure that as a large-growth Council there is not a drain on financial resources. Potential growth (or planned decline) in FTE occurs through the City's annual integrated planning cycle, reinforced by a comprehensive business case approach, with decisions informed by key strategic corporate projects and community growth areas. Vacancies are critically assessed by the senior leadership team (CEO, directors and managers) throughout the year, and as part of the annual integrated planning cycle to consider whether:

- » the work remains core to continue
- » there is opportunity to reassign the work across existing resources
- » the work could be undertaken through a more efficient or different mode of delivery
- » the FTE could be reassigned to an area of greater corporate priority.

Annual FTE



Annual Employee Headcount (excluding casual employees)



Throughout 2018/19 the City completed a comprehensive review of positions, for a large portion of the workforce (employed under the Salaried Officers Enterprise Agreement). The role clarity project sought to confirm every position had a clear purpose and alignment to the City's core functions, and strategic intents, to affirm customer alignment and outcomes for the roles. The project also sought to ensure there was no duplication across teams and functions. The same project was used to reaffirm to the workforce the importance of the alignment of behaviours with corporate values, with particular focus on being customer focused.

The business case and planning approach align with the City's approaches under the Australian Business Excellence Framework, seeking to develop a sustainable organisation. The number of FTE by level at the close of the financial year is set out below

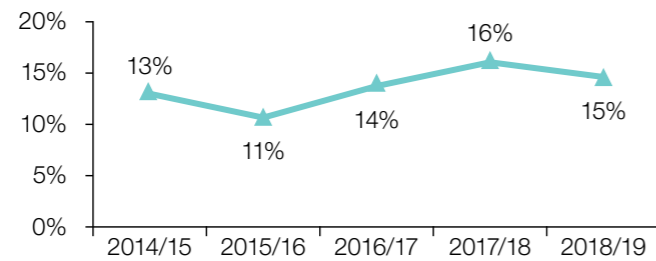
FTE employees by level at 30 June 2019
*includes casual hours



Employee turnover (excluding casual employees)

Employee turnover saw a positive reduction during 2018/19, compared to 2017/18 as set out in the graph alongside. The positive shift may be attributed to concerted efforts made to improve recruitment and on-boarding processes, our leaders' ongoing focused efforts to develop values-based team cultures; and the City's ongoing focus on appointing and developing strong leaders.

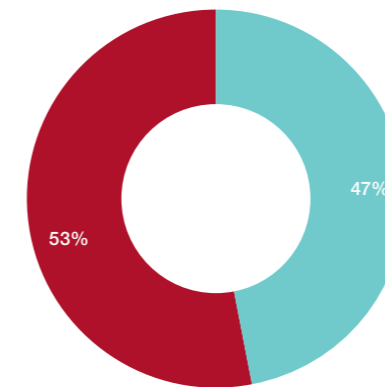
Turnover Rate



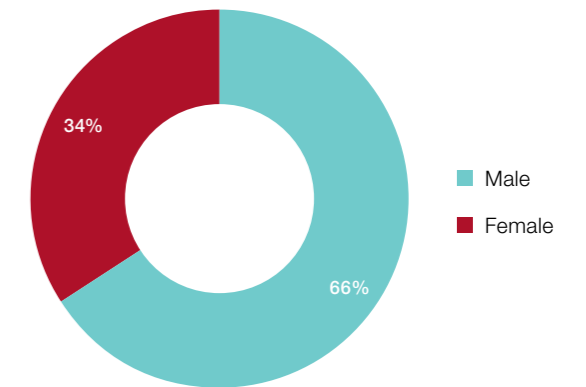
Gender diversity

The City strives to maintain gender diversity at all times and is proud of its 2018/19 results. As at 30 June 2019, the City's workforce had 53% female employees, and 34% of employees at manager level and above were women.

Overall employees gender diversity



Leadership team gender diversity



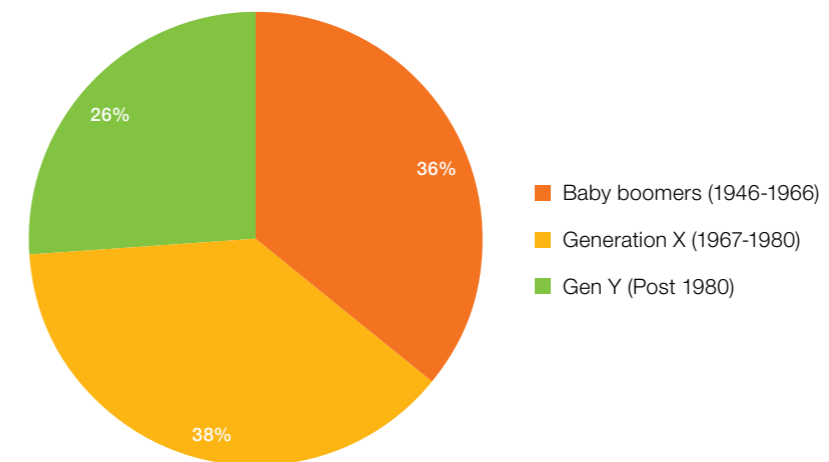
The City's leadership team comprises the CEO, directors, managers and operational leaders. At 30 June 2019, the profile included:

- » 2 female and 3 male members in the ELT
- » 32 females and 61 males on the operational leader level or above
- » well-balanced male and female representation for all employees below manager level.

Age diversity

In terms of ages, our workforce is a relatively even mix of baby boomers, Gen X and Gen Y. The challenges for the City are to provide effective leadership, and retention and attraction incentives to meet the diverse expectations of each generation. The City will conduct its employee engagement survey during 2019/20 to assess possible emergent themes arising between the generations.

Employees by employment type



Future workforce planning

Through a number of planned workforce initiatives, including the Strategic Workforce Planning and Role Clarification Project, the City continued to progressively align and develop its workforce culture, capacity and capability to the ABEF approaches.

Under this approach:

- » People are engaged to deliver better organisational outcomes and improve performance.
- » We have capable and high-performing people in the right roles to improve organisational performance.
- » With an agile workforce, the City has the capacity to adapt to changes in the internal and external environment.
- » The City is unified by one culture, one system, and one vision to provide consistent leadership and messaging.
- » Our corporate values are understood, guide our behaviours and are modelled by our leaders.

New position descriptions marked Stage 3 of the project which involved evaluating the classification of positions using Mercer's CED job evaluation methodology. Outcomes from the project will be used to assess workforce capability and capacity gaps to inform the development of a new Strategic Workforce Plan.

Workforce change

The City has four enterprise agreements which specify obligations and processes to be followed for consulting with employees on significant workforce change, which the City complies with. The City also developed its Effectively Managing Industrial Change Procedure to further strengthen our transparency to the workforce regarding how the City plans for, and makes decisions relating to the impact on individuals when introducing significant change.

Leadership capability

The City has maintained its structured deployment of the City's leadership meetings framework that strengthens our ambition to building an organisation that is unified by one culture, one system and one vision. The framework includes quarterly senior leadership meetings during which the leadership team focuses on a strategic theme presented by a subject matter expert (guest speaker). During 2018/19, these meetings were framed around a theme of Smart Cities with subjects ranging from digitisation, cyber security, use of big data and the future of waste management.

The City's change management approach was approved by the CEO with change management tools now being used to support leaders to embed sustainable workforce change as a product of the City's enterprise software renewal program. This is a sizable improvement initiative planned for delivery over four years, with much of the value that is expected directly related to people changing how they do their jobs. The set of change management tools has been designed to assist leaders and project managers apply a consistent approach to achieve sustainable change within the City over time.

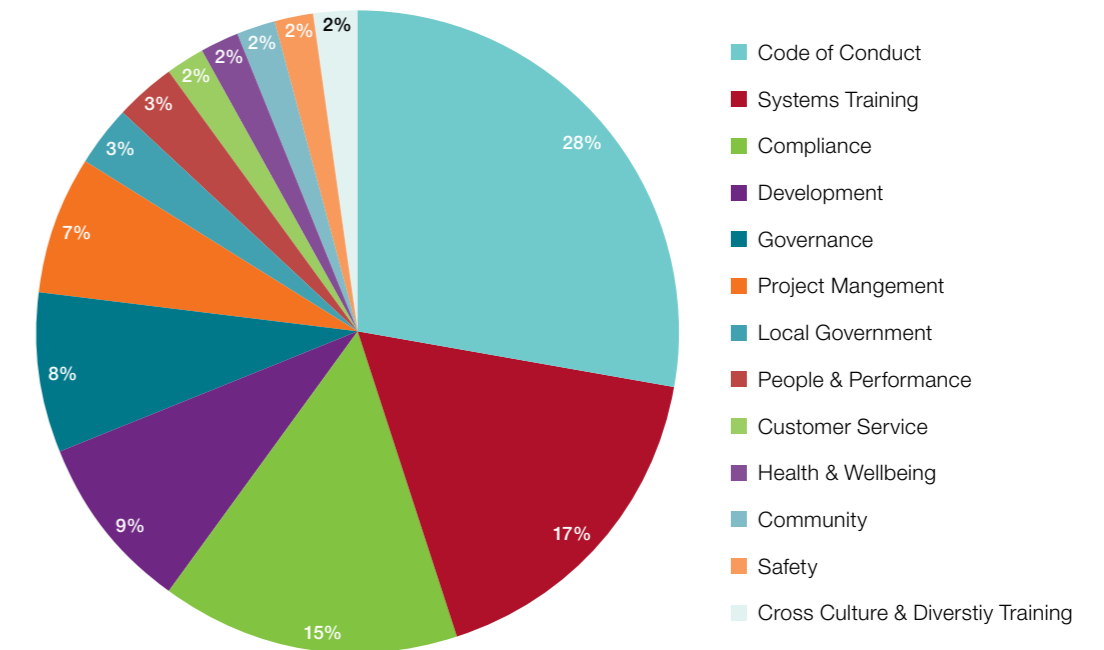
The City continues to make considerable investment in the development of the City's frontline leaders, with 60 current and aspiring leaders undertaking internal leadership development programs.

Building organisational capability

The City's approach to learning and development is to promote a culture where employees and leaders collaborate positively to build capability aligned to our corporate objectives.

The City's annual performance development review conversation (PDRC) process is used to help leaders and team members review their performance against their key deliverables for the performance period, by reviewing the core activities associated with the expected outcomes. This conversation also provides a valuable opportunity for identifying learning needs to best deliver on an individual's current role and also explore development opportunities for possible future roles. 95% of total employees participated in a PDRC process. The remaining 5% were not required to undertake a performance review in accordance with the relevant legislation.

Corporate scheduled training in 2018/19 focused on the delivery of compliance training and emphasis on the refreshed Code of Conduct across the City. Reporting this year also reflected deployment of the new payroll system as part of our enterprise software renewal program.



Workforce policies and procedures

Greater alignment between governance and compliance was achieved through a significant focus on the systematic development and review of policies and procedures.

The following policies and procedures were reviewed during the year:

- » Pre-Employment Medical Procedure
- » Journey Insurance Management Procedure
- » Hazardous Substances Management Procedure
- » Ultraviolet Radiation and Heat Safety Management Procedure
- » Tagging and Equipment Isolation Management Procedure
- » Working at Heights Management Procedure
- » OSH Guidelines for Contractors
- » Recruitment and Internal Movements Procedure
- » Working from Home Procedure
- » Code of Conduct
- » Learning and Development Policy
- » Fitness for Work Procedure
- » Flexible Work Arrangements Procedure
- » Payroll Management Procedure
- » Vocational Work Experience and Management Procedure.

The following policies and procedures were repealed during the year:

- » Just Culture Decision Making Management Procedure
- » Issue Resolution Management Procedure
- » Recruitment and Internal Movements Policy.

Health and wellbeing program

The City continued to strengthen its commitment to developing a healthy and productive workforce, primarily funded by the local government insurance service.

A strong focus continued on raising awareness and acceptance regarding mental health issues, by offering mental health training for leaders and all employees. With about 50% of the City's workforce also being local community members, the City's approach towards health and wellbeing is holistic and complementary to our ongoing community commitment to health and wellness.

Employee awards and recognition

The City proudly employs a workforce with a diverse and broad range of skills to meet the large variety of services delivered to the community. We continue to develop a culture that recognises, encourages and celebrates excellence in the workplace. Through our rewards and recognition program, employees who have demonstrated an exceptional commitment to our

vision and values are recognised more formally through nomination for industry awards, and informally through team based and directorate meetings and events.

The City holds an annual celebration for all employees to recognise years of service among its employees as indicated in the following table.

Years of service	Directorate				
	Office of the CEO	Assets	Community & Place	Corporate Strategy & Performance	Planning & Sustainability
5	1	17	15	15	7
10	2	19	15	7	6
15	-	5	4	1	-
20	-	1	1	1	-
25	-	3	1	-	-
30	-	1	-	-	-
35	-	1	-	-	-

At a more formal event we acknowledge the City's long serving employees and present awards are presented to employees who have demonstrated an exceptional commitment to our vision and values. In addition the CEO presents the following two awards.

1. CEO Leadership Award. This award recognises leaders who:
 - » demonstrate the City's values and especially our customer focused value
 - » work with stakeholders to influence change
 - » achieve critical business outcomes and reform
 - » inspire others to demonstrate strong leadership.

This year's recipient was Grant Chettleburgh from the Assets Directorate.
2. Annual CEO Award. This award honours an employee who best demonstrates their ongoing commitment to the City's vision and values. This year's recipient was Laura Canham from the Community & Place Directorate.

Occupational safety and health (OSH)

The City remains focused on developing a workforce that is capable and engaged to deliver great outcomes and improved performance to benefit the local community, while remaining safe. During 2018/19, the City initiated a number of strategic projects aimed at ensuring the workforce has capable high-performing people in the right roles and acting safely to improve organisational performance. The City maintains a proactive and positive commitment to providing a safe and healthy workplace for all employees, including ensuring appropriate systems are in place to support employee's health and wellbeing.

The City has a dedicated OSH management system based on the AS/NZS 4801 Safety Management Systems standard. In addition OSH is embedded in our systems and processes which include the following:

- » **Recruitment** – OSH questions are mandatory during all interviews and reference checks and an OSH attitudinal risk assessment questionnaire is in place for leadership roles. In addition the City requires all new employees in high-risk positions to undertake a pre-employment medical assessment against pre-determined job dictionaries to assist the General Practitioner to understand the physical demands of the role.
- » **Procurement** – s.6 of the Purchasing Policy sets out the City's safety performance requirements for all purchasing and procurement. This includes the requirement to undertake a safety risk assessment for all purchases of goods, services and works in accordance with the City's Contractor Safety Management Risk Framework. In addition, an OSH team member forms part of the evaluation panel for all medium and high risk tenders.
- » **Contractor management** – the City has developed Work Health and Safety Guidelines for Contractors and OSH Contract Management for City Contract Superintendents documents to assist employees with managing contractor safety risks.
- » **Performance reviews** – a positive safety culture is included with the performance review process for all employees. In addition, improving the effectiveness and efficiency of hazard and incident management through undertaking risk assessments and managing the close out of safety reports was a key performance indicator for all leaders.

Continuous improvement

The City regularly reviews policies, procedures, and practices to ensure compliance with relevant legislation including the *Occupational Safety and Health Act 1984* and the *Equal Employment Opportunity Act 1984*. The City's ongoing commitment to continuous improvement includes regular reporting and analysis of workplace incidents to determine changes and actions that will minimise future incidents occurring.

A range of initiatives were implemented or continued during the year to strengthen workplace safety and wellbeing:

- » **fatigue management education** for operational and at-risk employees and leaders
- » **sleep health education and consultations** provided to employees working in high risk roles or those driving City vehicles (attended by 145 people, this education was very positively received by operational employees in particular)
- » **building resilience education**
- » **high risk audits**
- » **OSH contractor evaluation procurement tool** – developed to assist with the consistent evaluation of contractor responses to safety schedules within procurement
- » **working alone app** – a smartphone-based app was introduced to help control risks to employees who may be working alone
- » **drug and alcohol testing** continued with random drug and alcohol testing of employees undertaking high risk roles, together with all new employees joining the City.

The introduction of the working alone app was a result of a collaborative, problem-solving approach to an identified workplace issue. Some employees, due to the nature of their positions, undertake duties when they cannot be seen or heard by another person, and when they cannot expect a visit from another worker, member of the public or a volunteer. The OSH Team collaborated with the relevant areas of the business where this issue had been identified to define the risks and identify proposed control measures. In consultation with the business, the working alone app was determined to provide an appropriate treatment plan for the risk. After a successful trial involving a limited number of employees, the app was rolled out the entire workforce where working alone has been identified as a risk.

To keep abreast of workplace health and safety best practice within Western Australian local government, the OSH Team attended bi-monthly local government safety group meetings as well as legislative change seminars as they became available.

Safety training

In addition to the initiatives listed above the City has offered the following safety training in 2018/19:

- » safety system training – new and refresher user training on using the City's electronic safety management system
- » safety leadership training for employees in leadership roles as part of the City's frontline leadership program
- » health and wellbeing training
- » OSH induction training
- » first aid training
- » emergency warden training
- » mental health training.

The City maintains records of this training in our learning management system.

In order to target operational safety training to the areas which present the highest safety risk for the City, the verification of competency (VoC) program continued to be implemented to improve safety in the use of light machinery and equipment across the Assets Directorate. The project was designed to further enhance the already-skilled Assets operational workforce to ensure they continued to safely operate the broad range of equipment required as part of their standard activities.

An external provider was engaged to verify employee competencies through site visits and working with Assets' Team members as they undertook their normal operational activities.

Employee competency assessments have included ride-on mowers, various types of mobile plant such as excavators and graders, and handheld power equipment such as chainsaws and hedgers.

Once the initial competency assessment phase has been completed, ongoing assessments will be periodically arranged for all new employees joining the City to maintain the safety culture. The project is another positive step forward for workplace safety at the City with over 300 employees so far assessed and additional training opportunities identified.



City employees wearing safety vests at the Blessing of the Roads ceremony



Verge litter collection employee wearing appropriate personal protective equipment whilst undertaking their duties

Safety risk identification and control

The City has identified the following as the top three safety risks to the business:

- » *Contractor management:* This risk has been identified as significant due to frequency of use and complexity of tasks undertaken. This risk is managed through the requirement for contractors to respond to safety information during the procurement process and once engaged to meet the Work Health and Safety Guidelines for Contractors. In addition, we have developed OSH Contract Management for City Contract Superintendents documents to assist employees.
- » *Manual task injury:* During the recruitment process prospective employees must undertake a pre-employment medical assessment against the physical demands of the position to ensure their capability to undertake all tasks associated with their new role. Risk assessments have been undertaken for manual tasks and appropriate measures implemented to reduce the risk of injury such as the provision of lifting equipment. In addition the City provides education on manual tasks during an employee's induction process as well as ongoing training.
- » *Interaction with Members of Public:* This is a fundamental element of the City's business. However, compliance and operations type employees frequently encounter hostile people. The City has implemented a working alone procedure and app, a Prevention of Aggression Procedure, de-escalation training, working in pairs where possible and background checks prior to site visits.

The City has contracted LGIS Risk Management to undertake the following audits to identify any gaps in our safety systems and provide recommendations for appropriate risk controls:

- » High Risk Audit - Prevention of Aggression – February 2019
- » High Risk Audit - Mobile Plant – June 2019

Actions recommended in the audits are recorded in the City's safety management system and followed up by the OSH Team. In addition, the progress of actions from the AS/NZS 4801 Safety Management Systems audit are presented on a six-monthly basis to the City's Executive and the Audit & Risk Committee.

Employee engagement

The City has 21 employee OSH representative (OSH rep) positions. Employees are nominated from and elected by the team members within their relevant area. As part of their role these OSH reps:

- » inspect the workplace
- » participate in incident investigations
- » attend OSH Committee meetings
- » co-operate and consult with the employer on safety matters
- » provide a voice for employees safety and health concerns

The OSH Team hold monthly meetings with OSH reps to discuss issues related to their role.

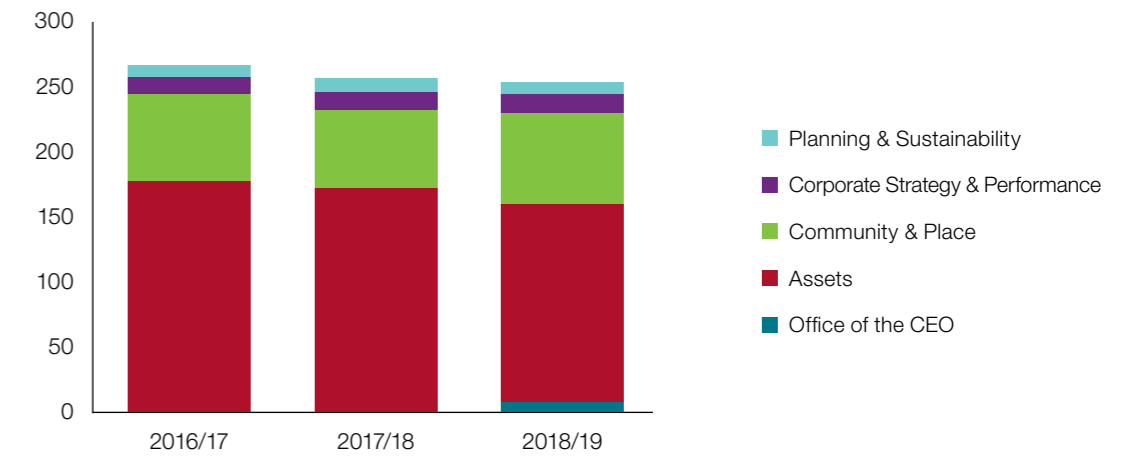
In addition, the City holds quarterly OSH committee meetings to discuss OSH issues within the City. The OSH committee is comprised of OSH reps and management representatives and is chaired by a member of the ELT. The minutes of these meetings are made available to all employees on the City's intranet and on noticeboards for employees without access to computers.

OSH risk assessments at the City are undertaken using a consultative process. Where available, OSH reps will actively participate during assessments together with leaders and on occasion, members of the OSH Team. The risk assessment template used by the City has a risk assessment team box to specifically prompt and document the use of a consultative process. The consultative process requirements are also documented in the OSH Risk, Hazard and Incident Management Procedure.

Safety performance

The City has experienced an overall 5% reduction in workplace incidents, as summarised below.

Workplace Incident Reports

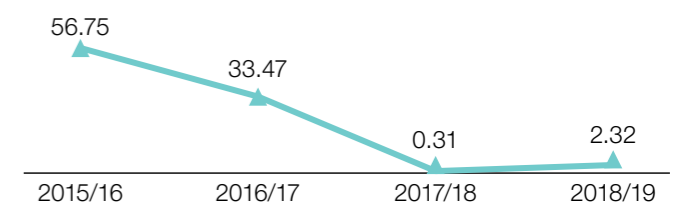


The City's safety record continues to improve overall, with the relatively minor reduction in the number of incidents not demonstrating the full story. While the number of incidents has fallen only slightly, the severity of the incidents has also decreased. The number of lost days per 100 employees' displays the past four years results and demonstrates the City's significant improvement in safety performance.

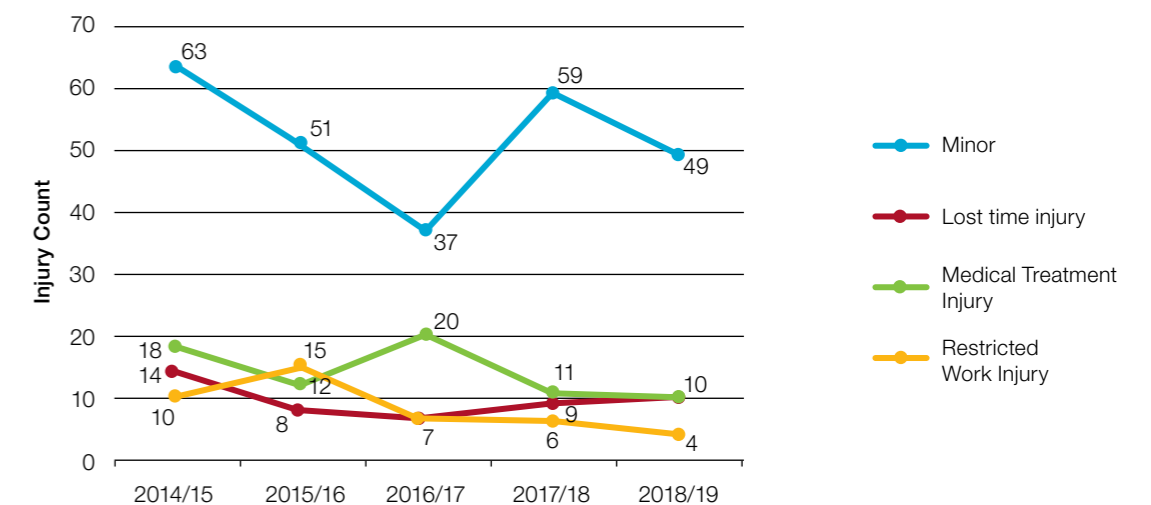
Acknowledging opportunities for improvement, the City continues to focus on developing leadership safety along with implementing a new safety procurement tool to more accurately assess safety risks through procurement and contracting.

The graph below provides an overview in the trend of recorded injuries in the workplace over the past five financial years. The trend relating to restricted work injuries remained relatively stable over recent years, while lost time injuries and injuries requiring medical treatment improved. Reports of minor injury continued to decline, which may positively be attributed to a range of safety development and promotion programs introduced, particularly for the outdoor workforce, over the past few years.

Lost days per 100 employees



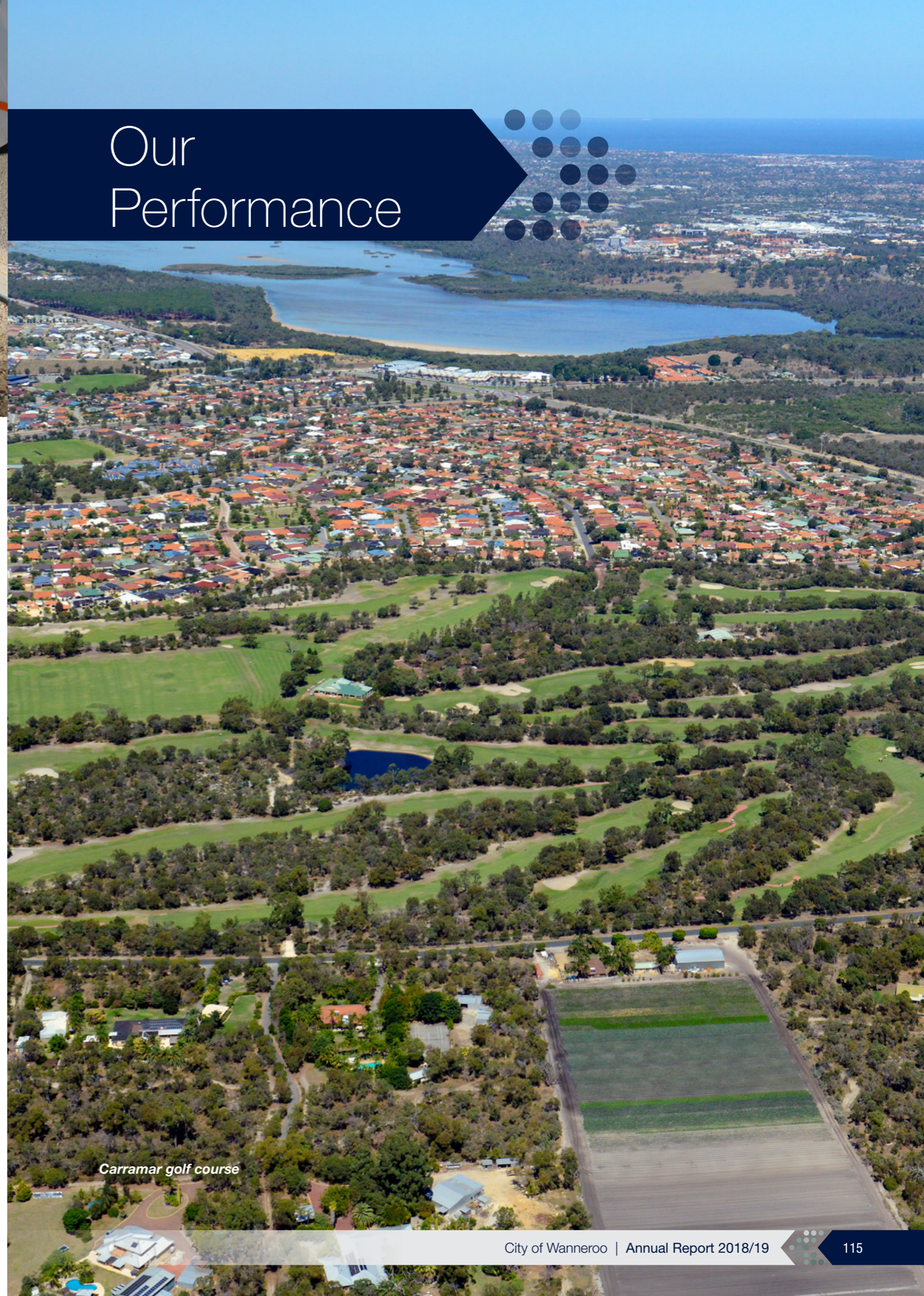
Five Year Injury Tracking





Verge bulk waste collection employees have been trained to use appropriate techniques when lifting heavy objects

Our Performance



Carramar golf course

Two legislatively reportable injuries occurred in the current financial year and these were reported within legislated timeframes. This is a reduction from four the previous year. There was one high potential incident that could have resulted in a fatality, permanent impairment or an injury or injuries resulting in a greater than six month absence however, no injuries were recorded.

No regulatory intervention occurred in any manner during 2018/19.

Injury management

Our focus in injury management remains to instil positive behaviours and practices in relation to how injuries are managed and to ensure injured employees are encouraged to return safely to the workplace as soon as possible.

Leaders maintain hands-on involvement with their employees regarding injury management processes.

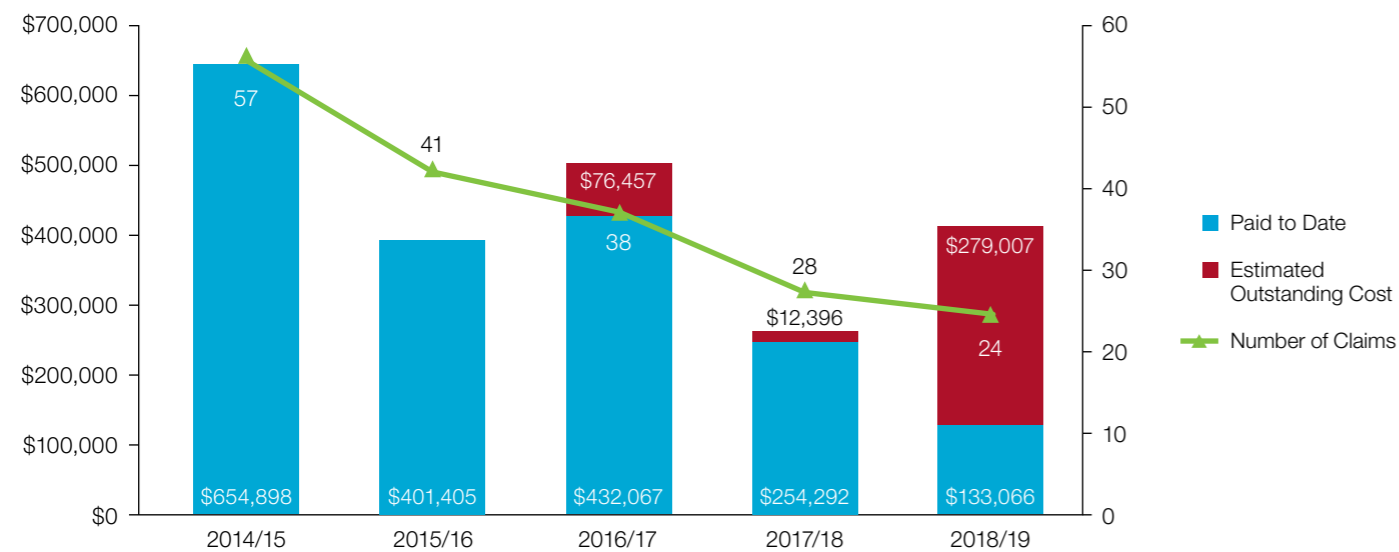
An outsourced model for injury management has also proven successful, as reflected in the continued reduction in open worker's compensation claims and a reduction in the time that claims remain open.

The People and Culture Team also works closely with leaders and employees to effectively manage non-work-related injuries and fitness for work concerns to ensure employees present for work when fit to undertake full duties and to minimise the risk of injury while at work.

Workers compensation claims

As indicated below, the City has recorded a significant decline in the cost of workers compensation claims over the past few years, down from \$1.2 million in 2012/13. In 2018/19 the costs paid reduced significantly to \$133,066. Several claims in 2018/19 were waiting close out, which accounts for the estimated outstanding cost as shown below. It should be noted that claims outstanding is calculated on a worst case scenario.

Workers Compensation Claims Cost Per FY





Splendid fairy-wren



Children's activities at the Wanneroo Presents event

Community satisfaction survey results

The City reviews levels of satisfaction with our services regularly through surveys of community and business perceptions. The results of the latest independent survey indicated broad success for the City.

The statistics told a clear story. Overall, residents were satisfied with services. Compared with other local governments, our overall performance was above the industry average, with 90% of residents satisfied with our performance (previously 86%) and 94% of residents (previously 90%) happy to live in the City. The survey found 86% (previously 81%) of residents were satisfied with the City's performance as a governing organisation.

The tables below show the results of the survey conducted in June 2017. The next survey will be conducted in the 2019/20 financial year.

How to read the performance sections throughout the report

A colour-coding system is used to highlight our performance results. Where the corporate business result has not achieved the desired 'blue' or 'green' status, further explanations are provided in this report.

<p>Community satisfaction results</p> <p>Community satisfaction results are illustrated using the following criteria:</p> <p>Decrease ↓</p> <p>Increase ↑</p> <p>No change →</p>	<p>SCP and service key performance indicator (KPI) results</p> <p>The results of the Strategic Community Plan metrics and service KPIs are illustrated as shown below:</p> <p>↑ Target has been met or exceeded</p> <p>↓ Target has not been met</p>																
<p>CBP results</p> <p>Corporate Business Plan results are illustrated using the following criteria:</p> <p>Completed On target Under target On hold Not yet started</p>																	
<p>Capital projects results</p> <p>The performance results of capital projects are illustrated using the following criteria:</p> <table border="1"> <thead> <tr> <th>Schedule status</th> <th>Current year budget status</th> <th>Total budget status</th> <th>Risks and issues</th> </tr> </thead> <tbody> <tr> <td>On target – baseline (<10% time increase)</td> <td>On target (variance <10%)</td> <td>On target (variance <10%)</td> <td>Low</td> </tr> <tr> <td>Behind schedule (10–20% time increase)</td> <td>Almost on budget (variance of 10–20%)</td> <td>Almost on budget (variance of 10–20%)</td> <td>Medium</td> </tr> <tr> <td>Behind schedule (>20% time increase)</td> <td>Under/Over budget (variance >20%)</td> <td>Under/Over budget (variance >20%)</td> <td>High</td> </tr> </tbody> </table>		Schedule status	Current year budget status	Total budget status	Risks and issues	On target – baseline (<10% time increase)	On target (variance <10%)	On target (variance <10%)	Low	Behind schedule (10–20% time increase)	Almost on budget (variance of 10–20%)	Almost on budget (variance of 10–20%)	Medium	Behind schedule (>20% time increase)	Under/Over budget (variance >20%)	Under/Over budget (variance >20%)	High
Schedule status	Current year budget status	Total budget status	Risks and issues														
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Behind schedule (>20% time increase)	Under/Over budget (variance >20%)	Under/Over budget (variance >20%)	High														

Society

Community satisfaction KPI	2014 result (%)	2017 result (%)	Increase/Decrease (%)	
1.1 Healthy and active people				
<i>Sport and recreation facilities</i>	81	78	3	↓
<i>Festivals, events and cultural activities</i>	82	85	3	↑
<i>Facilities, services and care available for seniors</i>	75	72	3	↓
<i>Service and facilities for youth</i>	69	58	11	↓
<i>Community buildings, halls and toilets</i>	70	76	6	↑
<i>Playgrounds and parks</i>	–	81	n/a	
1.2 Safe communities				
<i>Enforcement of local laws</i>	73	–	n/a	
<i>Safety and security</i>	71	66	5	↓
<i>How visible rangers are in the community</i>	62	–	n/a	
<i>Management of food, health, noise and pollution</i>	–	71	n/a	
<i>Natural disaster education</i>	–	76	n/a	
<i>Midge control</i>	64	75	11	↑
1.3 Connected communities				
<i>Education and training opportunities</i>	70	70	No change	→
<i>Library and information services</i>	90	91	1	↑
<i>Access to services and facilities for people with disabilities</i>	67	74	7	↑
1.4 Distinctive places				
<i>How local history and heritage is preserved and promoted</i>	72	80	8	↑



Economy

Community satisfaction KPI	2014 result (%)	2017 result (%)	Increase/Decrease (%)
2.1 Local jobs			
<i>Economic development and job creation</i>	63	64	n/a
<i>Tourism</i>	60		
2.2 Strategic growth			
<i>Range of commercial services</i>	81	–	n/a
2.3 Smart business			
<i>Parking in commercial areas</i>	75	77	2 ↑

Environment (natural)

Community satisfaction KPI	2014 result (%)	2017 result (%)	Increase/Decrease (%)
3.1 Resource management			
<i>Water resource management</i>	68	84	16 ↑
3.2 Enhanced environment			
<i>Conservation and environmental management</i>	81	82	1 ↑
<i>Management of local beaches and coastline</i>	–	82	n/a
3.3 Reduce, reuse, recycle waste			
<i>Weekly rubbish collections</i>	94	94	No change →
<i>Fortnightly recycling services</i>	89	91	2 ↑
<i>Vergeside bulk rubbish collections</i>	82	82	No change →

Environment (built)

Community satisfaction KPI	2014 result (%)	2017 result (%)	Increase/Decrease (%)
3.4 Activated Places			
<i>Streetscapes, parks and sporting grounds</i>	83	72	11 ↓
<i>Planning and building approvals</i>	68	61	7 ↓
3.5 Connected and accessible City			
<i>Community satisfaction with local roads/road maintenance</i>	78	74	4 ↓
<i>Management and control of traffic on local roads</i>	68	65	3 ↓
<i>Footpaths and cycleways</i>	79	75	4 ↓
<i>Access to public transport</i>	73	74	1 ↑
3.6 Housing choice			
<i>The mix and diversity of housing types in your local area</i>	78	84	6 ↑



Civic Centre

Civic Leadership

Community satisfaction KPI	2014 result (%)	2017 result (%)	Increase/Decrease (%)	
4.1 Listening and leading				
<i>Overall satisfaction with the City as a place to live</i>	90	94	4	↑
<i>Council leadership within the community</i>	70	77	7	↑
<i>The City has developed and communicated a clear vision for the area</i>	50	70	20	↑
<i>The City has a good understanding of the community's needs</i>	63	75	12	↑
<i>The community trusts the City to make decisions on their behalf</i>	66	–	n/a	↑
<i>How the community is consulted about local issues</i>	60	63	3	↑
<i>How the community is informed about local issues</i>	71	65	6	↓
4.2 Good governance				
<i>What the City is doing to promote the area</i>	68	68	No change	→
<i>Overall satisfaction with the City as a governing organisation</i>	81	86	5	↑
<i>Value for money from rates</i>	59	64	5	↑
4.3 Progressive organisation				
<i>Efficiency and effectiveness of customer service</i>	80	80	No change	→
<i>Council's website</i>	81	86	5	↑
<i>The City's image</i>	79	–	n/a	

Performance benchmarking

The City has participated in the LG Performance Excellence Program for the previous three years. This program is conducted by PricewaterhouseCoopers (PwC) and commissioned by LG Professionals NSW, and is to assist councils throughout Australia and New Zealand to better communicate, control and manage their internal business performance with their stakeholders through the use of comparative data analytics. During the program, PwC collects data from participating councils and then transforms this data into key metrics, identifying trends and observations that focus on operational and management excellence.

The focus areas covered by the program were:

- » Asset management
- » Corporate leadership
- » Finance
- » Operations
- » Risk management
- » Service delivery
- » Workforce

This information from the program provides the City with an important source of benchmarking information to enable comparison of our operations and service delivery against like councils and to inform strategic and business planning. We are now able to compare current data against the previous year's performance enabling the City to see areas of success and those which require improvement.

The results for the 2018/19 year are currently being compiled and will be available to be presented to Council in early 2020.

Performance reporting

Monitoring and reporting on the progress of actions listed in the CBP took place throughout the financial year. Quarterly performance reports were submitted to the Audit & Risk Committee for review. In addition, the annual report and the six-monthly performance reports were submitted to Council for review and approval.

The following reports were submitted to the Audit and Risk Committee and Council during 2018/19.

Reports	Meeting	Date submitted
Annual Report 2017/18	Audit & Risk Committee Special Council	13 November 2018 27 November 2018
2018/19 Q1 CBP Performance Report	Audit & Risk Committee	20 November 2018
2018/19 Mid-year CBP Performance Report	Audit & Risk Committee Council	19 February 2019 5 March 2019
2018/19 Q3 CBP Performance Report	Audit & Risk Committee	14 May 2019
2018/19 Year-end CBP and Financial Performance Report	Audit & Risk Committee Council	3 September 2019 24 September 2019

More details of how the City performed on our strategic and corporate plans can be found starting on **page 125**.



Quinns Beach Long Term Coastal Management works Stage 2

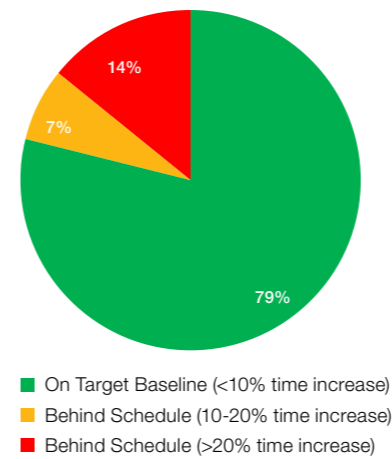
Top capital projects performance

Elected Members identified 14 capital projects for 2018/19 as significant, some of which are not due for completion until future years. Top projects are specifically reported against on a monthly and quarterly basis to Council and the Audit & Risk Committee.

The table below illustrates the expenditure on the projects against the relevant budget for 2018/19.

Top capital projects	Budget	Actual	Budget spent	Project progress
	(\$)	(\$)	(%)	(%)
Quinns Beach – coastal management works	3,552,315	3,216,747	91	93
Neerabup Industrial Area – services infrastructure upgrades	1,657,670	1,733,380	105	99
Halesworth Park (formerly Butler North District Open Space) – new sports facilities*	4,158,511	246,913	6	33
Kingsway Olympic Clubrooms – change rooms and grandstand	1,841,473	1,746,415	95	78
Edgar Griffiths Park – sports amenities building	898,000	845,252	94	81
Kingsway Netball Clubrooms – upgrade building	994,069	1,395,654	140	76
Mirrabooka Ave – upgrade	2,529,600	1,880,948	74	98
Dennis Cooley Pavilion – upgrade	94,620	101,887	108	38
John Moloney Park – floodlighting	642,292	357,364	56	87
Carramar Golf Course – reticulation	1,509,645	1,486,965	98	95
Neerabup Industrial Area – development	281,493	46,026	16	16
Pinjar Road – upgrade	2,115,270	1,192,729	56	68
Marmion Avenue – upgrade	12,159,950	8,798,215	72	70
Wanneroo Aquamotion – indoor pool tile renewal	1,854,132	1,847,546	100	95
TOTAL	34,289,040	24,896,041	73	

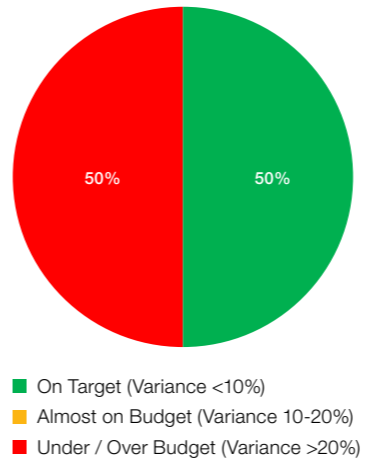
Note: The selection criteria for the above projects included two factors: (1) Community interest or significance; and (2) financial value. 73% of the relevant budget for these projects was spent as at 30 June 2019.



Schedule status

11 (72%) of the top projects were on target with their relevant schedules as at 30 June 2019. The following projects were behind schedule with a greater than 20% time increase:

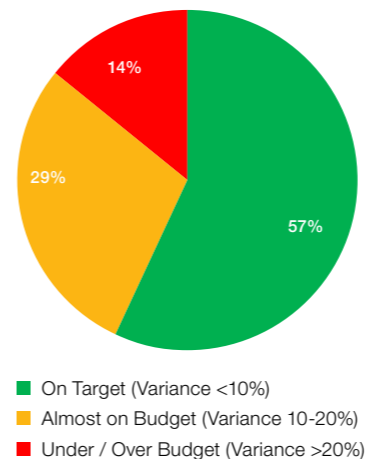
- » Neerabup Industrial Area, new development and upgrade of roads and services infrastructure
- » Neerabup Industrial Area, development of the City's landholdings within the area.



2018/19 budget status

7 (50%) of the top projects were on target with spending their relevant budgets whilst 7 (50%) project had a variance of more than 20%:

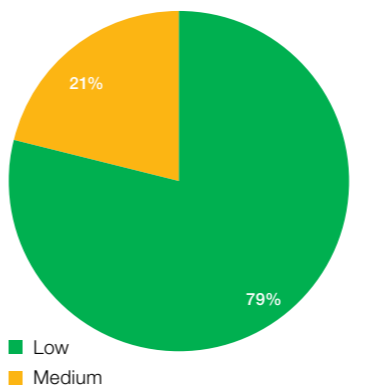
- » Halesworth Park in Butler – new sports facilities
- » Kingsway Netball Clubrooms in Madeley – building upgrade
- » John Moloney Park in Marangaroo – sports floodlighting upgrade
- » Neerabup Industrial Area in Neerabup – development of the City's landholdings within the area
- » Mirrabooka Ave in Landsdale – upgrade to dual carriageway from Hepburn Avenue to Gnangara Road
- » Pinjar Road in Banksia Grove – upgrade to dual carriageway from Blackberry Drive to Joondalup Drive
- » Marmion Avenue – upgrade to dual carriageway from Butler Boulevard to Yanchep Beach Road



Project life cycle budget status

8 (57%) of the top projects were on target spending their relevant budgets. 2 (14%) had a budget variance between of more than 20%:

- » Neerabup Industrial Area – upgrade roads and services infrastructure
- » Neerabup Industrial Area – development of the City's landholdings within the area.



Risk and issues status

11 (79%) of the top projects had a low risk rating whilst 3 (21%) of projects had a medium risk rating. The projects with a medium risk rating are:

- » Halesworth Park in Butler – new sports facilities
- » Hudson Park in Girrawheen – Dennis Cooley pavilion upgrade
- » Neerabup Industrial Area – development of the City's landholdings within the area.



Detailed Performance

Kinkuna Park at Allara Estate Eglington

The following section (pages 125-180) details our performance under our four strategic themes with and respective strategic objectives, each including:

- » interesting facts
- » achievements, challenges and future projects (next financial year Corporate Business Plan actions)
- » Strategic Community Plan measures and service KPIs.

Society

Aspiration: *Healthy, safe, vibrant and connected communities*



It's All About Play at Clarkson Library



Visitors enjoying the interactive displays at the Wanneroo Regional Museum

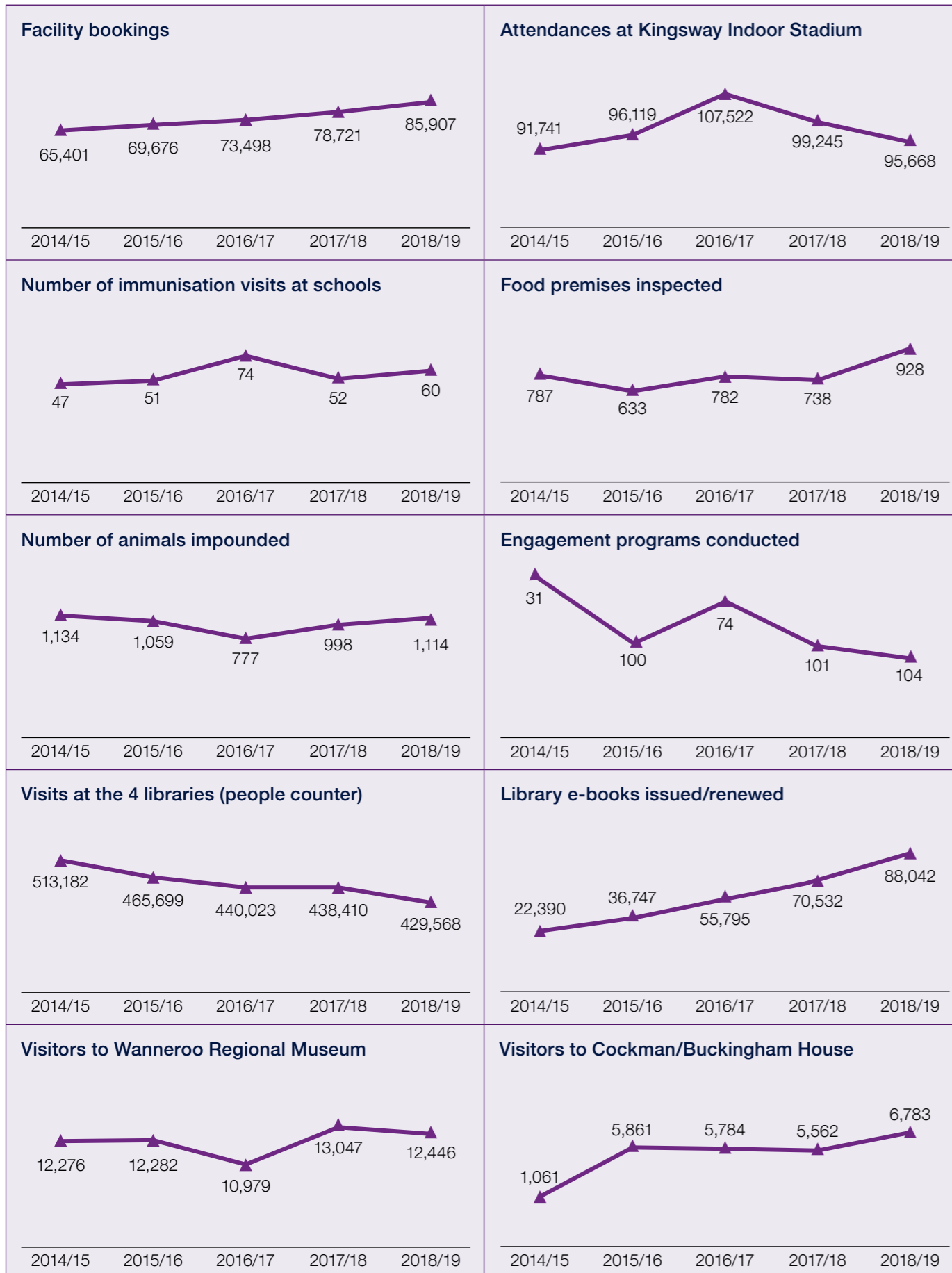


Retro Rewind event at Yanchep National Park



Two Rocks Bushfire Brigade vehicle at the Blessing of the Roads event

Interesting facts



Live in the Amphitheatre event held in the Jacaranda Ampitheatre at the rear of the Wanneroo Civic Centre

Achievements, challenges and future projects

The major achievements and challenges for 2018/19 as well as strategic projects planned for next year are set out below according to the relevant strategic objective and service.

Our achievements

Strategic objective: 1.1 Healthy and active people

Community recreation programs and facilities

The City constructed and upgraded numerous facilities for the community. The particulars of which are detailed in the community buildings section of the capital works program information on [page 175](#).

Our significant investment in the provision of parks and open spaces included the following:

- » Installation of a seniors recreation space at Monaghan Park in Darch
- » Creation of a passive recreation area at Picnic Cove Park as part of the Yanchep Public Open Space Development
- » Continued implementation of the SMS (short message system) floodlight control project at sports grounds. The system allows lights to be switched on by the clubs on arrival and switched off after use, saving power and money.

Full particulars of the City's parks and open spaces projects are detailed in the capital works program information on [page 177](#).

Events

- » A combined attendance of 25,000 people was achieved at the City's five free community events. Details of the City's community events are presented in the 'Community Events' section of this report on [page 56](#).



Hoops and Jams session promoting positive relationships between youth and transit guards

Strategic objective: 1.2 Safe communities

Community safety and emergency management

- » Recognising that a sense of safety is important to our community, we have reviewed our existing CCTV network prior to continuing its expansion program. CCTV footage has been used by both the City and police to investigate incidents that have occurred.
- » Actions from the Community Safety and Ranger Service review have been implemented to improve the level of service offered to the community. This included altering finishing times to ensure increased ranger presence during peak times
- » Rangers continue to use aerial photography (drones) to access difficult areas to enforce legislation, assist in public safety on beaches and to control risks on City property.
- » In conjunction with the Wanneroo Police Station, we hosted well-attended community barbecues in Banksia Grove and Landsdale to promote and raise awareness of community safety.
- » The City adopted a Bushfire Risk Management Plan to improve mitigation measures and the preparedness of the community to the threat of bushfires.
- » The City has replaced its quad bike fleet to ensure that beach and off-road area patrols can be conducted safely to ensure these areas are maintained to a high standard for the benefit of all.

Environmental health services

- » The Health and Compliance Team protected the environment and built capability through a new proactive Light Industry Inspection program. Officers provided advice and compliance action (if required) for improved processes and safety measures to achieve environmental compliance and prevent discharges into the environment. 88 compliance inspections were carried out during the year.
- » 928 (82%) of registered food premises within the City were inspected and 891 statutory applications were assessed during the year.
- » 10,058 vaccinations were administered through the City's immunisation program at 16 high schools and baby clinics as part of the National Immunisation Program.
- » 9,568 food handlers within the City have successfully completed 'I'm Alert' food safety training to date.

Strategic objective: 1.3 Distinctive places

Place management

- » Community members and employees worked together to develop a blueprint for the Yanchep Lagoon project that sets short, medium and long term objectives and actions for development, amenity and community activities and events for the precinct. The aim is to create a vibrant and sustainable local tourist coastal precinct for residents and visitors alike. Further information on this project is available on **page 50**.
- » The Girrawheen Hub celebrated its first anniversary and experienced a 20% increase in community use. The Hub continued to provide much needed office and meeting space to 33 multicultural organisations through the valuable support of the state government's 'Local Projects Local Jobs' program. Job seekers, trainees and small businesses also appreciated the services of certificate-based training and seminars, while social services such as the Red Cross Job Café and NDIS (National Disability Insurance Scheme) support provided assistance to the community.
- » In March 2019, the City supported Vintage Collective Events to deliver the first of a series of markets in the Wanneroo Town Centre Rocca Way precinct, addressing a key priority of the Town Centre Action Plan. The markets were held for an initial four-month period and built a steady following before recessing for winter. They are set to return in September 2019 and to operate until Christmas when their impact will be further evaluated.
- » In June 2019, the City launched one of its first conversations with the community about community-led placemaking. As part of the Girrawheen Place Activation Plan, the 'Love Where You Live' workshop focused on themes and priorities identified by the community and looked at opportunities to improve the appearance and amenity of the Girrawheen Hub precinct.

Strategic objective: 1.4 Connected communities

Community development and engagement

Age friendly initiatives

- » Completion of the refurbishment of the Alexander Heights Day Centre facility
- » Delivery of digital literacy workshops at the City's libraries
- » Facilitated seniors workshops with stakeholders such as Advocare, Dementia WA and Carers WA
- » Hosted 'Antiques Uncovered' an *Antiques Roadshow*-style event during seniors week at the Wanneroo Library and Cultural Centre
- » Installed a seniors exercise park at Monaghan Park in Darch

Reconciliation initiatives

- » Celebrated NAIDOC Week and Reconciliation Week
- » Held and inaugural Wandjoo event at Eden Beach estate in Jindalee. Further details about this event are available on **page 58**.
- » Included an Acknowledgment of Country on the City's website

Access and inclusion initiatives

- » Acquired a new beach wheelchair for use at Yanchep beach
- » Commenced the Socially Inclusive Communities WA program in the City to support clubs and groups to be more inclusive of all community members
- » Launched our 2018/19 - 21/22 Access and Inclusion Plan

Regional homelessness initiatives

- » Launched our Regional Homelessness Plan

Childhood initiatives

- » Conducted a pilot of 'It's All About You and Me' program
- » Facilitated the Wanneroo and Surrounds Early Childhood Network
- » 30 local families participated in a special 'It's All About Play' session at Clarkson Library to contribute to the making of the City's third community book 'On the go'. (Further details on **page 59**.)

Strategic objective: 1.4 Connected communities (continued)

Youth development

- » Collaborated with the Public Transport Authority and Police and Community Youth Centres to deliver the Hoops and Jams program with an aim of increasing positive relationships between youth and transit guards.
- » Completed Y-speak Yancheper, a major consultation project with young people
- » Conducted a school and parent survey regarding current service delivery for young people and unmet needs to inform our planning for service delivery
- » Delivered 37 youth school holiday programs attended by 587 young people
- » Facilitated of a working group of young people to support the planning and implementation of the Banksia Grove Skate Park launch event (further details on **page 56**.)
- » Held two Youth Leadership Forums were held to celebrate Youth Week WA with 70 young people attending (further details on **page 59**.)
- » Youth programs in youth centres were accessed by 7,763 young people during the year. Programs delivered included: Constable Care Theatrical Response Group, VisABILITY, Rock and Water and Armed for Life. In addition, Headspace and local Community Health Nurses attended the centres to provide support to attendees

Community development

- » Completed a major review of the City's volunteering program
- » Facilitated 13 free community group self-sufficiency workshops (further details on **page 59**)
- » Supported 18 community projects to the value of \$81,286 (further details on **page 61**)
- » Noted there were 620 registered City volunteers in 2018/19, with 215 donating their time in active roles.

Cultural services and facilities

Library services

- » The City continued to provide a range of programs, events and activities within libraries or at outreach environments such as primary schools and major City events. A total of 45,209 attendees were involved in wide variety of programs compared to 35,841 in 2017/18.
- » Early Childhood programs remained popular with over 13,000 parents and children involved in the It's All About Play, It's All About Rhymes and It's All About Stories programs which encourage parents to engage with their young children through literature, learning and play.
- » The Lego, CoderDojo and Science, Technology, Engineering, Mathematics programs and clubs, continue to grow in popularity for local school children and are predominantly run after school and in holidays. These activities encourage innovation and familiarise the children with evolving technology. They have attracted over 2,000 participants.
- » Our Learning English Through Storytime program was delivered at the Girrawheen and Clarkson library branches over 2018/19. The program provides a great opportunity for members of the culturally and linguistically diverse (CaLD) community to engage more deeply with the library and its employees, and vice versa. Children and care givers can get a taste of a semi-formal learning experience as part of school-readiness preparation, as well as being exposed to key language themes in a series of interactive sessions. In some instances, this has helped some families transition to regular storytime sessions.
- » Our pop-up library at Alkimos, located at the Gateway Retail Centre, Alkimos Beach continues to be a valuable partnership arrangement with Lendlease attracting over 2,000 visits to library programs, local group meetings and events.
- » The City's Books-in-a-Bag program continued to provide book kits to a growing number (75+) of book clubs. Borrowers can enjoy the same book over the month before discussing it with their book clubs when they get together.
- » Our libraries have been more proactive in providing a range of education or special interest talks, adopting more of a community-led philosophy. These talks thrive on engagement, invite the sharing of local knowledge and support partnerships with government services, community groups and individuals, local businesses and education providers.
- » Library Services in partnership with the Community History Centre and volunteers provided over 100 'Trace Your Family Tree' sessions with 675 participants within the libraries. Participants learnt about resources, products and search tools available through Ancestry, Findmypast and MyHeritage sources.

Heritage, museum and arts

- » The Community History Centre co-delivered bus tours featuring flora, fauna and heritage sites throughout the City. The centre also helped draft submissions to the reviews of heritage legislation and, worked with state government departments to secure the protection of the City's heritage sites such as the Alex T Brown shipwreck.
- » A Summer Wonderland event was held at the Wanneroo Library and Cultural Centre's conference room for families in the run-up to Christmas. 814 attendees joined in making art and craft pieces.
- » 132 patrons attended the seven ARTspoken talks held across the City's five libraries in October and November 2018. Topics included chef Anna Gare's - The Passion for Cooking, interior design, samba dancing, photography and opera.
- » Two new mosaics were created as part of the conservation and reinvigoration plan for seven pre-existing public artworks in Ridgewood Park. Based on endemic flora, the first mosaic by artist Danka Scholtz von Lorenz depicts the kangaroo paw. The second, by Workshed Mosaics (Lisa and Paul Petale), in collaboration with the Merriwa Primary School, is based on Banksia tricuspis (pine banksia).
- » The Cultural Services Team collaborated with the Youth Services Team to provide a school holiday activity in September 2018 at Cockman House where participants made recycled garden art.
- » The City hosted the annual Buckingham House Open Day in October. The event attracted about 400 visitors and supported the Wanneroo Historical Society who sold baked goods to raise money for their group.
- » A school holiday activity was hosted at Buckingham House in April 2019, where attendees participated in pioneering activities such as making damper and sewing.
- » The City's Waste Education Team ran a beeswax wrap workshop at Buckingham House to promote reducing waste in the household.
- » Five heritage education videos were filmed by the ABC Education Team at Buckingham House. The City provided the script which was presented by one of our volunteers. The videos have been uploaded to the **ABC Education website**.
- » Eight art exhibitions were presented at the Wanneroo Library and Cultural Centre art gallery attracting over 7,000 visitors. Further information on the City's exhibitions is available in the Community events section on **page 56**.

Our challenges in 2018/19

- » Increasing demand for facilities and services due to population growth
- » Implementing unplanned projects into to the annual work plan
- » Managing the expenditure required to meet Aquamotion and Kingsway Indoor Stadium running costs within an increasingly competitive and subdued economic environment.
- » Maintaining service delivery at Aquamotion while remediating pool tile work
- » Improving community safety under the Bush Fire Risk Management Plan through extensive consultation with affected landowners
- » Developing best practice initiatives to help our Rangers meet the demands and needs of a growing City
- » Ensuring health and compliance services are delivered to a rapidly changing community and implementing procedures so services are consistently applied
- » Implementing a new approach for the development of the City's first local area plans
- » Transitioning the Girrawheen Hub to a new operating model that promotes local cultural group ownership of the space and increasing collaboration between tenants
- » Establishing the Wanneroo Town Centre markets under a private sector enabling approach rather than as a City-led event
- » Ensuring value for money services are delivered to a rapidly expanding and changing community
- » Finding the resources to activate new places and spaces, such as the Banksia Grove Skate Park
- » Aligning community development activities to the City's 'place management' approach
- » Balancing community expectations within the scope and capacity of local government
- » Delivering and facilitating community development initiatives and programs across the whole of the City's geographic area, especially with the City's growing population
- » Managing the external funding environment that potentially impacts our long term service delivery

Strategic Community Plan – measures and KPIs

The table below shows the progress of each SCP measure and key performance indicator under the theme of **Society**. Results for lag measures based on community and business satisfaction are detailed in the 'Satisfaction survey results' section on **page 117**.

Strategic objective: 1.1 Healthy and active people			
Service: Community recreation programs and facilities			
Lead measures:			
Active Reserves Master Plan	Adopted by Council in October 2016		
Community Facility Planning Framework	Development in progress		
Master Plan for sport related cycling facilities	Cycling Facility Master Plan: Northern Corridor implementation in progress		
KPI: Participation at State or National levels			
Unit of measure: No. of state or national community sporting events held in the City			
2017/18 Actual	2018/19		Result
	Target	Actual	
N/A	New baseline	1*	↑

*National Women's Rugby match at Kingsway Regional Sporting Complex between Western Force and ACT Brumbies.

Strategic objective: 1.2 Safe communities					
Service: Community safety					
Lead measures:					
Local Emergency Management Plans		Major review of Local Emergency Management Arrangements completed in September 2017. Minor review to be undertaken in 2019/20.			
KPI: Local Emergency Management Arrangements testing					
Unit of measure: Local Emergency Management Arrangements exercise conducted					
Results from previous years			2018/19		
2015/16 Actual	2016/17 Actual	2017/18 Actual	Target	Actual	Result
Completed	Completed	Completed	Completed	Completed	↑
SCP measure: Increase the no. of CCTV cameras at hotspot locations					
Results from previous years			2018/19		
2015/16 Actual	2016/17 Actual	2017/18 Actual	Target	Actual	Result
49	0	57	Maintain	57	↑

The City's CCTV program is currently under review to ensure that it continues to align with the City's adopted CCTV plan; meanwhile the Community Safety Team continues to monitor and attend hotspot locations.

Strategic objective: 1.3 Distinctive Places	
Lead measures:	
Activation of local based service delivery in Girrawheen and Yanchep	Place Framework Implementation Plan developed and being implemented. Local area plans for Girrawheen Koondoola and Yanchep Two Rocks developed following community consultation and will be finalised in 2019/20.

The lag measure of community satisfaction with place-based services offered at Girrawheen Koondoola and Yanchep Two Rocks will be measured once the relevant local area plans have been finalised and implemented.

Strategic objective: 1.4 Connected communities					
Service: Community development and engagement					
Lead measures:					
Access and Inclusion Plan		Access and Inclusion Plan 2018/19 – 2021/22 adopted by Council in June 2018			
Reconciliation Action Plan		Reconciliation Action Plan (RAP) 2018/19 – 2021/22 adopted by Council in May 2018			
Age Friendly Strategy		Age-Friendly Strategy 2017/18 – 2020/21 adopted by Council in September 2017			
Youth Strategy		Youth Plan 2017/18 – 2020/21 adopted by Council in February 2018			
Social Plan		Draft Social Strategy reviewed by Council April 2019 for adoption in 2019/20			
KPI: Volunteer rate					
Unit of measure: % of active City volunteers to registered City volunteers					
2017/18 Actual (%)	2018/19		Result		
	Target (%)	Actual (%)			
n/a	New baseline	34			n/a
Service: Library services					
KPI: Increase annual e-resource borrowings					
Unit of measure: % increase in e-resource loans					
2015/16 actual (%)	2016/17 actual (%)	2017/18 actual (%)	2018/19		
			Target (%)	Actual (%)	Result
64	52	26	2% increase	25	↓
KPI: Library memberships as a % of total population					
Unit of measure: % of no. of members to total population					
2015/16 actual (%)	2016/17 actual (%)	2017/18 actual (%)	2018/19		
			Target (%)	Actual (%)	Result
n/a	New measure	2.9	More than 1% of total population	2.4	↑
Although there was a reduction in the number of memberships during the period the result is still above target. People are using libraries for different reasons, not always requiring a membership, although there is scope for a targeted membership campaign.					
Service: Museums, heritage and the arts					
SCP measure: No. of people who participate in cultural activities					
Unit of measure: No. of participants					
Results from previous years			2018/19		
2015/16	2016/17	2017/18	Target	Actual	Result
<i>Heritage education program and school holiday activities</i>					
9,236	9,822	7,719	Increase from previous year	7,844	↑
<i>Exhibitions including the Community Art Awards</i>					
455	6,541	6,769	Increase from previous year	7,060	↑
<i>Wanneroo Regional Museum visitors (including historic houses)</i>					
12,282	14,216	13,047	Increase from previous year	13,965	↑
<i>Library programs and events</i>					
29,533	41,391	35,841	Increase from previous year	45,209	↑

Economy

Aspiration: Progressive, connected communities that enable economic growth and employment



Agriculture



Kingsway Road



Neerabup Industrial Area



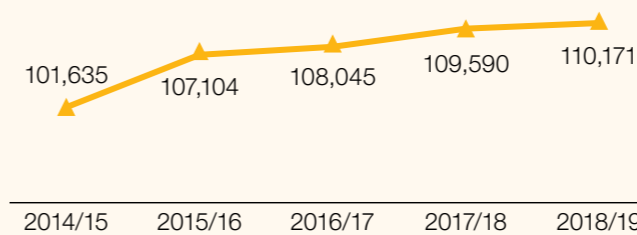
Technology esmart



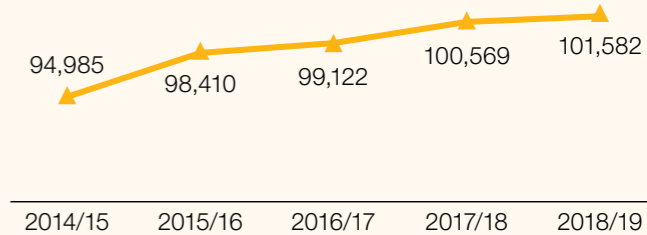
Participants at a free 10 week DJ course delivered at Girrawheen Hub

Interesting facts

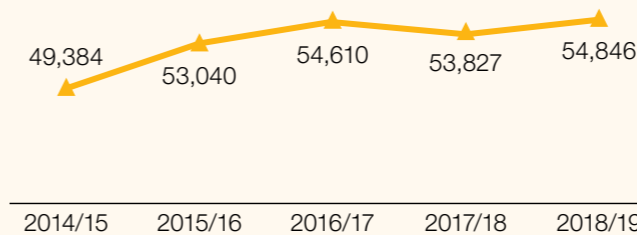
Number of residents in the labour market



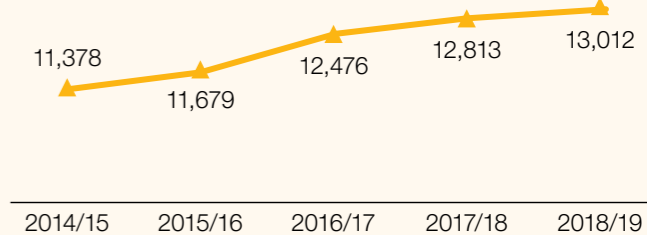
Number of employed residents in the labour market



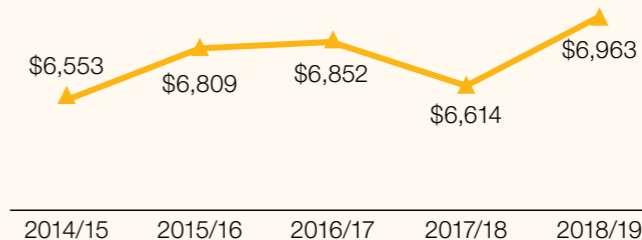
Number of local jobs within the City



Number of businesses in the City



Productivity (Gross Regional Estimate) \$'000



Achievements, challenges and future projects

The major achievements and challenges for 2018/19 as well as strategic projects planned for next year are set out below by the relevant strategic objective and service.

Our achievements

Strategic objective: 2.1 Local jobs

Business support and workforce development

- » More than 100 events were delivered in partnership with key stakeholders. Some key projects are outlined below:
 - Wanneroo Business Expo held in August 2018 achieved a higher attendance and more positive feedback than previous years.
 - The City sponsored two scholarships into the Curtin Ignition program which were awarded to local residents Christian Bien and Linda Harachi.
 - ASEAN Business Environment Breakfast held in August 2018 overviewed ASEAN markets and opportunities and bought together more than 50 local businesses.
 - A Future Jobs and Skills workshop was organised in collaboration with North Metropolitan TAFE and Edith Cowan University. This event attracted more than 50 innovative champions and economic development experts.
 - The City hosted two 10 week DJ courses from Girrawheen Hub in October 2018 and March 2019. Delivered by Off The Wall Promotions, the course gave aspiring DJs key insights into the music industry and knowledge of running a small business. Both courses were a resounding success with a 100% completion rate. Many of the participants found gainful employment immediately upon completion or even before finishing the course. The City is now looking at expanding these workshops into a 'commercialise your hobby' series that could cover topics such as photography, makeup, cooking and other hobbies that could be turned into a viable business.
 - We launched of a grant portal designed to assist local businesses and community groups. The City was the first local government in Western Australia to go live with their site in January 2019, with the City of Stirling launching their site shortly after. The portal delivers a comprehensive and tailored list of grants with information updated daily and the option to receive updates via email.
 - Edith Cowan University Security Research Institute, WA AustCyber Node, North Metropolitan TAFE, and the cities of Joondalup and Wanneroo have worked together to re-launch Cyber Check ME. This initiative aims to provide local businesses with cyber-security information and advice to allow them to maximise the benefits of online digital activity, channels and technologies while minimising the associated cyber-risks. The initiative will be delivered across a range of pop-up locations in Wanneroo and Joondalup in 2019/20.
 - The Young Australia League announced in May 2019 that the recipient of the 2019 City of Wanneroo Upper Secondary Scholarship was Jarrod Criddle from Joseph Banks Secondary College.
- » The City commissioned an Employment Lands Study to determine the short, medium and long term demand for all types of employment land in the City of Wanneroo and provide indicative guidance and input into a review of the City's Employment Policy. We are engaging with key stakeholders before finalising the Employment Policy in 2019/20.
- » Activities being undertaken for the development of the Neerabup Industrial Area (NIA):
 - Review of NIA Structure Plan No. 17 is being undertaken.
 - NIA development working group established.
 - Concept design work for Lot 9100 sub-division development completed and project proceeding to engineering design.
 - Resource extraction major trading undertaking business plan approved by Council.
 - Tender submission by Urban Resources for NIA resource extraction works approved by Council in June 2019.
 - Contract awarded for salvage and preservation of grass trees on Lot 9100.
 - Consultants engaged to advise the City on energy supply and water management and to research current industrial property market conditions.

Strategic objective: 2.2 Strategic growth

Industry diversification and regional economic development

- » The City took part in the state government's Northern Wanneroo Agriculture Taskforce, which addressed the viability of agriculture in northern Wanneroo, including the availability of land and water security. The taskforce Chair, Sabine Winton MLA, presented a report and recommendations to the Hon. Alannah MacTiernan MLC, Minister for Agriculture and Food, on 16 August 2018. The state government provided a written response on 30 January 2019.
- » Drones are now being used in agriculture to help improve crop health, crop yields and overall decision-making. In the first half of 2019, the City undertook a trial to demonstrate the potential of drone technology in agriculture to improve monitoring, decision-making and practices. The findings and report on the trial will be finalised in early 2019/20.
- » The City partnered in a funding application with Perth NRM, vegetablesWA, Wildeye and the Department of Primary Industries and Regional Development and was awarded a grant from the National Landcare Program to undertake a benchmarking project, 'Fertiliser and Irrigation Efficiency for Horticulture in a Drying Climate'. The first six months of the project was completed successfully and a project update provided to stakeholders in June 2019. The project will be expanded in late 2019 and 2020 to include sites at Kingsway Sporting Complex. This will provide additional information to help employees improve water and nutrient efficiencies and potentially reduce costs.

Investment attraction

- » We continued to support the creation of local jobs through the development of the Neerabup Industrial Area and by advocating for and delivering the supporting infrastructure, including the Mitchell Freeway extension through Hester Avenue, the widened Wanneroo Road and Marmion Avenue, and the planned railway extension to Yanchep.

Advocacy

The City worked with the National Growth Areas Alliance on a campaign to promote development of the NIA to politicians and the media leading up to the federal election held in May 2019. We used the infrastructure projects related to the NIA as examples for our campaign. A key message for the 2019 election was to ensure that the City expressed our appreciation of all federal and state government investment received to date. Including the large road and rail projects, these investments in 2018/19 totalled approximately \$1.2 billion.

Key achievements included:

- » Start of planning for the METRONET rail extension; from Butler to Yanchep with three new stations at Yanchep, Eglinton and Alkimos. In a letter to the Department of Transport (October 2018) the Council requested that the extension be called the Yanchep Line.
- » Work to extend the Mitchell Freeway to Romeo Road, Alkimos, due to start in 2020;
- » Work to convert Wanneroo Road and Marmion Avenue to dual carriageways commenced in 2019/20.

Strategic objective: 2.3 Smart business

- » The City is committed to working with key stakeholders to find a viable alternative water source for agriculture. In a joint project with the Department of Water and Environmental Regulation, we completed a preliminary analysis of alternative water sources available for agricultural production in the northern Wanneroo area during the year. The report, which was finalised in July 2018, informed the *City of Wanneroo agribusiness position paper – a thriving agri-precinct in Wanneroo*, which was presented to Council and endorsed for a 42-day public consultation period in June 2019.
- » The RailSmart Planning Project objective was to use land use and travel data to improve urban planning, land use and assembly, urban design and economic development activities and initiatives. This was achieved through the development of an online dashboard, available for use by City officers, state government and key stakeholders. The dashboard effectively collates data and models employment and land use outcomes at Yanchep, Alkimos and Eglinton train stations.
- » The *Discover Wanneroo* website has an eye-catching design, which promotes the diversity of attractions and activities in Wanneroo. The website usage increased by more than 50% from 2017/18 to 2018/19, with over 4000 users accessing the site. Peaks of usage correlated with school holiday dates and social media promotion of the website.
- » uDrew Pty Ltd is an innovative building approvals platform being piloted by the City of Wanneroo. The City signed an MOU with uDrew in February 2019 to enter into Phase 3 of the pilot program. Phase 3 will see a first draft of the uDrew System released on the City's website and available for residents to use. The launch is on track for September 2019.

Strategic objective: 2.4 Places of destination

Tourism

- » We carried out extensive stakeholder engagement throughout 2018/2019 to finalise a new five-year Tourism Plan. The plan is designed to be specific enough to identify broad tasks, with timelines and accountability, while allowing the City to be creative and innovative in how to achieve some of the outcomes and continue to identify emerging opportunities. Collaborations and partnerships continued to be a key feature of how the City needs to operate to ensure success. Council endorsed the Tourism Plan 2019–2024 in June 2019.
- » We collaborated with the cities of Joondalup and Stirling along with Destination Perth, to refresh content for the 2019 Sunset Coast Holiday Planner. The planner's was distributed at consumer and trade shows in the eastern coast of Australia, New Zealand, Malaysia and Singapore. This was supported by a digital marketing campaign to target the UK market, hosts of visiting friends and relatives, and the travel market in Sydney and Melbourne.
- » The City signed an agreement with Sports Marketing Australia (SMA), for placement and procurement of sports, arts and cultural events. The strength of partnering with SMA is that they have the skills, expertise and connections to attract the 'event' and broker the arrangements. The City plays a minor role and demand on resources is minimal. The four key benefits of this SMA program are
 - branding – increased profile
 - community – increased capacity of sports clubs, engagement of residents in events
 - economic – tourist/visitor spend
 - visitation – attracting 'new' visitors from different demographic and target markets.
- » Responding to a survey of previous Yanchep Park Pass recipients, the City re-launched the pass program in November 2018. The key change was that annual park passes to Yanchep National Park were sold online to residents through the Department of Biodiversity, Conservation and Attractions at a significant discount (50%). This opens the program to many more people and is a better outcome for the City's community and the park.
- » A new *Discover Wanneroo* mobile app was developed for visitors and residents, activating existing trails and points of interest and delivering rich content to a wide target market. The app increases our capacity to educate and enrich the visitor's experience. It is designed to enhance the various trails experiences in the City through smart technology, with a view to increasing visits. It is interactive and includes a treasure hunt style trail, virtual reality (VR), augmented reality (AR) and other gamification.

These functions can be used to promote and activate key assets including:

 - history and heritage (such as the Wanneroo Regional Museum and Cockman House etc.)
 - shipwrecks
 - walk trails (Yaberoo Budjara and 10th Light Horse)
 - Yanchep National Park
- » Four interpretive signs were installed at key locations along the coastline, marking the closest points to the significant shipwrecks. The signs, which can be found at Alkimos, Eglinton, Two Rocks and Yanchep, tell the story of each wreck, through interesting facts, figures and images. The physical signs are complemented by a digital 'shipwreck trail' in our new mobile app, which provides further information and interpretation on the wrecks.

Property services

- » The City's Strategic Land Acquisition Policy was adopted to provide a structured and consistent approach to land management activities.
- » The Leasing Policy and Management Procedure was reviewed to provide a framework and basic principles for tenant arrangements at City-owned and managed facilities.
- » A strategic review of options for activating the Yanchep Lagoon Precinct was started with a view to identifying appetite for potential development. The work is continuing into 2019/20.
- » The City secured a five-year lease for the commercial operator at Yanchep Lagoon cafe, a key site in an area likely to undergo significant growth as the next strategic metropolitan centre.



Participants at an education program at Buckingham House

Our challenges in 2018/19

- » Our jobs growth rate needs to keep up with rapid population growth. The City needs to grow local jobs by 43,000 to achieve the 60% Employment Self-Sufficiency target set by the state government (Department of Planning, *Directions 2031* and beyond).
- » Unemployment in the City was 7.8% in March 2019. This was slightly down from 8.6% in March 2018 and 8.3% in March 2016 but higher when compared to an unemployment rate of 6.4% in Greater Perth and 6.2% statewide in March 2018.
- » Youth unemployment in Wanneroo is also above that of Greater Perth (17.4% versus 16.2% in 2016). The five suburbs with the highest youth unemployment rates were Girrawheen (24.9%), Merriwa (23.5%), Koondoola (22.3%), Clarkson (20.6%) and Marangaroo (18.4%)
- » There is a lack of diversity in employment in the City. We are currently heavily reliant on the construction, manufacturing and retail industries, and employment predominantly serves the local population.
- » 57,803, or 64.9% of the City's working residents travel outside the area for work.
- » There is a skills gaps identified between students/graduates and local business, impacting on the ability of young people to find meaningful employment.
- » Attracting private investment for business establishment and growth is also a challenge.



City of Wanneroo produce display

Strategic Community Plan – measures and KPIs

The table below shows the progress of each SCP measure and key performance indicator under the **Economy** theme. Results for lag measures based on community and business satisfaction are detailed in the 'satisfaction survey results' section on **page 117**.

Strategic objective: 1.2 Safe communities

Lead measures:

% completion of Economic Development (ED) Strategy Sub Program 2.2 (Industrial Areas) and 2.4 (Commercial Centres and Coastal Nodes)	The ED Strategy Sub Programs are delivered via actions within the CBP. Details of these actions and results are set out on page 165 .
% completion of ED Strategy Sub Program 4.1 (Local business services, training and facilities) and 4.3 (Internal Process improvements)	

SCP lead measure:

Estimated no. of employed residents in the labour market (Source: Department of Jobs and Small Business: Small area labour markets)

Results from previous years			March 2019		
June 2016	June 2017	June 2018	Target	Actual	Result
107,104	108,045	109,590	Increase	110,171	↑

SCP measure: Overall employment rate of working age people (Source: Department of Jobs and Small Business: Small area labour markets)

Results from previous years			March 2019		
2015/16 (%)	2016/17 (%)	2017/18	Target	Actual (%)	Result
91.8	91.6	91.5	Increase	91.6	↑

SCP lead measure: Estimated no. of local jobs (Source: National Institute of Economic and Industry Research (NIEIR))

Results from previous years			2017/18		
June 2015	June 2016	June 2017	Target	Actual	Result
53,040	54,610	53,827	Increase	54,846	↑

Strategic objective: 2.2 Strategic growth

Lead measures:

% completion of Economic Development (ED) Strategy Sub Program 2.1 (Citywide requirements) – Employment Locations	The ED Strategy Sub Programs are delivered via actions within the CBP. Details of these actions and results are set out on page 165 .
% completion of Economic Development (ED) Strategy Program 3.2 (Investment Attraction)	

SCP lead measure: No. of businesses in the City (Source: Australian Bureau of Statistics, Counts of Australian Businesses, Cat. No. 8165.0)

Results from previous years			June 2018		
June 2015	June 2016	June 2017	Target	Actual	Result
11,697	12,476	12,813	Increase	13,019	↑

SCP measure: Productivity (est. gross regional product) (Source: National Institute of Economic and Industry Research (NIEIR))

Results from previous years			June 2018		
June 2015	June 2016	June 2017	Target	Actual	Result
\$6,809m	\$6,852m	\$6,614m	Increase	\$6,963m	↑

KPI: Growth in commercial/industrial rating assessments

Unit of measure: No. of commercial and industrial rating assessments (improved and vacant)

Results from previous years			2018/19		
2015/16	2016/17	2017/18	Target	Actual	Result
3,263	3,450	3,510	Increase	3,723	↑

Strategic objective: 2.3 Smart business

Lead measures:

% completion of Economic Development (ED) Strategy Sub Program 1.1 (Clean Technology), 1.2 (Agribusiness and Aquaculture) and 1.3 (Advanced Manufacturing and Engineering)	The ED Strategy Sub Programs are delivered via actions within the CBP. Details of these actions and results are set out on page 165 .
% completion of Economic Development (ED) Strategy Sub Program 3.1 (Strategic Economic Marketing)	

SCP measure: Business satisfaction re access to technology/NBN connectivity

Results from previous years			2016/17		
2014/15	2015/16	Target	Actual (%)	Result	
n/a	n/a	Maintain/improve on 3-year average	43	n/a	

Strategic objective: 2.4 Places of destination

Lead measures:

% completion of Economic Development (ED) Strategy Sub Programs 1.4 (Tourism), 5.1 (Strengthening Regional Partnerships) and 5.2 (Strengthening Regional Tourism)	The ED Strategy Sub Programs are delivered via actions within the CBP. Details of these actions and results are set out on page 165 .
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SCP lag measure: Tourism visitor numbers* (Source: Tourism Research Australia)

Results from previous years			2017/18		
2014/15	2015/16	2016/17	Target	Actual	Result
23,216	29,050	34,682	Increase	40,745	↑

*Awaiting tourism statistics from Tourism Research Australia for the 2018/19 financial year.

Environment

Aspiration: A healthy and sustainable natural and built environment



Yanchep National Park



Tate-Rainbow bee eaters



Our verge litter team collecting illegally dumped waste on the City's roadsides



Sustainable development demonstrating the community aspiration of a healthy and sustainable natural and built environment

Interesting facts





Mariala Vista Park, Yanchep



Fortnightly kerbside recycling collection

Achievements, challenges and future projects

The major achievements and challenges for 2018/19 as well as strategic projects planned for next year are set out below by the relevant strategic objective and service.

Our achievements

NATURAL ENVIRONMENT

Strategic objective: 3.1 Resource management

Parks and Conservation Areas

- » The City continued to improve our natural and conservation areas to ensure a greener and more liveable city through:
 - 3,600 trees planted as part of the 2018/19 tree planting program along with 4,000 tube stock in parks and streetscapes.
 - 10,000 tube stock plants were planted in conservation reserves as part of the winter planting program with the support of volunteers from local schools, environmental groups, members of the community and residents.
- » The City continued to improve standards of active parks with:
 - proactive turf management programs;
 - nutrient applications based on soil and tissue agronomic testing which reduced leaching of nutrients into waterways;
 - improved collaboration with sporting clubs over ground use.
- » The City complied with the Department of Water and Environmental Regulation ground-water licence conditions for 2018/19.
- » Streetscape improvements were made on Connolly Drive between the southern boundary and Neerabup Road and Flynn Drive, and have continued into Carramar, Butler, Yanchep, Banksia Grove and Landsdale.
- » The annual Parks Irrigation Renewal Program was delivered.

Strategic objective: 3.2 Enhanced environment

Environmental management planning

- » Council endorsed the Coastal Hazard Risk Management Adaptation Plan (CHRMAP).
- » The Climate Change Adaptation and Mitigation Strategy was significantly progressed, with the CHRMAP finalised and work continuing under the Energy Reduction Plan.
- » Under the Energy Reduction Plan energy use monitoring at Aquamotion, Butler Community Centre and Kingsbridge Park in Butler.
- » Council endorsed Local Planning Policies on Wetlands (LPP 4.1) and Caves and Karstic Features (LPP 4.13).
- » Council endorsed the Fauna Management Policy to manage kangaroos and emus as part of development.
- » A draft Environment Policy has been significantly progressed as part of an Environmental Management System for the City. The policy considers our activities in relation to an environmental legal compliance register and an environmental aspects register.

Strategic objective: 3.3 Reduce, reuse, recycle waste

Waste services

- » Council endorsed a Service Delivery Review and Transition Plan for the delivery of waste services in 2018/19. The City started a three-phase transition plan by firstly sorting all bulk hard waste via recyclables processing rather than it being disposing of it directly to landfill.
- » A business case to implement a three-bin system in 2019/20 was developed. The third bin will separate food and organic waste at source, for onward processing into clean saleable compost.
- » Many residents took part in the annual Garage Sale Trail reuse and community education initiative, on 20 and 21 October 2018. Residents held 78 individual sales in their homes, alongside two group sales, which resulted in a total of 91 sellers participating across the weekend. About 3,500 people in our community reported participating in the Garage Sale Trail either as a shopper or a seller.
- » The City's Waste Operations Team oversaw the following waste services throughout the year:
 - 17,302t of recyclable waste was collected via residents' yellow-lidded recycling bins.
 - 56,549t of domestic waste was disposed of via the City's green-lidded waste bins. Most of this waste was processed at the resource recovery facility in Neerabup, where over 24,789t was transformed into soil conditioning compost.
 - The Wangara Greens Recycling Centre (WGRC) received over 7,736t of green waste from residents that was sent for onward processing into mulch. The WGRC also recovered and recycled 11,000 litres of waste oil, 18t of batteries and 16t of cardboard.
 - Bulk hard waste collections gathered more than 6,841t of waste, of which 1,808t (including 3889 (60t) of mattresses) was diverted away from landfill.
 - More than 3,231t of green waste was removed from residents' verges. 100% of the collection was recycled in to mulch.
 - 38t of waste (including 16t of tyres) was recycled via City drop-off days.
- » The City continues to reduce illegal dumping from 530t in 2017/18 to 335t in 2018/19. The decrease is largely due to an initiative where illegally dumped waste is wrapped in hazard tape and information flyers are delivered to mail boxes close to the illegal dumping site. This initiative has led to many residents removing their illegally dumped items.

BUILT ENVIRONMENT

Strategic objective: 3.4 Activated places

Future land use planning

- » Planning for the Wanneroo Town Centre has been significantly progressed with the Wanneroo Town Centre Activity Centre Plan endorsed by Council.
- » Planning for the revitalisation of the Koondoola Neighbourhood Centre has significantly progressed with Council initiating a scheme amendment to rezone the City-owned land from Civic and Cultural to Commercial.
- » Preparations for the review of the Local Planning Strategy have progressed with visioning workshops on various place management areas held with Elected Members.
- » Completion of the feasibility study for Acumen Development Solutions' proposal for beach access near Blaxland Avenue in Two Rocks.
- » Council endorsed the Local Planning Policy on East Wanneroo (LPP 5.3). In addition, Local Planning Policy 5.2 on Wanneroo Town Centre has been reviewed and the relevant provisions incorporated into the Activity Centre Plan.

Strategic objective: 3.5 Connected and accessible cities

Transport and drainage

- » The Transport Strategy to create a balanced and sustainable transport future for the City was endorsed by Council for public comment.
- » Pedestrian and cycle networks were maintained and improved through the capital works program. Full details on the capital works program available on **page 175**.
- » Stage 2 of the construction of the Wangara Industrial Area, Catchment 12 (Finlay) drainage works was completed. The upgrade works are for remediation and pollution control for the drainage system serving the area which discharges to the Yellagonga Regional Park wetland system.
- » Traffic treatments installed at various locations throughout the city as part of the annual capital works program. Full details on the traffic treatments capital works program available on **page 180**.
- » Marmion Avenue between Butler Boulevard and Yanchep Beach Road was upgraded to a dual carriageway. Construction of the section adjacent to Alkimos Vista was also completed. Construction for the remainder of the project has commenced and is scheduled for by the end of February 2020.
- » Work on upgrading Pinjar Road between Blackberry Drive and Joondalup Drive to a dual carriageway has begun. Civil works are scheduled for completion by end of December 2019, with landscaping to be completed by July 2020.
- » Neerabup Industrial Area, Stage 1B servicing upgrades were completed. This stage included provision of sewer and water to the lots adjoining Mather Drive, Warman Street, Avery Street and Turnbull Road.
- » Kingsway Stage 3 Section B traffic treatments were completed from Sovrano Avenue to Regency Avenue ahead of schedule. Stage 2 works, from Regency Avenue to Hartman Drive were brought forward and construction was well advanced.
- » A total of 10km of asphalt road resurfacing was undertaken on 28 roads in the suburbs of Alexander Heights, Carramar, Clarkson, Eglinton, Madeley, Mariginiup, Wangara and Wanneroo. The roundabout at the intersection of Tumbleweed Road and Joondalup Drive was also resurfaced.
- » The City has a total of 1,665km of sealed roads and 9km of unsealed roads.
- » 1.3 km of new pathways and 1.7 km of new roads were constructed.
- » 1.9km of footpaths were renewed in Ridgewood and Girrawheen.

Planning and building compliance

- » 3,648 swimming pool barrier inspections were undertaken. 2,872 pools complied with standards at the initial inspection.
- » 148 unauthorised pools were detected from an infrared audit.
- » The Compliance Services Team received 1,924 customer service requests mainly involving swimming pools, unauthorised structures and untidy land.



Strategic objective: 3.6 Housing choice

Planning and building approvals

- » The City has 70,329 (2016 Census) dwellings
- » 3,421 building permit applications received
- » 671 other building related applications received
- » 1,724 development applications received (12 determined by the North-West Joint Development Assessment Panel)
- » 122 subdivision applications (total number of potential lots: 4,551) received
- » 29 local development plans received
- » 2 structure plans received
- » 13 structure plan amendments received

Our challenges in 2018/19

- » Ongoing availability of groundwater for irrigation to develop and maintain quality parks in the northern growth corridor. (Reduced groundwater allocations in these areas impact on the quality of turf and vegetation.)
- » Ensuring compliance services were delivered to a rapidly changing community and implementing procedures so services are consistently applied
- » Meeting the Western Australia Waste Strategy target of a minimum of 65% diversion from landfill for all of the City's waste by 2020
- » Determining the most efficient and effective kerbside collection system for the community in the future
- » Rolling out a three-bin food organics and garden organics (FOGO) collection system across the City
- » Delivering clear and reliable information to all residents about how to correctly use their bin services
- » Continuing to maintain and improve existing service levels as our population grows.

Strategic Community Plan – measures and KPIs

The table below shows the progress of each SCP measure and Key Performance Indicator under the **Environment** theme. Results for lag measures based on community and business satisfaction are detailed in the 'Satisfaction survey results' section on **page 117**.

Strategic objective: 3.1 Resource management					
Service: Environmental management					
Lead measures:					
Development of Energy Reduction Plan	Council adopted the Energy Reduction Plan 2017 – 2020 in May 2017				
Climate Change Adaptation Plan	Council adopted the Climate Change Adaptation and Mitigation Strategy 2016-2020 in July 2016				
Water Conservation Plan	Council adopted the Local Environmental Strategy incorporating strategies to address potential threats to water quality and availability in March 2019				
KPI: Scheme water consumption*					
Unit of measure: Kilotres (kL)					
Results from previous years			2018/19		
2015/16 Actual	2016/17 Actual	2017/18 Actual	Target	Actual	Result
78,406	89,161	85,069	Decrease	77,861	↑
<i>NOTE: Scheme water use is different from what was reported in previous years as data on 'bore sites' has been removed. 'Bore sites' refers to bore water in a 'third pipe system' for parks in surrounding areas, operated by the Water Corporation, over which the City has no control.</i>					
KPI: Ground water consumption					
Unit of measure: Ground water use per hectare					
Results from previous years			2018/19		
2015/16 (kL/ha)	2016/17 (kL/ha)	2017/18 (kL/ha)	Target	Actual (kL/ha)	Result
New measure	6,973	6,925	Decrease	6,734	↑
KPI: Energy consumption					
Unit of measure: Kilowatt hours (kWh)					
Results from previous years			2018/19		
2015/16 (kWh)	2016/17 (kWh)	2017/18 (kWh)	Target	Actual (kWh)	Result
9,385,444	9,437,989	9,161,238	Reduce energy consumption	8,456,353	↑
KPI: Native vegetation protection areas					
Unit of measure: Extent of native vegetation protection areas in hectares (ha)					
Results from previous years			2018/19		
2015/16 (ha)	2016/17 (ha)	2017/18 (ha)	Target	Actual (ha)	Result
1,703	1,709	1,715	Increase	1,725	↑

Strategic objective: 3.2 Enhanced environment					
Lead measures:					
Winter planting program	10,000 tube stock plants were planted in conservation reserves as part of the winter planting program				
Local Biodiversity Strategy	Council adopted the Local Biodiversity Plan 2018/19 – 2023/24 in December 2018				
Strategic Environmental Plan	Council adopted the Local Environmental Strategy 2019 in March 2019				
KPI: Conservation volunteer hours					
Unit of measure: Volunteer hours contributed to conservation activities					
Results from previous years			2018/19		
2015	2016	2017	Target	Actual	Result
1,392	1,254	1,499	Increase	1,213	↓

23 events were held with various community and school groups in 2018/19. Due to illness, particularly among school groups at the time of scheduled events, participation rates were down on previous years.

Strategic objective: 3.3 Reduce, reuse, recycle waste					
Service: Waste management					
Lead measures:					
Strategic Waste Management Plan	Council adopted the Strategic Waste Management Plan 2016 – 2022 in November 2016				
Delivery of Waste Management Education programs	Council adopted the Waste Education Plan 2018/19 – 2022/23 in October 2018				
KPI: Waste to landfill					
Unit of measure: kilograms per capita					
Results from previous years			2018/19		
2015/16 (kg)	2016/17 (kg)	2017/18 (kg)	Target	Actual (kg)	Result
193	187	192	Decrease	191	↑
KPI: Waste to recycle					
Unit of measure: kilograms per capita					
Results from previous years			2018/19		
2015/16 (kg)	2016/17 (kg)	2017/18 (kg)	Target	Actual (kg)	Result
258	246	242	Decrease	230	↑

The reduction in recycled materials disposed of might be due to residents' more sustainable shopping habits, eliminating plastics, packaging and other materials where possible, and increased waste education across the City. Total waste generated per capita in the City has fallen from 434kg to 421kg.

KPI: Total waste recovered					
Unit of measure: % of total waste diverted from landfill					
Results from previous years			2018/19		
2015/16 Actual (%)	2016/17 Actual (%)	2017/18 Actual (%)	Target	Actual (%)	Result
58	57	56	65% by 2020 (WA Waste Strategy)	55	↓

The City managed slightly reduced volumes of waste materials during the year. Overall, diversion from landfill is reduced from previous years. Due to a reduction in volumes of waste and increased waste sent to landfill when the Mindarie Regional Council Resource Recovery Facility (RRF) was closed, the total percentage of waste diverted from landfill was slightly reduced.



Yaberoo Budjara Heritage Trail cycle path

KPI: Kerbside collection waste diverted from landfill (domestic)					
Unit of measure: % volume of waste diverted away from landfill					
2015/16 Actual (%)	2016/17 Actual (%)	2017/18 Actual (%)	2018/19		
			Target	Actual (%)	Result
51	51	46	50	44	↓

An increased portion of domestic waste was sent directly to landfill as the RRF was closed for maintenance for a period during the year, resulting in more waste being sent to landfill than usual. As other member councils introduce the third bin (lime green organics bin), less organic waste is available for processing and so, the overall recovery rate of the RRF has dropped.

KPI: Kerbside collection waste diverted from landfill (recycling)					
Unit of measure: % volume of waste diverted away from landfill					
2015/16 Actual (%)	2016/17 Actual (%)	2017/18 Actual (%)	2018/19		
			Target	Actual (%)	Result
84	84	85	85	85	↑

Note: A total of 89,429t of municipal solid waste was created and collected in the City in 2018/19; 49,809t was recovered and diverted from landfill.

- » 25,214t of domestic waste via the green lidded kerbside bin was diverted from landfill and processed at the resource recovery facility.
- » 14,800t of materials (paper, glass, cardboard and plastic) were recycled via the yellow-lidded recycling bin.
- » 1,808t of bulk household waste (including 3,889 mattresses) was recovered and diverted from landfill.
- » 3,231t of bulk verge collection green waste was processed into onward garden products.
- » 3,720t of clean green waste disposed of at the Wangara Green Recycling Facility was processed into mulch.

BUILT ENVIRONMENT

Strategic objective: 3.4 Activated places

Lead measures:					
Streetscapes Policy	These measures have been combined into the development of an Urban Forest Strategy in 2019/20 and 2020/21.				
Tree Conservation Policy					
Service: Place management					
KPI: Develop local area plans aligned to the distinctive character of the relevant place					
Unit of measure: No. of local area plans developed					
		2018/19			
Target	Actual		Result		
New baseline	0		Local Area Plans to be developed in 2019/20		
Service: Place management					
KPI: Develop local area plans aligned to the distinctive character of the relevant place					
Unit of measure: No. of local area plans developed					
2015/16 Actual (%)	2016/17 Actual (%)	2017/18 Actual (%)	2018/19		
			Target (%)	Actual (%)	Result
97	94	94	90	94	↑
Service: Place management					
KPI: Develop local area plans aligned to the distinctive character of the relevant place					
Unit of measure: No. of local area plans developed					
2015/16 Actual (%)	2016/17 Actual (%)	2017/18 Actual (%)	2018/19		
			Target (%)	Actual (%)	Result
97	94	94	90	94	↑
KPI: Development application processing					
Unit of measure: Average timeframe for determination of development applications					
2015/16 Actual	2016/17 Actual	2017/18 Actual	2018/19		
			Target	Actual	Result
16 days	19 days	30 days	60 days without advertising; 90 days with advertising	36 days	↑
KPI: Building permit processing (certified and uncertified)					
Unit of measure: % of building permit applications processed within regulatory and agreed timeframes as a growth Council					
2015/16 Actual (%)	2016/17 Actual (%)	2017/18 Actual (%)	2018/19		
			Target (%)	Actual (%)	Result
100	99.99 (1 application outside of timeframes)	99.99 (1 application outside of timeframes)	90	98	↑



Yaberoo Budjara Heritage Trail from Burns Beach Road to Hester Avenue

KPI: Building permit processing (certified and uncertified)
Unit of measure: Average timeframe for processing building applications

2015/16 Actual	2016/17 Actual	2017/18 Actual	2018/19		
			Target	Actual	Result
6 business days	6 business days	6 business days	5 business days	7 Business Days	↓ Well within 10 or 25 day statutory timeframes

KPI: Occupancy permit processing
Unit of measure: % of occupancy permits processed within 10 business days

2015/16 Actual (%)	2016/17 Actual (%)	2017/18 Actual (%)	2018/19		
			Target (%)	Actual (%)	Result
99.99	100	100	100	100	↑

Strategic objective: 3.5 Connected and accessible City

Service: Transport and drainage

Lead measures:

Strategic Transport Plan	Transport Strategy under development for completion in 2019/20
Cycle Wanneroo Plan	Council adopted the Wanneroo Cycle Plan 2018/19-2021/22 in December 2018

SCP lag measure: Road condition
Unit of measure: % of City's road network that has been visually assessed for its condition.

2017/18 Actual (%)	2018/19		
	Target	Actual (%)	Result
10	Maintain a completion rate of one third (33%) of the City's network per annum	40	↓

The rate of completion was scaled back in 2017/18 due to reallocation of resources to meet other priority work. In 2018/19, consultants were engaged to supplement the condition assessment schedule. In 2019/20, the rate of completion is anticipated to get back on track.

Strategic objective: 3.6 Housing choice

Service: Future land-use planning

Lead measures:

Local Housing Strategy	Review in progress
------------------------	--------------------

KPI: Residential lots created
Unit of measure: Number of all residential lots created

Results from previous years			2018/19		
2015/16 Actual	2016/17 Actual	2017/18 Actual	Target	Actual	Result
2,043	1,280	1,281	Increase	867	↓

Measure: No. of lots created – Girrawheen and Koondoola areas

Results from previous years			2018/19		
2015/16 Actual	2016/17 Actual	2017/18 Actual	Target	Actual	Result
Girrawheen – 77 Koondoola – 2	Girrawheen – 16 Koondoola – 6	Girrawheen – 54 Koondoola – 19	Increase	Girrawheen – 98 Koondoola – 14	↑

Civic Leadership

Aspiration: Working with others to ensure the best use of our resources



3 September 2018 Citizenship Ceremony in the Council Chambers, Wanneroo Civic Centre



Advocacy & Economic Yellagonga project workshop



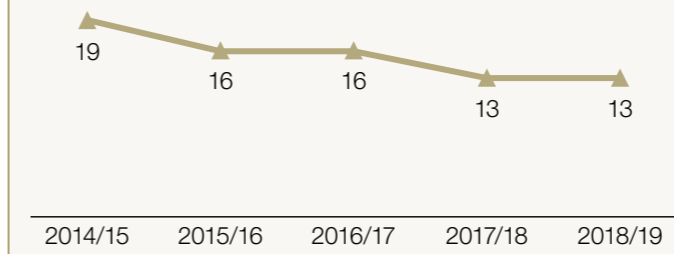
Council Chambers



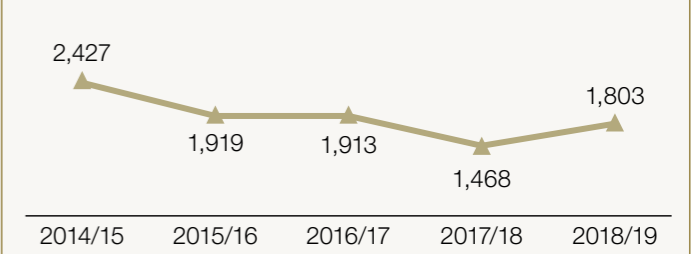
Australasian Local Government Performance Excellence Benchmarking Program workshop

Interesting facts

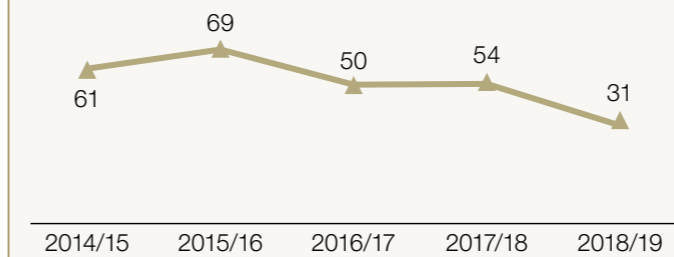
Citizenship ceremonies



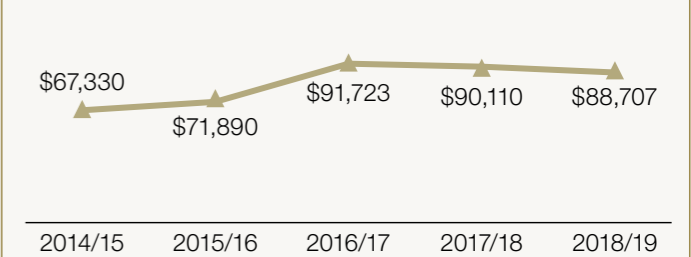
New Australian citizens declared



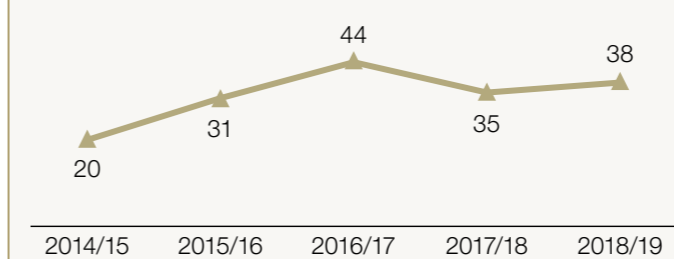
Conflict of interest declared at Council meetings



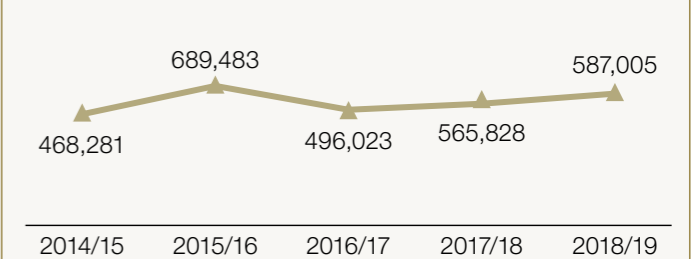
Donations approved by Council



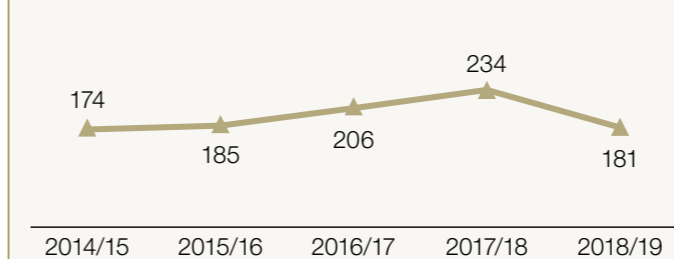
Freedom of Information requests received



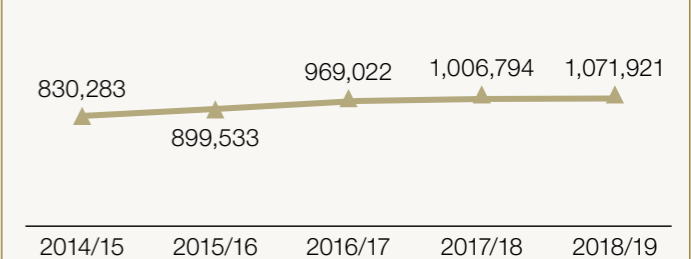
Documents registered in Records Management Systems



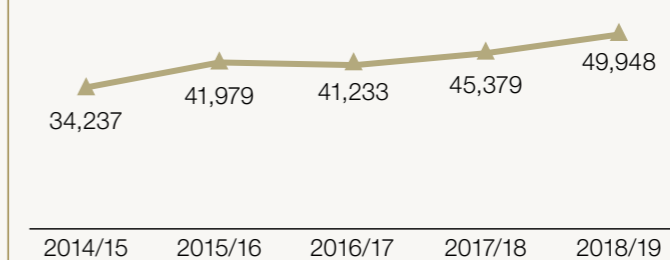
Media statements released



Visits to City's website



Customer requests received and actioned



Achievements, challenges and future projects

The major achievements and challenges for 2018/19 as well as strategic projects planned for next year are set out below by the relevant strategic objective and service.

Our achievements

Strategic objective: 4.1 Working with others

Marketing and communications

- » There was a significant increase in the City's following on social media, with the Facebook community growing from 14,500 to 17,500.
- » The City implemented a new media monitoring system to more accurately measure communications and media outcomes and has increased the delivery of digital, social media and online communications campaigns to reach and engage target audiences.

Strategic objective: 4.2 Good governance

Leadership, culture and governance

- » To support the efficient, valid and legally enforceable decisions of Council, the Delegated Authority function has been reviewed across the City. As a result, a number of amendments to the City's delegated authority register have been implemented.
- » The City completed the review of the Risk Policy, Risk Appetite Statements and Risk Assessment Criteria. Elected Members, Executive and Managers were fully engaged and documents were developed and adopted by Council in July 2019.
- » The 'Wanneroo Wrap' was introduced as a weekly e-newsletter for Elected Members, providing more accessibility and knowledge of key projects being undertaken by the City.
- » The Leasing Policy and Management Procedure was reviewed to provide a framework and basic principles for tenant arrangements at City-owned and managed facilities.

Results and sustainable performance

- » 87% of actions in the 2018/19 Corporate Business Plan were delivered on time.
- » Quarterly performance reports were provided to the Audit & Risk Committee for oversight of the CBP and significant capital projects. These reports provide both summary and detailed information to enhance transparency and accountability and to provide an opportunity for regular scrutiny by the Committee.
- » Council adopted the revised Long Term Financial Plan in December 2018. The 20-year financial plan and associated 20-year capital works program will provide clarity for the financial sustainability of the City over time and presents the community with a timeframe of when major capital projects are likely to occur.
- » The Council adopted the 2018/19 annual budget on 26 June 2018. The budget was prepared in alignment with the Integrated Planning and Reporting Framework and therefore supports the Strategic Community Plan. This ensures the City delivers against our corporate plan. In budget preparation, the principle of zero-based budgeting was used, which resulted in a higher level of rigour and scrutiny of all areas of income and costs.
- » The net outcome from operations resulted in an \$8.3 million surplus due to the early partial receipt of the 2019/20 Financial Assistance Grant, lower than anticipated costs associated with material and contracts and lower employee costs due to delays in filling staff vacancies.
- » A total of \$131,012,348 in rates was levied.
- » The deployment of the Strategic Procurement Roadmap continued with a particular focus on:
 - compliance – review and consolidation of the Purchasing Policy and associated management procedures, creating a streamlined yet comprehensive set of procurement guidance materials for employees.
 - strategic alignment – forward procurement planning undertaken with key service units to enhance resource planning and procurement support
 - value creation – identified contract consolidation opportunities to save time and costs
- » 191 formal procurement processes, including expressions of interest, 53 public tenders and 130 requests for quotation (those above \$50,000) were undertaken, with \$64 million of new contracts awarded.
- » We continued to take a proactive approach to engaging with local suppliers and disability enterprises. About 30% of all purchase orders issued by the City are placed with local suppliers and recent contracts were awarded to two Western Australian disability enterprises. While we continue to support local suppliers and disability enterprises, we have also commenced a renewed focus on engagement with Aboriginal businesses.

Strategic objective: 4.2 Good governance *continued*

- » We continued to take a proactive approach to engaging with local suppliers and disability enterprises. About 30% of all purchase orders issued by the City are placed with local suppliers and recent contracts were awarded to two Western Australian disability enterprises. While we continue to support local suppliers and disability enterprises, we have also commenced a renewed focus on engagement with Aboriginal businesses.
- » A service delivery review of the stores function was undertaken to ensure that the business needs of key stakeholders were being met. An action plan is progressing to adopt a just-in-time inventory management approach.
- » Reporting of quarterly fleet and plant usage (as well as internal cost allocation) informs and enables accountability of service units and allows the respective managers to use and allocate fleet resources more effectively.
- » Purchases of new and replacement fleet requirements to the value of \$3.5 million occurred during the year. This included upgrades to domestic waste vehicles, purchase of drainage trucks, installation of GPS to the commercial and operational fleet and a collaborative approach to implement revised mowing plant and equipment strategy for the Parks & Conservation Management Team.

Strategy and planning

- » The City's Strategic Land Acquisition Policy was adopted to provide a structured and consistent approach to land management activities.
- » A desktop review of the Strategic Community Plan was undertaken in conjunction with the development of the 2019/20 Corporate Business Plan. A major review of the SCP will commence in 2019/20.

Strategic objective: 4.3 Progressive organisation

Improvement and innovation

- » We continued to implement the City's new vision and renewed strategies as contained in the Strategic Community Plan 2017/18 – 2026/27. The plan sets out a long term commitment to create a vibrant and progressive City where communities can prosper.
- » Participation in an annual Local Government Performance Excellence Program provided the City with a rich source of information to benchmark against other local governments. This program includes participants from across Australia and New Zealand and enables high level and detailed comparisons across key areas of service provision. Annual participation provides trend information to review the City's performance over time.
- » The development and inclusion of Key Performance Indicators within the 2019/20 Corporate Business Plan has improved the City's transparency in reporting and will contribute to the City becoming a leader in this area.

Human resource management

- » The cost of workers compensation claims continued to fall in with 2018/19, with an over 80% reduction in costs over the last five years, and a 50% reduction in claims.
- » The City provided proactive OSH and health and wellbeing measures such as:
 - flu vaccination program
 - mental health education and awareness raising
 - skin screening
 - sleep education and consultation
 - resilience education.
- » The City continued to focus on reinforcing the alignment of behaviours to our corporate values.
- » Key formal People and Culture systems were refreshed to ensure they reinforce the importance for alignment of our behaviours to corporate values.
- » A refreshed Code of Conduct was deployed to the workforce.
- » Stage 1 of our new learning and performance management systems was launched to improve organisational capability and capacity building and to improve reporting for compliance and workforce development.
- » The on-boarding and induction were reviewed, improving capability building and retention of recruits.
- » The City's change management approach was approved by the CEO with change management tools now being used to support leaders to embed sustainable workforce change.



Fisherman's Hollow Mosaic, Danka Scholtz von Lorenz. Located at Fisherman's Hollow, Brazier Road, Yanchee. Photographer Chris Kershaw.

Strategic objective: 4.3 Progressive organisation continued

- » A new payroll system was deployed. This was a significant milestone for the City in progressing its improvement and technology journey. Our outdoor workforce embraced changes through the introduction of online time-sheets and use of tablet technology.

Customers and stakeholders

- » Council approved the Personal Information Privacy Policy in June 2019.
- » A new weighbridge system was implemented at the Wangara Recycling Centre.
- » The range of services we delivered via online forms increased by about 60 during the year. Most notably, this included an upgraded 'Your Say' engagement tool and a number of forms relating to animal registration and administration.
- » We implemented additional controls to control, secure and enforce policies on mobile devices and supported their roll-out the outdoor workforce as part of the implementation of the payroll project.
- » A Security Operations Centre contract for 24/7 network security and monitoring was implemented.
- » A new Network/Backup/Disaster Recovery contract was implemented.
- » A project to improve the data quality and reporting capability of our customer request management system was completed.
- » Phase 1 (the 'walk phase') of the Enterprise Project Management system project was completed, meaning that project governance has been standardised and the project intake process has been streamlined.

Our challenges in 2018/19

Leadership, culture and governance

- » Security risks continued to increase, requiring enhanced capability and capacity within the IT Team and additional third party support (Security Operations Centre).
- » Continually changing and increasing community expectations around quality and availability of services require the City to keep its customer services under review on an ongoing basis. Initiatives such as Sunday opening for libraries aim to address this.
- » Phase 1 of a state government review of the *Local Government Act 1995* has concluded and the *Local Government Legislation Amendment Act 2019* has been enacted. The City will implement work plans to ensure that the provisions of the new legislation are replicated throughout its local laws, policies and procedures.
- » The legislated tender exemption for contracting with Aboriginal business was temporarily suspended pending further updates from WALGA and Department of Local Government, Sport and Cultural Industries. This somewhat limits the City's ability to engage directly with Aboriginal businesses above the public tender threshold.

Strategic Community Plan - measures and service KPIs

The table below shows the progress of each SCP measure under the **Civic Leadership** theme. The community satisfaction measures are based on 2016/17 results due to the timeframes of the survey occurring every second year. New results will be included in the 2019/20 Annual Report.

Strategic objective: 4.1 Working with others

Service: Stakeholder management

Lead measures:

Advocacy Strategy	Council reviewed the Advocacy Statement in October 2017.
Community Engagement Framework	Council adopted the Community Engagement Framework in July 2017.
Stakeholder Management Framework	A Strategic Stakeholder Management Framework for the CEO was developed as part of CBP Action 18_61b.

Strategic objective: 4.2 Good governance

Service: Leadership, Culture and Governance

Lead measures:

Financial Ratios	The City's financial ratios are detailed in the Introduction section of the Financial Report on page 200 .
Long Term Financial Plan	Council adopted the annual review of the Long Term Financial Plan in December 2018.
Strategic Asset Management Framework and Asset Plans	Council adopted the Asset Management Strategy 2018-2022 in June 2018.

KPI measure: % of submissions on major state and national plans, policies, strategies and discussion papers involving local government issues relevant to the City of Wanneroo responded to by the City

Results from previous years			2018/19		
2015/16 Actual (%)	2016/17 Actual (%)	2017/18 Actual (%)	Target	Actual (%)	Result
100	100	100	100% responded to	100	↑ (*13 submissions)

*Submissions were prepared on the following major proposals:

- » Infrastructure Australia (July 2019) on behalf of GAPP seeking funding for sports facilities, in particular Alkimos
- » Infrastructure Australia (July 2019) on behalf of GAPP seeking funding for sports facilities, in particular Alkimos
- » Green Paper on Modernising Western Australia's planning system
- » Four submissions for the review of subsidiary legislation under the Public Health Act – Public Buildings; Commercial garden soil regulation; Cloth Materials; and Aquatic facilities regulation
- » Office of Multicultural Interests Strategic Plan 2019–23
- » Department of Local Government, Sport and Cultural Industries' Cultural Infrastructure Strategy
- » Review of the Aboriginal Heritage Act 1972
- » Department of Communities' Directions Paper: 10-year strategy on homelessness
- » Waste Avoidance and Resource Recovery Strategy Consultation Paper
- » Review of the WALGA Waste Levy Policy Statement 2009

KPI: Implement internal audit plan
Unit of measure: % implemented

			2018/19		
2015/16 Actual (%)	2016/17 Actual (%)	2017/18 Actual (%)	Target (%)	Actual (%)	Result
99	100	86	100	100	↑

Service: Results and sustainable performance					
KPI: Capital budget Unit of measure: % of revised budget spent					
2015/16 Actual (%)	2016/17 Actual (%)	2017/18 Actual (%)	2018/19		
			Target (%)	Actual (%)	Result
69	84	71	90	74	↓
KPI: Operational budget Unit of measure: % of original budget spent					
2015/16 Actual (%)	2016/17 Actual (%)	2017/18 Actual (%)	2018/19		
			Target (%)	Actual (%)	Result
92	97	93	90	99	↑
KPI: Maintain the performance on annual rates collection (including waste and other charges) Unit of: % of annual rates collected					
2015/16 Actual (%)	2016/17 Actual (%)	2017/18 Actual (%)	2018/19		
			Target (%)	Actual (%)	Result
93	91	94	94	94	↑
KPI: The annual financial report presents fairly the financial position of the City and complies with Australian Accounting Standards Unit of measure: Unqualified audit					
2015/16 Actual	2016/17 Actual	2017/18 Actual	2018/19		
			Target	Actual	Result
Unqualified audit	Unqualified audit	Unqualified audit	Unqualified audit	Unqualified audit	↑

Service: People management					
KPI: Employee turnover Unit of measure: % annual employee turnover (excluding casual employees)					
2015/16 Actual (%)	2016/17 Actual (%)	2017/18 Actual (%)	2018/19		
			Target (%)	Actual (%)	Result
11	14	16	12	14.6	↓
KPI: Lost time injuries Unit of measure: No. of lost time injuries recorded in the City's safety management system					
2015/16 Actual	2016/17 Actual	2017/18 Actual	2018/19		
			Target	Actual	Result
8*	10*	10*	Reduction from previous year	9	↑
*Previous figures only included lost time injuries where a workers compensation claim was lodged.					
KPI: Workers compensation claims Unit of measure: No. of workers compensation claims					
2015/16 Actual	2016/17 Actual	2017/18 Actual	2018/19		
			Target	Actual	Result
41	38	28	Reduction from previous year	26	↑
KPI: Workers compensation cost Unit of measure: Total workers compensation cost incurred*					
2015/16 Actual (\$)	2016/17 Actual (\$)	2017/18 Actual (\$)	2018/19		
			Target	Actual (\$)	Result
401,405	508,525	266,689	Decrease	412,073	↓
*Figures from previous years are adjusted as claims are finalised					

Service: Strategy and planning					
KPI: SCP and CBP compliance Unit of measure: A SCP and CBP have been adopted, modified or updated by an absolute majority of the Council					
2015/16 Actual	2016/17 Actual	2017/18 Actual	2018/19		
			Target	Actual	Result
CBP adopted in June 2016; SCP due to be submitted for adoption in November 2016	CBP adopted in June 2017	CBP adopted by Council before the legislative deadline	SCP reviewed and CBP adopted by Council in accordance with the legislative deadline	SCP reviewed and CBP adopted by Council before the legislative deadline	↑

Strategic objective: 4.3 Progressive organisation					
Service: Customers and stakeholders					
Lead measures:					
Access to online information and services and apps			The range of services we delivered via online forms increased by about 60 during the year		
KPI: Compliance audit return Unit of measure: No. of issues in compliance audit return					
2015/16 Actual	2016/17 Actual	2017/18 Actual	Target	Actual	Result
2	1	1	0	1	↓
KPI: Customer requests Unit of measure: % of customer requests responded to within target timeframes					
Results from previous years			2018/19		
2015/16 Actual (%)	2016/17 Actual (%)	2017/18 Actual (%)	Target	Actual (%)	Result
83	95	96	96	95	↓
KPI: Customer First Strategy 2016–20 Unit of measure: % of the annual action plan implemented					
2015/16 Actual (%)	2016/17 Actual (%)	2017/18 Actual (%)	2018/19		
			Target (%)	Actual (%)	Result
No strategy	80	82	80	72	↓
<ul style="list-style-type: none"> » In 2018/19, 72% of actions for the period were completed with key achievements to date including: » incorporating customer service training in corporate induction » implementation a new Payroll self-service kiosk » continuing development of additional online forms » expanding opening hours at libraries » changes made to existing Customer Request Management (CRM) System » implementing an updated Visitor Management System » adding questions to recruitment interviews regarding our core values, including customer service. 					

The following new measures were developed as part of the SCP review:

- » community satisfaction with the City's responsiveness to resolving problems and enquiries
- » community satisfaction with services and facilities
- » community satisfaction that the City has a good understanding of community needs
- » community satisfaction with information about the City's services.

These measures will be included in the next satisfaction survey which is scheduled for 2019/20.

Corporate Business Plan four-year priorities

The table below shows the progress of each action under the CBP within the strategic themes. Refer to **page 116** (results criteria) for status colour codes. A 'corrective measure' is linked to all actions that were 'on hold' or 'under target' at 30 June 2019.

Society

Action ref no.	Annual action 2018/19	Service Unit	2017/18	2018/19	Ref. no.
			June status	June status	
SCP outcome: Healthy and active people					
SCP strategy: Create opportunities that encourage community wellbeing and active and healthy lifestyles					
Priority: Support community wellbeing through development of an overarching Social Plan					
18_01	Complete development and implement 2018/19 actions from the Regional Homelessness Strategy	Community Development	Completed	On target	
18_02	Implement 2018/19 actions from the Age Friendly Plan 2017/18 – 2020/21	Community Development	Completed	On target	
18_03	Implement Year 1 actions from the Youth Plan 2018/19 – 2021/22	Community Development	On target	On target	
18_04	Implement 2018/19 actions from the Access and Inclusion Plan 2018/19 – 2021/22	Community Development	Completed	On target	
18_05	Implement 2018/19 actions from the Reconciliation Action Plan 2018 – 2022	Community Development	Completed	On target	
18_06	Implement 2018/19 actions from the Early Childhood Strategic Plan 2017/18 – 2019/20	Community Development	Completed	On target	
18_07	Implement Facility Strategic Plans for 2018/19 as detailed in the Community Facility Planning Framework	Community Facilities	On target	Under target	1
18_08	Undertake a needs and feasibility assessment in relation to a recreational aquatic facility within the Alkimos – Yanchep growth corridor (including a cost-benefit impact on the City's Aquamation facility)	Community Facilities	n/a	Under target	2
18_09	Implement outcomes from the endorsed Cycling Facility Master Plan: Northern Corridor	Community Facilities	Under target	On target	
SCP strategy: Facilitate opportunities within the City to access peak and elite activities					
Priority: Attract elite sporting activities to the City					
18_10	Complete the Master Plan for Wanneroo Raceway	Community Facilities	On target	On target	
SCP outcome: Safe communities					
SCP strategy: Enable community to be prepared and to recover from emergency situations					
Priority: Enhance community safety through initiatives and programs					
18_11	Complete bush fire risk management planning	Community Safety & Emergency Management	On target	Completed	

Action ref no.	Annual action 2018/19	Service Unit	2017/18	2018/19	Ref. no.
			June status	June status	
18_12	Implement outcomes from the review of the City's Emergency Management Model	Community Safety and Emergency Management	On target	Completed	
Priority: Work in partnership to deliver effective emergency management					
18_13	Complete bush fire risk management planning	Community Safety & Emergency Management	n/a	Completed	
18_14	Implement outcomes from the review of the City's Emergency Management Model	Community Safety & Emergency Management	On target	On target	
SCP outcome: Distinctive places					
SCP strategy: Create distinctive places based on identity of areas					
Priority: Enable and undertake Place Management and Place Development					
18_15	Deliver 2018/19 actions from the Place Framework Implementation Plan	Place Management	Completed	Completed	
18_16	Develop overarching Place Activation Guidelines	Place Management	n/a	Completed	
SCP strategy: Advocate and partner to meet changing community service expectations in Place					
Priority: Work collaboratively and in partnership to deliver Place Services					
18_17	Review and compare the success of the various community hub models - Wanneroo Community Centre - Merriwa Integrated Services Hub - Girrawheen Hub	Place Management	n/a	Completed	
SCP outcome: Connected communities					
SCP strategy: Connect communities through engagement and involvement					
Priority: Promote and manage volunteering opportunities in the City					
18_18	Undertake a review of the City's volunteering service	Community Development	On target	On target	
SCP strategy: Strengthen community and customer connectedness through community hubs					
Priority: Expand the capacity of existing community and cultural facilities					
18_19	Implement 2018/19 actions from Library Services Plan 2017/18 – 2021/22	Cultural Development	Completed	On target	
Priority: Develop community facilities to encourage connected communities					
18_20	Develop service delivery models for library/community hubs	Cultural Development	n/a	On target	
SCP strategy: Build strong communities through the strength of cultural and heritage diversity					
Priority: Value and support the City's heritage and cultural diversity					
18_21	Implement 2018/19 actions from the Cultural Plan 2018/19 – 2022/23	Cultural Development	Under target	On target	

The table below provides the comments and corrective measures for actions that were 'on hold', 'under target' or 'not yet started', as referenced in the final column above.

Ref. no.	Comments on actions	Corrective measure
1	Under target as a result of change in key employees. CBP Action for 2019/20: Finalise Facility Strategic Plans (as detailed in the Community Facility Planning Framework)	Recommend deferral to Q3 2019/20 to enable review of approach.
2	In progress, the final report is now expected in August 2019. The delay is the result of additional time required to review the concept. CBP action for 2019/20: Site location and concept design for the early provision of a recreational aquatic facility within the Alkimos – Yanchep growth corridor	n/a

Looking ahead – 2019/20 CBP actions

- » Finalise Facility Strategic Plans (as detailed in the Community Facility Planning Framework)
- » Select a site location, concept design and advocate for the early provision of a recreational aquatic facility within the Alkimos – Yanchep growth corridor
- » Implement outcomes from the Cycling Facility Master Plan: Northern Corridor
- » Implement the Wanneroo Raceway Master Plan
- » Prepare needs assessment to support urgent acquisition by the Western Australian Planning Commission of Alkimos Regional Active Open Space
- » Implement the CCTV Service Plan 2018/19 – 2021/22
- » Select site and prepare concept design for a new Animal Care Centre facility to replace the current dated and worn facilities
- » Implement the Bush Fire Risk Management Plan (including the development of the Fire Mitigation Treatment Plan)
- » Consult further with Department of Fire and Emergency Services and the Volunteer Bush Fire Brigades on a review of the Emergency Management Model.
- » Consult a needs and feasibility study for likely Volunteer Bush Fire Brigade facility requirements over the next five to ten years
- » Implement the Place Framework Implementation Plan
- » Implement the place activation actions of the Wanneroo Town Centre Activity Centre Plan
- » Develop a local area plan (LAP) for Wanneroo and implement the LAPs for Girrawheen – Koondoola and Yanchep – Two Rocks
- » Implement Yanchep Lagoon Precinct Masterplan
- » Develop and Implement a service approach for the City and Yanchep Beach Joint Venture
- » Strengthen community participation and engagement by undertaking continuous improvement through mechanisms such as Local Area Planning
- » Develop and complete implementation of online tool kit of resources to support self-sufficiency in community organisations
- » Finalise implementation of approved recommendations to the City's volunteering service
- » Consider and implement findings of the review of community hubs to meet the changing service expectations in place
- » Implement service delivery models for libraries and community hubs
- » Implement the Library Services Plan
- » Review outcomes of the trial of expanded operating hours for libraries and implement recommendations
- » Develop a long term library facilities plan
- » Design a concept for a southern suburbs library
- » Implement the City's Cultural Plan
- » Investigate current services, identify gaps and report findings on the provision of performing arts services

Economy

Action ref no.	Annual action 2018/19	Service Unit	2017/18 June status	2018/19 June status	Ref. no.
SCP outcome: Local jobs					
SCP strategy: Develop strong economic hubs locally and near transport					
Priority: Ensure there is sufficient, good quality, well maintained and identifiable employment areas					
18_22	Implement the Economic Development Strategy 2016-2021 actions for 2018/19 Program 2: Employment Locations: 2.1c, 2.2.1f, 2.2.1g, 2.3b, 2.3c, 2.3d Program 3: Investment Attraction and Advocacy: 3.1a, 3.1c, 3.1d, 3.2d	Advocacy and Economic Development	Completed	On target	
Priority: Ensure sufficient employment land which is serviced by good connectivity					
18_23	Initiate scheme amendment to change mixed use zones	Approval Services	Under target	Completed	
18_24	Work in partnership with stakeholders to provide a baseline report including cost-benefit analysis for alternative future freight link as input to the Perth Freight Network.	Advocacy and Economic Development	n/a	Completed	
SCP strategy: Build capacity for businesses to grow					
Priority: Support our local businesses and workforce through the provision of services, facilities, education and training					
18_25	Implement the Economic Development Strategy actions for 2018/19: Program 4: Business Support and Workforce Development: 4.1c, 4.3c,	Advocacy and Economic Development	Completed	On target	
SCP outcome: Strategic growth					
SCP strategy: Activate Yanchep as a future city of the North					
Priority: Facilitate the activation of Yanchep					
18_26	Develop a Service Level Agreement between the City and Yanchep Beach Joint Venture for the delivery of economic development initiatives from the Yanchep Hub	Advocacy and Economic Development	Under target	On hold	1
SCP strategy: Continue to activate the Wanneroo Town Centre					
Priority: Activate the City centre main street and town square					
18_27	Implement the 2018/19 actions from the Wanneroo Town Centre Action Plan 2016/17-2018/19	Place Management	n/a	Completed	
18_28	Complete the review of the Wanneroo Town Centre Structure Plan and Policy	Strategic Land Use Planning and Environment	On target	On target	
SCP strategy: Protect and increase availability of employment-generating land					
Priority: Maximise opportunities for employment-generating land to be protected and developed					
18_29	Review Local Planning Policy - Employment 3.6	Advocacy and Economic Development	n/a	On target	

SCP strategy: Attract investment development and major infrastructure				
Priority: Create a strong and recognised economic position, supported by the timely provision of infrastructure through advocacy and investment				
18_30	Develop an investment attraction package for Neerabup Industrial Area	Advocacy and Economic Development	n/a	On target
SCP strategy: Focus on industry development in key strategic areas such as Neerabup				
Priority: Facilitate the economic development of designated areas				
18_31	Implement Project Plan for Neerabup Industrial Area Development	Advocacy and Economic Development	n/a	On target
SCP outcome: Smart business				
SCP strategy: Attract innovative businesses with a focus on technology hubs and agribusiness				
Priority: Diversify our industry base to ensure economic resilience				
18_32	Implement the Economic Development Strategy actions for 2018/19: Program 1: Industry Diversification: 1.1b, 1.2d	Advocacy and Economic Development	On target	On target
18_33	Work towards development of an agricultural precinct by implementing sub program 1.2 (Agribusiness and Aquaculture) of the Economic Development Strategy.	Advocacy and Economic Development	On target	On target
SCP outcome: Promote early adoption of innovative technology by business				
SCP strategy: Support the growth and development of existing industries through the use of innovative technology by business				
18_34	Design and scope Rail Smart Wanneroo Project (digital platform for open access of data by industry)	Advocacy and Economic Development	On target	Completed
SCP outcome: Places of destination				
SCP strategy: Actively build on our cultural heritage and distinctive identity to promote Wanneroo as a place to visit				
Priority: Develop the City as a tourism destination				
18_35	Implement the Economic Development Strategy actions for 2018/19: Program 1: Industry Diversification: 1.4e	Advocacy and Economic Development	Completed	On target
18_36	Complete business case for Quinns Rocks Caravan Park according to the project plan	Property Services	n/a	On target
18_37	Continue planning for the upgrade of Yanchep Lagoon	Property Services	n/a	On target
SCP strategy: Enhance Wanneroo as a distinctive place to invest				
Priority: Collaborate with the key stakeholders to maximise the City's economic competitiveness				
18_38	Implement the Economic Development Strategy actions for 2018/19: Program 5: Regional Economic Development: 5.1a	Advocacy and Economic Development	Completed	On target



Yanchep Lagoon

The table below provides the comments and corrective measures for the priority that was 'on hold', 'under target' or 'not yet started', as referenced in the final column above.

Ref. no.	2018/19 comments on priorities	Corrective measure
1	Discussions with all stakeholders outcomes for the on the railway station precinct are continuing. The scope of this action will be reviewed in 2019/20 to align with the City's place approach. CBP action for 2018/19: Develop and implement a Strategic Business Plan for the Yanchep Two Rocks Access Centre (YTRAC)	To be assigned to Place Management Team for completion in 2019/20

Looking ahead – 2019/20 CBP actions

- » Prepare market intelligence report and investment attraction plan for Neerabup and Wangara industrial areas
- » Prepare a structure plan and implement the project plan for developing the Neerabup Industrial Area
- » Review the City's Economic Development Strategy
- » Finalise the Wanneroo Town Centre Activity Centre Plan
- » Advocate for the implementation of the Yanchep Lagoon Master Plan
- » Develop a local investment attraction and strategic marketing package to promote the City, key employment locations and specialist precincts
- » Advocate to support acquisition by the Western Australian Planning Commission of Alkimos Regional Active Open Space
- » Progress development of an agri-precinct in North Wanneroo including exploring tourism and agribusiness linkages and investigating alternative water supplies.
- » Actively work with industry to explore clean energy opportunities
- » Implement actions arising from the City's Strategic Land Policy
- » Complete the business case for the Quinns Rocks Caravan Park Project Plan

Environment

Action ref no.	Annual actions 2018/19	Service Unit	2017/18	2018/19	Ref. no.
			June status	June status	
SCP outcome: Resource management					
SCP strategy: Minimise impacts of climate change					
Priority: Plan for the effects of climate change					
18_39	Implement the 2018/19 actions relating to the Climate Change Adaptation and Mitigation Strategy 2016-2020	Strategic Land Use Planning and Environment	Completed	On hold	1
SCP strategy: Seek alternative ways to improve energy efficiency					
Priority: Investigate and develop an energy precinct in the Neerabup Industrial Area					
18_40	Progress and award the preferred supplier in relation to solar energy for Neerabup	Advocacy and Economic Development	On target	On target	
Priority: Reduce energy use across City-owned facilities					
18_41	Implement 2018/19 actions from the Energy Reduction Plan 2017-2020	Strategic Land Use Planning and Environment	On target	On hold	2
SCP outcome: Enhanced environment					
SCP strategy: Maximise the environmental value of beaches, nature reserves and parklands					
Priority: Plan for the management and use of coastal areas					
18_42	Implement the Coastal Hazard Risk Management Adaptation Plan	Strategic Land Use Planning and Environment	Under target	On target	
18_43	Develop the Coastal Management Plan Part 2	Strategic Land Use Planning and Environment	n/a	On target	
Priority: Manage coastal erosion					
18_44	Deliver Stage 2 of the Quinns Beach Long Term Coastal Management Study	Asset Maintenance	Completed	Completed	
SCP strategy: Collaborate with relevant state agencies with a focus on enhancement of the natural environment					
Priority: Advocate for the management of key regional reserves					
18_45	Advocate for the acquisition of Regional Active Open Space	Advocacy and Economic Development	n/a	On target	
Priority: Work in partnership to manage coastal infrastructure assets					
18_46	Monitor coastal infrastructure in consultation with relevant stakeholders	Asset Maintenance	Completed	Completed	
SCP strategy: Optimise retention of significant vegetation and habitat					
Priority: Protect, retain and enhance rare vegetation complexes					

Action ref no.	Annual actions 2018/19	Service Unit	2017/18	2018/19	Ref. no.
			June status	June status	
18_47	Finalise the Local Environmental Strategy	Strategic Land Use Planning and Environment	On target	Completed	
18_48	Implement the Local Biodiversity Strategy 2018/19-22/23	Strategic Land Use Planning and Environment	Under target	Completed	
SCP outcome: Reduce, reuse, recycle waste					
SCP strategy: Treat waste as a resource					
Priority: Promote diversion from landfill in line with the waste hierarchy					
18_49	Finalise the Service Delivery Review incorporating options which support diversion from landfill	Waste Services	Completed	Completed	
SCP strategy: Foster a partnership with community and industry to reduce waste					
Priority: Increase community and industry awareness on waste minimisation					
18_50	Implement the Strategic Waste Management Plan 2016-2022 in collaboration with Mandarie Regional Council to increase community awareness through the delivery of waste education programs	Waste Services	On target	Completed	
SCP strategy: Foster a partnership with community and industry to reduce waste					
Priority: Increase community and industry awareness on waste minimisation					
18_51	Implement actions from the Strategic Waste Management Plan 2016-2022: 4. Plan for future waste solutions for the City's Community	Waste Services	Completed	Completed	
SCP outcome: Activated places					
SCP strategy: Create local area land-use plans supporting our activated places					
Priority: Define an integrated approach to local area land use plans to create distinctive activated places					
18_52	Prepare the Local Planning Strategy (phase 1)	Strategic Land Use Planning and Environment	On target	Under target	3
Priority: Progress planning and development for East Wanneroo					
18_53	Review the East Wanneroo Local Planning Policy	Strategic Land Use Planning and Environment	On target	Completed	
SCP strategy: Provide safe spaces, centres and facilities through our infrastructure management and designs for community benefit and recreation					
Priority: Review and improve the safety and accessibility of the City's spaces, centres and facilities					
18_54	Conduct audit to determine safety and accessibility of spaces, centres and facilities according to Asset Management Plans and Access and Inclusion Plan	Strategic Asset Management	Completed	Completed	
SCP strategy: Enhance distinctive built form and spaces based on identity of areas					
Priority: Reflect distinctive character of different areas of the City through built form and spaces					



Community gardening, Yanchep

The table below provides the comments and corrective measures for priorities that were 'on hold' or 'under target', as referenced in the final column above.

Ref. no.	2017/18 comments on priorities	Corrective measure
1	Work dependent on appointment of Sustainability Officer who would commence work in late July. CBP action for 2019/20: Implement the Climate Change Adaptation and Mitigation Strategy 2016–2020	Sustainability Officer has been appointed to progress the implementation of actions within the Strategy.
2	Work dependent on appointment of Sustainability Officer who would commence work in late July. CBP action for 2019/20: Implement the Energy Reduction Plan	Sustainability Officer has been appointed to implement actions within the Plan.
3	Place visions to be considered at a Council Forum in July. CBP action for 2018/19: Prepare Local Planning Strategy.	Revised project scope, schedule and milestones are being developed.

Action ref no.	Annual actions 2018/19	Service Unit	2017/18	2018/19	Ref. no.
			June status	June status	
18_55	Develop Local Area Plans for Yanchep and Girrawheen/Koondoola	Place Management	Under target	On target	
SCP strategy: Improve local amenity by retaining and complementing natural landscapes within the built environment					
Priority: Retain areas of natural landscape significance					
18_56	Complete development of the Tree Preservation Policy	Strategic Land Use Planning and Environment	On target	On target	
SCP outcome: Connected and accessible city					
SCP strategy: Deliver local transport infrastructure including roads, footpaths and cycle ways to improve accessibility					
Priority: Promote sustainable transport options to improve accessibility and mobility					
18_57	Complete development of a Strategic Transport Plan 2018/19-2021/22	Strategic Land Use Planning and Environment	On target	On target	
SCP strategy: Connect walking and cycling opportunities to key destinations and distinctive places					
Priority: Promote walking and cycling access to destinations and places					
18_58	Implement the Wanneroo Cycle Plan through the capital works subprograms: Pathways and Trails, Roads	Traffic Services	Under target	On target	
SCP strategy: Advocate for major integrated transport options close to communities					
Priority: Work in partnership to deliver integrated transport systems					
18_59	Participate in agreed State Government project reference groups to maximise integration of rail and road (Metronet, Main Roads)	Planning and Sustainability	Completed	On target	
SCP outcome: Housing choice					
SCP strategy: Facilitate housing diversity to reflect changing community needs					
Priority: Reflect changing demographic needs and household structures through housing design					
18_60	Undertake year one actions of a two-year review of the Local Housing Strategy	Strategic Land Use Planning and Environment	n/a	On target	

Looking ahead – 2019/20 CBP actions

- » Implement the Climate Change Adaptation and Mitigation Strategy
- » Implement the Coastal Hazard Risk Management Adaptation Plan
- » Implement the Energy Reduction Plan
- » Implement actions from the Local Environmental Strategy
- » Develop the Coastal Management Plan - Part 2
- » Implement the Local Biodiversity Plan
- » Deliver Stage 3 of the Quinns Beach Long Term Coastal Management Study
- » Monitor and maintain coastal infrastructure in consultation with relevant stakeholders
- » Review the City of Wanneroo Waste Strategy to align with the goals of the Western Australian Waste Strategy 2030
- » Implement the Waste Education Plan
- » Implement approved actions as recommended in the Waste Service Delivery Review
- » Finalise the Activity Centre Plan for the Wanneroo Town Centre
- » Prepare the Local Planning Strategy
- » Prepare Local Planning Scheme No. 3
- » Finalise the review of Local Planning Policy 3.6 - Employment
- » Prepare the Urban Forest Strategy
- » Implement project plans to deliver the Roads, Paths and Trails, Stormwater Drainage, Bus Shelters, Street Lighting and Roads capital works sub-programs
- » Prepare the Transport Strategy
- » Participate in state government project reference groups to maximise integration of rail and road
- » Undertake Stage 2 and 3 of the Mixed Use Precincts Policy review
- » Prepare the Local Housing Strategy

Civic Leadership

Action ref no.	Annual actions 2018/19	Service Unit	2017/18	2018/19	Ref. no.
			June status	June status	
SCP outcome: Working with others					
SCP strategy: Build effective partnerships and demonstrate leadership in local government at regional, state and national levels					
Priority: Participate at peak, national and state forums to build effective partnerships					
18_61a	Implement a 12-month pilot of a Strategic Stakeholder Management Framework for the CEO by preparing a pilot key strategic stakeholder management framework for the CEO	Office of the CEO	On target	Completed	
18_61b	Implement a 12-month pilot of a Strategic Stakeholder Management Framework for the CEO by procuring a pilot stakeholder software solution to process engagement activities.	Office of the CEO	On target	On hold	1
SCP strategy: Engage, include and involve community					
Priority: Create improved opportunities for community participation					
18_62	Complete development and implement 2018/19 actions to deliver the Communications Strategy (including Social Media Plan; Branding Plan etc.)	Communications, Marketing and Events	On target	On target	
18_63	Review the impact of community engagement policy and toolkit and identify opportunities to improve participation	Place Management	Completed	Completed	
SCP strategy: Advocate and collaborate for the benefit of the City					
Priority: Create and develop strategic relationships with key government and business stakeholders to promote the City					
18_64	Continue to work with key state and federal government agencies to promote and secure the case for meaningful investment into key strategic nodes (Yanchep, Alkimos, Eglinton, Neerabup Industrial Area, Wanneroo Town Centre)	Office of the CEO	n/a	On target	
SCP outcome: Good governance					
SCP strategy: Provide transparent and accountable governance and leadership					
Priority: Implement frameworks for good governance					
18_65	Complete development and implement 18/19 actions in relation to the Strategic Policy Framework	Governance and Legal	On target	Under target	2
18_66	Lodge the City's submission in relation to the phase 2 review of the Local Government Act	Governance and Legal	n/a	Completed	
SCP strategy: Provide responsible resource and planning management which recognises our significant future growth					
Priority: Further develop all aspects of the City's Integrated Planning and Reporting Framework					
18_67	Undertake a review of the Strategic Community Plan 2017/18-2026/27	Strategic and Business Planning	n/a	On target	
18_68	Undertake a review of the Long Term Financial Plan to coincide with the Strategic Community Plan review	Finance	Completed	Completed	
18_69	Implement methodology to annually realign and improve the integration of informing strategies and plans	Strategic and Business Planning	n/a	On target	

Action ref no.	Annual actions 2018/19	Service Unit	2017/18	2018/19	Ref. no.
			June status	June status	
18_70	Conduct a comprehensive review of opportunities for increasing non-rating revenue including Fees and Charges	Finance	n/a	On target	
18_71	Develop and implement phase 1 actions relating to the Corporate Performance Management Solution	Strategic and Business Planning	n/a	On target	
SCP strategy: Ensure return on investment and well maintained assets through development and implementation of a Strategic Asset Management Framework					
Priority: Develop a robust approach to asset management					
18_72	Complete development and implement year 1 actions relating to the Asset Management Strategy	Strategic Asset Management	Completed	Under target	3
18_73	Implement Strategic Land Management Policy	Property Services	Completed	Under target	4
SCP outcome: Working with others					
SCP strategy: Build effective partnerships and demonstrate leadership in local government at regional, state and national levels					
Priority: Participate at peak, national and state forums to build effective partnerships					
18_74	Develop and implement 2018/19 actions of the organisational People and Culture Plan 2018 - 2022	People and Culture	Completed	Under target	5
18_75	Develop the Strategic Procurement Roadmap	Contracts and Procurement	Under target	Completed	
18_76	Monitor and assess progress on 2018/19 actions against Australian Business Excellence Framework	Strategic and Business Planning	Completed	On target	
Priority: Review and improve systems, processes and technology					
18_77	Investigate and implement a management system for Environment and Asset Operations	Corporate Strategy and Performance (Management Systems)	n/a	Completed	
18_78	Complete development and implement 2018/19 actions of the Internal Control Framework	Governance and Legal	Under target	Completed	
18_79	Deliver agreed program from the Information Communication and Technology (ICT) Road Map 2017/17 - 2021/22	Customer and Information Services	Completed	On target	
SCP strategy: Ensure excellence in our customer service					
Priority: Enhance the customer experience in service planning and delivery					
18_80	Conduct agreed program of service reviews for 2018/19	Strategic and Business Planning	Completed	On target	
18_81	Implement planned outcomes for 2018/19 from completed service reviews	Strategic and Business Planning	n/a	On target	
18_82	Implement 2018/19 actions from the Customer First Action Plan 2016-2020	Customer and Information Services	Completed	On target	

The table below provides the comments and corrective measures for priorities that were 'on hold' or 'under target' as referenced in the final column above.

Ref. no.	2018/19 comments on priorities	Corrective measure
1	The two-year Customer Relationship Management System Project is to start in the 2019/20. This project may provide an integrated software solution to customer, client, and stakeholder relationships. The Project Manager has been provided with Stakeholder Engagement pilot software requirements as part of assessing overall organisational requirements. CBP action for 2019/20: Develop a Customer Relationship Management System	An assessment of the pilot project to 30 June 2019 is underway. Direction will be sought regarding procurement of a software solution for the stand-alone CEO pilot project.
2	Continuing to progress actions identified in relation to the Strategic Policy Framework with full implementation to occur in 2019/20. Alignment of policies and procedures to service listings completed and to be updated on the intranet. CBP action for 2019/20: Implement the Strategic Policy Framework	Completion of Strategic Policy Framework to be scheduled for 2019/20.
3	Completion of Asset Class Plans (ACPs) for Transport and Natural Areas are progressing and due to be discussed by the Asset Management Steering Group before approval. Development of the asset management Information System is progressing on target. An Expressions of Interest has been completed. Work is progressing to shortlist potential vendors for tenders scheduled for January 2020. CBP action for 2019/20: Implement the Asset Management Strategy	ACPs continue to be progressed with the aim to complete Traffic by the end of October 2019 and Natural Areas by the end of February 2020.
4	Following implementation of quick wins (noted by Hampton Road report to Council in June 2019), further actions have been more complex. Land status reviews are ongoing and procedure development has been delayed by resourcing. Other projects, including investigations for community requests such as Men's Sheds, have also delayed projects. CBP action for 2019/20: Implement the Strategic Land Policy	Fixed Term Property and Projects Officer will commence in July 2019 to assist delivery of actions within the Policy.
5	A number of 18/19 actions are being deferred into 2019/20. CBP action for 2019/20: Implement the People and Culture Plan 2018 – 2022.	The People and Culture Plan actions are being revised for 2019/20 aligned to the Service Plan.

Looking ahead – 2019/20 CBP actions

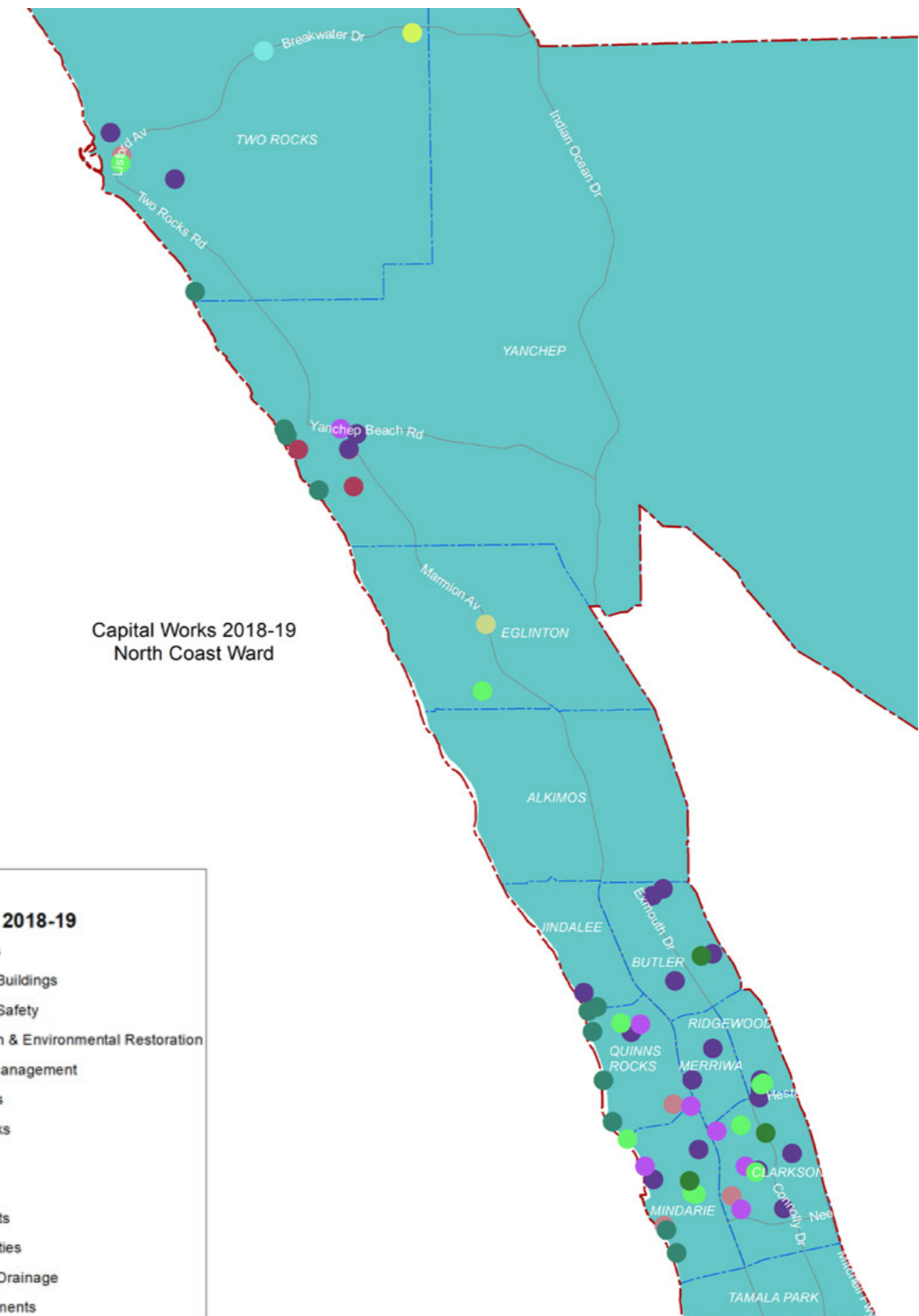
- » Pilot a stakeholder software solution for the CEO's strategic stakeholder management providing input to the organisational Customer and Stakeholder Management Framework.
- » Develop and implement the Communications Strategy (including the Social Media Plan and Branding Plan)
- » Implement the Strategic Policy Framework
- » Implement the Strategic Procurement Roadmap
- » Finalise review of the Corporate Governance Framework
- » Commence a review of the Strategic Community Plan after the 2019 Council elections
- » Review the Long Term Financial Plan
- » Develop a Strategic Workforce Plan
- » Review the City's integrated planning process
- » Conduct a comprehensive review of opportunities for increasing non-rating revenue (fees and charges)
- » Implement the Asset Management Strategy
- » Implement an asset management information system
- » Implement a management system for Environment and Asset Operations
- » Implement the Information Communication and Technology Roadmap 2017/18 – 2021/22
- » Implement a new financial system
- » Implement the People and Culture Plan 2018 – 2022
- » Investigate community need, current state and opportunities for Smart Cities
- » Develop and implement Phase 1 of the Corporate Performance Management Solution
- » Implement the Customer First Action Plan
- » Conduct agreed program of service delivery reviews
- » Develop a customer relationship management system

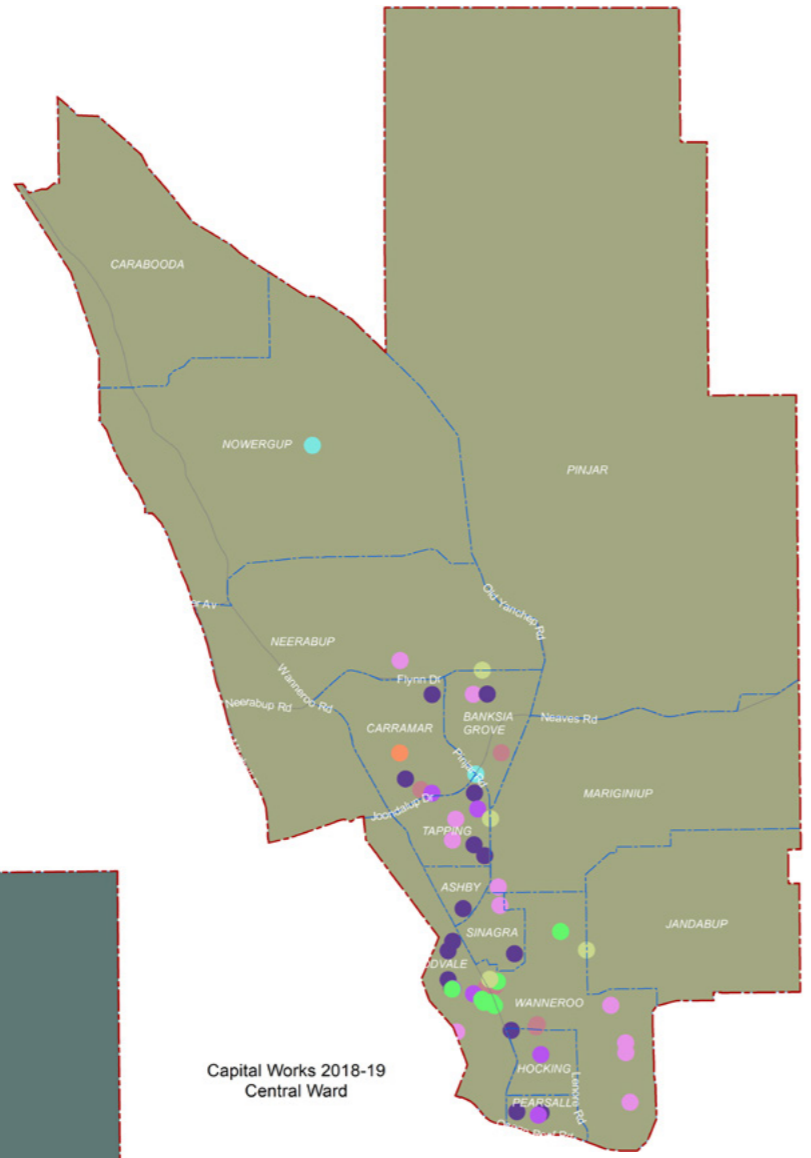
Capital works program

Our 20-year capital works program outlines the infrastructure projects to be undertaken over the next twenty years to meet community needs and future development of the City.

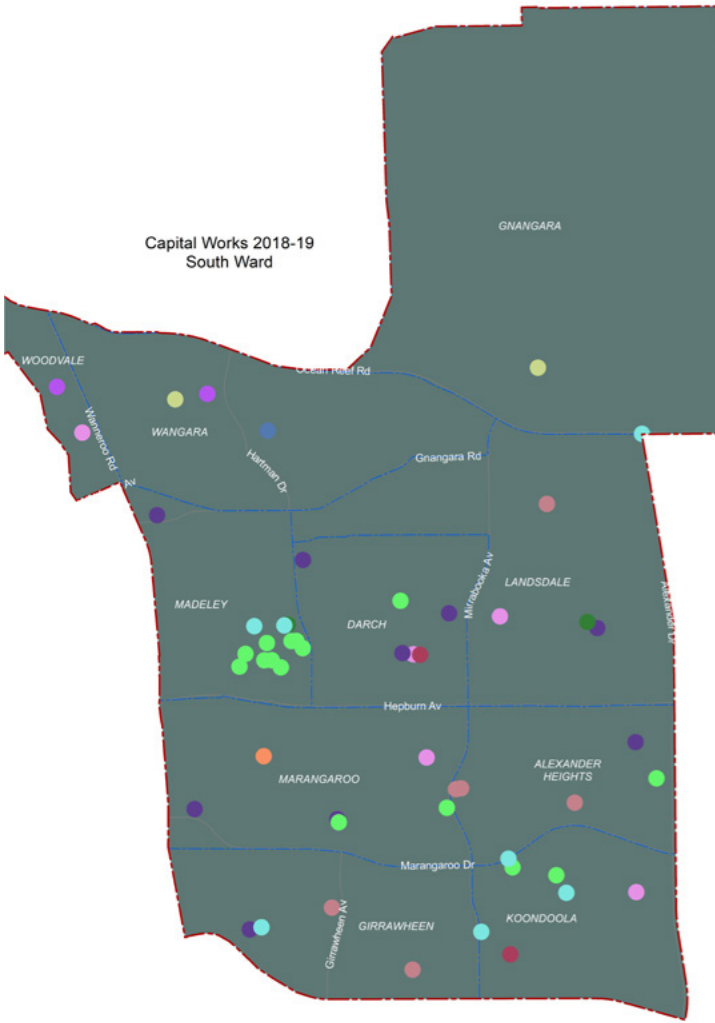
During 2018/19, we delivered over \$58 million worth of projects across the City across 13 major program areas.

The following maps provide an overview of the locations of the projects in the City.





Capital Works 2018-19 Central Ward



Capital Works 2018-19 South Ward

Details of individual projects undertaken in each in 2018/19 are provided on the following pages.

Bus shelters

New bus shelters complying with Perth Transport Authority disability access standards and including anti-graffiti coating were installed at:

- » Connolly Drive (before Walyunga Boulevard), Clarkson
- » Kingsway (after Regency Avenue), Madeley
- » Kingsway (after Zappeion Entrance), Landsdale
- » Rothesay Heights, Mindarie Primary School
- » Shepperton Drive (before Kingsbridge Boulevard), Butler.

Community Buildings

Upgrade works on the following community buildings were delivered during the year:

- » Alexander Heights Adult Day Care Centre
- » Girrawheen Senior Citizens Centre.

Disability access upgrades included:

- Alexander Heights Community Centre – accessible toilet and shower facility
- Claytons beach – new bench
- compliant toilet braille signage – various locations
- Elliot Road Tennis Club, Wanneroo – new universal access to tennis courts
- Gumblossom Hall and Community Centre – external paving and carpark
- Phil Renkin Library, Two Rocks – accessible footpath

HVAC (heating, ventilation and air-conditioning) renewals were undertaken at:

- Alexander Heights Community Centre
- Banksia Grove Community Centre
- Carramar Community Centre
- Clarkson Library
- Elliot Park Clubrooms, Wanneroo
- Enterprise House, Wanneroo
- Hainsworth Leisure Centre, Girrawheen
- Phil Renkin Library, Two Rocks
- Wanneroo Community Centre
- Warradale Community Centre, Landsdale
- Yanchep Community Centre

Community safety

The following community safety project was completed:

- » Two Rocks Bush Fire Brigade – upgrade fencing, pavement and security

Conservation and environmental restoration

Conservation and environmental restoration works were undertaken at:

- » Appleby Park, Darch
- » Avarez Park, Tapping
- » Badgerup Reserve, Wanneroo
- » Benmuni Park, Wanneroo
- » Brockwell Park, Landsdale
- » Caporn Park, Marigniuip
- » Frangipani Park, Marangaroo
- » Honey Possum Park, Banksia Grove
- » Jambanis Park, Wanneroo
- » Koondoola Bushland
- » Nanovich Park, Wanneroo
- » Neerabup Industrial Area – environment offsets for the development of the area continued
- » San Teodoro, Sinagra
- » Solana Park, Woodvale
- » Spring Park, Tapping
- » Yellagonga Regional Park, Wanneroo.

Foreshore management

Foreshore management works were undertaken at:

- » Mindarie Foreshore (Clayton's Beach South) – dune restoration
- » Mindarie Foreshore (Longbeach old Coastwest site) – dune restoration
- » Royal James Park, Quinns Rocks – limestone track upgrade
- » Two Rocks Foreshore (The Spot) – fencing upgrade
- » Yanchep Foreshore (opposite 76 Brazier Road) – dune restoration
- » Yanchep Foreshore (old Surf Club site) – dune restoration
- » Yanchep Foreshore – fencing upgrade

The following works were completed in the Quinns Beach Long Term Management project at:

- » Groyne 1, Quinns Beach, Quinns Rocks – new access point
- » Groyne 2, Quinns Beach, Quinns Rocks – extension, upgrade and beach re-nourishment works
- » Waterland Point, Quinns Beach, Quinns Rocks – access upgrade

Beach access ways were upgraded at:

- » south of Fred Stubbs Park, Quinns Rocks – access upgrade (path and staircase)

Golf courses

The following golf courses were upgraded during the year:

- » Marangaroo and Carramar Golf Courses – connection to Water Corporation reticulated sewer
- » Carramar Golf Course – main and arterial reticulation lines renewed

Passive parks

The following passive park development projects were constructed:

- » Picnic Cove, Yanchep
- » Moorhead Park, Koondoola
- » Appleby Park, Darch
- » Lynton Park, Yanchep

Pathways

New minor pathways and end of trip facilities were installed at:

- » Hocking Primary School (children's crossing)
- » Yanchep Beach Road (children's crossing)

The new pathways program comprises installations of shared grey concrete pathways, complete with pram ramps and tactile tiles. Construction accords with cycle plans and the City's Pathway Policy. The 2018/19 program included construction of paths at the following destinations:

- » Waring Green, Clarkson
- » Yandella Promenade, Tapping
- » Lyndavale Loop, Carramar
- » Palm Corner, Quinns Rocks
- » Albana Grove, Pearsall
- » Wanneroo Recreation Centre, Scenic Drive, Wanneroo
- » Quinns Road (Salerno Drive to Marmion Avenue), Quinns Rocks
- » Prindiville Drive, Wangara
- » Key Largo Drive, Clarkson
- » Nalder Way, Clarkson
- » Cosimo Drive, Woodvale

New pathways were also constructed or are under construction at:

- » Coastal dual use path - Burns Beach to Mindarie (with the City of Joondalup)
- » Chianti Estate – Cosimo Drive to Solaia Loop, Woodvale

Upgrade to existing pathways at:

- » Frederick Street, Wanneroo – Church Street to Ariti Avenue

Playgrounds

Replacement of rubberised soft-fall matting and shade sails in city parks was completed at the following locations:

- » Bonvin Park, Tapping
- » Boyagin Park, Sinagra
- » Doncaster Park, Butler
- » Eastwall Park, Butler
- » Ridgewood Park
- » Rosinski Park, Tapping
- » Wanneroo Recreation Centre
- » Willespie Park, Pearsall.

Combinations of playground equipment, soft-fall and shade sails renewals were completed at:

- » Alexander Heights Park
- » Anthony Waring Park, Clarkson
- » Castledene Park, Tapping
- » Halmstad Park, Mindarie
- » Jindalee Beachside Foreshore Park, Jindalee
- » Lake Joondalup Pre-School, Wanneroo
- » Rotary Park, Wanneroo
- » Sheldwich Park, Butler
- » Tamarama Park, Clarkson
- » Yanchep Community Centre.

New shade structures were installed at:

- » Cabrini Park, Marangaroo
- » Echidna Park, Banksia Grove
- » Homestead Park, Clarkson
- » Pearsall Hocking Community Centre.

New playground equipment was installed at:

- » Donatello Park, Landsdale
- » Elton Park, Ashby
- » Jackson Park, Madeley
- » Redheart Park, Carramar
- » Romaine Park, Darch

New park structures were installed at:

- » John Moloney Park, Girrawheen – Path Lighting
- » Queenscliff Park, Quinns Rocks – Shower, Drink Fountain and Barbeque

- » Warradale Park, Landsdale – Universal Access Toilet for Nature Play Area

Park structures were renewed at:

- » Alston Park, Butler – metal part of fence on playground limestone wall
- » Appleby Park, Darch – metal fencing
- » Blackmore Park, Girrawheen – benchseat
- » Dalvik Park, Merriwa – barbecue replacement
- » Dunmore Park, Merriwa – benchseat
- » Forrest Grove Park, Two Rocks – benchseat
- » Greenfields Park, Hocking – benchseat
- » James Cook Park, Quinns Rocks – gazebo
- » John Maloney Park, Marangaroo – scoring shelters
- » Lake Joondalup Park, Wanneroo – benchseat
- » Ridgewood Park – metal part of fence on playground limestone wall
- » Rosslare Park, Mindarie – two gazebos
- » Serpentine Park, Clarkson – two benchseats
- » Shamrock Park, Two Rocks – benchseat
- » Staunton Park, Carramar – pergola
- » Wicklow Park, Darch – benchseat
- » Yanchep Sports Club – tennis lights and four lighting towers.

Road projects

The following road projects were completed or started construction during the year:

- » Flynn Drive, Banksia Grove – upgrade from Mather Drive to Old Yanchep Road
- » Franklin Road, Wanneroo – upgrade intersections and street lighting
- » Marmion Avenue – upgrade to dual carriageway from Butler Boulevard to Yanchep Beach Road
- » Neerabup Industrial Area – upgrade roads and services infrastructure
- » Pinjar Road, Banksia Grove – upgrade to dual carriageway from Blackberry Drive to Joondalup Drive
- » Rocca Way, Wanneroo – new extension to Conlan Avenue.

The following street landscaping project was started:

- » Sydney Road, Gngangara – Ocean Reef Road to Tuscan Way.

Sports facilities

The following sports facilities were designed, upgraded, under construction or constructed:

- » Abbeville Park, Mindarie – storage rooms upgrade
- » Belhaven Park, Quinns Rocks – new sports amenities building
- » Edgar Griffiths Park, Wanneroo – new sports amenities building
- » Kingsway Air Force Cadets, Madeley – parade ground and drainage upgrade
- » Kingsway Aquatic Play Space, Darch – new play space
- » Kingsway Netball Clubrooms, Madeley – building upgrade
- » Kingsway Netball Courts, Madeley – new fencing, gates and drainage infrastructure
- » Kingsway Olympic Clubrooms, Madeley – new changerooms and grandstand
- » Kingsway Regional Sporting Complex, Madeley – traffic treatments upgrade
- » Monaghan Park, Darch – passive park upgrade with seniors recreation space
- » Quinns Mindarie Surf Life Saving Club, Mindarie – new observation tower
- » Scenic Park, Wanneroo – new petanque pitch
- » Shelvock Park, Koondoola – new sports amenities building
- » Splendid Park, Yanchep – new skate park
- » Wanneroo Aquamotion – renew indoor pool basin tiles
- » Wanneroo Showgrounds – floodlighting lamps upgrade to meet Australian Standards
- » Wanneroo Showgrounds – toilet facilities upgrade works

AFL changerooms were upgraded to a unisex compliance at the following football club locations:

- » Anthony Waring Park, Clarkson
- » Kingsway Sporting Complex, Madeley
- » Ridgewood Park
- » Wanneroo Showgrounds, Wanneroo

New drink fountains were installed at:

- » Alexander Heights Park
- » Richard Aldersea Park, Clarkson
- » Ridgewood Park, Ridgewood

Fitness equipment was installed at:

- » Kingsway Regional Sporting Complex, Madeley – fitness and calisthenics equipment
- » Koondoola Park

Floodlighting was installed at:

- » Abbeville Park, Mindarie
- » Anthony Waring Park, Clarkson
- » John Moloney Park, Marangaroo
- » Kingsway Regional Sporting Complex, Madeley – AFL grounds
- » Kingsway Regional Sporting Complex, Madeley – eastern netball courts
- » Heath Park, Eglinton
- » Paloma Park skate park, Marangaroo
- » Wanneroo skate park

Stormwater drainage

Stormwater drainage works included:

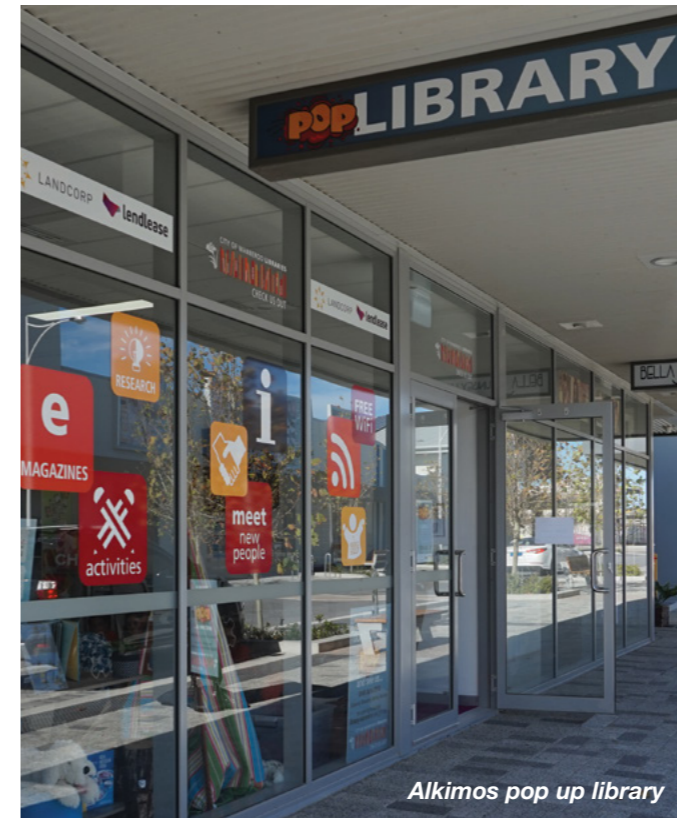
- » Wangara Industrial Drainage – upgrade drainage system for remediation and pollution control – Stage 2 construction

Traffic treatments

The following traffic treatment projects were constructed or are under construction:

- » Blackmore Avenue, Girrawheen – upgrade Blackmore Avenue to Beach Road
- » Breakwater Drive, Two Rocks – upgrade guideposts and raised reflective pavement markers
- » Gngangara Road and Alexander Drive intersection, Gngangara – upgrade skid resistance and traffic signals
- » Joondalup Drive and Pinjar Road Roundabout, Banksia Grove – upgrade eastern approach
- » Kingsway Stage 2, Madeley – Regency Avenue to Hartman Drive
- » Kingsway Stage 3 Section B, Madeley – upgrade Sovrano Avenue to Regency Avenue
- » Koondoola Avenue, Koondoola – upgrade Mirrabooka Avenue to Butterworth Avenue
- » Marangaroo Drive, Alexander Heights – upgrade barrier and skid treatment Callison Way to Shelvock Crescent
- » Wesco Road, Nowergup – upgrade guideposts, raised reflective pavement markers and edgelines

Additional Statutory Information



Alkimos pop up library



Boat Rock, Kati Thamo. Located in Harford Park, Yanchep. Detail by Photographer Christophe Canato.



Fire protection services



Yanchep Surf Life Saving Club



Wanneroo Skate Park

Land transactions

Major land transactions

There were no major land transactions during 2018/19.

Other land transactions

Date	Description
October 2018	Licence of part of Lot 552, Wangara, to Suez Recycling and Recovery Pty Ltd (CS04-10/18)
December 2018	Purchase of 1128m ² portion of Lot 336 (99) Gngangara Road Wangara from Gngangara Road Pty Ltd
March 2019	Transfer of Lot 24 (212) Mary Street, Wanneroo, from the City to the State of Western Australia
April 2019	Agreement for lease (and lease) for redevelopment of old the Yanchep Surf Club site by Westland Corporate Pty Ltd, t/as Laguna (CS07-04/19)
May 2019	Purchase of 320m ² portion of Lot 38 (31) Windsor Road, Wangara, from G F and J R Rawson

Exempt land transactions

The following exempt land transactions (leases) were approved by Council in the 2018/19 financial year:

Month	Lessee	Location
September 2018	Avivo: Live Life (Inc)	Wanneroo Community Centre
October 2018	Lendlease Communities (Alkimos) Pty Ltd (sublease)	Lot 3 (1) Graceful Boulevard, Alkimos
October 2018	Commonwealth of Australia, Department of Defence	100 Kingsway, Madeley

Land transactions

The following land transactions (leases) were executed under Manager Property Services' delegations in the 2018/19 financial year:

Month	Lessee	Location
September 2018	Wanneroo Agricultural Society	Agricultural/poultry shed, portion of Lot 501 Ariti Ave, Wanneroo
October 2018	Kingsway Football and Sporting Club	Portion of Lot 555 Kingsway, Madeley
February 2019	Wanneroo District Cricket Club – indoor shed	Portion of Lot 555 Kingsway, Madeley
February 2019	Child and Adolescent Health Service	Portion of Lot 13600 Grasree Bend, Banksia Grove
April 2019	Department of Education (licensee)	Marangaroo Golf Course Car Park, 1 Aylesford Drive, Marangaroo
June 2019	Lions Club of Girrawheen Inc	6 Wade Court, Girrawheen

Compliance with State Records Act 2000

The *State Records Act 2000* requires the City to have an approved Recordkeeping Plan to detail the way the City keeps its records. We have a dedicated Information Management Team to ensure that our records are accurate and aligned with the relevant legislation. Our Recordkeeping Plan was reviewed and adopted within the legislative timeframes and has effect until 10 August 2023.

Improvements to the City's records management include:

- » continuing quality assurance of all documents registered and titled in the electronic document and records management system (EDRMS)
- » supporting the City's paper appropriate initiative through providing advice to and supporting operational teams in registering and archiving historical paper documents within the EDRMS
- » improving the skillset and knowledge of information management officers
- » continuing the declining trend in hardcopy documents with a corresponding increase in electronic documents
- » maintaining the integrated archive and information management functions to share knowledge, improve resource availability and provide faster client service
- » increasing efficiency of mail scanning and processing via technology
- » continuing integration of the EDRMS and corporate business systems, such as the use of multifunction devices to scan and store corporate records
- » maintaining the employee helpdesk service for recordkeeping, system questions and archiving
- » increasing awareness on the use of the EDRMS through additional training such as Q&A sessions.

Freedom of Information (FOI)

Access to documents may be granted to members of the community under the *Freedom of Information Act 1992*. An Information Statement and an application form is available on the City's website. The statement is a guide to the FOI process and lists the types of documents available outside of FOI.

Although any document may be requested, it is recommended that only documents that cannot be provided outside the FOI process should be sought under the Act, as the process is onerous, slow and expensive for both the City and the applicant. Additionally, documents released are frequently edited to remove exempt information. The most frequently removed information is third-party personal information, which is often the information sought.

During 2018/19, the City received and processed 38 FOI applications. This was an increase of 8.5% compared to 2017/18. 26 FOI applications were completed within 45 calendar days and the remaining 12 were completed within timeframes agreed with the customer as per the FOI Act.

Out of the 38 FOI applications received in 2018/19, two went to an internal review and none were referred to the Office of the Information Commissioner for external review.

The City will undertake training in 2019/20 within the Information Management Team to increase the City's capacity to handle FOI requests.

National Competition Policy

In 1995, federal, state and territory governments agreed to implement a package of legislative and administrative reforms known as the National Competition Policy (NCP). The policy aims to promote effective competition in situations where it will enhance community welfare.

Across Australia, local government authorities administer legislation and deliver services which have a marked impact on state economies, businesses and consumers. As such, reform at the local level is an important part of the competition policy process.

In 2018/19, the City considered our NCP obligations (competitive neutrality and other competitive advantage issues) in respect of the operations of the City's Aquamotion aquatic facility.

Notwithstanding that the NCP provides reasonable scope for the City in implementing its social community services, access and equity objectives, we are mindful of the need to balance these with the economic interests of our ratepayers.

In pursuing these objectives (social, community services, access and equity), the City satisfied the following provisions under the Competition Policy Agreement:

- » For the benefit of a particular policy or course of action to be balanced against the cost of the policy or course of action
- » For the merits or appropriateness of a particular policy or course of action to be determined
- » Social welfare and equity considerations, including community service obligations
- » Government legislation and policies relating to matters such as occupational health and safety, industrial relations and access and equity.

The City assessed our requirements under the National Competition Policy during 2016/17. There was no change in 2018/19.

Council policies

Section 2.7(2)(b) of the Local Government Act states that the Council is responsible for determining its policies. There is no prescribed timeframe for local government to review policies.

To ensure the City continues to develop and provide good governance, all policies are regularly reviewed to ensure they:

- » meet the changing needs of the community
- » remain consistent with best practice, the strategic direction of the City and changes in government policy and legislation
- » continue to meet stakeholders' needs
- » do not present barriers or blockages to efficiencies.

The following new policies were adopted in 2018/2019:

- » Community Shed Policy
- » Local Planning Policy 3.3: Fauna Management
- » Local Planning Policy 4.23: Design Review
- » Memorials in Parks and Reserves Policy
- » Naming of City Assets Policy
- » Pesticide Management Policy
- » Personal Information and Privacy Policy
- » Strategic Budget Policy
- » Street Tree Policy

The following policy reviews were completed during 2018/19:

- » Accounting Policy
- » Award of the Title Honorary Freeman of the City of Wanneroo Policy
- » Committee Members Code of Conduct
- » Community Engagement Policy
- » Community History Centre Collection Policy
- » Compliments, Feedback and Complaints Policy
- » Councillors Use of Corporate Logo Policy
- » Investment Policy
- » Joint Use of Facilities with the Department of Education Policy
- » Light Vehicle Policy
- » Local Planning Policy 2.1: Residential Development
- » Local Planning Policy 3.8: Marmion Avenue Arterial Road Access
- » Local Planning Policy 4.1: Wetlands
- » Local Planning Policy 4.9: Subdivision of Rural Zoned Land
- » Local Planning Policy 4.13: Caves and Karstic Features
- » Local Planning Policy 4.17: State Administrative Tribunal
- » Local Planning Policy 4.19: Medium Density Housing
- » Local Planning Policy 5.3: East Wanneroo
- » Roadworks – Excavation Within Road Reserves Policy
- » Recognition – Elected Members Policy
- » Recording and Access to Tape Recording of Council Meetings Policy

A policy may be rescinded where it is deemed outdated, superseded or no longer applicable or required as a Council policy under the Local Government Act. The following policies were rescinded during 2018/19:

- » Access to Information and Services for People with Disabilities and their Family and Carers Policy
- » Community Health and Wellbeing Policy
- » Early Childhood Policy
- » Local Planning Policy 4.11: Pedestrian Access Ways
- » Management of Elected Members Records Policy
- » Naming of City Assets and Memorials Policy
- » Setting Fees and Charges Policy
- » Weed Management Policy

Local laws

Section 3.12 of the Local Government Act prescribes the process the Council must follow to make local laws.

Section 3.16 of the Act requires the local government to review its local laws within eight years from the date of commencement of the local law. The City is continuing the process of updating all its local laws. Many were made in 1999 and, while they were contemporary in their day, some require updating to the point where replacement may be warranted.

Wanneroo Library and Cultural Centre Gift Fund

The Wanneroo Library and Cultural Centre did not receive any gifts or donations during the reporting period.

Deductible gift register

On 24 February 2019, a donation was made to the City's Art Collection. The artwork was a painting:

Temple, Evandale Road, Marangaroo (2001), Alan Muller, Acrylic on canvas, 550 x 1670mm.

The donation of the painting was a thank you from the artist for the City's assistance in mounting his 2017 retrospective exhibition, *Perth 360*. From this exhibition, Alan has been accepted into the Linton and Kay stable of artists and has received many other opportunities to show his work. With two valuations by ATO-accredited valuers, an application was made to the Cultural Gift Program. This online process will take four months and the artist can expect tax credits in the 2019/20 financial year.

Public Interest Disclosures Act 2009

No public interest disclosures were reported to the City during the reporting period.

Publicly available information

Information and documents that are required to be available to the public on the City's official website under the LG Act are set out below.

Legislative Reference	Description of information and / or document	Page Name
3.59(4)(c)	Commercial enterprises proposed business plan	Your Say
5.55A	Annual Report	Annual Reports
s5.96A(1)(a)	Map of the district showing district and ward boundaries	Suburbs and Ward Map
s5.96A(1)(b)	Up to date consolidated versions of the City's Local Laws	Local Laws
s5.96A(1)(c)	Annual Budget	Annual Budget 2018/2019
s5.96A(1)(d)	List of fees and charges	
s5.96A(1)(e)	Current plans for the future of the district	Integrated planning and reporting
s5.96A(1)(f)	Confirmed minutes of Council or committee meetings	Council meeting dates, agendas and minutes
s5.96A(1)(g)	Minutes of Electors' meetings	
s5.96A(1)(h)	Notice papers, agendas and reports or other documents relating to council or committee meetings	
S5.89A(5)	Register of gifts	Gift and Travel Contributions Register
5.118(3)	Censure notices in respect of a person who is a council member	Codes of Conduct
5.121(3)	Register of complaints of minor breaches	Register of Complaints

REFERENCES



Global Reporting Initiative index

The Global Reporting Initiative (GRI) develops globally applicable Sustainability Reporting Guidelines for voluntary use by organisations via annual reporting. The GRI table shows how the City is reporting on a standardised set of social, economic and environmental indicators.

It is the City's view that all relevant GRI indicators should be disclosed and reported on in the annual reporting process. If the City is reporting on an indicator, the table below notes a page reference.

Code	Disclosure title	Section	Page no.
GRI 102: General disclosures 2016			
1. Organisational profile			
102-1	Name of the organization	Welcome to the Annual Report	4
102-2	Activities, brands, products, and services	City services and activities	42
102-3	Location of headquarters	Service locations	44
102-4	Location of operations	Service locations	44
102-5	Ownership and legal form	Governance	64
102-6	Markets served	City profile Our stakeholders	35 52
102-7	Scale of the organization	Our people Financial Report	102 193
102-8	Information on employees and other workers	Our people	102
102-9	Supply chain	Contracts and procurement	87
102-10	Significant changes to the organization and its supply chain	Contracts and procurement	87
102-11	Precautionary principle or approach	Risk management	83
102-13	Membership of associations	External partnerships	87
2. Strategy			
102-14	Statement from senior decision-maker	Message from the CEO	8
102-15	Key impacts, risks, and opportunities	Highlights and challenges Risk management	12 83
3. Ethics and integrity			
102-16	Values, principles, standards, and norms of behaviour	Our Vision and Values Governance	10 64
4. Governance			
102-18	Governance structure	Governance	64
102-19	Delegating authority	Delegations of authority	77
102-20	Executive-level responsibility for economic, environmental, and social topics	Our organisation	92

Code	Disclosure title	Section	Page no.
102-21	Consulting stakeholders on economic, environmental, and social topics	Community engagement Council membership and district wards	47 65
102-22	Composition of the highest governance body and its committees	Our Elected Members Committee and working groups	66 77
102-23	Chair of the highest governance body	Role of Elected Members	74
102-24	Nominating and selecting the highest governance body	Council elections Committee and working groups	74 77
102-25	Conflicts of interest	Conflict of Interest Code of Conduct	83 103
102-26	Role of highest governance body in setting purpose, values, and strategy	Council and committee meetings Our plans	75 11
102-28	Evaluating the highest governance body's performance	Council elections Satisfaction survey results	74 117
102-29	Identifying and managing economic, environmental, and social impacts	Risk management	83
102-30	Effectiveness of risk management processes	Risk management	83
102-31	Review of economic, environmental, and social topics	Strategic risks	84
102-33	Communicating critical concerns	Audit and Risk Committee	80
102-35	Remuneration policies	Elected Member remuneration Salaried employees	74 103
102-36	Process for determining remuneration	Salaried employees	103
102-37	Stakeholders' involvement in remuneration	Salaried employees	103
5. Stakeholder engagement			
102-40	List of stakeholder groups	Our stakeholders	52
102-41	Collective bargaining agreements	Salaried employees	103
102-42	Identifying and selecting stakeholders	Community engagement principles	47
102-43	Approach to stakeholder engagement	Community engagement principles Satisfaction survey results	47 117
102-44	Key topics and concerns raised	Key engagements 2018/19 Satisfaction survey results	49 117
6. Reporting practice			
102-45	Entities included in the consolidated financial statements	Financial Report	193
102-46	Defining report content and topic Boundaries	Contents Global Reporting Initiative index Additional Statutory Information	1 186 181
102-50	Reporting period	Welcome to the Annual Report	4
102-51	Date of most recent report	2017/18 financial year	n/a
102-52	Reporting cycle	Annual	n/a
102-53	Contact point for questions regarding the report	Welcome to the Annual Report	4
102-54	Claims of reporting in accordance with the GRI Standards	Welcome to the Annual Report	4
102-55	GRI content index	Global Reporting Initiative index	186
102-56	External assurance	External Audit	85

Code	Disclosure title	Section	Page no.
GRI 201: Economic Performance 2016			
201-1	Direct economic value generated and distributed	Financial Report	193
GRI 203: Indirect economic impacts 2016			
203-1	Infrastructure investments and services supported	City services and activities Capital works program	42 175
203-2	Significant indirect economic impacts	Detailed performance on strategic themes – Economy	135
GRI 203: Indirect economic impacts 2016			
204-1	Proportion of spending on local suppliers	Local supplier opportunity	91
GRI 205: Anti-corruption 2016			
205-1	Operations assessed for risks related to corruption	Ethics	83
GRI 206: Anti-competitive behaviour 2016			
206-1	Legal actions for anti-competitive behaviour, anti-trust, and monopoly practices	None	n/a
GRI 303: Water and effluents 2018			
303-1	Interactions with water as a shared resource	Strategic community plan – measures and KPIs – Strategic objective 3.1: Resource management	148
303-5	Water consumption	Strategic community plan – measures and KPIs – Strategic objective 3.1: Resource management	148
GRI 306: Effluents and waste 2016			
306-2	Waste by type and disposal method	Strategic objective: 3.3 Reduce, reuse, recycle waste	145
GRI 307: Environmental compliance 2016			
307-1	Non-compliance with environmental laws and regulations	None	n/a
GRI 308: Supplier environmental assessment 2016			
308-1	New suppliers that were screened using environmental criteria	Corporate social responsibility	90
GRI 401: Employment 2016			
401-1	New employee hires and employee turnover	Employee turnover	106
401-2	Benefits provided to full-time employees that are not provided to temporary or part-time employees	None	n/a
GRI 403: Occupational health and safety 2018			
403-1	Occupational health and safety management system	Occupational Safety and Health	110
403-2	Hazard identification, risk assessment, and incident investigation	Safety risk identification and control	112
403-3	Occupational health services	Occupational Safety and Health	110
403-4	Worker participation, consultation, and communication on occupational health and safety	Employee engagement	112
403-5	Worker training on occupational health and safety	Safety training	111
403-6	Promotion of worker health	Health and wellbeing program	109



Code	Disclosure title	Section	Page no.
403-8	Workers covered by an occupational health and safety management system	Occupational Safety and Health	110
403-9110	Work-related injuries	Safety performance	113
GRI 405: Diversity and equal opportunity 2016			
405-1	Diversity of governance bodies and employees	Elected member diversity Gender and Age diversity	74 107
GRI 406: Non-discrimination 2016			
406-1	Incidents of discrimination and corrective actions taken	None	n/a
GRI 408: Child labour 2016			
408-1	Operations and suppliers at significant risk for incidents of child labor	None	n/a
GRI 409: Forced or compulsory labor 2016			
409-1	Operations and suppliers at significant risk for incidents of forced or compulsory labor	None	n/a
GRI 411: Rights of indigenous peoples 2016			
411-1	Incidents of violations involving rights of indigenous peoples	None	n/a
GRI 413: Local communities 2016			
413-1	Operations with local community engagement, impact assessments, and development programs	Connecting with our community	47
413-2	Operations with significant actual and potential negative impacts on local communities	None	n/a
GRI 414: Supplier social assessment 2016			
414-1	New suppliers that were screened using social criteria	Corporate social responsibility	90
GRI 418: Customer privacy 2016			
418-1	Substantiated complaints concerning breaches of customer privacy and losses of customer data	None	n/a

Key terms

Term	Definition
Active reserve	The Active Reserves Master Plan defines active reserves as including a playing field or hard court (netball or tennis) that accommodates organised sport (competitive fixtures) or training that supports participation in organised sporting fixtures.
Advocacy	Local governments have a role in advocating on behalf of their constituencies to state and federal levels of government, statutory authorities and other sectors.
Asset	An asset is an object (physical or intangible) that has an identifiable value and a useful life greater than 12 months, that is or could be used by the City to provide a service. Our network assets include roads, the water supply network, sewerage network and buildings.
Asset management	The City's activity used to sustainably manage its assets and asset systems to achieve our corporate plan. This includes asset performance, risks and expenditures over the asset's life cycle.
Community	A group of individuals sharing one or more characteristics such as geographic location (e.g. our neighbourhood), culture, age, or a particular risk factor.
Corporate governance	The process by which agencies are directed and controlled. Generally understood to encompass authority, accountability, stewardship leadership, direction and control.
Development	A development is any change to the use of land requiring town planning approval or oversight.
Employment self-sufficiency	Percentage of workers who also live locally. This is a measure of our economic dynamism.
Financial sustainability	When a local government's infrastructure capital and financial capital can be maintained over the long term.
Freight	Goods transported by road, rail, ship or plane.
Hub	Centre of an activity, region or network.
Infrastructure	Infrastructure supports many of the services provided by Local Governments—for example, roads, bridges, community buildings, water and sewerage services.
Place/place-making	Placemaking is both an approach and an ethos, which places community participation at the forefront of creating vibrant public spaces that contribute to the health, happiness and wellbeing of our community.
Program	An activity or group of activities that delivers benefits or services to the
Risk management	The process of measuring, or assessing risk and developing strategies to manage it.
Service unit	An organisational unit within the City that administers defined functions.
Services	The Council delivers a wide range of services to meet community needs, such as town planning, waste collection, play groups and recreation facilities. Some services are required by law and others the Council chooses to provide. The Council also has corporate services — such as finance, payroll, human resources and IT— to support our frontline service delivery.

Abbreviations

Abbreviation	Description
ABEF	Australian Business Excellence Framework
ABS	Australian Bureau of Statistics
AIP	Access and Inclusion Plan
AM	asset management
CaLD	culturally and linguistically diverse
CBP	Corporate Business Plan
CCAMS	Climate Change Adaptation and Mitigation Strategy
CEDA	Committee for Economic Development of Australia
CEO	Chief Executive Officer
CHRMAP	Coastal Hazard Risk Management Adaptation Plan
CRM	customer request management
CSR	corporate social responsibility
ED	economic Development
EDRMS	electronic document records management system
ELT	Executive Leadership Team
EOI	expression of interest
EPM	Enterprise Project Management
ESS	employment self-sufficiency
FAMP	Facility Asset Management Plan
FOGO	food organics and garden organics
FOI	Freedom of Information
FTE	full-time equivalent
GAPP	Growth Areas Perth & Peel
GRI	Global Reporting Initiative
GRP	gross regional product
ICT	information and communications technology
IPRF	Integrated Planning and Reporting Framework
IT	information technology
KPI	key performance indicator
LAP	local area plan
LGIS	Local Government Insurance Scheme
MLA	Member of the Legislative Assembly
MLC	Member of the Legislative Council
MOU	memorandum of understanding
NBN	National Broadband Network
NCP	National Competition Policy
NDIS	National Disability Insurance Scheme
NGAA	National Growth Areas Alliance
NIA	Neerabup Industrial Area
OAG	Office of the Auditor General
OSH	occupational safety and health
PCI	payment card information
PDRC	performance development review conversation
PM	project management
PMBOK	Project Management Body of Knowledge
RFQ	request for quotation
RRF	Resource Recovery Facility
SCP	Strategic Community Plan
SES	State Emergency Service
SMA	Sports Marketing Australia
SMS	short message system
VoC	verification of competency
WALGA	Western Australian Local Government Association

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Financial Report

'Leave_only_Footprints_Yanchep' 2019 photography calendar competition entry

Statement of financial position

A summary of the City's financial performance is available on **page 26**.

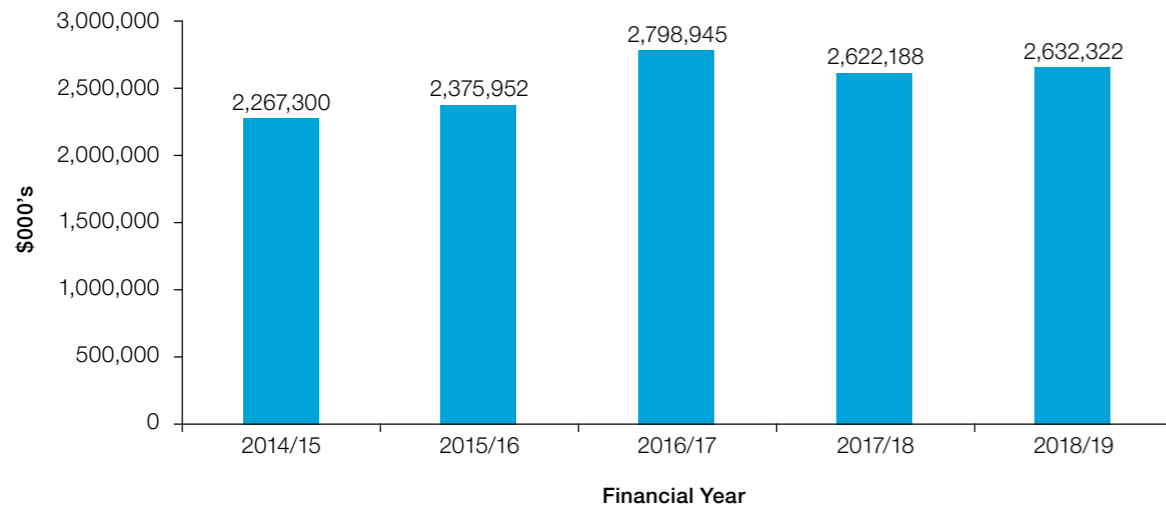
The Financial Statements for the year ended 30 June 2019 have been prepared in accordance with the LG Act (as amended) and Regulations, the Australian Accounting Standards and professional pronouncements and the Local Government Code of Accounting Practice and Financial Reporting (Update No 26). The statements comprise General Purpose Financial Statements which have been audited by the Office of the Auditor General.

Description	2014/15	2015/16	2016/17	2017/18		2018/19	Variance
	Actual \$'000	Actual \$'000	Actual \$'000	Actual \$'000	Original budget \$'000	Actual \$'000	% to 2017/18 actual
Total assets	2,364,688	2,477,868	2,911,518	2,731,825	3,057,515	2,769,517	1.4
Total liabilities	97,386	101,916	112,630	109,637	117,535	137,195	25.1
Net assets	2,267,300	2,375,952	2,798,888	2,622,188	2,939,980	2,632,322	0.4

An increase in assets is the result of ongoing expansion and development of the City through capital works, developer contributed assets and fair value increments.

Total liabilities have experienced increases over the past few years due to an increase in payables. In 2018/19, there was an increase of 25% primarily due to the provision for excess funds of Town Planning Scheme Cell 1 to be refunded and capital works payables.

Net Assets Trend Comparison



Financial ratio performance summary

Under section 6.4(2) of the Local Government Act each local government is to prepare an annual financial report which includes certain prescribed information. Regulation 50 of the *Local Government (Financial Management) Regulations 1996* sets out the specific financial ratios which are to be included in the annual financial report. These ratios provide users with key indicators of the financial performance of a local government and include comparisons with two prior years.

Full audited information on the financial ratios is included in Note 22 of the Financial statements on **page 200**.

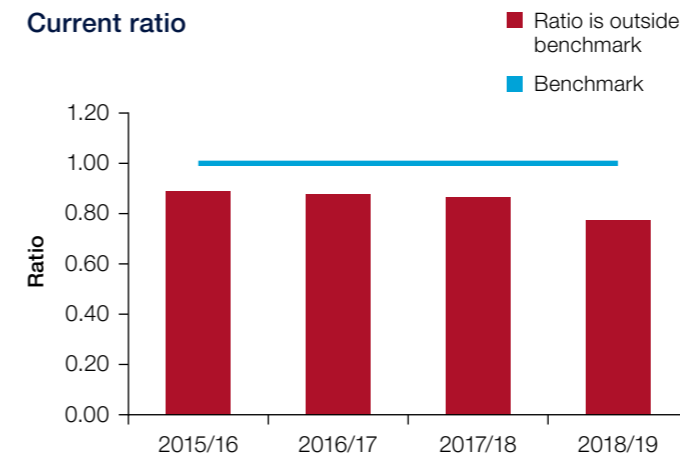
1. Current ratio

This ratio is designed to show the City's ability to meet its short-term financial obligations.

2018/19 ratio: 0.80

The City's current ratio is below the benchmark of 1.00:1. The City has not met the benchmark for 2018/19 as all unallocated surplus from the Rate Setting Statement are transferred to Strategic Projects/ Initiatives Reserve in line with the City's Financial (Cash-Backed) Reserves Policy.

Current ratio



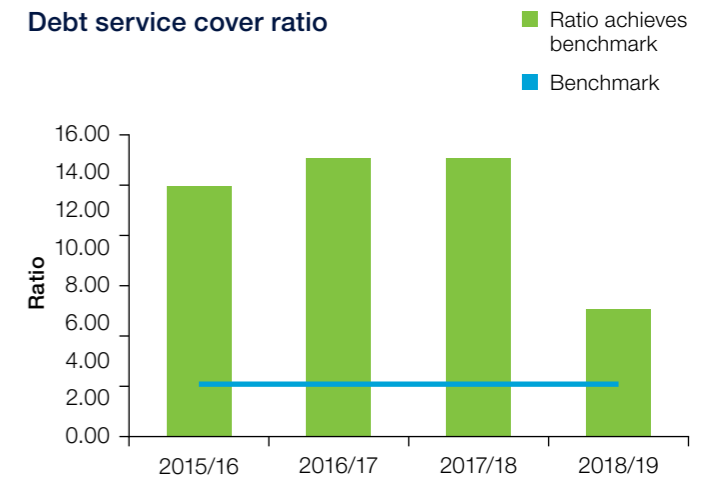
2. Debt service cover ratio

This ratio is the measurement of the City's ability to repay its debt including interest, principal and lease payments.

2018/19 ratio: 6.71

The City's debt service cover ratio is above the benchmark of 2.00:1. The ratio does not take into account 'interest only' loans, in circumstances where the principal is to be repaid in a future year. The City has a provision in the Loan Repayment Reserve for the repayment of its Treasury funded debt by 2026.

Debt service cover ratio



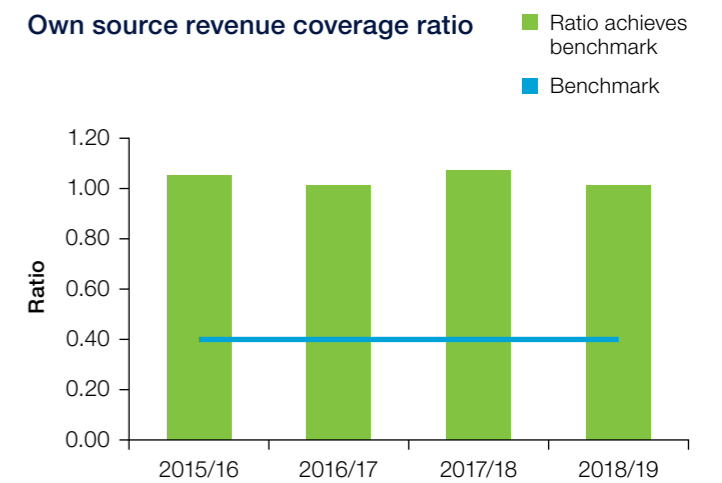
3. Own source revenue coverage ratio

This ratio is the measurement of the City's ability to cover its costs through its own revenue efforts.

2018/19 ratio: 1.03

The City has met the benchmark for 2018/19.

Own source revenue coverage ratio





4. Operating surplus ratio

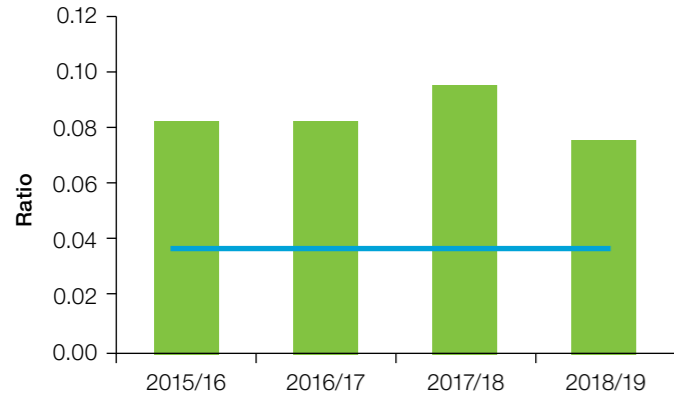
This ratio is a measure of the City's ability to cover its operational costs and have revenues available for capital funding or other purposes.

2018/19 ratio: 0.08

The City has met the benchmark for 2018/19.

Operating surplus ratio

Ratio achieves benchmark
Benchmark



5. Asset consumption ratio

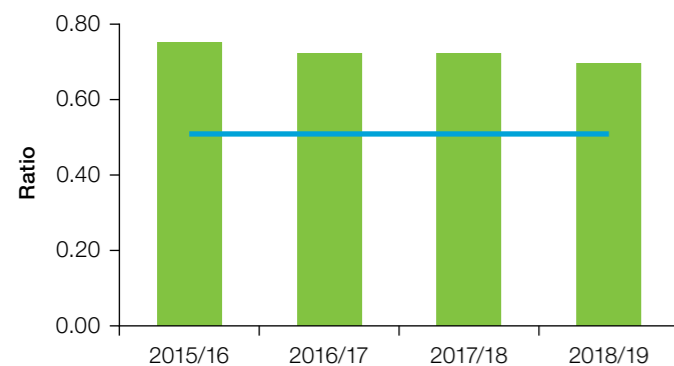
This ratio measures the extent to which depreciable assets have been consumed by comparing their written down value to their replacement cost.

2018/19 ratio: 0.69

The City's asset consumption ratio is above the benchmark of 0.50:1. The benchmark has been met consistently as the City's assets are either new or in very good condition.

Asset consumption ratio

Ratio achieves benchmark
Benchmark



6. Asset sustainability ratio

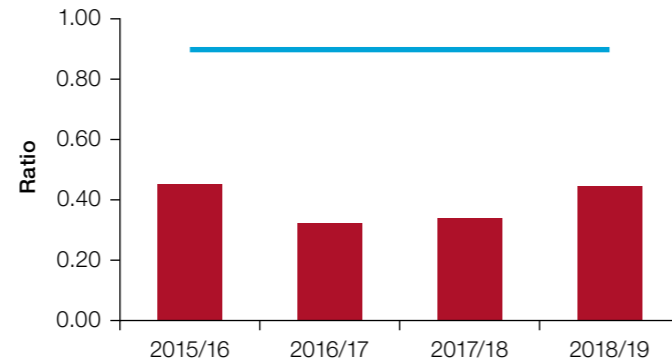
This ratio indicates whether the City is replacing or renewing existing non-financial assets at the same rate that its overall asset stock is wearing out.

2018/19 ratio: 0.44

The City's asset sustainability ratio is below the benchmark of 0.90:1. The benchmark has not been met as most of the City's assets are either new or in very good condition and do not require immediate attention.

Asset sustainability ratio

Ratio is outside benchmark
Benchmark



7. Asset renewal funding ratio

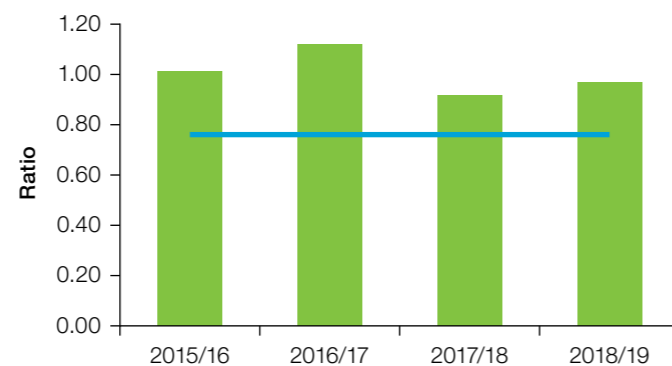
This is a measure of the City's ability to fund its projected asset renewals or replacements.

2018/19 ratio: 0.96

The City's asset renewal funding ratio is above the benchmark of 0.75:1. Due to the City's growth in new areas there is currently a greater amount of expenditure on new assets than renewal.

Asset renewal funding ratio

Ratio achieves benchmark
Benchmark



INDEPENDENT AUDITOR'S REPORT

To the Councillors of the City of Wanneroo

Report on the Audit of the Financial Report

Opinion

I have audited the annual financial report of the City of Wanneroo which comprises the Statement of Financial Position as at 30 June 2019, the Statement of Comprehensive Income by Nature or Type, Statement of Comprehensive Income by Program, Statement of Changes in Equity, Statement of Cash Flows and Rate Setting Statement for the year then ended, and notes comprising a summary of significant accounting policies and other explanatory information, and the Statement by the Chief Executive Officer.

In my opinion the annual financial report of the City of Wanneroo:

- (i) is based on proper accounts and records; and
- (ii) fairly represents, in all material respects, the results of the operations of the City for the year ended 30 June 2019 and its financial position at the end of that period in accordance with the *Local Government Act 1995* (the Act) and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards.

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of my report. I am independent of the City in accordance with the *Auditor General Act 2006* and the relevant ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the annual financial report. I have also fulfilled my other ethical responsibilities in accordance with the Code. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of Matter – Basis of Accounting

I draw attention to Note 1 to the annual financial report, which describes the basis of accounting. The annual financial report has been prepared for the purpose of fulfilling the City's annual financial reporting responsibilities under the Act. Regulation 16 of the Local Government (Financial Management) Regulations 1996 (Regulations), does not allow a local government to recognise some categories of land, including land under roads, as assets in the annual financial report. My opinion is not modified in respect of this matter.

Responsibilities of the Chief Executive Officer and Council for the Financial Report

The Chief Executive Officer (CEO) of the City is responsible for the preparation and fair presentation of the annual financial report in accordance with the requirements of the Act, the Regulations and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards. The CEO is also responsible for such internal control as the CEO determines is necessary to enable the preparation of a annual financial report that is free from material misstatement, whether due to fraud or error.

In preparing the annual financial report, the CEO is responsible for assessing the City's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the State government has made decisions affecting the continued existence of the City.

The Council is responsible for overseeing the City's financial reporting process.

Auditor's Responsibility for the Audit of the Financial Report

The objectives of my audit are to obtain reasonable assurance about whether the annual financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the annual financial report.

As part of an audit in accordance with Australian Auditing Standards, I exercise professional judgment and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the annual financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the CEO.
- Conclude on the appropriateness of the CEO's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the City's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the annual financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report, as we cannot predict future events or conditions that may have an impact.
- Evaluate the overall presentation, structure and content of the annual financial report, including the disclosures, and whether the annual financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the Council and the CEO regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

Report on Other Legal and Regulatory Requirements

In accordance with the Local Government (Audit) Regulations 1996 I report that:

- (i) In my opinion, the following material matters indicate significant adverse trends in the financial position of the City:
 - a. The Current Ratio has been below the Department of Local Government, Sport and Cultural Industries (DLGSCI) standard for the past 3 years.
 - b. The Asset Sustainability Ratio has been below the DLGSCI standard for the past 3 years.The financial ratios are reported in Note 22 of the annual financial report.
- (ii) All required information and explanations were obtained by me.
- (iii) All audit procedures were satisfactorily completed.
- (iv) In my opinion, the asset consumption ratio and the asset renewal funding ratio included in the annual financial report were supported by verifiable information and reasonable assumptions.

Other Matter

The financial ratios for 2017 in Note 22 of the annual financial report were audited by another auditor when performing their audit of the City for the year ending 30 June 2017. The auditor expressed an unmodified opinion on the annual financial report for that year.

Matters Relating to the Electronic Publication of the Audited Financial Report

This auditor's report relates to the annual financial report of the City of Wanneroo for the year ended 30 June 2019 included on the City's website. The City's management is responsible for the integrity of the City's website. This audit does not provide assurance on the integrity of the City's website. The auditor's report refers only to the annual financial report described above. It does not provide an opinion on any other information which may have been hyperlinked to/from this annual financial report. If users of the annual financial report are concerned with the inherent risks arising from publication on a website, they are advised to refer to the hard copy of the audited annual financial report to confirm the information contained in this website version of the annual financial report.



CAROLINE SPENCER
AUDITOR GENERAL
FOR WESTERN AUSTRALIA
Perth, Western Australia
22 November 2019

City of Wanneroo

General Purpose Financial Statements for the year ended 30 June 2019

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Overview

- (i) These financial statements are General Purpose Financial Statements and cover the consolidated operations for the City of Wanneroo.
- (ii) All figures presented in these financial statements are presented in Australian Currency.
- (iii) These financial statements were adopted by Council on 3 December 2019. Council has the power to amend and reissue the financial statements.

City of Wanneroo

General Purpose Financial Statements for the year ended 30 June 2019

Understanding The City of Wanneroo's Financial Statements

Introduction

Each year, individual Local Governments across Western Australia are required to present a set of audited Financial Statements to their Council and Community in accordance with the Australian Accounting Standards (applicable to Local Governments and not for profit entities), the Local Government Act 1995 and the accompanying regulations.

About the Certification of Financial Statements

The Financial Statements must be certified by the Chief Executive Officer as (i) presenting fairly the financial results of the City of Wanneroo (the City) for the year and (ii) complying with Australian Accounting Standards, the *Local Government Act 1995* and the accompanying regulations.

What you will find in the Financial Statements

The Financial Statements set out the financial performance, financial position and cash flows of the City for the financial year ended 30 June 2019.

The format of the Financial Statements is standard across all Western Australian Local Governments and complies with both the accounting and reporting requirements of Australian Accounting Standards and the requirements as set down in the Western Australian Local Government Act 1995 and accompanying regulations.

The Financial Statements incorporate six "primary" statements:

1. A Statement of Comprehensive Income (by Nature or Type)

A summary of the City's financial performance for the year, listing all income and expenses by their "nature or type". This allows users of the financial statements to identify a break up of operating revenues and expenses for the year.

2. A Statement of Comprehensive Income (by Program)

A summary of the City's financial performance for the year, listing all income and expenses by "program". This allows users of the financial statements to identify the cost relating to each of the City's Programs and whether or not these costs were recovered from Program revenues.

3. A Statement of Financial Position

A 30 June snapshot of the City's financial position listing its assets and liabilities.

4. A Statement of Changes in Equity

The overall change for the year (in dollars) of the City's "net wealth".

5. A Statement of Cash Flows

Indicates where the City's cash and cash equivalents came from and where it was spent across operating, investing and financing activities.

6. A Rate Setting Statement (by Program)

A Statement showing the amount of Rates raised during the year to fund the City's Programs (and any surplus/deficit from prior years).

About the Notes to the Financial Statements

The Notes to the Financial Statements provide greater detail and additional information on the six primary statements.

About the Auditor's Reports

The City's Financial Statements are required to be audited by external auditors (that generally specialise in Local Government). These Financial Statements have been audited by Office of the Auditor General (OAG) by mandate given on 28 October 2017 under the Local Government Amendment (Auditing) Act 2017.

In Western Australia, the Auditor provides an opinion on whether the Financial Statements present fairly the City's financial performance and position.

Who uses the Financial Statements?

The Financial Statements are publicly available documents and are used by (but not limited to) Councillors, Residents and Ratepayers, Employees, Suppliers, Contractors, Customers, the Department of Local Government, Sport and Cultural Industries, and Financiers including Banks and other Financial Institutions.

Under the *Local Government Act 1995* the Financial Statements must be made available at the administration headquarters of the Local Government.

City of Wanneroo

General Purpose Financial Statements
for the year ended 30 June 2019

Statement by Chief Executive Officer

The attached financial statements of the City of Wanneroo for the financial year ended 30 June 2019 are based on proper accounts and records to present fairly the financial position of the City of Wanneroo as at 30 June 2019 and the results of the operations for the financial year then ended in accordance with the Local Government Act 1995 and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards.

Signed on the 19th day of November 2019


Daniel Simms
CHIEF EXECUTIVE OFFICER



City of Wanneroo

Statement of Comprehensive Income (by Nature or Type)
for the year ended 30 June 2019

		2019	2019	2018
	Note	Actual	Budget	Restated*
		\$	\$	\$
Revenue				
Rates	24	131,012,348	131,005,140	151,662,858
Operating Grants, Subsidies & Contributions	28(a)	11,162,394	9,091,698	12,866,706
Fees & Charges	27	43,352,653	44,153,664	14,020,843
Interest Earnings	2(a)	10,016,623	8,922,995	9,501,387
Other Revenue		577,704	714,795	689,554
		196,121,722	193,888,292	188,741,348
Expenses				
Employee Costs	29	(71,993,127)	(72,888,729)	(68,497,915)
Materials & Contracts		(59,046,810)	(60,390,801)	(53,520,965)
Utilities		(9,038,918)	(9,720,952)	(9,103,058)
Depreciation of Non-Current Assets	2(a)	(41,166,717)	(40,430,000)	(38,955,873)
Interest Expenses (Municipal)	2(a)	(4,112,351)	(4,114,682)	(4,113,518)
Insurance		(1,140,206)	(1,476,858)	(1,228,734)
		(186,498,129)	(189,022,022)	(175,420,063)
Operating Result from Continuing Operations		9,623,593	4,866,270	13,321,285
Non-Operating Grants, Subsidies & Contributions	28(a)	26,186,692	53,112,216	33,541,640
Town Planning Scheme & Development Contribution Plan Income		10,923,882	11,619,251	20,114,035
Town Planning Scheme & Development Contribution Plan Expenses		(36,839,060)	(8,015,217)	(13,337,392)
Loss on Revaluation of Furniture and Equipment	13	-	-	(364,975)
Net Share of Interests in Controlled Entities, Associated Entities & Joint Ventures	17	388,792	-	306,412
Profit on Asset Disposals	21	26,431	1,666,667	2,823,890
Loss on Asset Disposals	21	(157,608)	(500,000)	(731,299)
		529,129	57,882,917	42,352,311
Net Result		10,152,722	62,749,187	55,673,596
Other Comprehensive Income / (Loss)				
Changes on Revaluation of Non-Current Assets (net)	13	(19,095)	-	(232,373,190)
Total Other Comprehensive (Loss)		(19,095)	-	(232,373,190)
Total Comprehensive Income / (Loss)		10,133,627	62,749,187	(176,699,594)

* Refer Note 39 Prior Period Corrections



This statement should be read in conjunction with the accompanying notes.

City of Wanneroo

Statement of Comprehensive Income (by Program)
for the year ended 30 June 2019

	Note	2019 Actual	2019 Budget	2018 Actual
		\$	\$	\$
Revenue				
Governance		304,101	878,640	583,651
General Purpose Funding	151,057,582	147,222,298	147,222,298	169,114,618
Law, Order, Public Safety	1,173,262	1,347,005	1,347,005	1,355,281
Health	539,989	535,476	535,476	484,581
Education & Welfare	353,964	373,750	373,750	3,271,462
Community Amenities	31,749,628	31,298,523	31,298,523	2,255,550
Recreation & Culture	8,322,847	7,977,437	7,977,437	8,068,141
Transport	1,094,164	1,825,200	1,825,200	1,451,656
Economic Services	1,952,784	2,234,250	2,234,250	2,176,567
Other Property & Services	10,886,076	9,458,336	9,458,336	20,400,288
		207,434,397	203,150,915	209,161,795
Expenses (excl. Finance Costs)				
Governance		(9,677,017)	(5,939,310)	(8,138,084)
General Purpose Funding		(2,736,260)	(1,816,165)	(1,785,909)
Law, Order, Public Safety		(8,424,426)	(9,517,554)	(8,112,145)
Health		(2,433,461)	(2,679,685)	(2,388,699)
Education & Welfare		(5,688,454)	(7,418,004)	(8,386,282)
Community Amenities		(36,553,558)	(40,785,902)	(35,002,525)
Recreation & Culture		(59,952,939)	(58,940,079)	(53,859,118)
Transport		(51,675,986)	(54,576,747)	(50,335,265)
Economic Services		(4,679,783)	(5,180,461)	(4,484,331)
Other Property & Services		(37,114,632)	(5,767,761)	(12,240,783)
		(218,936,516)	(192,621,668)	(184,733,141)
Finance Costs				
General Purpose Funding		(635,437)	(720,526)	(613,190)
Recreation & Culture		(3,198,367)	(3,174,723)	(3,233,694)
Transport		(154,558)	(138,388)	(156,853)
Other Property & Services		(412,293)	(381,938)	(385,552)
		(4,400,655)	(4,415,575)	(4,389,289)
2(a)		(15,902,794)	6,113,672	20,039,365
Non-Operating Grants, Subsidies, Contributions				
Governance		30,306	129,230	30,000
Law, Order, Public Safety		-	182,740	59,994
Education & Welfare		-	217,700	278,000
Community Amenities		22,425	-	106,325
Recreation & Culture		6,126,852	7,092,973	8,680,953
Transport		19,390,611	45,289,573	24,328,010
Other Property & Services		616,499	2,556,632	58,358
		26,186,693	55,468,848	33,541,640

This statement should be read in conjunction with the accompanying notes.



City of Wanneroo

Statement of Comprehensive Income (by Program) (continued)
for the year ended 30 June 2019

	Note	2019 Actual	2019 Budget	2018 Actual
		\$	\$	\$
Profit/(Loss) on Disposal of Assets				
Governance	21	(31,569)	-	-
Health	21	-	-	(2,240)
Recreation & Culture	21	58,000	-	(108,930)
Other Property & Services	21	(157,608)	1,166,667	2,203,761
	21	(131,177)	1,166,667	2,092,591
Net Result		10,152,722	62,749,187	55,673,596
Other Comprehensive Income / (Loss)				
Changes on Revaluation of Non-Current Assets (net)	13	(19,095)	-	(232,373,190)
Total Other Comprehensive Income / (Loss)		(19,095)	-	(232,373,190)
Total Comprehensive Income / (Loss)		10,133,627	62,749,187	(176,699,594)

This statement should be read in conjunction with the accompanying notes.



City of Wanneroo

Statement of Financial Position
as at 30 June 2019

		2019	2018	1 July 2017
	Note	Actual	Restated* Actual	Restated Actual
		\$	\$	\$
ASSETS				
Current Assets				
Cash and Cash Equivalents	3	379,715,338	374,458,602	359,431,307
Trade and Other Receivables	5	23,592,102	21,624,523	19,218,020
Inventories	6	314,347	316,384	355,123
Total Current Assets		403,621,787	396,399,509	379,004,450
Non-Current Assets				
Investments	4	19,669,497	19,017,143	17,801,403
Trade and Other Receivables	5	3,407,870	3,060,808	2,650,278
Inventories	6	22,117,151	21,396,956	19,612,517
Property, Plant and Equipment	7	341,408,585	337,607,107	554,632,142
Infrastructure Assets	8	1,979,292,819	1,954,343,934	1,937,817,466
Total Non-Current Assets		2,365,895,922	2,335,425,948	2,532,513,806
TOTAL ASSETS	19	2,769,517,709	2,731,825,457	2,911,518,256
LIABILITIES				
Current Liabilities				
Trade and Other Payables	9	39,079,751	23,446,151	28,012,349
Provisions	11	17,342,241	15,465,129	16,620,016
Total Current Liabilities		56,421,992	38,911,280	44,632,365
Non-Current Liabilities				
Long Term Borrowings	10	69,078,188	69,078,188	66,378,188
Provisions	11	11,695,065	1,647,152	1,619,272
Total Non-Current Liabilities		80,773,253	70,725,340	67,997,460
TOTAL LIABILITIES		137,195,245	109,636,620	112,629,825
Net Assets		2,632,322,464	2,622,188,837	2,798,888,431
EQUITY				
Retained Surplus		1,262,504,874	1,241,905,213	1,211,182,585
Reserves - Cash/Investment Backed	12	229,713,207	212,383,004	191,150,344
Reserves - Asset Revaluation	13	1,064,248,263	1,064,267,358	1,296,640,548
Town Planning Schemes		75,856,120	103,633,262	99,914,954
TOTAL EQUITY		2,632,322,464	2,622,188,837	2,798,888,431

* Refer Note 39 Prior Period Corrections



This statement should be read in conjunction with the accompanying notes.

City of Wanneroo

Statement of Financial Position
as at 30 June 2019

		2019	2018	1 July 2017
	Note	Actual	Restated* Actual	Restated Actual
		\$	\$	\$
ASSETS				
Current Assets				
Cash and Cash Equivalents	3	379,715,338	374,458,602	359,431,307
Trade and Other Receivables	5	23,592,102	21,624,523	19,218,020
Inventories	6	314,347	316,384	355,123
Total Current Assets		403,621,787	396,399,509	379,004,450
Non-Current Assets				
Investments	4	19,669,497	19,017,143	17,801,403
Trade and Other Receivables	5	3,407,870	3,060,808	2,650,278
Inventories	6	22,117,151	21,396,956	19,612,517
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Infrastructure Assets	8	1,979,292,819	1,954,343,934	1,937,817,466
Total Non-Current Assets		2,365,895,922	2,335,425,948	2,532,513,806
TOTAL ASSETS	19	2,769,517,709	2,731,825,457	2,911,518,256
LIABILITIES				
Current Liabilities				
Trade and Other Payables	9	39,079,751	23,446,151	28,012,349
Provisions	11	17,342,241	15,465,129	16,620,016
Total Current Liabilities		56,421,992	38,911,280	44,632,365
Non-Current Liabilities				
Long Term Borrowings	10	69,078,188	69,078,188	66,378,188
Provisions	11	11,695,065	1,647,152	1,619,272
Total Non-Current Liabilities		80,773,253	70,725,340	67,997,460
TOTAL LIABILITIES		137,195,245	109,636,620	112,629,825
Net Assets		2,632,322,464	2,622,188,837	2,798,888,431
EQUITY				
Retained Surplus		1,262,504,874	1,241,905,213	1,211,182,585
Reserves - Cash/Investment Backed	12	229,713,207	212,383,004	191,150,344
Reserves - Asset Revaluation	13	1,064,248,263	1,064,267,358	1,296,640,548
Town Planning Schemes		75,856,120	103,633,262	99,914,954
TOTAL EQUITY		2,632,322,464	2,622,188,837	2,798,888,431

* Refer Note 39 Prior Period Corrections



This statement should be read in conjunction with the accompanying notes.

City of Wanneroo

Statement of Changes in Equity
for the year ended 30 June 2019

Note	Reserves				Total Equity
	Retained Surplus	Cash / Investment Backed	Asset Revaluation Reserve	Town Planning Schemes	
	\$	\$	\$	\$	\$
Balance as at 1 July 2017	1,209,474,073	179,140,478	1,296,640,548	113,633,332	2,798,888,431
Correction of Errors	1,708,512	12,009,866	-	(13,718,378)	-
Restated Balance	1,211,182,585	191,150,344	1,296,640,548	99,914,954	2,798,888,431
Net Result	55,673,596	-	-	-	55,673,596
Changes on Revaluation of Non-Current Assets (net)	-	-	(232,373,190)	-	(232,373,190)
Reserve Transfers	(21,232,660)	21,232,660	-	-	-
Town Planning Scheme Transfers	(3,718,308)	-	-	3,718,308	-
Balance as at 30 June 2018 (Restated)	1,241,905,213	212,383,004	1,064,267,358	103,633,262	2,622,188,837
Net Result	10,152,722	-	-	-	10,152,722
Changes on Revaluation of Non-Current Assets (net)	-	-	(19,095)	-	(19,095)
Reserve Transfers	(17,330,203)	17,330,203	-	-	-
Town Planning Scheme Transfers	27,777,142	-	-	(27,777,142)	-
Balance as at 30 June 2019	1,262,504,874	229,713,207	1,064,248,263	75,856,120	2,632,322,464



This statement should be read in conjunction with the accompanying notes.

City of Wanneroo

Statement of Cash Flows
for the year ended 30 June 2019

Note	2019	2019	2018
	Actual	Budget	Restated* Actual
	\$	\$	\$
Cash Flows from Operating Activities			
Receipts:			
Rates	131,134,679	131,005,140	149,765,196
Operating Grants, Subsidies and Contributions	11,162,394	9,091,698	12,866,706
Fees and Charges	43,428,727	44,153,664	14,463,447
Interest Earnings	10,155,731	8,922,994	10,076,175
Goods and Services Tax	10,983,655	12,696,420	11,333,236
Other Revenue	1,414,007	714,795	251,805
	208,279,193	206,584,711	198,756,565
Payments:			
Employee Costs	(69,732,311)	(72,888,729)	(70,384,304)
Materials and Contracts	(44,721,885)	(60,390,801)	(57,793,406)
Utilities	(9,038,918)	(9,720,952)	(9,103,058)
Insurance	(1,140,206)	(1,476,858)	(1,228,734)
Interest	(4,119,262)	(4,114,682)	(4,302,056)
Goods and Services Tax	(11,902,477)	(11,607,133)	(12,139,348)
	(140,655,059)	(160,199,155)	(154,950,906)
Net Cash generated (or used) in Operating Activities	14(b) 67,624,134	46,385,556	43,805,659
Cash Flows from Investing Activities			
Receipts:			
Non-Operating Grants, Subsidies and Contributions	9,487,621	13,112,216	12,097,668
Proceeds from Sale of Assets	1,067,612	2,090,757	5,164,637
Town Planning Scheme & Development Contribution Plan Income	10,923,882	11,619,251	20,114,035
Payments:			
Payments for Development of Land Held for Resale	(720,195)	-	(2,805,364)
Payments for Purchase of Property, Plant & Equipment	(16,645,319)	(42,340,589)	(26,610,965)
Payments for Construction of Infrastructure	(39,614,489)	(41,048,860)	(25,359,951)
Town Planning Scheme & Development Contribution Plan Expenses	(11,178,307)	(8,015,217)	(13,337,392)
Headworks Levy Refund	(15,692,833)	-	-
Movement in Equity Investments			
Equity Contribution - Mindarie Regional Council	-	-	(12,304)
Equity Contributions - Tamala Regional Council	4,630	-	(728,728)
Net Cash generated (or used) in Investing Activities	(62,367,388)	(64,582,442)	(31,478,364)
Cash Flows from Financing Activities			
Receipts:			
Proceeds from New Loans	-	-	2,700,000
Payments:			
Nil	-	-	-
Net Cash generated (or used) in Financing Activities	-	-	2,700,000
Net Increase/(Decrease) in Cash & Cash Equivalents	5,256,736	(18,196,886)	15,027,295
Cash at the beginning of the year	374,458,602	367,269,529	359,431,307
Cash & Cash Equivalents - End of the Year	14(a) 379,715,338	349,072,643	374,458,602
Additional Information:			
Plus: Investments - end of year	4 19,669,497	-	19,017,143
Total Cash, Cash Equivalents & Investments	399,384,835	349,072,643	393,475,745

* Refer Note 39 Prior Period Corrections



This statement should be read in conjunction with the accompanying notes.

City of Wanneroo

Rate Setting Statement (by Program)
for the year ended 30 June 2019

	2019	2019	2018
Note	Actual	Budget	Restated* Actual
	\$	\$	\$
Net current assets at start of financial year - surplus/(deficit)	-	-	-
OPERATING ACTIVITIES			
Revenue from operating activities (excluding Rates)			
Governance	334,407	1,007,870	613,651
General Purpose Funding (Excl. Rates)	20,045,234	16,217,158	17,451,760
Law, Order, Public Safety	1,173,262	1,529,745	1,415,275
Health	539,989	535,476	484,581
Education and Welfare	353,964	373,750	3,549,462
Community Amenities	31,772,053	31,298,523	2,361,875
Recreation and Culture	14,449,699	15,070,410	16,749,094
Transport	20,484,775	47,114,773	25,779,666
Economic Services	1,952,784	2,234,250	2,176,567
Other Property and Services	11,344,967	13,181,635	22,662,407
	102,451,134	128,563,590	93,244,338
Expenses from operating activities			
Governance	(9,708,586)	(5,939,310)	(8,138,084)
General Purpose Funding	(3,371,697)	(2,536,691)	(2,399,099)
Law, Order, Public Safety	(8,424,426)	(9,517,554)	(8,112,145)
Health	(2,433,461)	(2,679,685)	(2,390,939)
Education and Welfare	(5,688,454)	(7,200,304)	(8,386,282)
Community Amenities	(36,553,558)	(40,785,902)	(35,002,525)
Recreation and Culture	(63,093,326)	(62,114,802)	(57,201,742)
Transport	(51,830,544)	(54,715,135)	(50,492,118)
Economic Services	(4,679,783)	(5,180,461)	(4,484,331)
Other Property and Services	(37,526,688)	(6,149,699)	(12,626,335)
	(223,310,523)	(196,819,543)	(189,233,600)
Non-cash amounts excluded from operating activities			
(Profit)/Loss on Asset Disposal	21 131,177	(1,166,667)	(2,092,591)
Movement in Non-Current Debtors	(347,062)	-	(410,527)
Movement in Non-Current Employee Benefit Provisions	79,993	-	27,880
Depreciation and Amortisation of Assets	2(a) 41,166,717	40,430,000	38,955,873
Movement in Equity Accounted Investments	17 (388,792)	-	(306,412)
Loss on Revaluation of Furniture and Equipment	-	-	364,975
Amount attributable to operating activities	40,642,033	39,263,333	36,539,198
INVESTING ACTIVITIES			
Purchase and Development of Land Held for Resale	(720,195)	-	(2,805,364)
Physical Assets Received from Developers	20(b) (16,699,071)	(40,000,000)	(21,443,972)
Purchase Land and Buildings	(9,473,588)	(21,388,389)	(35,103,795)
Purchase Plant and Equipment	(2,665,976)	(4,986,772)	(3,031,916)
Purchase Furniture and Equipment	(2,623,670)	(15,965,428)	(4,214,012)
Construction of Infrastructure Assets	(20,095,566)	(41,048,860)	(26,396,925)
Assets under \$5,000 Expensed	1,555,723	-	-
Equity Contribution - Tamala Park Regional Council	4,630	-	(728,728)
Equity Contribution - Mindarie Regional Council	-	-	(12,304)
Movement in Works in Progress	(21,401,007)	-	16,775,732
Proceeds from Disposal of Assets	21 1,067,612	2,090,757	5,164,637
Amount attributable to investing activities	(71,051,108)	(121,298,692)	(71,796,647)



This statement should be read in conjunction with the accompanying notes.

City of Wanneroo

Rate Setting Statement (by Program) (continued)
for the year ended 30 June 2019

	2019	2019	2018
Note	Actual	Budget	Restated* Actual
	\$	\$	\$
FINANCING ACTIVITIES			
Transfers to Reserves (Restricted Assets)	12 (42,159,058)	(28,382,341)	(53,486,118)
Transfers from Reserves (Restricted Assets)	12 24,828,855	33,971,565	32,253,458
Proceeds from New Loans	-	-	2,700,000
Movement in Restricted Grants, Contributions & Unspent Loans	9,809,176	15,523,251	1,834,821
Transfers to Town Planning Schemes (excluding DCPs)	(9,153,467)	(9,262,619)	(18,377,418)
Transfers from Town Planning Schemes (excluding DCPs)	36,930,609	7,436,316	14,659,110
Amount attributable to financing activities	20,256,115	19,286,172	(20,416,147)
Surplus/(deficiency) before general Rates	(131,012,349)	(131,005,140)	(151,662,858)
Total amount raised from general Rates	131,012,348	131,005,140	151,662,858
Net current assets as at June 30 c/fwd - surplus/(deficit)	35 -	-	-

* Refer Note 39 Prior Period Corrections



This statement should be read in conjunction with the accompanying notes.

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

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City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 1. Summary of Significant Accounting Policies

The principal accounting policies adopted in the preparation of the Financial Statements are set out below.

(a) Basis of Preparation

The Financial Statements comprises general purpose financial statements which have been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the Local Government Act 1995 and accompanying regulations.

The Local Government (Financial Management) Regulations 1996 take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or any other sporting or recreational facility of State or regional significance. Consequently, some assets, including land under roads, have not been recognised in this financial statements. This is not in accordance with the requirements of AASB 1051 Land Under Roads paragraph 15 and AASB 116 Property, Plant and Equipment paragraph 7.

Accounting policies which have been adopted in the preparation of these Financial Statements have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the Financial Statements have been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of these Financial Statements is in conformity with Australian Accounting Standards that requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances. The results of this experience and

other factors combine to form the basis of making judgements about carrying values of assets and liabilities not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which City of Wanneroo ("the City") controls resources to carry on its functions, have been included in the Financial Statements. In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 18 to this financial statements.

(c) Goods and Services Tax (GST)

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST. Receivables and payables in the Statement of Financial Position are stated inclusive of applicable GST.

(d) Cash and Cash Equivalents

Cash and cash equivalents in the Statement of Financial Position comprise cash at bank and on hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Statement of Cash Flows, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities on the Statement of Financial Position.

(e) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid Rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are

City of Wanneroo

Notes to the Financial Statements

for the year ended 30 June 2018

Note 1. Summary of Significant Accounting Policies (continued)

classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. A loss allowance is recognised by applying the expected credit loss model.

(f) Inventories**1) Raw materials and stores, work in progress and finished goods**

Raw materials and stores, work in progress and finished goods are stated at the lower of cost or net realisable value. Cost comprises direct materials, direct labour and an appropriate proportion of variable and fixed overhead expenditure, the latter being allocated on the basis of normal operating capacity. Costs are assigned to individual items of inventory on the basis of weighted average costs. Net realisable value is the established selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

2) Land held for resale/capitalisation of borrowing costs

Land held for resale is stated at the lower of cost or net realisable value. Cost is assigned by specific identification and includes the cost of acquisition, development and borrowing costs during development. When development is completed, borrowing costs and other holding charges are expensed as incurred. Borrowing costs included in the cost of land held for resale are those costs that would have been avoided if the expenditure on the acquisition and development of the land had not been made. Borrowing costs incurred while active development is interrupted for extended periods are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale. Land held for resale is classified as current except where it is held as non-current based on the City's intentions to release for sale.

(g) Non-Current Assets

Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Expenditure on items of equipment under \$5,000 are not capitalised but are placed on an "Attractive & Portable Device Register" list for reference and maintenance.

Mandatory requirement to revalue non-current assets

The Local Government (Financial Management) Regulations require non-current assets to be measured at Fair Value.

Each asset class is revalued in accordance with the regulatory framework established and the City revalues its asset classes in accordance with this framework.

Relevant disclosures, in accordance with the requirements of Australian Accounting Standards, have been made in the financial statements as necessary.

Initial recognition and measurement between mandatory revaluation dates

All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the City includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation at the next revaluation date in

City of Wanneroo

Notes to the Financial Statements

for the year ended 30 June 2018

Note 1. Summary of Significant Accounting Policies (continued)

accordance with the mandatory measurement framework detailed above.

Revaluation

The fair value of fixed assets is determined at least every three years in accordance with the regulatory framework. At the end of each period the valuation is reviewed and where appropriate the fair value is updated to reflect current market conditions. This process is considered to be in accordance with *Local Government (Financial Management) Regulation 17A (2)* which requires property, plant and equipment to be shown at fair value.

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation reserve in equity. Decreases in the carrying amount that offset previous increases of the same asset are charged against fair value reserves directly in equity; all other decreases are charged to the Statement of Comprehensive Income.

Land under control

In accordance with *Local Government (Financial Management) Regulation 16(a)(ii)*, the City is required to include as an asset, Crown Land operated by the local government as a golf course, showground or other sporting or recreational facility of the State or Regional significance.

These assets are recorded in accordance with AASB 116 and revalued along with other land in accordance with the policies detailed in this Note.

Land under Roads

In Western Australia, all land under roads is Crown land. The responsibility for managing land under roads is vested in the local government.

Effective as at 1 July 2008, the City elected not to recognise any value for land under roads acquired. This accords with the treatment available in *Local Government (Financial Management) Regulation 16(a)(i)*, which prohibits local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with the requirements of AASB 1051, *Local Government (Financial Management) Regulation 4(2)* provides, in the event of such an inconsistency, the Local

Government (Financial Management) Regulations prevail.

(h) Depreciation of Non-Current Assets

All non-current assets that have a limited useful life are separately and systematically depreciated over their useful lives in a manner that reflects the consumption of the future economic benefits embodied in those assets. Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time the asset is completed and held ready for use.

Depreciation for infrastructure assets is calculated from the end of the year in which the asset was completed and brought into account.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	40 years
Bus Shelters*	30 - 50 years
Computer Hardware	3 years
Computer Software	2 years
Pathways*	25 - 70 years
Furniture & Equipment (excluding Artwork & Artefacts**)	10 years
Heavy Vehicles - 1,201 kg to 4,000 kg	6 years/100,000 km's (45% residual)
Heavy Vehicles - 4,001 kg to 9,000 kg	6 years/200,000 km's (40% residual)
Heavy Vehicles - 9,001 kg to 12,000 kg	8 years/500,000 km's (48% residual)
Heavy Vehicles - Refuse	5 years (20% residual)
Irrigation Piping	30 years
Land**	Not Applicable
Light Vehicles	3 years (60% residual)
Other Infrastructure*	10 - 80 years
Other Plant and Equipment	10 years
Parks & Reserves*	12 - 85 years
Plant	10 years (50% residual)
Reserves/Playground Equipment*	10 - 15 years
Sealed Car Parks - Pavement*	40 - 80 years
Road - Kerb	40 years
Road - Seal*	15 - 40 years
Road Pavement	40 years
Underpasses	40 years
Water Supply Piping & Drainage Systems*	40 - 80 years

*Due to useful lives of the individual assets within each asset type varying, despite being of a similar nature, the asset types denoted have a range of depreciation periods.

City of Wanneroo

Notes to the Financial Statements

for the year ended 30 June 2018

Note 1. Summary of Significant Accounting Policies (continued)

**Land, Artwork and Artefacts are not considered depreciable asset classes.

The assets residual value and useful lives are reviewed and adjusted, if appropriate, at the end of each reporting period. An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the Statement of Comprehensive Income. When revalued assets are sold, amounts included in the revaluation reserve relating to that asset are transferred to retained earnings.

(i) Financial Instruments

1) Recognition and derecognition

Financial Instruments, financial assets and financial liabilities are recognised when the City becomes a party to the contractual provisions of the financial instrument.

Financial assets are derecognised when the contractual rights to the cash flows from the financial asset expire, or when the financial asset and substantially all the risks and rewards are transferred. A financial liability is derecognised when it is extinguished, discharged, cancelled or expires.

Classification and initial measurement of financial assets

Except for those trade receivables that do not contain a significant financing component and are measured at the transaction price in accordance with AASB 15, all financial assets are initially measured at fair value adjusted for transaction costs (where applicable).

Financial assets, other than those designated and effective as hedging instruments, are classified into the following categories:

- amortised cost;
- fair value through profit or loss (FVTPL); and
- fair value through other comprehensive income (FVOCI).

The classification is determined by both:

- the City's business model for managing the financial asset; and
- the contractual cash flow characteristics of the financial asset.

All income and expenses relating to financial assets that are recognised in profit or loss are presented within finance costs, finance income or other financial items, except for impairment of trade receivables which is presented within other expenses.

2) Subsequent measurement of financial assets

Financial assets at amortised cost

Financial assets are measured at amortised cost if the assets meet the following conditions (and are not designated as FVTPL):

- they are held within a business model whose objective is to hold the financial assets and collect its contractual cash flows; and
- the contractual terms of the financial assets give rise to cash flows that are solely payments of principal and interest on the principal amount outstanding.

This category includes non-derivative financial assets like loans and receivables with fixed or determinable payments that are not quoted in an active market. After initial recognition, these are measured at amortised cost using the effective interest method. Discounting is omitted where the effect of discounting is immaterial. The City's cash and cash equivalents, trade and most other receivables fall into this category of financial instruments.

Financial assets at fair value through profit or loss (FVTPL)

Financial assets that are held within a different business model than 'hold to collect' or 'hold to collect and sell', and financial assets whose contractual cash flows are not solely payments of principal and interest are accounted for at FVTPL. All derivative financial instruments fall into this category, except for those designated and effective as hedging instruments, for which the hedge accounting requirements apply.

Assets in this category are measured at fair value with gains or losses recognised in profit or loss. The fair values of financial assets in this category are determined by reference to active market transactions

City of Wanneroo

Notes to the Financial Statements

for the year ended 30 June 2018

Note 1. Summary of Significant Accounting Policies (continued)

or using a valuation technique where no active market exists.

Financial assets at fair value through other comprehensive income (FVOCI)

Financial assets are accounted for at FVOCI if the assets meet the following conditions:

- they are held under a business model whose objective is hold to collect the associated cash flows and sell; and
- the contractual terms of the financial assets give rise to cash flows that are solely payments of principal and interest on the principal amount outstanding.

Any gains or losses recognised in Other Comprehensive Income will be recycled upon derecognition of the asset. This category includes listed securities and debentures.

3) Classification and measurement of financial liabilities

Financial liabilities are initially measured at fair value and where applicable adjusted for transaction costs unless the City designated a financial liability at fair value through profit or loss.

Subsequently, financial liabilities are measured at amortised cost using the effective interest method except for derivatives and financial liabilities designated at FVTPL, which are carried at fair value with gains or losses recognised in profit or loss (other than derivative financial instruments that are designated and effective as hedging instruments).

All interest related charges and if applicable changes in an instrument's fair value that are reported in profit or loss, are included within finance costs or finance income.

4) Impairment of Financial assets

The City considers a broad range of information when assessing credit risk and measuring expected credit losses, including past events, current conditions and reasonable and supportable forecasts that affect the expected collectability of the future cash flows of the instrument.

Measurement of the expected credit losses is determined by a probability weighted estimate of

credit losses over the expected life of the financial instrument.

(j) Fair Value Estimation

The fair value of financial assets and financial liabilities must be estimated for recognition and measurement or for disclosure purposes.

The fair value of financial instruments traded in active markets is determined using various valuation techniques. The City uses valuation methods and makes assumptions that are based on market conditions existing at each Statement of Financial Position date. Quoted market prices or dealer quotes for similar instruments are used for long-term debt instruments held. Other techniques such as estimated discounted cash flows, are used to determine fair value for the remaining financial instruments.

The nominal value less estimated credit adjustments of trade receivables and payables are assumed to approximate their fair values. The fair value of financial liabilities for disclosure purposes is estimated by discounting the future contractual cash flows at the current market interest rate that is available to the City for similar financial instruments.

(k) Provisions

Provisions are recognised when the City has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow, with respect to any one item included in the same class of obligations, may be small.

(l) Leases

Leases of property, plant and equipment, where the City has substantially all the risks and rewards of ownership, are classified as finance leases. Finance leases are capitalised at the lease's inception recorded at the lower of the fair value of the leased property and the present value of the minimum lease payments. The corresponding rental obligations, net

City of Wanneroo

Notes to the Financial Statements for the year ended 30 June 2018

Note 1. Summary of Significant Accounting Policies (continued)

of finance charges, are included in other long term payables. Each lease payment is allocated between the liability and finance charges so as to achieve a constant rate on the finance balance outstanding. The interest element of the finance cost is charged to the Statement of Comprehensive Income, over the lease period, so as to produce a constant periodic rate of interest on the remaining balance of the liability for each period. The property, plant and equipment acquired under finance leases are depreciated over the shorter of the asset's useful life and the lease term. Lease payments under operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

(m) Investments in Associates

An associate is an entity over which the City has significant influence. Significant influence is the power to participate in the financial operating policy decisions of that entity but is not control or joint control of those policies. Investments in associates are accounted for in the financial statements by applying the equity method of accounting, whereby the investment is initially recognised at cost and adjusted thereafter for the post-acquisition change in the City's share of net assets of the associates. In addition, the City's share of the profit or loss of the associate is included in the City's profit or loss.

The carrying amount of the investment includes, where applicable, goodwill relating to the associate. Any discount on acquisition, whereby the City's share of the net fair value of the associate exceeds the cost of investment, is recognised in profit or loss in the period in which the investment is acquired. Profits and losses resulting from transactions between the City and the associate are eliminated to the extent of the City's interest in the associate.

When the City's share of losses in an associate equals or exceeds its interest in the associate, the City discontinues recognising its share of further losses. This occurs unless the City has incurred legal or constructive obligations or made payments on behalf of the associate. When the associate subsequently makes profits, the City will resume recognising its share of those profits once its share of the profits equals the share of the losses not recognised.

(n) Impairment

In accordance with Australian Accounting Standards the City's assets, other than inventories, are tested annually for impairment. Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with *AASB 136 Impairment of Assets* and appropriate adjustments made. Assets that are subject to amortisation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use. Impairment losses are recognised in the Statement of Comprehensive Income.

For non-cash generating assets of the City such as roads, drains, public buildings and the like, value in use is represented by the asset's written down replacement cost.

(o) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(p) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid for the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the City has an unconditional right to defer settlement of the liability for at least 12 months after the Statement of Financial Position date. Borrowing costs

City of Wanneroo

Notes to the Financial Statements for the year ended 30 June 2018

Note 1. Summary of Significant Accounting Policies (continued)

are recognised as an expense when incurred, except where they are directly attributable to the acquisition, construction or production of a qualifying asset, where this is the case, they are capitalised as part of the cost of the particular asset.

(q) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, sick leave, wages and salaries and are calculated as follows:

Wages, Salaries, Sick Leave, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits wages, salaries, sick leave, annual leave and long service leave expected to be settled within 12 months represents the amount the City has a present obligation to pay resulting from employee's services provided to Statement of Financial Position date. The provision has been calculated at nominal amounts based on remuneration rates the City expects to pay and includes related on-costs.

Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits. It is measured as the present value of expected future payments to be made in respect of services provided by employees up to the Statement of Financial Position date, using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity, and currency, that match as closely as possible, the estimated future cash outflows.

Where the City does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(r) Superannuation

The City contributes to a number of Superannuation Funds on behalf of its employees. Contributions to defined contribution plans are recognised as an expense as they become payable. Prepaid

contributions are recognised as an asset to the extent that a cash refund or a reduction in the future payments is available.

(s) Interests in Joint Arrangements

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required.

Separate joint venture entities providing joint venturers with an interest to net assets are classified as a joint venture and accounted for using the equity method. Refer to Note 1(m) for a description of the equity method of accounting.

Joint operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The Council's interests in the assets, liabilities, revenue and expenses of joint operations are included in the respective line items of the financial statements.

(t) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

Where contributions recognised as revenues during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the nature of and amounts pertaining to those undischarged conditions are disclosed at Note 2(d). That note also discloses the amount of contributions recognised as revenues in a previous reporting period, which were obtained in respect of the local government's operation for the current reporting period.

(u) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if

City of Wanneroo

Notes to the Financial Statements for the year ended 30 June 2018

Note 1. Summary of Significant Accounting Policies (continued)

it is expected to be settled within the next 12 months, being the City's operation cycle. In the case of liabilities where the City does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months. An exception exists for land held for resale, where it is held as non-current based on the City's intentions to release for sale.

(v) Rounding Off Figures

All figures shown in this annual financial statements, other than a rate in the dollar, are rounded to the nearest dollar.

(w) Comparative Figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

When the City applies an accounting policy retrospectively or corrects prior period errors, the City makes a retrospective restatement or reclassifies items in the financial statements that have a material effect on the statement of financial position. An additional (third) statement of financial position as at the beginning of the preceding period in addition to the minimum comparative financial statements is presented.

(x) Budget Comparative Figures

Unless otherwise stated, the budget comparative figures shown in this annual financial statements relate to the original budget estimate for the relevant item of disclosure.

(y) Investment Property

Investment property, principally comprising freehold buildings, is held for long-term rental yields. Investment property is carried at fair value, representing open-market value determined annually by external users.

(z) Non-Current Assets (or Disposal Groups) "Held for Sale" and Discontinued Operations

Non-current assets (or disposal groups) are classified as held for sale and stated at the lower of either (i) their carrying amount, or (ii) fair value less costs to sell, if their carrying amount will be recovered principally through a sale transaction rather than through continuing use.

The exception to this is plant and motor vehicles, which are turned over on a regular basis. Plant and motor vehicles are retained in Non-Current Assets under the classification of Property, Plant and Equipment - unless the assets are to be traded in after 30 June and the replacement assets were already purchased and accounted for as at 30 June.

For any assets or disposal groups classified as Non-Current Assets "held for sale", an impairment loss is recognised at any time when the assets carrying value is greater than its fair value less costs to sell.

Non-current assets "held for sale" are not depreciated or amortised while they are classified as "held for sale".

Non-current assets classified as "held for sale" are presented separately from the other assets in the Statement of Financial Position.

A Discontinued Operation is a component of the City's operations that has been disposed of or is classified as "held for sale" and that represents a separate major line of business or geographical area of operations, is part of a single co-ordinated plan to dispose of such a line of business or area of operations, or is a subsidiary acquired exclusively with a view to resale.

The results of discontinued operations are presented separately on the face of the Statement of Comprehensive Income.

(aa) Intangible Assets

The City has not classified any assets as Intangible.

(ab) New Accounting Standards and Interpretations for Application in Future Periods

In the current year, the City adopted all of the new and revised Standards and Interpretations issued by the Australian Accounting Standards Board (AASB)

City of Wanneroo

Notes to the Financial Statements for the year ended 30 June 2018

Note 1. Summary of Significant Accounting Policies (continued)

that are relevant to its operations and effective for the current reporting period. AASB 15 *Revenue from Contracts with Customers* is effective for reporting periods on or after 1 January 2019 and will replace AASB 118 *Revenue*, AASB 111 *Construction Contracts* and a number of Interpretations. It establishes principles for entities to apply to report useful information to users of financial statements about the nature, amount, timing and uncertainty of revenue and cash flows arising from a contract with a customer. The effect of this Standard will depend upon the nature of future transactions the City has with those third parties it has dealings with. It may or may not be significant.

AASB 16 *Leases* is effective for reporting periods beginning on or after 1 January 2019 and will replace AASB 117 *Leases*. Under AASB 16 there is no longer a distinction between finance and operating leases. Lessees will now bring to account a right-to-use asset and lease liability onto their statement of financial position for all leases. Effectively this means the vast majority of operating leases as defined by the current AASB 117 *Leases* which currently do not impact the statement of financial position will be required to be capitalised on the statement of financial position once AASB 16 is adopted.

Currently, operating lease payments are expensed as incurred. This will cease and will be replaced by both depreciation and interest charges.

AASB 1058 *Income of Non-for-Profit Entities* (incorporating AASB 2016-7 and AASB 2016-8) is effective for reporting periods beginning on or after 1 January 2019. Under this standard, it is likely to have a significant impact on the income recognition for Not-for-Profit Entities. Key areas for consideration are: assets received below fair value, transfers received to acquire or construct non-financial assets, grants received, prepaid rates, leases entered into at below market rates and volunteer services.

Other amended Australian Accounting Standards and Interpretations, which were issued at the date of authorisation of the financial statements, but have future commencement dates are not likely to have a material impact on the financial statements.

The City does not expect to adopt the new standards before their operative date and before the standards become applicable to the City.

Standards not applicable to Local Government;

There are no other standards that are "not yet effective" and expected to have a material impact on the City in the current or future reporting periods and on foreseeable future transactions.

(ac) Disclaimer

Nothing contained within these statements may be taken to be an admission of any liability to any person under any circumstance.

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 2. Operating Revenues and Expenses

	2019	2019	2018
Note	Actual	Budget	Restated Actual
	\$	\$	\$
(a) Net Result			
The Result includes:			
(i) Charging as an Expense:			
Auditors Remuneration			
- Audit	75,000	100,000	49,524
Movement in Expected Credit Loss / Bad & Doubtful Debts			
Sundry Debtors	(38,525)	-	24,184
Depreciation & Amortisation			
<i>Property, Plant & Equipment</i>			
7(b)			
- Buildings	5,479,130	4,090,173	3,406,470
- Furniture and Equipment	1,557,069	6,207,393	1,925,087
- Plant and Equipment	2,765,843	2,913,995	3,346,861
<i>Infrastructure Assets</i>			
8(b)			
- Roads	14,762,045	14,969,590	14,246,183
- Drainage	3,458,003	3,603,087	3,396,061
- Other Infrastructure	3,626,455	1,077,740	3,554,599
- Pathways	2,573,218	2,684,559	2,530,332
- Car Parks	342,445	306,387	325,687
- Reserves	6,602,509	4,577,076	6,224,593
	41,166,717	40,430,000	38,955,873
Interest Expenses (Finance Costs)			
Accrued Interest on Loans	(6,908)	-	22,437
23(a)			
Loan interest paid	4,407,583	4,415,575	4,366,852
	4,400,675	4,415,575	4,389,289
- Municipal Fund	4,112,351	4,114,682	4,113,518
- Developer Contribution Schemes	288,324	300,893	275,771
Interest Expenses (Finance Costs)	4,400,675	4,415,575	4,389,289
(ii) Crediting as Revenue:			
Interest Earnings			
Investments - Municipal Funds	2,736,079	2,399,703	2,965,654
Investments - Reserve Funds	4,992,104	4,537,792	4,199,735
26			
Other Interest Income	2,288,440	2,335,998	2,335,998
	10,016,623	9,273,493	9,501,387
Town Planning Schemes & Developer Contribution Schemes	3,441,465	3,488,491	3,207,397
Total	13,458,088	12,761,984	12,708,784

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 2. Operating Revenues and Expenses (continued)

(b) Statement of Objectives, Reporting Programs and Nature or Type

Statement of Objective

In order to discharge its responsibilities to the Community, the City has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the City's Vision, and for each of the City's broad activities/programs.

With reference to the City's Strategic Community Plan 2017/18 - 2026/27:

Vision

Inspired by our past, working to create a vibrant, progressive City, providing opportunity and investment to enable our growing communities to prosper.

Community Aspirations

The Community aspirations, developed under the four pillars of the community priorities are:

- 1) Society
Healthy, safe, vibrant and connected communities.
- 2) Economy
Progressive, connected communities that enable economic growth and employment.
- 3) Environment
A healthy and sustainable natural and built environment.
- 4) Civic Leadership
Working with others to ensure the best use of our resources.

REPORTING PROGRAM DESCRIPTIONS

The City's operations that are disclosed encompass the following service orientated activities/programs:

GOVERNANCE

Objective: To provide a decision making process for the efficient allocation of scarce resources.

Activities: Includes the activities of members of Council and the administrative support available to the City for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters that do not concern specific City's services.

GENERAL PURPOSE FUNDING

Objective: To collect revenue to allow for the provision of services.

Activities: Collection of Rates, general purpose government grants and interest revenue.

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 2. Operating Revenues and Expenses (continued)

(b) Statement of Objectives, Reporting Programs and Nature or Type (continued)

LAW, ORDER, PUBLIC SAFETY

Objective: To provide services to help ensure a safer and environmentally conscious Community.

Activities: Supervision and enforcement of various local laws relating to fire prevention, animal control and protection of the environment and other aspects of public safety including emergency

HEALTH

Objective: To provide services to achieve community and environmental health.

Activities: Maternal and infant health facilities, immunisation, meat inspection services, inspection of food outlets, noise control and pest control services.

EDUCATION AND WELFARE

Objective: To provide services to children, youth, the elderly and disadvantaged persons.

Activities: Pre-school and other education services, child minding facilities, playgroups and senior citizens centres.

COMMUNITY AMENITIES

Objective: To provide services required by the Community.

Activities: Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment, administration of town planning schemes and public conveniences.

RECREATION AND CULTURE

Objective: To establish and effectively manage infrastructure and resources which will help the social wellbeing of the community.

Activities: Maintenance of public halls, civic centre, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

TRANSPORT

Objective: To provide safe, effective and efficient transport services to the Community.

Activities: Construction and maintenance of roads, streets, footpaths, depots, cycleways, parking facilities and traffic control. Water transport facilities, cleaning of streets, maintenance of street trees and street lighting.

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 2. Operating Revenues and Expenses (continued)

(b) Statement of Objectives, Reporting Programs and Nature or Type (continued)

ECONOMIC SERVICES

Objective: To help promote the City and its economic wellbeing.

Activities: Tourism and provision of rural services including weed control, vermin control and standpipes. Building control services.

OTHER PROPERTY AND SERVICES

Objective: To monitor and control the City's operations.

Activities: Plant repair, operational costs and engineering costs.

(c) Nature or Type Classifications

In accordance with Australian Accounting Standards, the City is required to disclose revenue and expenditure according to its nature or type classification. Additionally, the following nature or function descriptions are required by State Government regulations.

REVENUE**Rates**

All Rates levied under the *Local Government Act 1995*. This includes general, differential, specific area Rates, minimum Rates, interim Rates, back Rates and ex-gratia Rates, less discounts offered. This excludes administration fees, interest on instalments, interest on arrears, service charges and waste service and sewerage fees.

Operating Grants, Subsidies and Contributions

This refers to all amounts received as grants, subsidies and contributions that are not classified as non-operating grants.

Non-Operating Grants, Subsidies and Contributions

These are amounts received specifically for the acquisition, construction of new or the upgrade of non-current assets. They are included irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 2. Operating Revenues and Expenses (continued)

(c) Nature or Type Classifications (continued)

Profit on Asset Disposal

Profit on the disposal of non-current assets.

Fees and Charges

Revenue (other than service charges) from the use of facilities and charges made for local government services, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees.

Service Charges

Service charges imposed under Division 6 of Part 6 of the *Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations* identifies the charges which can be raised. These charges are television and radio rebroadcasting, underground electricity, property surveillance and security and water services. This excludes rubbish removal and charges for the provision of waste services. The City has not levied service charges for the years ended 30 June 2018 and 30 June 2019.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on Rate instalments, interest on Rate arrears and interest on debtors.

Other Revenue

Other revenue, which cannot be classified under the above headings. This includes dividends, discounts and rebates (if any).

EXPENDITURE**Employee Costs**

All costs associated with the employment of persons such as salaries, wages, allowances, benefits, superannuation, employment expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, various leave costs, and fringe benefits tax.

Material and Contracts

All expenditure on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, memberships, periodicals, publications, hire expenses, rental, leases, postage and freight.

Utilities (Gas, Electricity, Water and Telephones)

Expenditures made to respective agencies for the provision of power, gas, water or telephones. This excludes expenditure incurred for the re-instatement of services after road works on behalf of these agencies.

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 2. Operating Revenues and Expenses (continued)

(c) Nature or Type Classifications (continued)

Depreciation and Amortisation on Non-Current Assets

Depreciation and amortisation expense raised on all classes of assets except land, artwork and artifacts.

Loss on Asset Disposal

Loss on the disposal of non-current assets. Losses are disclosed under the expenditure classifications.

Interest Expenses

Interest and other costs of finance paid, including costs of finance for loans, overdraft accommodation and re-financing expenses.

Insurance

All insurance other than workers' compensation and health benefit insurance. These are included as a cost of employment.

Other Expenditure

Statutory fees, taxes and provision of bad debts. Donations and subsidies made to community groups and expenditure not otherwise classified.

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 2. Operating Revenues and Expenses (continued)

	Opening Balance ¹ 01-Jul-17	Received ³ 2018	Expended ³ 2018	Closing Balance ¹ 30-Jun-18	Received ³ 2019	Expended ³ 2019	Closing Balance 30-Jun-19
	\$	\$	\$	\$	\$	\$	\$
(d) Conditions Over Grants, Subsidies & Contributions							
Grant/Subsidy/Contribution							
Economic Development							
Economic Development Initiatives for Two Rocks	92,000	-	-	92,000	-	-	92,000
Economic Development Initiatives for Lot 12 Marmion Ave Jindalee	76,800	-	-	76,800	-	-	76,800
Economic Development Contributions for Somerly	42,200	-	-	42,200	-	-	42,200
Emergency Services & Environmental Protection							
Emergency Services Levy Grant	81,050	323,131	(319,915)	84,266	327,285	(318,765)	92,786
State Emergency Service	-	-	-	-	27,268	(27,268)	-
Emergency Services - Two Rocks Bushfire Brigade	-	204,360	(204,360) *	-	-	-	-
Girrawheen Greening Project	1,000	-	-	1,000	-	-	1,000
Health & Fitness							
Age Friendly Grant 2017	2,304	-	(2,304)	-	-	-	-
Kidsport 2017/2018	-	581,270	(581,270) *	-	-	-	-
Belhaven Sports Amenities Building	-	-	-	-	560,000	(93,542)	466,458
Abbeville Park Fitness Equipment	10,000	-	(3,713)	6,287	-	(6,287)	-
Tauranga Park Fitness Equipment	17,000	-	(17,000)	-	-	-	-
Floodlighting Leatherback Park	140,000	-	(140,000)	-	-	-	-
Eco Floodlighting John Moloney Park	-	20,000	(16,196)	3,804	-	-	3,804
Gumblossom Park conversion of cricket nets to softball batting cages	-	13,500	(3,955)	9,545	-	(9,545)	-

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City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 2. Operating Revenues and Expenses (continued)

	Opening Balance ¹ 01-Jul-17	Received ³ 2018	Expended ³ 2018	Closing Balance ¹ 30-Jun-18	Received ³ 2019	Expended ³ 2019	Closing Balance 30-Jun-19
	\$	\$	\$	\$	\$	\$	\$
(d) Conditions Over Grants, Subsidies & Contributions (continued)							
Grant/Subsidy/Contribution (continued)							
Youth Services							
North Zone Youth Services -	3,094	149,131	(152,225)	-	146,730	(146,730)	-
Clarkson Youth Centre Updates	-	10,000	(846)	9,154	-	(9,154)	-
Buildings							
Changerooms & Floodlighting at Banksia Grove Sports Ground	-	666,250	-	666,250	222,105	(888,355)	-
Sport Amenities Building & Carpark Riverlinks Park	-	300,000	(159,503)	140,497	-	(140,497)	-
Quinns Beach Patrol Tower	-	70,000	(5,023)	64,977	-	(64,977)	-
Warradale Park Universal Access Toilet	-	20,000	-	20,000	-	(20,000)	-
Alexander Heights Day Club Construction	550,000	-	-	550,000	-	(550,000)	-
Girrawheen Seniors Community Hall	-	278,000	(73,307)	204,693	-	(202,318)	2,375
Recreation & Culture							
Community Garden Roseworth	-	50,000	-	50,000	-	-	50,000
Girrawheen Multicultural Community Office & Senior Hall	-	100,000	(21,539)	78,461	-	(39,116)	39,345
Story Telling at Alkimos	-	5,000	(3,283)	1,717	-	(1,717)	-
Banksia Grove Dog Exercise Area	-	200,000	(9,094)	190,906	-	(193)	190,713
Be Connected Next Stage	-	-	-	-	15,029	(29)	15,000
Abbeville Park Upgrade	-	-	-	-	400,000	(312,817)	87,183
Halesworth Park Butler North DOS Master Plan	-	-	-	-	1,480,000	(250,924)	1,229,076
Scenic Park Construction of Petanque Pitch	-	13,500	(2,140)	11,360	-	(11,360)	-
HACC Bus Funds diverted to My Life My Words Project 2014	5,209	-	-	5,209	-	-	5,209

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City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 2. Operating Revenues and Expenses (continued)

	Opening Balance ¹ 01-Jul-17	Received ³ 2018	Expended ³ 2018	Closing Balance ¹ 30-Jun-18	Received ³ 2019	Expended ³ 2019	Closing Balance 30-Jun-19
	\$	\$	\$	\$	\$	\$	\$
Roads							
Prindiville Road Intersection Upgrade Contribution - Clifford Locke Scott Langdon & John Buback as Managers & Receivers of Watson Property	112,645	-	-	112,645	-	(28,800)	83,845
Prindiville Road Intersection Upgrade Contribution - Endeavor Properties Pty	87,229	-	-	87,229	-	(22,302)	64,927
Prindiville Road Intersection Upgrade Contribution - Watson Property	77,325	-	-	77,325	-	(19,770)	57,555
Prindiville Road Intersection Upgrade Contribution - ABN Group	215,267	-	-	215,267	-	(55,038)	160,229
Design Consultancy & Construction Marmion Avenue Duplication - Lukin Drive to Butler Boulevard	64,099	-	(64,099)	-	-	-	-
Mirrabooka Avenue Road Improvement Grant Funding	1,253,050	513,600	(1,717,930)	48,720	953,067	(1,001,787)	-
Bravado Nominees P/L Lot 75 Cooper Street Madeley	10,000	-	-	10,000	-	-	10,000
Lancaster Industrial Park P/L	76,747	-	-	76,747	-	-	76,747
Watson Property Group Woodvale Ltd Contribution to Madeley Rise Stage 5 Madeley	42,216	-	-	42,216	-	-	42,216
Roundabout at Rosso Meander Woodvale Contribution	-	-	-	-	32,850	-	32,850
Woodvale LSP Contribution WAPC 155158	-	-	-	-	579,082	(148,056)	431,026
Re Ledger Pty Ltd - Curtin Road Marangaroo	2,730	-	(2,730)	-	-	-	-
Peet & Co - Yanchep Ocean Lagoon Contributions	450	-	(450)	-	-	-	-
Peet & Co - Contributions East Road/Wanneroo Road	12,701	-	(12,701)	-	-	-	-
Civil Technology - East Wanneroo Road Intersection	3,050	-	(3,050)	-	-	-	-
AHG - Wanneroo Road & Lancaster Road	77,234	-	(77,234)	-	-	-	-
Geary Ray - Drainage Upgrade- High Road	11,135	-	-	11,135	-	-	11,135
Silverton Limited - Lots 1000 & 1001 Quinns North	6,000	-	(6,000)	-	-	-	-
Australand - Contribution for East Road/Wanneroo Road Upgrade	14,757	-	(14,757)	-	-	-	-
Stockland WA - Roundabout - Driver Road & Waterford Parade Stage 7 Ashdale Gardens	18,000	-	-	18,000	-	-	18,000
Zebra Properties Pty Ltd - Wanneroo Cell No 6	16,200	-	(16,200)	-	-	-	-
Australand Investments Construction of Roundabout Intersection of Librizzi Parade & Basico Avenue (Olive Ridge Stage 1 & 2)	20,265	-	-	20,265	-	-	20,265

(continued on next page)

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 2. Operating Revenues and Expenses (continued)

	Opening Balance ¹ 01-Jul-17	Received ³ 2018	Expended ³ 2018	Closing Balance ¹ 30-Jun-18	Received ³ 2019	Expended ³ 2019	Closing Balance 30-Jun-19
	\$	\$	\$	\$	\$	\$	\$
(d) Conditions Over Grants, Subsidies & Contributions (continued)							
Grant/Subsidy/Contribution (continued)							
Roads (continued)							
Re-Lot 84 Nicholas Road, Subdivision 06/047 discharge of stormwater into the City's Ranworth Road Drainage Swale - Marauba P/L	24,000	-	(24,000)	-	-	-	-
Re-Lot 84 Nicholas Road, Subdivision 06/047 discharge of stormwater into the City's Ranworth rd Drainage Swale - Mammoth Nominees P/L	176,000	-	(176,000)	-	-	-	-
Peet Ashton Heights Contribution for future resurfacing of roundabouts in Ashton Heights	25,000	-	-	25,000	-	-	25,000
Compensation for road widening at Lot 600 Wattle Avenue Neerabup	1,028,120	-	-	1,028,120	-	(242,626)	785,494
Contribution for roundabout at Shiraz & Cabernet Loop Pearsall ²	55,571	-	-	55,571	(55,571)	-	-
Construction of Neerabup Road duplication (Connolly Drive to Bunnings access)	582,047	-	(582,047)	-	-	-	-
Mendelawitz Morton Quality Settlements - Landsdale Cell 9 Road Construction	252,178	-	(252,178)	-	-	-	-
Contribution for Subdivision of Lot 507 Pederick Road, Neerabup (Road Deed No 2)	2,022,077	-	-	2,022,077	-	-	2,022,077

(continued on next page)

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 2. Operating Revenues and Expenses (continued)

	Opening Balance ¹ 01-Jul-17	Received ³ 2018	Expended ³ 2018	Closing Balance ¹ 30-Jun-18	Received ³ 2019	Expended ³ 2019	Closing Balance 30-Jun-19
	\$	\$	\$	\$	\$	\$	\$
(d) Conditions Over Grants, Subsidies & Contributions (continued)							
Grant/Subsidy/Contribution (continued)							
Contribution for Subdivision of Lot 507 Pederick Road, Neerabup (Road Deed No 1)	1,503,803	-	-	1,503,803	-	-	1,503,803
Intersection upgrade at Caporn Street Sinagra	272,251	-	(272,251)	-	-	-	-
Design Consultancy & Construction Marmion Avenue Duplication - Butler Boulevard to Yanchep Beach Road	23,000,000	-	(540,050)	22,459,950	-	(7,807,045)	14,652,905
Blackmore Avenue Traffic calming	30,000	60,000	(8,955)	81,045	-	(53,797)	27,248
Installation of Anti-skid treatment on North and South intersection of Mirrabooka Drive/Marangaroo Drive Girrawheen	10,520	44,000	(54,520)	-	-	-	-
Road resurfacing 2016-2017 Carramar Road Carramar	9,234	-	(9,234)	-	-	-	-
Public Transport Authority Bus Shelter Maintenance Subsidy	-	26,561	(26,561) *	-	-	-	-
Wanneroo Road/Prindiville Drive Intersection WAPC 152199	-	42,223	-	42,223	-	(10,796)	31,427
Install Skid resistant treatment Gnaragara Road & Alexander Drive-City of Swan	-	-	-	-	30,000	(17,401)	12,599
Signalised intersection Banksia Grove (Ghost Gum & Joondalup Dr)	-	-	-	-	40,000	(4,183)	35,817
Dual Carriageway Blackberry Drive to Joondalup Drive	-	-	-	1,015,270	253,335	(599,585)	669,020
Connolly Dr to Benenden Avenue Road Improvement	-	-	-	-	713,600	(110,125)	603,475
Road resurfacing 2018-2019 Wonambi Way Wanneroo	-	257,500	-	257,500	-	(257,500)	-
Road resurfacing 2018-2019 Mudalla Way Wanneroo	-	82,500	-	82,500	(2,500)	(80,000)	-
Road resurfacing 2018-2019 Waldup Way Wanneroo	-	55,000	-	55,000	-	(55,000)	-
Road resurfacing 2018-2019 Woonan St Wanneroo	-	40,000	-	40,000	-	(40,000)	-
Road resurfacing 2018-2019 Neaves Rd & Timely Mariginiup	-	42,500	-	42,500	-	(42,500)	-
Road resurfacing 2018-2019 Gnaragara Road/Hartman & RAB	-	48,959	-	48,959	-	(48,959)	-
Road resurfacing 2018-2019 Hartman Dr outer lane	-	17,665	-	17,665	-	(17,665)	-
Road resurfacing 2018-2019 Hartman Dr North bound shoulder	-	43,500	-	43,500	(28,500)	(15,000)	-
Road resurfacing 2018-2019 Paramount Dr/Achievement Bvd RAB	-	30,000	-	30,000	(7,500)	(22,500)	-
Road resurfacing 2018-2019 Motivation Bvd/Challenge Way/Excellence Bvd	-	30,000	-	30,000	-	(30,000)	-
Road resurfacing 2018-2019 Arrigo St Wangara	-	72,500	-	72,500	-	(72,500)	-
Road resurfacing 2018-2019 Dobbins St Wangara	-	60,000	-	60,000	-	(60,000)	-
Road resurfacing 2018-2019 Mega St Wanneroo	-	70,000	-	70,000	-	(70,000)	-
Stockland WA - East Landsdale	-	85,101	-	85,101	-	-	85,101
Wanneroo Road Service Road / Flynn Drive to Hall Road	-	36,066	-	36,066	-	(36,066)	-

(continued on next page)

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 2. Operating Revenues and Expenses (continued)

	Opening Balance ¹ 01-Jul-17	Received ³ 2018	Expended ³ 2018	Closing Balance ¹ 30-Jun-18	Received ³ 2019	Expended ³ 2019	Closing Balance 30-Jun-19
	\$	\$	\$	\$	\$	\$	\$
(d) Conditions Over Grants, Subsidies & Contributions (continued)							
Grant/Subsidy/Contribution (continued)							
Safer WA							
Aware Grant Funding 2017-2018	-	8,000	(8,000) *	-	-	-	-
CCTV Hub Kingsway Sporting Complex	150,000	30,000	(180,000)	-	30,306	(30,306)	-
Total Unspent Grants, Subsidies & Contributions	32,282,558	4,699,817	(5,764,620)	32,233,025	5,716,586	(14,092,901)	23,856,709

Grants/contributions which had been recognised as revenues in a previous reporting period or received in the current reporting period and that were expended in the current reporting period in the manner specified by the contributor.

Notes:

- (1) - Grants/contributions recognised as revenue in a previous reporting period that were not expended at the close of the previous period.
- (2) - Unspent funds returned to grantor.
- (3) - Grants/contributions received throughout the financial year and were fully expended are not disclosed in the above note, except for grants marked with *

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 3. Cash and Cash Equivalents

		2019	2018
	Note	Actual	Restated Actual
		\$	\$
Unrestricted			
Cash Municipal		21,417,403	12,643,874
Cash on Hand		12,846	15,016
		<u>21,430,249</u>	<u>12,658,890</u>
Restricted			
Reserves - Cash Backed		229,713,207	212,383,004
Town Planning Schemes		96,909,331	107,944,981
Unspent Grants		23,856,709	31,217,755
Unspent Loans		7,805,842	10,253,972
		<u>358,285,089</u>	<u>361,799,712</u>
Total Cash and Cash Equivalents	14(a)	<u>379,715,338</u>	<u>374,458,602</u>
The following items have been restricted:			
Alkimos/Eglinton Coastal Corridor Community Facilities Reserve	12	13,770,740	12,545,298
Asset Renewal Reserve	12	11,304,366	12,333,455
Asset Replacement Reserve	12	5,814,062	5,995,469
Butler Collaborative Planning Agreement Reserve	12	-	3,040,272
Carried Forward Capital Projects Reserve	12	3,741,959	4,667,264
Coastal Infrastructure Management Reserve	12	13,872,726	10,692,264
Domestic Refuse Reserve	12	11,786,825	8,706,177
Fleming Park Lake Reserve	12	-	225,964
Golf Course Reserve	12	655,283	1,632,824
Land Acquisition Reserve	12	3,314,767	2,740,167
Leave Liability Reserve	12	1,857,505	1,545,239
Loan Repayment Reserve	12	23,439,125	22,168,923
Neerabup Development Reserve	12	5,056,832	5,215,877
Plant Replacement Reserve	12	12,662,183	9,019,502
Regional Open Space Reserve	12	11,513,696	8,292,852
Section 152 Reserve (formerly Section 20A Land Reserve)	12	1,361,636	1,583,665
Strategic Projects/Initiatives Reserve	12	102,306,917	94,599,663
TPS 20 - District Distributor Road Headworks Reserve	12	7,144,381	6,955,091
Yanchep Bus Reserve	12	110,204	103,337
Yanchep/Two Rocks Coastal Corridor Community Facilities Reserve	12	-	319,701
Total Reserves		<u>229,713,207</u>	<u>212,383,004</u>
Unspent Grants and Contributions	2(d)	23,856,709	31,217,755
Unspent Loan Funds	23(b)	7,805,842	10,253,972
Total Unspent Grants and Loans		<u>31,662,551</u>	<u>41,471,727</u>
Town Planning Schemes		96,909,331	107,944,981
Total Town Planning Schemes		<u>96,909,331</u>	<u>107,944,981</u>
Total Restricted Cash		<u>358,285,089</u>	<u>361,799,712</u>

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 4. Investments

	Note	2019 Actual	2018 Actual
		\$	\$
Non Current			
Equity Accounted Investments			
Tamala Park Regional Council	17(a)(ii)	7,618,683	7,622,058
Mindarie Regional Council	17(b)(ii)	11,963,228	11,317,751
Local Government House Trust	17(c)(ii)	87,586	77,334
		<u>19,669,497</u>	<u>19,017,143</u>
Total Investments		<u>19,669,497</u>	<u>19,017,143</u>
Classified as:			
Unrestricted (Municipal Fund)		19,669,497	19,017,143
Total Investments		<u>19,669,497</u>	<u>19,017,143</u>

Note 5. Trade & Other Receivables

	Note	2019 Actual	2018 Actual
		\$	\$
Current			
Rates Outstanding (Inclusive of Refuse and Swimming Pool Inspection Fees)	32(b)	13,816,982	14,478,509
Prepayments		2,280,255	484,893
GST Receivable		1,806,477	887,653
Accrued Income		5,208,556	5,319,733
Sundry Debtors	32(b)	1,218,037	1,230,465
Expected Credit Loss (2019)/Provision for Doubtful Debts (2018)		(738,205)	(776,730)
Total Current Trade & Other Receivables		<u>23,592,102</u>	<u>21,624,523</u>
Non-Current			
Rates Outstanding - Pensioners		3,407,870	3,060,808
Total Non-Current Trade & Other Receivables		<u>3,407,870</u>	<u>3,060,808</u>
Total Current and Non-Current Trade & Other Receivables		<u>26,999,972</u>	<u>24,685,331</u>

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 6. Inventories

	2019 Actual	2018 Actual
	\$	\$
Current		
Stores and Materials (Held at Cost)	314,347	316,384
Total Current Inventories	<u>314,347</u>	<u>316,384</u>
Non-Current		
Land Held for Resale - Development Costs*	22,117,151	21,396,956
Total Non-Current Inventories	<u>22,117,151</u>	<u>21,396,956</u>

* Land held for resale includes a commercial land on Flynn Drive in Neerabup, a commercial land on Opportunity Street in Wangara and one sixth ownership of residential land on Lot 118 Mindarie which is being developed by Tamala Park Regional Council.

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 7. Property, Plant and Equipment

	2019 Actual	2018 Actual
	\$	\$
(a) Carrying Amounts		
Land - Fair Value	133,603,333	137,603,333
Land - Cost	-	-
	<u>133,603,333</u>	<u>137,603,333</u>
Buildings - Fair Value	171,147,700	171,147,700
Buildings - Cost	9,473,588	-
less: Accumulated Depreciation	<u>(5,479,130)</u>	<u>-</u>
	175,142,158	171,147,700
Furniture and Equipment - Fair Value	6,775,597	8,237,638
Furniture and Equipment - Cost	2,623,669	-
less: Accumulated Depreciation	<u>(1,557,069)</u>	<u>-</u>
	7,842,197	8,237,638
Plant and Equipment - Fair Value	18,032,749	17,083,308
Plant and Equipment - Additions after Revaluation - Cost	-	5,769,702
less: Accumulated Depreciation	<u>-</u>	<u>(7,140,637)</u>
	18,032,749	15,712,373
Works in Progress - Cost	6,788,148	4,906,063
	<u>6,788,148</u>	<u>4,906,063</u>
Total Property, Plant & Equipment	<u>7(b) 341,408,585</u>	<u>337,607,107</u>

The fair value of property, plant and equipment is determined at least every three years in accordance with legislative requirements. Additions since the date of valuation are shown at cost. Given that additions were acquired at arms length, and any accumulated depreciation reflects the usage of service potential, it is considered the recorded written down value approximates fair value. At the end of each intervening period valuations are reviewed and, where appropriate, fair value is updated to reflect current market conditions. This process is considered to be in accordance with *Local Government (Financial Management) Regulation 17A (2)*, which requires property, plant and equipment to be shown at fair value.

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 7 Property, Plant and Equipment (continued)

(b) Movements in Carrying Amounts

		Land	Buildings	Furniture and Equipment	Plant and Equipment	Works in Progress	Total
Note		\$	\$	\$	\$	\$	\$
Balance as at 1 July 2017		332,031,605	177,538,572	6,559,780	17,857,364	20,644,821	554,632,142
Additions	20	10,433	15,224,141	4,158,741	3,031,854	4,185,796	26,610,965
Transfers from Works in Progress		9,228	19,859,993	55,271	62	(19,924,554)	-
Disposals - Excluding Revaluations		(109,848)	(111,227)	-	(1,830,046)	-	(2,051,121)
Revaluation - Increments/(Decrements)	13	(194,338,085)	(37,957,309)	(611,067)	-	-	(232,906,461)
Depreciation	2(a)	-	(3,406,470)	(1,925,087)	(3,346,861)	-	(8,678,418)
Property, Plant & Equipment at 30 June 2018		137,603,333	171,147,700	8,237,638	15,712,373	4,906,063	337,607,107
Balance as at 1 July 2018		137,603,333	171,147,700	8,237,638	15,712,373	4,906,063	337,607,107
Additions	20	-	6,126,208	2,562,572	2,662,766	5,293,773	16,645,319
Transfers from Works in Progress		-	3,347,380	61,098	3,210	(3,411,688)	-
Disposals - Excluding Revaluations	21	(72,500)	-	(46,569)	(1,079,720)	-	(1,198,789)
Revaluation - Increments / (Decrements)	13	(3,927,500)	-	-	3,640,213	-	(287,287)
Asset under \$5,000 Expensed *		-	-	(1,415,473)	(140,250)	-	(1,555,723)
Depreciation	2(a)	-	(5,479,130)	(1,557,069)	(2,765,843)	-	(9,802,042)
Property, Plant & Equipment at 30 June 2019	7(a)	133,603,333	175,142,158	7,842,197	18,032,749	6,788,148	341,408,585

*In 2019, the City reviewed its Property, Plant and Equipment and any items below \$5,000 have been expensed in line with the City's accounting policy.

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 8 Infrastructure Assets

	Note	2019 Actual	2018 Actual
		\$	\$
(a) Carrying Amounts			
Roads - Fair Value		1,121,814,763	1,121,814,763
Roads - Additions after Valuation - Cost		48,096,742	27,851,556
less: Accumulated Depreciation		(29,008,228)	(14,246,183)
		<u>1,140,903,277</u>	<u>1,135,420,136</u>
Drainage - Fair Value		372,823,358	372,823,358
Drainage - Additions after Valuation - Cost		6,212,208	3,154,166
less: Accumulated Depreciation		(6,854,064)	(3,396,061)
		<u>372,181,502</u>	<u>372,581,463</u>
Other Infrastructure - Fair Value		59,965,094	59,965,094
Other Infrastructure - Additions after Valuation - Cost		4,687,132	2,870,236
less: Accumulated Depreciation		(7,181,054)	(3,554,599)
		<u>57,471,172</u>	<u>59,280,731</u>
Pathways - Fair Value		135,514,683	135,514,683
Pathways - Additions after Valuation - Cost		4,368,474	2,015,648
less: Accumulated Depreciation		(5,103,550)	(2,530,332)
		<u>134,779,607</u>	<u>134,999,999</u>
Car Parks - Fair Value		42,021,070	42,021,070
Car Parks - Additions after Valuation - Cost		1,608,715	937,731
less: Accumulated Depreciation		(668,132)	(325,687)
		<u>42,961,653</u>	<u>42,633,114</u>
Reserves - Fair Value		194,698,376	194,698,376
Reserves - Additions after Valuation - Cost		19,662,264	11,011,560
less: Accumulated Depreciation		(12,827,102)	(6,224,593)
		<u>201,533,538</u>	<u>199,485,343</u>
Works in Progress		<u>29,462,070</u>	<u>9,943,148</u>
		<u>29,462,070</u>	<u>9,943,148</u>
Total Infrastructure	8(b)	<u><u>1,979,292,819</u></u>	<u><u>1,954,343,934</u></u>

The fair value of infrastructure is determined at least every three to five years in accordance with legislative requirements. Additions since the date of valuation are shown at cost. Given that additions were acquired at arms length, and any accumulated depreciation reflects the usage of service potential, it is considered the recorded written down value approximates fair value. At the end of each intervening period valuations are reviewed and, where appropriate, fair value is updated to reflect current market conditions. This process is considered to be in accordance with *Local Government (Financial Management) Regulation 17A (2)*, which requires property, plant and equipment to be shown at fair value.

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 8 Infrastructure Assets (continued)

(b) Movements in Carrying Amounts

Note	Roads	Drainage	Other Infrastructure	Pathways	Car Parks	Reserves	Works in Progress	Total
	\$	\$	\$	\$	\$	\$	\$	\$
Balance as at 1 July 2017	1,121,814,763	372,823,358	59,965,094	135,514,683	42,021,070	194,698,376	10,980,122	1,937,817,466
Additions 20	21,976,569	3,032,737	2,311,232	2,005,548	640,436	10,813,283	6,024,118	46,803,923
Transfers from Works in Progress	5,874,987	121,429	559,004	10,100	297,295	198,277	(7,061,092)	-
Depreciation 2(a)	(14,246,183)	(3,396,061)	(3,554,599)	(2,530,332)	(325,687)	(6,224,593)	-	(30,277,455)
Infrastructure at 30 June 2018	1,135,420,136	372,581,463	59,280,731	134,999,999	42,633,114	199,485,343	9,943,148	1,954,343,934
Restated Balance as at 1 July 2018	1,135,420,136	372,581,463	59,280,731	134,999,999	42,633,114	199,485,343	9,943,148	1,954,343,934
Additions 20	19,375,886	3,057,642	1,700,793	2,225,939	283,927	6,678,659	22,990,714	56,313,560
Transfers from Works in Progress	869,300	400	116,103	126,887	387,057	1,972,045	(3,471,792)	-
Depreciation 2(a)	(14,762,045)	(3,458,003)	(3,626,455)	(2,573,218)	(342,445)	(6,602,509)	-	(31,364,675)
Infrastructure at 30 June 2019 8(a)	1,140,903,277	372,181,502	57,471,172	134,779,607	42,961,653	201,533,538	29,462,070	1,979,292,819

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 9. Trade and Other Payables

	2019 Actual	2018 Actual
Current Trade and Other Payables	\$	\$
Trade Payables	31,430,118	17,316,915
Bonds and Security Deposits	7,649,633	6,129,236
Total Current Trade and Other Payables	39,079,751	23,446,151

Note 10. Long Term Borrowings

Notes	2019 Actual	2018 Actual
Non-Current Borrowings	\$	\$
Loans	69,078,188	69,078,188
Total Non-Current Borrowings	69,078,188	69,078,188

Additional detail on borrowings is provided in Note 23.

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 11. Provisions

	2019 Actual	2018 Actual
	\$	\$
Current Provisions		
Provision for Annual Leave	6,100,498	5,719,280
Provision for Long Service Leave	5,540,499	5,765,709
Provision for Time in Lieu	117,235	99,677
Provision for Sick Leave	323,812	335,410
Provision for Purchased Leave	80,014	102,558
Provision for Workers Compensation	5,180,183	3,442,495
Total Current Provisions	17,342,241	15,465,129

Based on current trends it is expected that approximately \$7,786,378 will be paid with respect to Current Provisions in the next Financial Year.

Non-Current Provisions

Provision for Long Service Leave	1,727,145	1,647,152
Provision for Headworks Levy Refund - Town Planning Schemes	9,967,920	-
Total Non-Current Provisions	11,695,065	1,647,152

Movements in Provisions

Class of Provision	2018	2019		Closing Balance as at 30/6/19
	Opening Balance as at 1/7/18	Additional Provisions	Decrease due to Payments	
	\$	\$	\$	\$
Provision for Annual Leave	5,719,280	5,502,519	(5,121,301)	6,100,498
Provision for Long Service Leave	7,412,861	1,096,618	(1,241,835)	7,267,644
Provision for Time in Lieu	99,677	172,066	(154,508)	117,235
Provision for Sick Leave	335,410	11,807	(23,405)	323,812
Provision for Purchased Leave	102,558	245,745	(268,289)	80,014
Provision for Workers Compensation	3,442,495	2,483,348	(745,660)	5,180,183
Provision for Headworks Levy Refund - Town Planning Schemes	-	9,967,920	-	9,967,920
TOTAL	17,112,281	19,480,023	(7,554,998)	29,037,306

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 12. Reserves - Cash/Investment Backed

	2019 Actual	2019 Budget	2018 Actual
	\$	\$	\$
(a) Alkimos/Eglinton Coastal Corridor Community Facilities Reserve			
Opening Balance	12,545,298	12,118,588	11,341,202
Amount Set Aside/Transfer to Reserve	1,263,839	1,300,857	1,257,829
Amount Used/Transfer from Reserve	(38,397)	(98,554)	(53,733)
	<u>13,770,740</u>	<u>13,320,891</u>	<u>12,545,298</u>
(b) Asset Renewal Reserve			
Opening Balance	12,333,455	12,297,707	11,250,050
Amount Set Aside/Transfer to Reserve	2,309,927	2,307,443	2,301,643
Amount Used/Transfer from Reserve	(3,339,016)	(3,520,047)	(1,218,238)
	<u>11,304,366</u>	<u>11,085,103</u>	<u>12,333,455</u>
(c) Asset Replacement Reserve			
Opening Balance	5,995,469	6,022,311	4,786,149
Amount Set Aside/Transfer to Reserve	2,217,241	2,150,558	2,135,245
Amount Used/Transfer from Reserve	(2,398,648)	(4,424,849)	(925,925)
	<u>5,814,062</u>	<u>3,748,020</u>	<u>5,995,469</u>
(d) Butler Collaborative Planning Agreement Reserve			
Opening Balance	3,040,272	3,027,094	2,960,483
Amount Set Aside/Transfer to Reserve	20,381	-	79,789
Amount Used/Transfer from Reserve	(3,060,653)	(3,027,094)	-
	<u>-</u>	<u>-</u>	<u>3,040,272</u>
(e) Carried Forward Capital Projects Reserve			
Opening Balance	4,667,264	4,667,264	5,524,685
Amount Set Aside/Transfer to Reserve	3,741,959	-	4,667,264
Amount Used/Transfer from Reserve	(4,667,264)	(4,667,264)	(5,524,685)
	<u>3,741,959</u>	<u>-</u>	<u>4,667,264</u>

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 12. Reserves - Cash/Investment Backed (continued)

	2019 Actual	2019 Budget	2018 Actual
	\$	\$	\$
(f) Coastal Infrastructure Management Reserve			
Opening Balance	10,692,264	10,658,922	7,490,388
Amount Set Aside/Transfer to Reserve	3,270,228	3,266,473	3,201,876
Amount Used/Transfer from Reserve	(89,766)	(300,000)	-
	<u>13,872,726</u>	<u>13,625,395</u>	<u>10,692,264</u>
(g) Domestic Refuse Reserve			
Opening Balance	8,706,177	8,602,582	8,571,718
Amount Set Aside/Transfer to Reserve	3,080,648	215,065	230,312
Amount Used/Transfer from Reserve	-	(50,000)	(95,853)
	<u>11,786,825</u>	<u>8,767,647</u>	<u>8,706,177</u>
(h) Fleming Park Lake Reserve			
Opening Balance	225,964	224,985	220,034
Amount Set Aside/Transfer to Reserve	1,515	-	5,930
Amount Used/Transfer from Reserve	(227,479)	(224,985)	-
	<u>-</u>	<u>-</u>	<u>225,964</u>
(i) Golf Course Reserve			
Opening Balance	1,632,824	1,303,676	1,593,554
Amount Set Aside/Transfer to Reserve	329,305	382,592	387,508
Amount Used/Transfer from Reserve	(1,306,846)	(1,066,093)	(348,238)
	<u>655,283</u>	<u>620,175</u>	<u>1,632,824</u>
(j) Home and Community Care Asset Replacement Reserve			
Opening Balance	-	663,056	619,126
Amount Set Aside/Transfer to Reserve	-	-	38,154
Amount Used/Transfer from Reserve	-	(663,056)	(657,280)
	<u>-</u>	<u>-</u>	<u>-</u>
(k) Land Acquisition Reserve			
Opening Balance	2,740,167	2,727,184	2,178,175
Amount Set Aside/Transfer to Reserve	574,600	568,180	561,992
	<u>3,314,767</u>	<u>3,295,364</u>	<u>2,740,167</u>

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 12. Reserves - Cash/Investment Backed (continued)

	2019 Actual	2019 Budget	2018 Actual
	\$	\$	\$
(l) Leave Liability Reserve			
Opening Balance	1,545,239	1,796,954	1,708,512
Amount Set Aside/Transfer to Reserve	312,266	94,924	46,047
Amount Used/Transfer from Reserve	-	-	(209,320)
	<u>1,857,505</u>	<u>1,891,878</u>	<u>1,545,239</u>
(m) Loan Repayment Reserve			
Opening Balance	22,168,923	21,909,054	20,937,950
Amount Set Aside/Transfer to Reserve	1,270,202	1,714,393	1,230,973
	<u>23,439,125</u>	<u>23,623,447</u>	<u>22,168,923</u>
(n) Neerabup Development Reserve			
Opening Balance	5,215,877	5,027,309	4,524,110
Amount Set Aside/Transfer to Reserve	137,748	125,683	1,122,039
Amount Used/Transfer from Reserve	(296,793)	(1,049,994)	(430,272)
	<u>5,056,832</u>	<u>4,102,998</u>	<u>5,215,877</u>
(o) Plant Replacement Reserve			
Opening Balance	9,019,502	12,176,313	10,090,454
Amount Set Aside/Transfer to Reserve	5,804,571	6,469,575	849,904
Amount Used/Transfer from Reserve	(2,161,890)	(4,886,772)	(1,920,856)
	<u>12,662,183</u>	<u>13,759,116</u>	<u>9,019,502</u>
(p) Regional Open Space Reserve			
Opening Balance	8,292,852	8,271,483	5,155,485
Amount Set Aside/Transfer to Reserve	3,220,844	3,206,787	3,137,367
	<u>11,513,696</u>	<u>11,478,270</u>	<u>8,292,852</u>

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 12. Reserves - Cash/Investment Backed (continued)

	2019	2019	2018
	Actual	Budget	Restated Actual
	\$	\$	\$
(q) Section 152 Reserve (formerly Section 20A Land Reserve)			
Opening Balance	1,583,665	1,553,070	1,589,909
Amount Set Aside/Transfer to Reserve	43,503	38,827	42,850
Amount Used/Transfer from Reserve	(265,532)	(278,513)	(49,094)
	<u>1,361,636</u>	<u>1,313,384</u>	<u>1,583,665</u>
(r) Sustainability Investment Reserve			
Opening Balance	-	-	127,540
Amount Set Aside/Transfer to Reserve	-	-	3,437
Amount Used/Transfer from Reserve	-	-	(130,977)
	<u>-</u>	<u>-</u>	<u>-</u>
(s) Strategic Projects/Initiatives Reserve			
Opening Balance	94,599,663	59,654,116	83,317,364
Amount Set Aside/Transfer to Reserve	13,524,998	5,304,445	31,519,715
Amount Used/Transfer from Reserve	(5,817,744)	(9,364,897)	(20,237,416)
	<u>102,306,917</u>	<u>55,593,664</u>	<u>94,599,663</u>
(t) TPS 20 - District Distributor Road Headworks Reserve			
Opening Balance	6,955,091	6,924,959	6,772,576
Amount Set Aside/Transfer to Reserve	189,290	173,124	182,515
	<u>7,144,381</u>	<u>7,098,083</u>	<u>6,955,091</u>
(u) Yanchep Bus Reserve			
Opening Balance	103,337	105,611	98,397
Amount Set Aside/Transfer to Reserve	6,867	7,640	4,940
	<u>110,204</u>	<u>113,251</u>	<u>103,337</u>
(v) Yanchep/Two Rocks Coastal Corridor Community Facilities Reserve			
Opening Balance	319,701	812,083	292,483
Amount Set Aside/Transfer to Reserve	839,126	1,055,775	478,789
Amount Used/Transfer from Reserve	(1,158,827)	(349,447)	(451,571)
	<u>-</u>	<u>1,518,411</u>	<u>319,701</u>
Total Reserves	<u>229,713,207</u>	<u>174,955,097</u>	<u>212,383,004</u>
Summary of Reserves			
Opening Balance	212,383,004	180,544,321	191,150,344
Amount Set Aside/Transfer to Reserve	42,159,058	28,382,341	53,486,118
Amount Used/Transfer from Reserve	(24,828,855)	(33,971,565)	(32,253,458)
Total Reserves	<u>229,713,207</u>	<u>174,955,097</u>	<u>212,383,004</u>

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 12. Reserves - Cash/Investment Backed (continued)

	2019	2019	2018
	Actual	Budget	Actual
	\$	\$	\$
Summary of Reserve Transfers			
Transfers to Reserves (Restricted Cash)			
Alkimos/Eglinton Coastal Corridor Community Facilities Reserve	1,263,839	1,300,857	1,257,829
Asset Renewal Reserve	2,309,927	2,307,443	2,301,643
Asset Replacement Reserve	2,217,241	2,150,558	2,135,245
Butler Collaborative Planning Agreement Reserve	20,381	-	79,789
Carried Forward Capital Projects Reserve	3,741,959	-	4,667,264
Coastal Infrastructure Management Reserve	3,270,228	3,266,473	3,201,876
Domestic Refuse Reserve	3,080,648	215,065	230,312
Fleming Park Lake Reserve	1,515	-	5,930
Golf Course Reserve	329,305	382,592	387,508
Home and Community Care Asset Replacement Reserve	-	-	38,154
Land Acquisition Reserve	574,600	568,180	561,992
Leave Liability Reserve	312,266	94,924	46,047
Loan Repayment Reserve	1,270,202	1,714,393	1,230,973
Neerabup Development Reserve	137,748	125,683	1,122,039
Plant Replacement Reserve	5,804,571	6,469,575	849,904
Regional Open Space Reserve	3,220,844	3,206,787	3,137,367
Sustainability Investment Reserve	-	-	3,437
Section 152 Reserve (formerly Section 20A Land Reserve)	43,503	38,827	42,850
Strategic Projects/Initiatives Reserve	13,524,998	5,304,445	31,519,715
Town Planning Scheme 20 - District Distributor Road Headworks Reserve	189,290	173,124	182,515
Yanchep Bus Reserve	6,867	7,640	4,940
Yanchep/Two Rocks Coastal Corridor Community Facilities Reserve	839,126	1,055,775	478,789
Total Transfers to Reserves	<u>42,159,058</u>	<u>28,382,341</u>	<u>53,486,118</u>

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 12. Reserves - Cash/Investment Backed (continued)

	2019 Actual	2019 Budget	2018 Actual
	\$	\$	\$
Transfers from Reserves (Restricted Cash)			
Alkimos/Eglinton Coastal Corridor Community Facilities Reserve	(38,397)	(98,554)	(53,733)
Asset Renewal Reserve	(3,339,016)	(3,520,047)	(1,218,238)
Asset Replacement Reserve	(2,398,648)	(4,424,849)	(925,925)
Butler Collaborative Planning Agreement Reserve	(3,060,653)	(3,027,094)	-
Carried Forward Capital Projects Reserve	(4,667,264)	(4,667,264)	(5,524,685)
Coastal Infrastructure Management Reserve	(89,766)	(300,000)	-
Domestic Refuse Reserve	-	(50,000)	(95,853)
Fleming Park Lake Reserve	(227,479)	(224,985)	-
Golf Course Reserve	(1,306,846)	(1,066,093)	(348,238)
Home and Community Care Asset Replacement Reserve	-	(663,056)	(657,280)
Leave Liability Reserve	-	-	(209,320)
Neerabup Development Reserve	(296,793)	(1,049,994)	(430,272)
Plant Replacement Reserve	(2,161,890)	(4,886,772)	(1,920,856)
Sustainability Investment Reserve	-	-	(130,977)
Section 152 Reserve (formerly Section 20A Land Reserve)	(265,532)	(278,513)	(49,094)
Strategic Projects/Initiatives Reserve	(5,817,744)	(9,364,897)	(20,237,416)
Yanchep/Two Rocks Coastal Corridor Community Facilities Reserve	(1,158,827)	(349,447)	(451,571)
Total Transfers from Reserves	(24,828,855)	(33,971,565)	(32,253,458)
Total Net Transfer to/(from) Reserves	17,330,203	(5,589,224)	21,232,660

All of the cash backed reserve accounts are supported by money held in financial institutions and are shown as restricted cash in Note 3 to this financial report.

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Alkimos/Eglinton Coastal Corridor Community Facilities Reserve

To be used for accumulating Developer Contributions for the capital funding of community facilities and associated costs related to the administration and implementation of the Developer Contribution Plan in the Alkimos/Eglinton Development Contribution Area.

Asset Renewal Reserve

To be used for funding of asset renewal and upgrade works.

Asset Replacement Reserve

To be used for receiving the proceeds of the sale of significant property assets. Funds held are to be used in acquiring new or replacement assets for the City.

Butler Collaborative Planning Agreement Reserve

To be used for meeting future maintenance costs of infrastructure in Stage 1, Brighton Estate, Butler as established in the Butler Collaborative Planning Agreement and any such other related expenditure provided such expenditure shall be within the Brighton Estate.

Carried Forward Capital Projects Reserve

To be used for accumulating funds to support the municipally funded carried forward capital works.

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 12. Reserves - Cash/Investment Backed (continued)

Coastal Infrastructure Management Reserve

To be used for accumulating funds to support Coastal Infrastructure capital works.

Domestic Refuse Reserve

To be used for additional requirements specifically needed for the provision of the domestic collection service.

Fleming Park Lake Reserve

To be used for holding funds provided by the developer for the upkeep and maintenance of the Fleming Park Lake.

Golf Course Reserve

To be used for the capital improvement of the Carramar and Marangaroo Golf Courses.

Home and Community Care Asset Replacement Reserve

Used for replacing Council's assets where the funding of the original asset was from HACC. This is a requirement of the operating funding agreement with HACC [now closed].

Land Acquisition Reserve

To be used for purchasing municipal land for road and drainage purposes.

Leave Liability Reserve

To be used for cashing back the liability of the City for long service leave and annual leave.

Loan Repayment Reserve

To be used for setting aside adequate funds over time to repay loan commitments per the City's Long Term Financial Plans Debt Management Policy.

Neerabup Development Reserve

To be used for meeting the associated cost of developing the City's investment land in Neerabup.

Plant Replacement Reserve

To be used for replacing Council's plant and equipment.

Regional Open Space Reserve

To be used for accumulating funds to support regional open space capital works.

Section 152 Reserve (formerly Section 20A Land Reserve)

To be used for capital improvements on recreation reserves in the general locality from which funds were sourced.

Sustainability Investment Reserve (formerly Environmental Initiatives Reserve)

Used for the provision of funding future costs associated with environmental needs and initiatives [now closed].

Strategic Projects/Initiatives Reserve

To be used for accumulating funds to be used for the introduction of new or upgrade of existing services, maintenance, renewal, upgrade of existing assets and purchase of new assets or project works of the City over an expected period of 20 years. The annual funds transfer is derived from the rate setting surplus less municipal funding of capital works carried forward.

TPS 20 - District Distributor Road Headworks Reserve

To be used for the construction of District Distribution Roads associated with Town Planning Scheme 20.

Yanchep Bus Reserve

To be used for accumulating funds from the Yanchep Community for the costs associated with the replacement of the community bus.

Yanchep/Two Rocks Coastal Corridor Community Facilities Reserve

To be used for the purpose of accumulating Developer Contributions for the capital funding of community facilities and associated costs related to the administration and implementation of the Developer Contribution Plan in the Yanchep/Two Rocks Development Contribution Area.

The majority of these reserves are not expected to be used within a set period. Further transfers to the reserve accounts are expected to occur as funds are utilised.

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 13. Reserves - Asset Revaluation

	Note	2019 Actual \$	2018 Actual \$
Asset revaluation reserves have arisen on revaluation of the following classes of assets:			
(a) Land			
Opening Balance		127,090,088	321,428,173
Realisation on Asset Disposals	7(b)	(3,927,500)	(1,266,000)
Revaluation Decrement	7(b)	-	(193,072,085)
		<u>123,162,588</u>	<u>127,090,088</u>
(b) Buildings			
Opening Balance		44,729,231	82,686,540
Revaluation Decrement	7(b)	-	(37,957,309)
		<u>44,729,231</u>	<u>44,729,231</u>
(c) Plant and Equipment			
Opening Balance		-	-
Revaluation Increment	7(b)	3,640,213	-
		<u>3,640,213</u>	<u>-</u>
(d) Furniture and Equipment			
Opening Balance		-	246,092
Revaluation Decrement	7(b)	-	(246,092)
		<u>-</u>	<u>-</u>
(e) Equity Accounted Investments			
Opening Balance		5,130,772	4,962,476
Revaluation Increment	17(b)(ii)	268,192	168,296
		<u>5,398,964</u>	<u>5,130,772</u>
(f) Infrastructure Assets			
Opening Balance		887,317,267	887,317,267
		<u>887,317,267</u>	<u>887,317,267</u>
Total Asset Revaluation Reserves		<u>1,064,248,263</u>	<u>1,064,267,358</u>
Summary of Asset Revaluation			
Opening Balance		1,064,267,358	1,296,640,548
Realisation on Asset Disposals		(3,927,500)	(1,266,000)
Revaluation Increment		3,908,405	168,296
Revaluation Decrement		-	(231,275,486)
		<u>1,064,248,263</u>	<u>1,064,267,358</u>
Total recognised in Other Comprehensive Income		<u>(19,095)</u>	<u>(232,373,190)</u>
		<u>(19,095)</u>	<u>(232,373,190)</u>

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 14. Notes to the Statement of Cash flows

	Note	2019 Actual \$	2019 Budget \$	2018 Actual \$
(a) Reconciliation of Cash				
For the purposes of the Statement of Cash Flows, cash includes cash on hand and cash equivalents, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the Statement of Financial Position as follows:				
Cash and Cash Equivalents	3	<u>379,715,338</u>	<u>349,072,643</u>	<u>374,458,602</u>
(b) Reconciliation of Net Cash Provided By Operating Activities to Net Result				
Net Result		10,152,722	62,749,187	55,673,596
Depreciation		41,166,717	40,430,000	38,955,873
(Profit)/Loss on Sale of Assets		131,177	(1,166,667)	(2,092,591)
Share of Net (Profits) of Associates		(388,792)	-	(306,412)
Loss on revaluation of plant and equipment		-	-	364,975
Asset under \$5,000 written off		1,555,723	-	-
Town Planning Scheme Income (Inc. Interest)		(10,923,882)	(11,619,251)	(20,114,035)
Town Planning Scheme Expenses		36,839,060	8,015,217	13,337,392
Decrease/(Increase) in Receivables		(2,353,166)	320,241	(2,841,215)
Decrease/(Increase) in Provision for Doubtful Debts		38,525	-	24,182
Decrease/(Increase) in Inventories		2,037	(5,407)	38,739
Increase/(Decrease) in Payables & Accruals		15,633,600	679,528	(4,566,198)
Increase/(Decrease) in Employee Leave Entitlements		236,001	94,924	(770,964)
Increase/(Decrease) in Other Provisions		1,721,104	-	(356,043)
Grants/Contributions for the Development of Assets		(26,186,692)	(53,112,216)	(33,541,640)
Net Cash from Operating Activities		<u>67,624,134</u>	<u>46,385,556</u>	<u>43,805,659</u>
(c) Undrawn Borrowing Facilities Credit Standby Arrangements				
Bank Overdraft Limit*		-	1,000,000	1,000,000
Credit Card Limit**		550,000	321,500	550,000
Credit Card Balance at Balance Date		(75,428)	(20,000)	(51,130)
Total Amount of Credit Unused		<u>474,572</u>	<u>1,301,500</u>	<u>1,498,870</u>
* The bank overdraft facility was discontinued in 2018				
** The City of Wanneroo currently has the facility credit limit of \$550,000 (2018: \$550,000) with total amount of credit cards currently in use is \$340,000 (2018: \$308,500).				
Loan Facilities				
Loan Facilities - Non-Current	10	69,078,188	69,882,364	69,078,188
Total Facilities in Use at Balance Date		<u>69,078,188</u>	<u>69,882,364</u>	<u>69,078,188</u>

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 15. Contingent Liabilities and Contingent Assets

The following assets and liabilities do not qualify for recognition in the Statement of Financial Position, but disclosure of existence is considered relevant to the users of these Financial Statements.

Liabilities not recognised:**(a) Guarantees**

- (i) The City has accepted the contingent liability resulting from the provision of an irrevocable financial guarantee on behalf of MRC for its contractual liability to the Contractor undertaking the operation of the Resource Recovery Facility. The extent of the City's liability is contingent on the type of default and whilst proportional and several (not joint and several) and is either limited to:

- (1) in case of termination, one sixth of any subsequent payment to the Contractor and the maximum amount that may be payable by the City under the Guarantee is one sixth of \$87.5M amounting to \$14.6M; and
(2) in case of the MRC failing to pay its normal operating obligations under the Resource Recovery Facility Agreement, the maximum amount that may be payable by the City under the Guarantee is \$1.28M per month.

The term of the guarantee is 20 years unless the MRC liability under the agreement with the contractor is fully extinguished earlier. This guarantee expires on 15 July 2029.

(b) Bank Guarantees

The City of Wanneroo currently holds bank guarantees of \$139,534,634 (2018: \$136,170,089) with respect to commercial customers and property developers.

(c) Other

The City compulsorily acquired a portion of land at Lot 3 (185) Mary Street Wanneroo under the Land Administration Act 1997 (WA). The City's valuation (expert and legal advice) is in the vicinity of \$1,239,000. However, the claimants' compensation claim is \$2,824,496. The City paid \$1,156,850 on 24 August 2012 and the claimant is pursuing their claim. The matter has been mediated without resolution and will be scheduled for hearing in the Supreme Court. Subject to the decision of the Supreme Court, the City could be liable to pay the claimant the difference between what the City has already paid and the amount the claimant has claimed. Further the City could also be liable to pay legal fees and charges if the Supreme Court decides in the claimants favour.

Note 16. Capital and Leasing Commitments

	2019 Actual	2018 Actual
	\$	\$
Capital Expenditure Commitments		
Contracted for:		
- Land and Building Works	3,322,904	2,509,180
- Engineering Works	17,897,908	3,686,215
- Parks Works	280,590	1,397,794
- Plant & Equipment Purchases	4,039,506	3,031,521
Total Capital Expenditure Commitments	25,540,908	10,624,710
Payable:		
- Not later than one year	25,540,908	10,624,710
Total Capital Expenditure Commitments	25,540,908	10,624,710

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 17 Equity Accounted Investments

(a) Tamala Park Regional Council

The City of Wanneroo, along with the City of Perth, City of Joondalup, City of Stirling, City of Vincent, Town of Cambridge and Town of Victoria Park is a member of the Tamala Park Regional Council. The establishment of the Tamala Park Regional Council was pursuant to Section 3.61 of the *Local Government Act 1995*. The Tamala Park Regional Council formally came into existence on the 3 February 2006. The Tamala Park Regional Council's activities centre around the development of Mindarie lot 9504 on Deposit Plan 52070. Lot 9504 (subdivided from Lot 118) was initially purchased in 1981 to provide a refuse landfill site for member councils of the Mindarie Regional Council. This lot is now being developed with a purpose of creating a new urban land development and a new urban community. The City of Wanneroo will contribute one sixth of any funding required for capital or operating costs and also receive one sixth of net proceeds.

	2019 Actual	2018 Actual
	\$	\$

(i) Retained Surplus Attributable to Equity Accounted Investments

Balance at beginning of the financial year	300,540	272,790
Share of Profit from activity after tax	1,255	27,750
Balance at end of the Financial Year	301,795	300,540

(ii) Carrying Amount of Equity Accounted Investments

Balance at beginning of the financial year	7,622,058	6,865,580
Share of profit/(loss) from activity after tax	1,255	27,750
Distribution to participants	(666,666)	(666,666)
Movement in Capital Contributions	662,036	1,395,394
Balance at end of the Financial Year	7,618,683	7,622,058

The City's interest in the Tamala Park Regional Council as at 30 June 2019 and 30 June 2018 is as follows:

Interest in Tamala Park Regional Council	7,618,683	7,622,058
Current Assets	7,386,803	7,349,644
Non-Current Assets	287,214	321,622
Total Assets	7,674,017	7,671,266
Current Liabilities	(54,381)	(48,350)
Non-Current Liabilities	(953)	(858)
Total Liabilities	(55,334)	(49,208)
Net Assets	7,618,683	7,622,058

The development and subdivision of part Lot 118 Mindarie. (Tamala Park)

The activities on Tamala Park Regional Council centers around the development of part Lot 118 Mindarie. This lot has been developed during the current and previous financial years with the purposes of creating new urban land lots and a new urban community.

The City of Wanneroo will contribute one sixth of any funding required for capital or operating costs and will also be entitled to one sixth of the net revenue from the sale of lots of land. The City's one sixth share of income and expenditure are as follows:

	2019 Actual	2018 Actual
	\$	\$
Income from Sales	1,425,167	3,711,667
Development Expenses	(669,241)	(3,670,315)
Surplus/(Deficit)	755,926	41,352

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 17. Equity Accounted Investments (continued)

(b) Mindarie Regional Council

The City of Wanneroo, along with the City of Perth, City of Joondalup, City of Stirling, City of Vincent, Town of Cambridge and Town of Victoria Park is a member of the Mindarie Regional Council. The Mindarie Regional Council's objective is to establish and operate a long term refuse disposal site on Mindarie Lot 9504 on Deposit Plan 52070. The City of Wanneroo has contributed one sixth of the land and establishment costs of the refuse disposal facility. The City uses the refuse disposal facility at Mindarie to deposit all non recyclable waste collected by the City's domestic waste services. Capital contributions paid during establishment are represented in the accounts of the City of Wanneroo as a Non- Current Asset.

	2019 Actual	2018 Actual
	\$	\$
(i) Retained Surplus Attributable to Equity Accounted Investments		
Balance at beginning of the financial year	5,507,081	5,305,753
Share of (Loss)/Profit from activity after tax	377,285	201,328
Balance at end of the Financial Year	5,884,366	5,507,081
(ii) Carrying Amount of Equity Accounted Investments		
Balance at beginning of the financial year	11,317,751	10,935,823
Share of profit/(loss) from activity after tax	377,285	201,328
Share of Revaluation of assets	268,192	168,296
Movement in Capital Contributions	-	12,304
Balance at end of the Financial Year	11,963,228	11,317,751
The City's interest in Mindarie Regional Council as at 30 June 2019 and 30 June 2018 is as follows:		
Interest in Mindarie Regional Council	11,963,228	11,317,751
Current Assets	6,207,868	5,673,999
Non-Current Assets	9,861,892	9,686,624
Total Assets	16,069,760	15,360,623
Current Liabilities	(1,247,897)	(1,218,966)
Non-Current Liabilities	(2,858,635)	(2,823,906)
Total Liabilities	(4,106,532)	(4,042,872)
Net Assets	11,963,228	11,317,751

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 17. Equity Accounted Investments (continued)

(c) Local Government House Trust

The Local Government House Trust is an agreement between the Western Australian Local Government Association and the vast majority of Councils in the State for the provision of an office for the Western Australian Government Association.

No movement for the year ended 30 June 2019 has been included as financial information is not readily available at the date of this report. The movement is not expected to have a material impact on the financial statements as a whole.

	2019 Actual	2018 Actual
	\$	\$
(i) Retained Surplus Attributable to Equity Accounted Investments		
Balance at beginning of the financial year	77,334	-
Share of (Loss)/Profit from activity after tax	10,252	77,334
Balance at end of the Financial Year	87,586	77,334
(ii) Carrying Amount of Equity Accounted Investments		
Balance at beginning of the financial year	77,334	-
Share of profit/(loss) from activity after tax	10,252	77,334
Balance at end of the Financial Year	87,586	77,334
The City's interest in Local Government House Trust as at 30 June 2018 and 30 June 2019 is as follows:		
Interest in Local Government House Trust	87,586	77,334
Current Assets	16,489	10,919
Non-Current Assets	205,792	206,232
Total Assets	222,281	217,151
Current Liabilities	(134,695)	(139,817)
Total Liabilities	(134,695)	(139,817)
Net Assets	87,586	77,334
Total Carry Amount - Equity Accounted Investments	19,669,497	19,017,143
Net Share of Interests in controlled Entities, Associates and Joint Ventures		
Tamala Park Regional Council	1,255	27,750
Mindarie Regional Council	377,285	201,328
Local Government House Trust	10,252	77,334
	388,792	306,412

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 18. Trust Funds

	Balance 01-Jul-18	Amounts Received	Balance 30-Jun-19
	\$	\$	\$
Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:			
Miscellaneous/Appeals	26,705	23,276	49,981
Public Open Space	3,622,455	77,409	3,699,864
	3,649,160	100,685	3,749,845

Note 19. Total Assets Classified by Function and Activity

	2019 Actual	2018 Actual
	\$	\$
Governance	61,177,772	57,590,442
Law, Order, Public Safety	2,004,423	1,867,142
Health	1,885,021	1,917,627
Education & Welfare	1,978,618	1,929,929
Community Amenities	51,430,354	47,546,459
Recreation & Culture	459,144,308	441,427,696
Transport	1,707,883,311	1,684,639,262
Economic Services	3,636,438	3,588,274
Other Property & Services	70,573,490	73,321,945
Unallocated (Assets other than Fixed Assets)	409,803,974	597,689,480
	2,769,517,709	2,911,518,256

Note 20. Acquisition of Assets

	2019 Actual	2018 Actual
	\$	\$
(a) By Class		
<i>Property, Plant & Equipment</i> 7(b)		
- Land	-	10,433
- Buildings	6,126,208	15,224,141
- Furniture and Equipment	2,562,572	4,158,741
- Plant and Equipment	2,662,766	3,031,854
- Works in Progress	5,293,773	4,185,796
<i>Infrastructure</i> 8(b)		
- Roads	19,375,886	21,976,569
- Drainage	3,057,642	3,032,737
- Other Infrastructure	1,700,793	2,311,232
- Pathways	2,225,939	2,005,548
- Car Parks	283,927	640,436
- Reserves including Parks & Gardens	6,678,659	10,813,283
- Works in Progress	22,990,714	6,024,118
	72,958,879	73,414,888

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 20. Acquisition of Assets (continued)

	2019 Actual	2018 Actual
	\$	\$
The City received assets to the value of \$16,699,071 from developers. The value of these assets is included in total value of Acquisition of Assets \$72,958,879 in Note 20(a). The value of the assets by Class are as follows:		
(b) Infrastructure		
- Roads	10,301,844	12,028,042
- Drainage	3,100,019	3,041,842
- Parks & Gardens	1,756,121	4,388,064
- Other Infrastructure	186,400	590,000
- Pathways	1,354,687	1,396,024
	16,699,071	21,443,972

Note 21. Disposal of Assets

The following assets were disposed of during the year. Amounts disclosed are net by Program and by Class.

2019	Notes	Net Book Value		Sale Price		Profit/(Loss)	
		Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$
By Program							
Governance		31,569	-	-	-	(31,569)	-
Recreation and Culture		15,000	-	73,000	-	58,000	-
Other Property and Services		1,152,220	924,090	994,612	2,090,757	(157,608)	1,166,667
		1,198,789	924,090	1,067,612	2,090,757	(131,177)	1,166,667
By Class							
<i>Property, Plant & Equipment</i> 7(b)							
Land		72,500	-	-	1,166,667	(72,500)	1,166,667
Furniture and Equipment		46,569	-	73,000	-	26,431	-
Plant and Equipment		1,079,720	924,090	994,612	924,090	(85,108)	-
Total		1,198,789	924,090	1,067,612	2,090,757	(131,177)	1,166,667

2018	Notes	Net Book Value		Sale Price		Profit/(Loss)	
		Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$
By Program							
Governance			953,365	-	500,000	-	(453,365)
Recreation and Culture		108,929	-	-	-	(108,929)	-
Health		2,240	-	-	-	(2,240)	-
Other Property and Services		2,960,877	-	5,164,637	953,365	2,203,760	953,365
		3,072,046	953,365	5,164,637	1,453,365	2,092,591	500,000
By Class							
<i>Land Held for Resale</i>		1,020,925	-	3,711,667	500,000	2,690,742	500,000
<i>Property, Plant & Equipment</i> 7(b)							
Land		109,848	-	-	-	(109,848)	-
Buildings		111,227	-	-	-	(111,227)	-
Plant and Equipment		1,830,046	953,365	1,452,970	953,365	(377,076)	-
Total		3,072,046	953,365	5,164,637	1,453,365	2,092,591	500,000

The net book value disclosed above is net of any asset revaluation reserve amount applicable to particular assets disposed.

	2019 Actual	2019 Budget	2018 Actual
	\$	\$	\$
Summary			
Profit on Asset Disposals	26,431	1,666,667	2,823,890
Loss on Asset Disposals	(157,608)	(500,000)	(731,299)
Net Profit/(Loss) on Disposal of Assets	(131,177)	1,166,667	2,092,591

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 22. Financial Ratios

The City has made prior-period adjustments to recognise financial misstatements (refer note 39). As a result of recognising these financial misstatements, prior period ratios has been restated. The published ratios in previous year's Financial Statements were as follows:

	2018 Published Amount	2017 Published Amount
Current Ratio	0.85:1	0.86:1
Debt Ratio	14.92:1	14.86:1

	Benchmark ⁽¹⁾	2019	2018 Restated	2017 Restated
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Liquidity Ratio

1. Current Ratio ⁽²⁾

Current Assets less Restricted Current Assets	1.00 : 1	0.80 : 1	0.89 : 1	0.89 : 1
Current Liabilities less Liabilities Associated with Restricted Assets				

Debt Ratio

2. Debt Service Cover Ratio ⁽³⁾

Operating Surplus before Interest and Depreciation Expense	2.00 : 1	6.71:1	14.92:1	14.88:1
Principal and Interest Repayments				

Coverage Ratio

3. Own Source Revenue Coverage Ratio ⁽⁴⁾

Own Source Operating Revenue	0.40 : 1	1.03:1	1.05:1	1.00:1
Operating Expense				

Financial Performance Ratio

4. Operating Surplus Ratio ⁽⁵⁾

Operating Revenue less Operating Expense	0.01 : 1	0.08:1	0.11:1	0.09:1
Own Source Operating Revenue				

Asset Management Ratios

5. Asset Consumption Ratio ⁽⁶⁾

Depreciated Replacement Cost of Depreciable Assets	0.50 : 1	0.69:1	0.72 : 1	0.72 : 1
Current Replacement Cost of Depreciable Assets				

6. Asset Sustainability Ratio ⁽⁷⁾

Capital Renewal and Replacement Expenditure	0.90 : 1	0.44:1	0.34 : 1	0.32 : 1
Depreciation Expense				

7. Asset Renewal Funding Ratio ⁽⁸⁾

NPV of Planned Capital Renewals over 10 years	0.75 : 1	0.96:1	0.91 : 1	1.10 : 1
NPV of Required Capital Expenditure over 10 years				

Notes

⁽¹⁾ The Benchmark was derived from the Local Government Operational Guidelines Number 18 published by the Department of Local Government, Sport and Cultural Industries.

⁽²⁾ This ratio is designed to focus on the liquidity position of the City that has arisen from past year's transactions. The City's current ratio is below the benchmark as all unallocated surplus from the Rate Setting Statement are transferred to Strategic Projects/ Initiatives Reserve in line with the City's Financial (Cash- Backed) Reserves Policy.

⁽³⁾ This ratio is the measurement of the City's ability to repay its debt including lease payments.

⁽⁴⁾ This ratio is the measurement of the City's ability to cover its costs through its own revenue efforts.

⁽⁵⁾ This ratio is a measure of the City's ability to cover its operational costs and have revenues available for capital funding or other purposes.

⁽⁶⁾ This ratio measures the extent to which depreciable assets have been consumed by comparing their written down value to their replacement cost.

⁽⁷⁾ This ratio indicates whether the City is replacing or renewing existing non-financial assets at the same rate that its overall asset stock is wearing out. The City's Asset Sustainability Ratio is below the benchmark as the City has relatively new asset base which does not require to incur large asset renewal and asset replacement expenditure at this point in time.

⁽⁸⁾ This ratio is a measure of the ability of the City to fund its projected asset renewal/replacements in the future.

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 23. Information on Borrowings

	Principal 01-Jul-18	Interest Repayments		Principal 30-Jun-19	
	Actual	Actual	Budget	Actual	Budget
	\$	\$	\$	\$	\$
(a) Loan Repayments					
Loan 1					
Recreation & Culture					
- Wanneroo Regional Museum and Library	10,416,178	705,175	705,175	10,416,178	10,416,178
- Construct Community Centre - Butler	278,000	18,821	18,821	278,000	278,000
- Develop Accessible and Inclusive Playground	222,000	15,029	15,029	222,000	222,000
- Kingsway Regional Sporting Complex	23,169,050	1,568,544	1,568,545	23,169,050	23,169,050
- Upgrade Aquamotion	7,926,000	536,590	536,590	7,926,000	7,926,000
- Yanchepp Active Open Space	56,460	3,822	3,822	56,460	56,460
- Kingsway Regional Playground	650,000	44,005	44,005	650,000	650,000
- Yanchepp Lagoon - Brazier Road Realignment	3,859,181	261,266	261,266	3,859,181	3,859,181
- Yanchepp Surf Life Saving Club	1,157,500	78,363	78,363	1,157,500	1,157,500
- Southern Suburbs Library	5,800,000	392,660	392,660	5,800,000	5,800,000
Transport					
- Pinjar Road - Wanneroo and Carosa Road	728,849	49,343	49,343	728,849	728,849
- Upgrade Rocca Way Dundobar Road	54,715	3,704	3,704	54,715	54,715
- Flynn Drive Neerabup - Construct Road	1,639,072	110,965	110,965	1,639,072	1,639,072
Other Property & Services					
- Develop Industrial Estate - Neerabup	317,887	21,521	21,521	317,887	317,887
- Redevelop Wanneroo Townsite	1,214,615	82,229	82,229	1,214,615	1,214,615
- Redevelop Koondoola Precinct	1,293,000	87,536	87,536	1,293,000	1,293,000
- Develop Wangara Industrial Area (Lot 257)	43,857	2,969	2,969	43,857	43,857
- Develop Wangara Industrial Area (Lot 15)	1,950,024	132,017	132,017	1,950,024	1,950,024
- Lot 12 Fowey Loop	1,800	122	122	1,800	1,800

(continued on next page)

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 23. Information on Borrowings (continued)

	Principal		Interest		Principal	
	01-Jul-18	Actual	Actual	Budget	30-Jun-19	Budget
	\$	\$	\$	\$	\$	\$
(a) Loan Repayments (continued)						
Loan 2						
Recreation & Culture						
- Yanchep Active Open Space Oval Ground Works	-	-	300,893	-	-	9,104,176
- Yanchep District Playing Fields	1,107,781	39,093	-	-	1,107,781	-
- Yanchep District Sports Amenities Building Stage 1	2,167,396	76,070	-	-	2,167,396	-
- Yanchep Surf Life Saving Club	1,171,312	41,751	-	-	1,171,312	-
	3,853,511	135,988	-	-	3,853,511	-
	<u>69,078,188</u>	<u>4,407,583</u>	<u>4,415,575</u>		<u>69,078,188</u>	<u>69,882,364</u>

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 23. Information on Borrowings (continued)

	Date	Balance	Expended	Balance
	Borrowed	01-Jul-18	During	30-Jun-19
	\$	\$	\$	\$
(b) Unspent Loans				
Loan 1				
Recreation & Culture				
Kingsway Regional Sporting Complex	1 Dec 2006	3,805,367	(2,121,415)	1,683,952
Southern Suburbs Library	1 Dec 2006	5,800,000	-	5,800,000
Transport				
Flynn Drive Neerabup - Construct Road	1 Dec 2006	15,774	-	15,774
Other Property & Services				
Develop Wangara Industrial Area (Lot 15)	1 Dec 2006	632,831	(326,715)	306,116
		<u>10,253,972</u>	<u>(2,448,130)</u>	<u>7,805,842</u>

Under Section 6.20(4)(a) of the *Local Government Act 1995*, a change in purpose of the use of borrowings can be disclosed in the Annual Budget. This was done so as part of the 2018/19 Budget. Accordingly, column "Balance 01-Jul-18" indicates revised unspent loan balances, after the change of purpose of borrowings, aligned with the Budget 2018/19.

(c) Overdraft

The City established an overdraft facility of \$1,000,000 in 2002 to assist with short term liquidity requirements. This facility was cancelled during the 2018/19 financial year.

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 25. Discounts, Incentives, Concessions & Write-offs

	Type	Actual	Budget	Actual
		Cost / Value 2019	Cost / Value 2019	Cost / Value 2018
		\$	\$	\$
Details				
Debts Written Off	Write Off	27,039	-	87,063
Rates Write Off	Write Off	13,897	-	-
Community Groups Rates Waiver	Waiver	96,279	97,591	87,051
		<u>137,215</u>	<u>97,591</u>	<u>174,114</u>

No Rates discounts have been budgeted for the 2018/19 Financial Year.

Council has agreed, in accordance with Section 6.47 of the *Local Government Act 1995*, to waive the 2018/19 Council Rates (excluding Emergency Services Levy) for land leased by the City to the following community groups.

- AJS Motorcycle Club of WA Inc.
- Kingsway Football & Sporting Club Inc.
- Olympic Kingsway Sports Club
- Pinjar Motorcycle Park Inc.
- Quinns Mindarie Surf Lifesaving Club Inc.
- Quinns Rocks Sports Club Inc
- The Badminton Association of WA Inc
- Tiger Kart Club Inc.
- Vikings Softball Club Inc & The Wanneroo Giants Baseball Club Inc.
- Wanneroo Agricultural Society Inc
- Wanneroo Amateur Football Club Inc, Wanneroo Cricket Club, Wanneroo Junior Cricket Club Inc & Wanneroo Junior Football Club
- Wanneroo BMX Club
- Wanneroo City Soccer Club Inc.
- Wanneroo Districts Cricket Club Inc.
- Wanneroo Districts Netball Association
- Wanneroo Districts Rugby Union Football Club Inc.
- Wanneroo Horse & Pony Club
- Wanneroo Racing Pigeon Club
- Wanneroo Shooting Complex Inc.
- Wanneroo Sports & Social Club
- Wanneroo Tennis Club
- Wanneroo Trotting & Training Club Inc.
- West Australian Rifle Association Inc.
- Yanchep Golf Club
- Yanchep Sports & Social Club Inc.
- Yanchep Surf Lifesaving Club Inc.
- Youth Futures WA (inc).

The circumstances in which the waiver is granted to sporting clubs is when Council believes financial support is warranted. The objective is improving these clubs financial viability in order to assist with the fostering of good health in the community.

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 26. Interest Charges and Instalments

	Interest Rate %	2019	2019	2018
		Actual	Budgeted	Actual
		\$	\$	\$
Interest Income on Overdue Rates	8.45%	1,653,093	1,267,500	1,619,033
Interest Income on Instalments Plan	5.50%	635,347	718,000	716,965
		<u>2,288,440</u>	<u>1,985,500</u>	<u>2,335,998</u>
Administration Charges on Instalment Plan		393,533	402,000	379,592
		<u>2,681,973</u>	<u>2,387,500</u>	<u>2,715,590</u>

An interest rate of 8.45% (2018: 8.45%) was charged on all Rates, both current and arrears, that remain unpaid after 35 days from the issue date of the Rate notice (3 August 2018). Three option plans were available to ratepayers for payment of their Rates by instalments.

Option 1 (Full Payment)

Full amount of Rates and Service charges, including arrears, to be paid on or before 35 days (7 September 2018) from the issue date (3 August 2018) appearing on the Rate notice.

Option 2 (Two instalments)

First instalment to be received on or before 35 days after the issue date appearing on the Rate notice, including all arrears and half of the current Rates and Service charges (7 September 2018). The second and final instalment becomes due and payable 63 days after the due date of the first instalment (9 November 2018).

Option 3 (Four instalments)

First instalment to be received on or before 35 days after the issue date appearing on the Rate notice, including all arrears and a quarter of the current Rates and Service charges (7 September 2018). The second, third and fourth instalments are to be made at 63 day intervals, thereafter (9 November 2018, 11 January 2019 and 15 March 2019).

Cost of the instalment Options

The cost of the instalment options will comprise of simple interest of 5.5% (2018: 5.5%) per annum, calculated from the date the first instalment is due and payable, together with an administration fee of \$5.00 (2018: \$5.00) for each instalment, excluding the first.

Special Arrangements and Late Payment Penalty

In addition to the late payment interest of 8.45% per annum, an administration fee of \$30.00 (2018: \$25.00) per assessment is charged to any ratepayers wishing to enter into special payment agreements with the City.

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 27. Fees & Charges

	2019 Actual	2019 Budget	2018 Actual
	\$	\$	\$
Governance	19,293	333,800	17,395
General Purpose Funding	485,530	512,000	487,242
Law, Order, Public Safety	721,279	837,000	712,156
Health	344,195	366,311	336,443
Education and Welfare	134,830	92,150	415,524
Community Amenities	31,663,199	31,226,704	2,191,675
Recreation and Culture	7,460,900	7,243,899	6,740,444
Transport	649,642	1,450,000	1,059,952
Economic Services	1,854,084	2,085,700	2,053,232
Other Property and Services	19,701	6,100	6,780
	43,352,653	44,153,664	14,020,843

As approved by Council, waste service fees are separated from the City's Rates income from 2018/19 onwards. In 2017/18, waste service fees were included as part of the City's Rates income.

Note 28. Grants, Subsidies & Contributions

	2019 Actual	2018 Actual
	\$	\$
Grants, subsidies and contributions are included as operating revenues in the Statement of Comprehensive Income:		
(a) By Nature & Type		
Operating Grants, Subsidies and Contributions	11,162,394	12,866,706
Non-Operating Grants, Subsidies and Contributions	26,186,692	33,541,640
	37,349,086	46,408,346

(b) By Program

Governance	310,766	566,670
General Purpose Funding	8,793,034	7,180,451
Law, Order, Public Safety	329,266	589,233
Health	195,795	147,855
Education & Welfare	269,793	3,253,771
Community Amenities	56,455	135,737
Recreation & Culture	6,946,049	9,901,595
Transport	19,732,263	24,565,825
Economic Services	2,368	4,128
Other Property & Services	713,297	63,081
	37,349,086	46,408,346

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 29. Employee Costs

	2019 Actual	2018 Actual
	\$	\$
Wages and Salaries	63,361,584	62,922,536
Superannuation	7,176,675	7,058,481
Fringe Benefits Tax	216,243	315,453
Conference and Training	595,225	600,941
Workers' Compensation Insurance ¹	2,366,206	(364,026)
External Labour Hire	2,004,642	1,158,513
Protective Clothing & Uniforms	312,995	259,798
Staff Amenities (Milk/Tea/Coffee)	39,563	48,896
Vehicle Usage Reimbursements	-	3,278
Total Employee Costs	76,073,133	72,003,870
less: Capitalised Costs	(4,080,006)	(3,505,955)
	71,993,127	68,497,915

¹ In 2018 the City reduced its Workers Compensation Insurance Provision due to improved claims history.

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 30. Related Party Transactions

Related Parties

The City's main related parties are as follows:

(a) Key Management Personnel

Any person(s) having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any elected member, are considered key management personnel.

(b) Entities subject to significant influence by the City

An entity that has the power to participate in the financial and operating policy decisions of an entity but does not have control over those policies, is an entity which holds significant influence. Significant influence may be gained by share ownership, statute or agreement.

(c) Joint Venture Agreement accounted for under the equity method

The City has one sixth interest in two regional councils. This interest is accounted for in these financial statements using the equity method of accounting. Refer to Note 17 for details of these interests.

Councillor Remuneration and Allowances

	2019 Actual	2019 Budget	2018 Actual
	\$	\$	\$
The following fees, expenses and allowances were paid to elected members and/or the Mayor.			
Meeting Fees	463,542	523,980	473,328
Mayor's Allowance	88,864	88,864	88,864
Deputy Mayor's Allowance	22,216	22,742	22,742
Travelling & Other Expenses	29,563	162,000	23,028
Telecommunications Allowance	49,000	49,000	52,500
	653,185	846,586	660,462

Key Management Personnel (KMP) Compensation Disclosures

The total of remuneration paid to KMP of the City during the year are as follows:

	2019 Actual	2018 Actual
	\$	\$
Short-term employee benefits	1,520,358	1,604,648
Post-employment benefits	165,733	171,137
Other long-term benefits	34,662	33,748
	1,720,753	1,809,533

Short-term employee benefits

These amounts include salary, paid leave, fringe benefits and cash bonuses.

Post-employee benefits

These amounts are the current-year's cost of providing the City's superannuation contributions made during the year.

Other long-term benefits

These amounts represent long service and annual leave benefits accruing during the year.

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 30. Related Party Transactions (continued)

Transactions with related parties

Transactions between related parties are on normal commercial terms and conditions no more favourable than those available to other parties unless otherwise stated.

The following transactions occurred with related parties:

	2019 Actual	2018 Actual
	\$	\$
Associated companies/individuals:		
Sale of goods and services	29,254	175,000
Commercial Lease Agreements	-	43,427

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 31. Town Planning Schemes

Town Planning Schemes

In addition to the City's involvement with the Cities of Perth, Stirling, Joondalup and Vincent and the Towns of Cambridge and Victoria Park with Lot 17 Mindarie, the City has Town Planning Schemes and Development Areas in

Development Area	Locality
- Town Planning Scheme No 5 - Landsdale	- Landsdale
- East Wanneroo Development Area Cells 1-9	- East Wanneroo
- Berkley Road Local Structure Plan	- Marangaroo/Alexander Heights
- Neerabup Development	- Neerabup

These Town Planning Schemes are mainly related to the development of standard infrastructures. The Development Contribution Plans which are related to the development of district facilities are disclosed in Note 34.

In March 2016, the City commenced an internal review of the accuracy of the financial data for the period of 1999/2000 to 2017/2018 for all East Wanneroo Development Area Cells (1-9). The result of this review identified a number of financial misstatements that require adjustments.

(i) Town Planning Scheme No 5 - Landsdale

An industrial zone guided development which was gazetted in June 1973. The total area of the scheme is approximately 100 hectares (ha). The Western sectors comprising 47 ha is identified as Stage 1 and was fully subdivided and developed in accordance with the scheme map several years ago.

The Eastern sector of 53 ha known as Stage 2 is either low lying land comprising 2 ha parcels along Gngangara Road or an operating sand pit on two larger lots. Subdivision and development of this sector is entirely at the discretion of the individual land owners. It appears unlikely that there will be any subdivision or development undertaken in this sector in the short term.

Statement of Comprehensive Income - Town Planning Scheme No 5 - Landsdale

	2019 Actual	2019 Budget	2018 Actual
	\$	\$	\$
Operating Income			
Interest on Investments	19,482	18,771	18,782
	19,482	18,771	18,782
Net Result	19,482	18,771	18,782

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 31. Town Planning Schemes (continued)

Statement of Financial Position - Town Planning Scheme No 5 - Landsdale

	2019 Actual	2019 Budget	2018 Actual
	\$	\$	\$
ASSETS			
Current Assets			
Cash and Cash Equivalent Assets	735,396	730,705	715,914
Total Current Assets	735,396	730,705	715,914
TOTAL ASSETS	735,396	730,705	715,914
LIABILITIES			
Nil			
Net Assets	735,396	730,705	715,914
EQUITY			
Accumulated Surplus	735,396	730,705	715,914
Total Equity	735,396	730,705	715,914

East Wanneroo Development Area - Cells 1 - 9

The East Wanneroo Cells 1-9 provide for the development of the area generally east of Wanneroo Road between Hepburn Avenue to the south and Clarkson Avenue to the north. The various structures plans (Cells 1-9) have guided residential, industrial and commercial development since the late 1990's and many cells are approaching full development. The Development Contribution Schemes include predominately standard 'development' infrastructure, including 10% public open space and regional roads (exception being Cell 9, which includes a local community centre and POS development costs). The format, structure and funding aspects of these cells is subject to ongoing review and aims to coordinate contributions by landowners within structure planning areas with fragmented landownership. The contributions are charged at the time of subdivision or development to satisfy the landowners development obligations under state planning policy and the City's District Planning Scheme number 2.

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 31. Town Planning Schemes (continued)

(ii) East Wanneroo Development Area - Cell 1

Cell 1 includes the suburbs of Ashby and Tapping and is generally bounded by Pinjar Road, Wanneroo Road and Clarkson Avenue. Over \$30 million worth of infrastructure works has been completed in this cell. The Cell is predominately developed (96% of developable land) and remaining costs primarily relate to the finalisation of the Pinjar Road duplication and POS acquisitions.

As at 30 June 2019, the City has made prior-period adjustments to recognise financial misstatements identified for the period of 1999/2000 to 2017/2018 for East Wanneroo Development Area Cell 1. As a result of recognising these financial misstatements, \$3,180,936 has been transferred out of the East Wanneroo Development Area Cell 1 and recouped to the City's Strategic Projects Reserve.

Statement of Comprehensive Income - Cell 1

	2019	2019	2018
	Actual	Budget	Restated Actual
	\$	\$	\$
Operating Income			
Headworks Levy	-	878,408	1,085,093
Interest on Investments	720,601	780,280	698,039
	<u>720,601</u>	<u>1,658,688</u>	<u>1,783,132</u>
Operating Expense			
Advertising	(1,157)	(100)	-
Compensation Payments - Public Open Space	-	-	(757,875)
Consulting Fees	-	(2,000)	-
Construction Costs	(258,238)	(91,897)	3,244
Administration Allocation	(72,841)	(42,569)	(49,476)
Audit Fees	(7,600)	(2,142)	-
Valuation Fees	(1,307)	-	(1,333)
Environmental Remediation or Improvement Costs	(7,100)	-	(6,329)
	<u>(348,243)</u>	<u>(138,708)</u>	<u>(811,769)</u>
Non Operating Expense			
Headworks Levy Refund*	(23,562,040)	-	-
Net Result	<u>(23,189,682)</u>	<u>1,519,980</u>	<u>971,363</u>

*At Council meeting on 4 June 2019, Council approved a partial return of estimated excess funds of \$22,679,632 pending development of remaining land within the Cell and finalisation of the return of excess requirements in accordance with Clause 9.13.3 of DPS2. As part of the 2018/19 Annual Review of cell costs as per the requirement of DPS2, the City's internal experts have also estimated further \$882,408 as the future excess funds for Cell 1 at full development.

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 31. Town Planning Schemes (continued)

(ii) East Wanneroo Development Area - Cell 1 (continued)

Statement of Financial Position - Cell 1

	2019	2019	2018	1 July 2017
	Actual	Budget	Restated Actual	Restated Actual
	\$	\$	\$	\$
ASSETS				
Current Assets				
Cash and Cash Equivalent Assets	11,280,694	31,258,774	26,594,069	25,622,706
Total Current Assets	<u>11,280,694</u>	<u>31,258,774</u>	<u>26,594,069</u>	<u>25,622,706</u>
TOTAL ASSETS	<u>11,280,694</u>	<u>31,258,774</u>	<u>26,594,069</u>	<u>25,622,706</u>
LIABILITIES				
Current Liabilities				
Trade and Other Payables	(6,993,899)	-	-	-
Total Current Liabilities	<u>(6,993,899)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Non-Current Liabilities				
Provision for Headworks Levy Refund	(882,408)	-	-	-
Total Non-Current Liabilities	<u>(882,408)</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL LIABILITIES	<u>(7,876,307)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Assets	<u>3,404,387</u>	<u>31,258,774</u>	<u>26,594,069</u>	<u>25,622,706</u>
EQUITY				
Accumulated Surplus	3,404,387	31,258,774	26,594,069	25,622,706
Total Equity	<u>3,404,387</u>	<u>31,258,774</u>	<u>26,594,069</u>	<u>25,622,706</u>

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 31. Town Planning Schemes (continued)

(iii) East Wanneroo Development Area - Cell 2

Cell 2 includes the suburb of Sinagra and is generally bounded by Pinjar Road, Wanneroo Road and Dundobar Road. Over \$12 million worth of infrastructure works has been completed in this cell. The Cell is only partially developed (56% of developable land) and remaining costs primarily relate to the finalisation of the Dundobar Road upgrade and several large POS acquisitions. Cell development has been partly sterilised due to the Ingham Poultry Farm buffer.

As at 30 June 2019, the City has made prior-period adjustments to recognise financial misstatements identified for the period of 1999/2000 to 2017/2018 for East Wanneroo Development Area Cell 2. As a result of recognising these financial misstatements, \$722,926 has been transferred out of the East Wanneroo Development Area Cell 2 and recouped to the City's Strategic Projects Reserve.

Statement of Comprehensive Income - Cell 2

	2019	2019	2018
	Actual	Budget	Restated Actual
	\$	\$	\$
Operating Income			
Headworks Levy	-	194,888	-
Interest on Investments	219,483	230,239	212,094
	<u>219,483</u>	<u>425,127</u>	<u>212,094</u>
Operating Expense			
Advertising	(246)	(100)	-
Construction Costs	(6,550)	(33,603)	(77)
Consulting Fees	(9,355)	(2,000)	-
Legal Fees	-	-	(1,850)
Valuation Fees	(1,289)	-	(1,333)
Administration Allocation	(35,910)	(34,055)	(34,245)
Audit Fees	(10,900)	(2,142)	(1,850)
Environmental Remediation or Improvement Costs	(10,196)	-	(9,089)
	<u>(74,446)</u>	<u>(71,900)</u>	<u>(48,444)</u>
Net Result	<u>145,037</u>	<u>353,227</u>	<u>163,650</u>

Statement of Financial Position - Cell 2

	2019	2019	2018	1 July 2017
	Actual	Budget	Restated Actual	Restated Actual
	\$	\$	\$	\$
ASSETS				
Current Assets				
Cash and Cash Equivalent Assets	8,174,649	9,118,432	8,019,416	7,855,766
Total Current Assets	<u>8,174,649</u>	<u>9,118,432</u>	<u>8,019,416</u>	<u>7,855,766</u>
TOTAL ASSETS	<u>8,174,649</u>	<u>9,118,432</u>	<u>8,019,416</u>	<u>7,855,766</u>
LIABILITIES				
Trade and Other Payables	(10,196)	-	-	-
Net Assets	<u>8,164,453</u>	<u>9,118,432</u>	<u>8,019,416</u>	<u>7,855,766</u>
EQUITY				
Accumulated Surplus	8,164,453	9,118,432	8,019,416	7,855,766
Total Equity	<u>8,164,453</u>	<u>9,118,432</u>	<u>8,019,416</u>	<u>7,855,766</u>

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 31. Town Planning Schemes (continued)

(iv) East Wanneroo Development Area - Cell 3

Cell 3 includes the suburb of Wanneroo and is generally bounded by Dundobar Road, High Road, Scott Road and Steven street. Approximately \$1 million worth of infrastructure works have been completed in this cell. The Cell is predominately developed (91% of developable land) and remaining costs primarily relate to the finalisation of the Dundobar Road widening/upgrade and historic Public Open Space credits.

As at 30 June 2019, the City has made prior-period adjustments to recognise financial misstatements identified for the period of 1999/2000 to 2017/2018 for East Wanneroo Development Area Cell 3. As a result of recognising these financial misstatements, \$756,953 has been transferred out of the East Wanneroo Development Area Cell 3 and recouped to the City's Strategic Projects Reserve.

Statement of Comprehensive Income - Cell 3

	2019	2019	2018
	Actual	Budget	Restated Actual
	\$	\$	\$
Operating Income			
Interest on Investments	19,711	39,170	19,215
	<u>19,711</u>	<u>39,170</u>	<u>19,215</u>
Operating Expense			
Advertising	-	(100)	-
Audit Fee	(6,300)	(2,142)	-
Consulting Fees	-	(2,000)	(1,750)
Administration Allocation	(31,014)	(17,028)	(18,810)
Valuation Fees	(1,289)	-	(1,333)
	<u>(38,603)</u>	<u>(21,270)</u>	<u>(21,893)</u>
Net Result	<u>(18,892)</u>	<u>17,900</u>	<u>(2,678)</u>

Statement of Financial Position - Cell 3

	2019	2019	2018	1 July 2017
	Actual	Budget	Restated Actual	Restated Actual
	\$	\$	\$	\$
ASSETS				
Current Assets				
Cash and Cash Equivalent Assets	697,910	1,490,187	716,802	719,480
Total Current Assets	<u>697,910</u>	<u>1,490,187</u>	<u>716,802</u>	<u>719,480</u>
TOTAL ASSETS	<u>697,910</u>	<u>1,490,187</u>	<u>716,802</u>	<u>719,480</u>
LIABILITIES				
Nil				
Net Assets	<u>697,910</u>	<u>1,490,187</u>	<u>716,802</u>	<u>719,480</u>
EQUITY				
Accumulated Surplus	697,910	1,490,187	716,802	719,480
Total Equity	<u>697,910</u>	<u>1,490,187</u>	<u>716,802</u>	<u>719,480</u>

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 31. Town Planning Schemes (continued)

(v) East Wanneroo Development Area - Cell 4

Cell 4 includes the suburbs of Hocking and Pearsall and is generally bounded by Wanneroo Road, Lenore Road, Elliot Road and Ocean Reef Road. Over \$55 million worth of infrastructure works has been completed in this cell. The Cell is predominately developed (96% of developable land) and remaining costs primarily relate to completing an intersection upgrade at Paltara Way/Elliot Road, a controlled access place (CAP) system along Elliot Road, Lenore Road duplication works and POS acquisition.

As at 30 June 2019, the City has made prior-period adjustments to recognise financial misstatements identified for the period of 1999/2000 to 2017/2018 for East Wanneroo Development Area Cell 4. As a result of recognising these financial misstatements, \$985,568 has been transferred out of the East Wanneroo Development Area Cell 4 and recouped to the City's Strategic Projects Reserve.

Statement of Comprehensive Income - Cell 4

	2019	2019	2018
	Actual	Budget	Restated Actual
	\$	\$	\$
Operating Income			
Development Headworks Levy	233,276	209,943	5,406,846
Interest on Investments	329,367	328,146	321,961
	<u>562,643</u>	<u>538,089</u>	<u>5,728,807</u>
Operating Expense			
Advertising	(246)	(100)	-
Audit Fees	(12,000)	(5,142)	-
Compensation Payments - Public Open Space	-	-	(7,112,177)
Consulting Fees	-	(2,000)	-
Legal Fees	(141,552)	(100,000)	(171,825)
Administration Allocation	(79,194)	(89,860)	(23,509)
Valuation Fees	(1,448)	-	(1,333)
Environmental Remediation or Improvement Costs	(24,450)	-	-
	<u>(258,890)</u>	<u>(197,102)</u>	<u>(7,308,844)</u>
Non Operating Expense			
Headworks Levy Refund*	(4,776,335)	-	-
Net Result	<u>(4,472,582)</u>	<u>340,987</u>	<u>(1,580,037)</u>

* As part of the 2018/19 Annual Review of cell costs as per the requirement of DPS2, the City's internal experts have also estimated \$4,776,335 as the future excess funds for Cell 4 at full development.

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 31. Town Planning Schemes (continued)

(v) East Wanneroo Development Area - Cell 4 (continued)

Statement of Financial Position - Cell 4

	2019	2019	2018	1 July 2017
	Actual	Budget	Restated Actual	Restated Actual
	\$	\$	\$	\$
ASSETS				
Current Assets				
Cash and Cash Equivalent Assets	12,427,655	13,344,557	12,099,453	13,679,490
Total Current Assets	<u>12,427,655</u>	<u>13,344,557</u>	<u>12,099,453</u>	<u>13,679,490</u>
TOTAL ASSETS	<u>12,427,655</u>	<u>13,344,557</u>	<u>12,099,453</u>	<u>13,679,490</u>
LIABILITIES				
Trade and Other Payables	(24,450)	-	-	-
Total Current Liabilities	<u>(24,450)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Non-Current Liabilities				
Provision for Headworks Levy Refund	(4,776,335)	-	-	-
Total Non-Current Liabilities	<u>(4,776,335)</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL LIABILITIES	<u>(4,800,785)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Assets	<u>7,626,870</u>	<u>13,344,557</u>	<u>12,099,453</u>	<u>13,679,490</u>
EQUITY				
Accumulated Surplus	7,626,870	13,344,557	12,099,453	13,679,490
Total Equity	<u>7,626,870</u>	<u>13,344,557</u>	<u>12,099,453</u>	<u>13,679,490</u>

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 31. Town Planning Schemes (continued)

(vi) East Wanneroo Development Area - Cell 5

Cell 5 Includes the suburb of Landsdale and is generally bounded by Ocean Reef Road, Mirrabooka Avenue and Hepburn Avenue. Over \$33 million worth of infrastructure works has been completed in this cell. The Cell is predominately developed (95% of developable land) and remaining costs primarily relate to the finalisation of the Mirrabooka Avenue duplication costs and POS acquisition.

As at 30 June 2019, the City has made prior-period adjustments to recognise financial misstatements identified for the period of 1999/2000 to 2017/2018 for East Wanneroo Development Area Cell 5. As a result of recognising these financial misstatements, \$4,668,268 has been transferred out of the East Wanneroo Development Area Cell 5 and recouped to the City's Strategic Projects Reserve.

Statement of Comprehensive Income - Cell 5

	2019	2019	2018
	Actual	Budget	Restated Actual
	\$	\$	\$
Operating Income			
Development Headworks Levy	2,596,364	247,272	216,364
Interest on Investments	239,276	244,180	128,400
	<u>2,835,640</u>	<u>491,452</u>	<u>344,764</u>
Operating Expense			
Advertising	(246)	(100)	-
Compensation Payments - Public Open Space	(750,960)	-	(299,199)
Legal Fees	(84,151)	(50,000)	(57,288)
Contract Expenses	-	(861,740)	-
Consulting Fees	-	(2,000)	-
Administration Allocation	(51,400)	(112,326)	(23,508)
Audit Fees	(8,930)	(5,142)	(9,968)
Valuation Fees	(1,289)	-	(1,333)
Construction Costs	-	-	(907,839)
Environmental Remediation or Improvement Costs	(49,341)	-	(101,036)
	<u>(946,317)</u>	<u>(1,031,308)</u>	<u>(1,400,171)</u>
Non Operating Expense			
Headworks Levy Refund*	(2,422,358)	-	-
Net Result	<u>(533,035)</u>	<u>(539,856)</u>	<u>(1,055,407)</u>

* As part of the 2018/19 Annual Review of cell costs as per the requirement of DPS2, the City's internal experts have also estimated \$2,422,358 as the future excess funds for Cell 5 at full development.

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 31. Town Planning Schemes (continued)

(vi) East Wanneroo Development Area - Cell 5

Statement of Financial Position - Cell 5

	2019	2019	2018	1 July 2017
	Actual	Budget	Restated Actual	Restated Actual
	\$	\$	\$	\$
ASSETS				
Current Assets				
Cash and Cash Equivalent Assets	5,732,334	10,497,986	3,793,670	4,849,077
Total Current Assets	<u>5,732,334</u>	<u>10,497,986</u>	<u>3,793,670</u>	<u>4,849,077</u>
TOTAL ASSETS	<u>5,732,334</u>	<u>10,497,986</u>	<u>3,793,670</u>	<u>4,849,077</u>
LIABILITIES				
Trade and Other Payables	(49,341)	-	-	-
Total Current Liabilities	<u>(49,341)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Non-Current Liabilities				
Provision for Headworks Levy Refund	(2,422,358)	-	-	-
Total Non-Current Liabilities	<u>(2,422,358)</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL LIABILITIES	<u>(2,471,699)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Assets	<u>3,260,635</u>	<u>10,497,986</u>	<u>3,793,670</u>	<u>4,849,077</u>
EQUITY				
Accumulated Surplus	3,260,635	10,497,986	3,793,670	4,849,077
Total Equity	<u>3,260,635</u>	<u>10,497,986</u>	<u>3,793,670</u>	<u>4,849,077</u>

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 31. Town Planning Schemes (continued)

(vii) East Wanneroo Development Area - Cell 6

Cell 6 includes the suburbs of Madeley and Darch and is generally bounded by Gngara Road, Wanneroo Road, Mirrabooka Avenue and Hepburn Avenue. Over \$50 million worth of infrastructure works has been completed in this cell. The Cell is predominately developed (89% of developable land) and remaining costs primarily relate to the finalisation of the Gngara Road upgrade/realignment, Skeit Road duplication and POS acquisitions.

As at 30 June 2019, the City has made prior-period adjustments to recognise financial misstatements identified for the period of 1999/2000 to 2017/2018 for East Wanneroo Development Area Cell 6. As a result of recognising these financial misstatements, \$4,171,854 has been transferred out of the East Wanneroo Development Area Cell 6 and recouped to the City's Strategic Projects Reserve.

Statement of Comprehensive Income - Cell 6

	2019	2019	2018
	Actual	Budget	Restated Actual
	\$	\$	\$
Operating Income			
Development Headworks Levy	419,537	394,864	1,431,362
Reimbursements	265	-	-
Interest on Investments	650,135	750,208	644,679
	<u>1,069,937</u>	<u>1,145,072</u>	<u>2,076,041</u>
Operating Expense			
Advertising	(246)	(100)	-
Legal Fees	(145)	-	(182)
Contract Expenses	-	(1,833,741)	-
Construction Costs	(8,564)	(36,600)	(371,128)
Consulting Fees	-	(2,000)	-
Compensation Payments - Road Reserves	(170,086)	-	(430,544)
Administration Allocation	(67,277)	(65,035)	(47,220)
Compensation Payments - Public Open Space	(915,243)	-	-
Audit Fees	(13,950)	(2,142)	(9,966)
Survey Fees	(525)	-	(5,184)
Valuation Fees	(2,539)	-	(1,346)
Environmental Remediation or Improvement Costs	(29,600)	-	(22,003)
	<u>(1,208,175)</u>	<u>(1,939,618)</u>	<u>(887,573)</u>
Non Operating Expense			
Headworks Levy Refund*	(1,886,819)	-	-
Net Result	<u>(2,025,057)</u>	<u>(794,546)</u>	<u>1,188,468</u>

* As part of the 2018/19 Annual Review of cell costs as per the requirement of DPS2, the City's internal experts have also estimated \$1,886,819 as the future excess funds for Cell 6 at full development.

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 31. Town Planning Schemes (continued)

(vii) East Wanneroo Development Area - Cell 6 (continued)

Statement of Financial Position - Cell 6

	2019	2019	2018	1 July 2017
	Actual	Budget	Restated Actual	Restated Actual
	\$	\$	\$	\$
ASSETS				
Current Assets				
Cash and Cash Equivalent Assets	24,234,123	28,382,148	24,342,761	23,154,293
Total Current Assets	<u>24,234,123</u>	<u>28,382,148</u>	<u>24,342,761</u>	<u>23,154,293</u>
TOTAL ASSETS	<u>24,234,123</u>	<u>28,382,148</u>	<u>24,342,761</u>	<u>23,154,293</u>
LIABILITIES				
Trade and Other Payables	(29,600)	-	-	-
Total Current Liabilities	<u>(29,600)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Non-Current Liabilities				
Provision for Headworks Levy Refund	(1,886,819)	-	-	-
Total Non-Current Liabilities	<u>(1,886,819)</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL LIABILITIES	<u>(1,916,419)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Assets	<u>22,317,704</u>	<u>28,382,148</u>	<u>24,342,761</u>	<u>23,154,293</u>
EQUITY				
Accumulated Surplus	22,317,704	28,382,148	24,342,761	23,154,293
Total Equity	<u>22,317,704</u>	<u>28,382,148</u>	<u>24,342,761</u>	<u>23,154,293</u>

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 31. Town Planning Schemes (continued)

(viii) East Wanneroo Development Area - Cell 7

Cell 7 includes the industrial suburb of Wangara (west) and is generally bounded by Wanneroo Road, Hartman Drive and Gngangara Road. Over \$4 million worth of infrastructure works has been completed in this cell. The Cell is partially developed (68% of developable land) and remaining costs primarily relate to the finalisation of the Gngangara Road realignment/upgrade.

As at 30 June 2019, the City has made prior-period adjustments to recognise financial misstatements identified for the period of 1999/2000 to 2017/2018 for East Wanneroo Development Area Cell 7. As a result of recognising these financial misstatements, \$128,621 has been transferred out of the East Wanneroo Development Area Cell 7 and recouped to the City's Strategic Projects Reserve.

Statement of Comprehensive Income - Cell 7

	2019	2019	2018
	Actual	Budget	Restated Actual
	\$	\$	\$
Operating Income			
Development Headworks Levy	-	176,210	130,422
Reimbursements	265	-	-
Interest on Investments	73,170	86,378	80,285
	<u>73,435</u>	<u>262,588</u>	<u>210,707</u>
Operating Expense			
Advertising	(246)	(100)	-
Audit Fees	(6,000)	(2,142)	-
Compensation Payments - Road Reserves	(170,086)	-	(430,544)
Legal Fees	(737)	-	(3,240)
Construction Costs	(8,564)	(7,000)	(3,574)
Consulting Fees	-	(5,000)	(1,500)
Administration Allocation	(56,655)	(42,569)	(59,461)
Survey Fees	(737)	-	(7,397)
Valuation Fees	(2,539)	-	(1,346)
	<u>(245,564)</u>	<u>(56,811)</u>	<u>(507,062)</u>
Net Result	<u>(172,129)</u>	<u>205,777</u>	<u>(296,355)</u>

Statement of Financial Position - Cell 7

	2019	2019	2018	1 July 2017
	Actual	Budget	Restated Actual	Restated Actual
	\$	\$	\$	\$
ASSETS				
Current Assets				
Cash and Cash Equivalent Assets	2,626,420	3,305,862	2,798,549	3,094,904
Total Current Assets	<u>2,626,420</u>	<u>3,305,862</u>	<u>2,798,549</u>	<u>3,094,904</u>
TOTAL ASSETS	<u>2,626,420</u>	<u>3,305,862</u>	<u>2,798,549</u>	<u>3,094,904</u>
LIABILITIES				
Nil				
Net Assets	<u>2,626,420</u>	<u>3,305,862</u>	<u>2,798,549</u>	<u>3,094,904</u>
EQUITY				
Accumulated Surplus	2,626,420	3,305,862	2,798,549	3,094,904
Total Equity	<u>2,626,420</u>	<u>3,305,862</u>	<u>2,798,549</u>	<u>3,094,904</u>

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 31. Town Planning Schemes (continued)

(ix) East Wanneroo Development Area - Cell 8

Cell 8 includes the industrial suburb of Wangara (east) and is generally bounded by Hartman Drive, Ocean Reef Road, Gngangara Road and Mirrabooka Avenue. Over \$23 million worth of infrastructure works has been completed in this cell. The Cell is partially developed (79% of developable land) and remaining costs primarily relate to the finalisation of the Gngangara Road upgrade.

As at 30 June 2019, the City has made prior-period adjustments to recognise financial misstatements identified for the period of 1999/2000 to 2017/2018 for East Wanneroo Development Area Cell 8. As a result of recognising these financial misstatements, \$551,516 has been transferred to the East Wanneroo Development Area Cell 8 from the City's Strategic Projects Reserve.

Statement of Comprehensive Income - Cell 8

	2019	2019	2018
	Actual	Budget	Restated Actual
	\$	\$	\$
Operating Income			
Development Headworks Levy	536,996	300,000	2,217,539
Interest on Investments	151,404	107,129	142,640
	<u>688,400</u>	<u>407,129</u>	<u>2,360,179</u>
Operating Expense			
Construction Costs	-	(50,000)	-
Advertising	(246)	(100)	-
Compensation Payments - Road Reserves	-	-	(913,436)
Legal Fees	(174,776)	-	(93,914)
Contract Expenses	-	(5,000)	-
Consulting Fees	-	-	(9,967)
Administration Allocation	(49,034)	(42,569)	(43,866)
Audit Fees	(10,500)	(2,142)	(2,240)
Valuation Fees	(1,289)	-	(1,333)
Demolition Fees	-	-	(24,700)
Environmental Remediation or Improvement Costs	(48,650)	-	(90,125)
	<u>(284,495)</u>	<u>(99,811)</u>	<u>(1,179,581)</u>
Net Result	<u>403,905</u>	<u>307,318</u>	<u>1,180,598</u>

Statement of Financial Position - Cell 8

	2019	2019	2018	1 July 2017
	Actual	Budget	Restated Actual	Restated Actual
	\$	\$	\$	\$
ASSETS				
Current Assets				
Cash and Cash Equivalent Assets	5,877,703	5,235,253	5,425,147	4,244,549
Total Current Assets	<u>5,877,703</u>	<u>5,235,253</u>	<u>5,425,147</u>	<u>4,244,549</u>
TOTAL ASSETS	<u>5,877,703</u>	<u>5,235,253</u>	<u>5,425,147</u>	<u>4,244,549</u>
LIABILITIES				
Trade and Other Payables	(48,650)	-	-	-
Net Assets	<u>5,829,053</u>	<u>5,235,253</u>	<u>5,425,147</u>	<u>4,244,549</u>
EQUITY				
Accumulated Surplus	5,829,053	5,235,253	5,425,147	4,244,549
Total Equity	<u>5,829,053</u>	<u>5,235,253</u>	<u>5,425,147</u>	<u>4,244,549</u>

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 31. Town Planning Schemes (continued)

(x) East Wanneroo Development Area - Cell 9

Cell 9 includes the suburb of Landsdale and is generally bounded by Ocean Reef Road, Hepburn Avenue and Alexander Drive. Over \$45 million worth of infrastructure works has been completed in this cell. The Cell is partially developed (75% of developable land) and remaining costs primarily relate to the finalisation of various road works, POS acquisition/development and the acquisition and construction of a local community facility.

As at 30 June 2019, the City has made prior-period adjustments to recognise financial misstatements identified for the period of 1999/2000 to 2017/2018 for East Wanneroo Development Area Cell 9. As a result of recognising these financial misstatements, \$527,728 has been transferred out of the East Wanneroo Development Area Cell 9 and recouped to the City's Strategic Projects Reserve.

Statement of Comprehensive Income - Cell 9

	2019	2019	2018
	Actual	Budget	Restated Actual
	\$	\$	\$
Operating Income			
Development Headworks Levy	2,286,555	3,703,575	5,032,150
Interest on Investments	577,407	495,735	514,261
	<u>2,863,962</u>	<u>4,199,310</u>	<u>5,546,411</u>
Operating Expense			
Advertising	(246)	(100)	-
Audit Fee	(12,850)	(2,142)	-
Consulting Fees	(575)	-	(990)
Construction Costs	-	(100,000)	(176,888)
Compensation Payments - Public Open Space	(791,603)	(3,688,004)	(1,972,174)
Compensation Payments - Road Reserves	-	-	(245,183)
Administration Allocation	(63,697)	(83,104)	(59,297)
Valuation Fees	(1,289)	-	(1,333)
Environmental Remediation or Improvement Costs	(8,064)	-	(37,908)
	<u>(878,324)</u>	<u>(3,873,350)</u>	<u>(2,493,773)</u>
Net Result	<u>1,985,638</u>	<u>325,960</u>	<u>3,052,638</u>

Statement of Financial Position - Cell 9

	2019	2019	2018	1 July 2017
	Actual	Budget	Restated Actual	Restated Actual
	\$	\$	\$	\$
ASSETS				
Current Assets				
Cash and Cash Equivalent Assets	22,097,086	18,728,558	20,494,010	17,875,172
Total Current Assets	<u>22,097,086</u>	<u>18,728,558</u>	<u>20,494,010</u>	<u>17,875,172</u>
TOTAL ASSETS	<u>22,097,086</u>	<u>18,728,558</u>	<u>20,494,010</u>	<u>17,875,172</u>
LIABILITIES				
Current Liabilities				
Trade and Other Payables	(480,215)	-	(862,776)	(1,296,576)
Total Current Liabilities	<u>(480,215)</u>	<u>-</u>	<u>(862,776)</u>	<u>(1,296,576)</u>
TOTAL LIABILITIES	<u>(480,215)</u>	<u>-</u>	<u>(862,776)</u>	<u>(1,296,576)</u>
Net Assets	<u>21,616,871</u>	<u>18,728,558</u>	<u>19,631,234</u>	<u>16,578,596</u>
EQUITY				
Accumulated Surplus	21,616,872	18,728,558	19,631,234	16,578,596
Total Equity	<u>21,616,872</u>	<u>18,728,558</u>	<u>19,631,234</u>	<u>16,578,596</u>

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 31. Town Planning Schemes (continued)

(xi) Berkley Road Local Structure Plan

The Berkley Road Local Structure Plan rationalises the drainage sumps, road system and open space requirements for the residential development of the area. All subdividing landowners in the area pay a development headworks levy to the City and those funds are used to compensate those owners who actually provide the drainage, regional road and open space sites.

Statement of Comprehensive Income - Berkley Road Local Structure Plan

	2019	2019	2018
	Actual	Budget	Actual
	\$	\$	\$
Operating Income			
Interest on Investments	80,173	77,223	77,286
	<u>80,173</u>	<u>77,223</u>	<u>77,286</u>
Operating Expense			
Audit Fee	-	(2,154)	-
	<u>-</u>	<u>(2,154)</u>	<u>-</u>
Net Result	<u>80,173</u>	<u>75,069</u>	<u>77,286</u>

Statement of Financial Position - Berkley Road Local Structure Plan

	2019	2019	2018
	Actual	Budget	Actual
	\$	\$	\$
ASSETS			
Current Assets			
Cash and Cash Equivalent Assets	3,025,362	3,012,680	2,945,189
Total Current Assets	<u>3,025,362</u>	<u>3,012,680</u>	<u>2,945,189</u>
TOTAL ASSETS	<u>3,025,362</u>	<u>3,012,680</u>	<u>2,945,189</u>
LIABILITIES			
Nil			
Net Assets	<u>3,025,362</u>	<u>3,012,680</u>	<u>2,945,189</u>
EQUITY			
Accumulated Surplus	3,025,362	3,012,680	2,945,189
Total Equity	<u>3,025,362</u>	<u>3,012,680</u>	<u>2,945,189</u>

(xii) Neerabup Industrial Area Structure Plan

The Neerabup Industrial Area Structure Plan No 17 is designed to provide for the industrial development contained within an area bounded by Wanneroo Road, Flynn Drive, Old Yanchep Road and Wattle Avenue. This industrial area will be a major employment centre for the North West residential corridor.

The format, structure and environmental aspects are being finalised for the ongoing development of the area. All landowners in the area will pay an infrastructure development contribution to the City for the provision of the shared infrastructure to service the industrial area.

The Neerabup Industrial Area Structure Plan has no operating transactions either in financial year 2017/2018 or 2018/2019.

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 31. Town Planning Schemes (continued)

(xii) Neerabup Industrial Area Structure Plan (continued)

Statement of Financial Position - Neerabup Industrial Area Structure Plan

	2019 Actual	2019 Budget	2018 Actual
	\$	\$	\$
ASSETS			
Nil	-	-	-
LIABILITIES			
Trade and Other Payables	(3,448,943)	(3,451,085)	(3,448,943)
Total Current Liabilities	(3,448,943)	(3,451,085)	(3,448,943)
TOTAL LIABILITIES	(3,448,943)	(3,451,085)	(3,448,943)
Net Assets	(3,448,943)	(3,451,085)	(3,448,943)
EQUITY			
Accumulated Surplus /(Deficit)	(3,448,943)	(3,451,085)	(3,448,943)
Total Equity/(Deficiency)	(3,448,943)	(3,451,085)	(3,448,943)
Total Equity of Planning/Land Development	75,856,119	121,654,057	103,633,261

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 32. Financial Risk Management

The City's activities expose it to a variety of financial risks including price risk, credit risk, liquidity risk and interest rate risk.

The City's overall risk management program focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the City.

The City does not engage in transactions expressed in foreign currencies in the normal course of business and is therefore not subject to foreign currency risk.

Financial risk management is carried out by the City's Finance Service Unit under policies approved by Council.

The City held the following financial instruments at balance date:

	Note	Carrying Value		Fair Value	
		2019 \$	2018 \$	2019 \$	2018 \$
Financial Assets					
Cash and Cash Equivalents	3	379,715,338	374,458,602	379,715,338	374,458,602
Receivables (Current & Non-Current)	5	26,999,972	24,685,331	26,999,972	24,685,331
		<u>406,715,310</u>	<u>399,143,933</u>	<u>406,715,310</u>	<u>399,143,933</u>
Financial Liabilities					
Payables (Current & Non-Current)	9	39,079,751	23,446,151	39,079,751	23,446,151
Borrowings (Current & Non-Current)	10	69,078,188	69,078,188	69,078,188	69,078,188
		<u>108,157,939</u>	<u>92,524,339</u>	<u>108,157,939</u>	<u>92,524,339</u>

The fair value of financial instruments traded in active markets is determined using various valuation techniques. The City uses valuation methods and makes assumptions that are based on market conditions existing at the reporting date. Quoted market prices or dealer quotes for similar instruments are used for long term debt instruments. Other techniques, such as estimated discounted cash flows, are used to determine fair value for the remaining financial instruments.

The nominal value less estimated credit adjustments of trade receivables and payables are assumed to approximate fair values. The fair value of financial liabilities are estimated by discounting future contractual cash flows at the current market interest rate that is available to the City for similar financial instruments.

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 32. Financial Risk Management (continued)

(a) Cash & Cash Equivalents, Financial Assets "at Fair Value through Profit & Loss" and "Fair Value through Other Comprehensive Income"

The City's objective is to maximise its return on cash and investments, whilst maintaining an adequate level of liquidity and preserving capital.

The City has an Investment Policy which complies with the relevant legislations. The Policy is regularly reviewed by Council and an Investment Report is tabled before Council on a monthly basis setting out the make-up and performance of the portfolio.

Cash and investments are also subject to interest rate risk - the risk that movements in interest rates could affect returns and income.

A further risk associated with cash and investments is credit risk - the risk that the investment counterparty will not complete their obligations particular to a financial instrument, resulting in a financial loss to the City.

The City manages these risks by diversifying its portfolio and only purchasing investments with high credit ratings or capital guarantees in accordance with investment restrictions prescribed in the Local Government (Financial Management) Regulations 1996.

	30-Jun-19	30-Jun-18
	\$	\$

Impact of a 1% ⁽¹⁾ movement in interest rates on cash and investments

Equity	3,797,153	3,744,586
Statement of Comprehensive Income	3,797,153	3,744,586

Notes:

(1) Sensitivity percentages based on management's expectations of future possible market movements. (Price movements calculated on investments subject to fair value adjustments. Interest rate movements calculated on cash, cash equivalents and managed funds.)

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 32. Financial Risk Management (continued)

(b) Receivables

The City's major receivables comprise Rates, annual charges, user charges and fees.

The major risk associated with these receivables is credit risk - the risk that debts due and payable to the City may not be paid.

The City manages this risk by monitoring outstanding debt and referring outstanding debts to an external debt collector. The City also encourages ratepayers to pay their Rates by the due date through various incentives.

Credit risk on Rates and annual charges is minimised by the ability of the City to secure a charge over the land relating to the debts - that is, the land can be sold to recover the debt. The City is also able to charge interest on overdue Rates and annual charges, which further encourages the payment of debt.

The level of outstanding receivables is reported to Council monthly and benchmarks are set and monitored for acceptable collection performance.

The City makes suitable provision for expected credit losses, as required, and carries out counter party credit checks where relevant.

There are no material receivables that have been subjected to a renegotiation of repayment terms.

A profile of the City's current debtors credit risk at balance date is as follows:

	30-Jun-19	30-Jun-18
	\$	\$
Rates and Annual Charges Outstanding		
0 - 30 Days	247,639	84,943
30 - 60 Days	80,738	110,704
60 - 90 Days	1,755,986	171,287
Over 90 Days	11,732,619	14,111,575
	13,816,982	14,478,509
Sundry Debtors Outstanding		
0 - 30 Days	512,552	115,064
30 - 60 Days	26,990	320,915
60 - 90 Days	32,057	25,382
Over 90 Days	646,438	769,104
	1,218,037	1,230,465

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 32. Financial Risk Management (continued)

(c) Payables & Borrowings

Payables and Borrowings are subject to liquidity risk - the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due.

The City manages this risk by monitoring its cash flow requirements and liquidity levels and maintaining an adequate cash buffer.

The contractual undiscounted cash outflows (i.e. principal and interest) of the City's payables and borrowings are set out in the Liquidity Table below:

	Due within 1 year	Due between 1 & 5 years	Due after 5 years	Total contractual cash flows	Carrying values
	\$	\$	\$	\$	\$
2019					
Payables	39,079,751	-	-	39,079,751	39,079,751
Borrowings	4,403,030	30,129,319	66,950,213	101,482,562	69,078,188
	43,482,781	30,129,319	66,950,213	140,562,313	108,157,939
2018					
Payables	23,446,151	-	-	23,446,151	23,446,151
Borrowings	-	17,538,510	92,613,208	110,151,718	69,078,188
	23,446,151	17,538,510	92,613,208	133,597,869	92,524,339

Borrowings are also subject to interest rate risk - the risk that movements in interest rates could adversely affect funding costs and debt servicing requirements. The City manages this risk by borrowing long term and fixing the interest rate on a basis that is most suitable for the circumstance. The City Officers regularly review interest rate movements to determine if it would be advantageous to refinance or renegotiate part, or all, of the loan portfolio.

The following interest rates were applicable to the the City's Borrowings at balance date:

	30-Jun-19		Balance
	Weighted average interest rate %	Balance	
		\$	\$
Loans - Fixed	6.77%	60,778,188	60,778,188
Loans - Variable	3.48%	8,300,000	8,300,000
		69,078,188	69,078,188

Notes:

- The interest rate risk applicable to variable rate bank loan is not considered significant.
- Inclusive of 0.7% (Government Guarantee Fee) in the fixed interest rate of 6.77%.

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 33. Fair Value Measurements

The City measures the following asset and liability classes at fair value on a recurring basis:

- Infrastructure, Property, Plant and Equipment
- Financial Assets and Liabilities

The fair value of assets and liabilities must be estimated in accordance with various Accounting Standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a "level" in the fair value hierarchy as follows:

- Level 1:** Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.
- Level 2:** Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.
- Level 3:** Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

(1) The following table presents all assets and liabilities that have been measured and recognised at fair values:

2019	Date of latest Valuation	Fair Value Measurement using:			Total
		Level 1 Quoted prices in active mkts	Level 2 Significant observable inputs	Level 3 Significant unobservable inputs	
		\$	\$	\$	\$
Property, Plant & Equipment					
- Land	30/06/18	-	52,798,333	80,805,000	133,603,333
- Buildings	30/06/18	-	9,473,588	165,668,570	175,142,158
- Furniture and Equipment	30/06/18	-	6,706,693	1,135,504	7,842,197
- Plant and Equipment	30/06/19	-	10,878,750	7,154,000	18,032,750
Total Property, Plant & Equipment		-	79,857,364	254,763,074	334,620,438
Infrastructure					
- Reserves	30/06/17	-	-	201,533,538	201,533,538
- Roads	30/06/17	-	-	1,140,903,277	1,140,903,277
- Pathways	30/06/17	-	-	134,779,607	134,779,607
- Car Parking	30/06/17	-	-	42,961,653	42,961,653
- Drainage	30/06/17	-	-	372,181,502	372,181,502
- Other Infrastructure	30/06/17	-	-	57,471,172	57,471,172
Total Infrastructure		-	-	1,949,830,749	1,949,830,749

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 33. Fair Value Measurements (continued)

(1) The following table presents all assets and liabilities that have been measured and recognised at fair values (continued):

2018	Date of latest Valuation	Fair Value Measurement using:			Total
		Level 1 Quoted prices in active mkts \$	Level 2 Significant observable inputs \$	Level 3 Significant unobservable inputs \$	
Property, Plant & Equipment					
- Land	30/06/18	-	56,798,333	80,805,000	137,603,333
- Buildings	30/06/18	-	-	171,147,700	171,147,700
- Furniture and Equipment	30/06/18	-	7,102,134	1,135,504	8,237,638
- Plant and Equipment	30/06/16	-	15,712,373	-	15,712,373
Total Property, Plant & Equipment		-	79,612,840	253,088,204	332,701,044
Infrastructure					
- Reserves	30/06/17	-	-	199,485,343	199,485,343
- Roads	30/06/17	-	-	1,135,420,136	1,135,420,136
- Pathways	30/06/17	-	-	134,999,999	134,999,999
- Car Parking	30/06/17	-	-	42,633,114	42,633,114
- Drainage	30/06/17	-	-	372,581,463	372,581,463
- Other Infrastructure	30/06/17	-	-	59,280,731	59,280,731
Total Infrastructure		-	-	1,944,400,786	1,944,400,786

(2) Transfers between Level 1 and Level 2 Fair Value Hierarchies

During the year, there were no transfers between Level 1 and Level 2 fair value hierarchies for recurring fair value measurements.

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 33. Fair Value Measurements (continued)

(3) Valuation Techniques used to derive Level 2 and Level 3 Fair Values

Where the City is unable to derive fair valuations using quoted market prices of identical assets (i.e. Level 1 inputs), the City utilises a spread of both observable inputs (Level 2 inputs) and unobservable inputs (Level 3 inputs).

The fair valuation techniques the City has employed while utilising Level 2 and Level 3 inputs are as follows:

Property, Plant & Equipment**Land**

The City's land was valued by independent valuers. Except in the circumstance of any assets being held for sale (valued in accordance with *AASB 5 Assets Held for Sale*) or in accordance with specific accounting standards (such as Investment Properties) the balance of the portfolio is valued in accordance with *AASB 116 Property Plant and Equipment* at fair value.

Depending upon the unique circumstances of each lot, land has been valued using a range of approaches. Where there is an active market the 'market approach' has been adopted. If its value is primarily dependent on its income generating capability the income approach was used. For other types of land the 'cost approach' was adopted. Details of each approach are detailed below.

Level 2 Valuation Inputs

Market (Direct Comparison) – This has been applied to land held in freehold title and has been assessed on the basis of the estimated amount which the interest in each property being valued might reasonably be expected to realise on the date of valuation in an exchange between market participants, given highest and best use or highest and best alternative use. This was determined by comparison to recent sales of land with similar characteristics. This was then adjusted to reflect comparability. As this was based on observable evidence they have been classified as Level 2.

Level 3 Valuation Inputs**Income Approach with Public Sector Restrictions (Crown Land subject to Management Order in City's Favour)**

The valuation of some restricted or otherwise non-saleable land has been valued using this approach. The approach in valuing this land is firstly to recognise that the City does not own the land in fee simple (freehold) and to acknowledge that under the definition of Fair Value, it is the value of the leasehold interest of the asset. As a lessee of the head lease, the City only has the right to manage the asset and the capabilities to sub lease it for the purpose for which it is vested.

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 33. Fair Value Measurements (continued)

(3) Valuation Techniques used to derive Level 2 and Level 3 Fair Values (continued)

Cost (Hypothetical Analysis) – Determination of the replacement cost involves detailed analysis of a hypothetical highest alternative land use. Typically this includes estimating the number of potential residential or commercial lots that could be developed on a site. These are observable based on existing Town Planning rules and have been classified as Level 2. The third input is the developer's interest which effectively is the rate of return the developer requires based on existing market conditions. This requires the valuers to exercise professional judgement and accordingly has been classified as level 3.

Cost (Complex Analysis) – These relate to land which is unique and requires consideration of a range of alternative uses that could be used to maximise the value. Typically these include sites which would enable sub-division into lots with different zonings and uses. They require the extensive exercise of professional judgement and require determination of a range of assumptions.

Buildings

The City's buildings were valued by independent valuers. The valuation of buildings, structural improvements and site services includes those items that form part of the building services installation (e.g. heating, cooling and climate control equipment, lifts, escalators, fire alarms, sprinklers and fire fighting equipment, and general lighting etc).

Excluded from this report are all items of plant, machinery, equipment, cranes, tools, furniture or chattels.

Level 3 Valuation Inputs

Cost (Depreciated) – These buildings were valued using the cost approach using professionally qualified Registered Valuers.

Under this approach, the cost to replace the asset is calculated and then adjusted to take account of an accumulated depreciation. The Valuer disaggregated the building into different components and for each component determined a value based on the inter-relationship between a range of factors. These include asset condition, legal and commercial obsolescence and the determination of key depreciation related assumptions such as residual value and the pattern of consumption of the future economic benefit.

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 33. Fair Value Measurements (continued)

(3) Valuation Techniques used to derive Level 2 and Level 3 Fair Values (continued)

Plant and Equipment

The City's Plant and Equipment have been valued by independent professional valuers in accordance with applicable Australian Standards

Level 2 and Level 3 valuation inputs have been applied to all plant and equipment asset classes. Level 2 inputs being comparable type assets on the market place (like for like) and level 3 inputs being no direct comparable or assets that do not have an active market in place.

Furniture and Equipment

The City's Furniture and Fittings have been valued by independent valuers in accordance with applicable Australian Standards.

Infrastructure

The City's infrastructure has been valued at fair value utilising in-house qualified and experienced Asset Management staff. These valuation were reviewed by an independent valuer.

The City's infrastructure assets were valued using a depreciated cost valuation technique. In this method assets current replacement cost less accumulated depreciation calculated on the basis of such cost to reflect potential of the asset that was established. Then adjusted to take into account the expired service potential of the asset.

The current replacement cost was measured by referencing the lowest cost at which the asset could be obtained in the normal course of business.

The total cost values have been calculated using unit cost rate based on current tender and general market rates.

Level 2 and Level 3 valuation inputs have been applied to all infrastructure asset classes. Level 2 inputs being construction cost and current condition and Level 3 inputs being residual values and remaining useful life assessments.

The above techniques and inputs were utilised for all of the following classes:

- Roads
- Drainage
- Pathways
- Car Parks
- Reserves
- Other Infrastructure

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 33. Fair Value Measurements (continued)

(4). Fair Value Measurements using Significant Unobservable Inputs (Level 3)

The following tables present the changes in Level 3 fair value asset classes.

	Buildings	Reserves	Roads	Pathways	Total
	\$	\$	\$	\$	\$
Closing Balance - 30 June 2018	171,147,700	199,485,343	1,135,420,136	134,999,999	1,641,053,178
Purchases (GBV)*	-	8,650,704	20,245,186	2,352,826	31,248,716
Depreciation & Impairment	(5,479,130)	(6,602,509)	(14,762,045)	(2,573,218)	(29,416,902)
Closing Balance - 30 June 2019	165,668,570	201,533,538	1,140,903,277	134,779,607	1,642,884,992

	Furniture & Equipment	Drainage	Car Parking	Other Infrastructure	Total
	\$	\$	\$	\$	\$
Closing Balance - 30 June 2018	1,135,504	372,581,463	42,633,114	59,280,731	475,630,812
Purchases (GBV)*	-	3,058,042	670,984	1,816,896	5,545,922
Depreciation & Impairment	-	(3,458,003)	(342,445)	(3,626,455)	(7,426,903)
Closing Balance - 30 June 2019	1,135,504	372,181,502	42,961,653	57,471,172	473,749,831

	Land	Plant & Equipment	Total
	\$	\$	\$
Closing Balance - 30 June 2018	80,805,000	-	80,805,000
Revaluation Increment	-	7,154,000	7,154,000
Closing Balance - 30 June 2019	80,805,000	7,154,000	87,959,000

* GBV = Gross Book Value

(5) Highest and Best Use

All assets are considered to be utilised for their highest and best use.

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 34. Development Contribution Plans

Development Contribution Plans

Development Contribution Plans are related to the development of district facilities. Town Planning Schemes which are mainly related to the development of standard infrastructures are disclosed in Note 31.

(a) Yanchep/Two Rocks Community Facilities

The Yanchep/Two Rocks Development Contribution Plan (YTRDCP) collects contributions from landowners in Yanchep and Two Rocks and are used towards the cost of providing district level community facilities. The YTRDCP will ultimately provide for the delivery of three district level facilities over a period of 16 years, including the Yanchep Surf Life Saving Club, Yanchep District Open Space and the Capricorn Coastal node facilities.

Statement of Comprehensive Income - Yanchep/ Two Rocks Community Facilities

	2019 Actual	2019 Budget	2018 Actual
	\$	\$	\$
Operating Income			
Development Contributions	491,748	1,028,600	442,020
Interest on Investments	14,827	27,175	36,769
	506,575	1,055,775	478,789
Operating Expense			
Audit Fees	-	(4,142)	-
Advertising Expenses	-	(100)	-
Interest Expenses	(288,324)	(300,893)	(275,773)
Construction Costs	83,546	-	(3,007,581)
Valuation Fees	(1,900)	-	-
Consulting Fees	(6,725)	(6,000)	-
Administration Allocation	(32,418)	(38,312)	(71,582)
	(245,821)	(349,447)	(3,354,936)
Total	260,754	706,328	(2,876,147)

Statement of Financial Position - Yanchep/ Two Rocks Community Facilities

	2019 Actual	2019 Budget	2018 Actual
	\$	\$	\$
ASSETS			
Current Assets			
Cash and Cash Equivalent Assets	840,661	1,518,411	319,701
Total Current Assets	840,661	1,518,411	319,701
TOTAL ASSETS	840,661	1,518,411	319,701
LIABILITIES			
Loan	(8,300,000)	(9,104,176)	(8,300,000)
Accrued Interest	(37,910)	-	(42,489)
Trade and other payables	(264,785)	-	-
Total Current Liabilities	(8,602,695)	(9,104,176)	(8,342,489)
Net Assets	(7,762,034)	(7,585,765)	(8,022,788)
EQUITY			
Accumulated (Deficit)/Surplus	(7,762,034)	(7,585,765)	(8,022,788)
Total Equity	(7,762,034)	(7,585,765)	(8,022,788)

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 34. Development Contribution Plans (continued)

(b) Alkimos/Eglinton Community Facilities

The Alkimos/Eglinton Development Contribution Plan (AEDCP) collects contributions from landowners in Alkimos and Eglinton that are used towards the cost of providing district level community facilities. The AEDCP will ultimately provide for the delivery of 11 district level facilities over a period of 25 years, including libraries, community centres, indoor recreation facilities, sporting precincts and a surf life saving club.

Statement of Comprehensive Income - Alkimos/Eglinton Community Facilities

	2019 Actual	2019 Budget	2018 Actual
	\$	\$	\$
Operating Income			
Development Contributions	917,411	997,000	944,842
Interest on Investments	346,428	303,857	312,986
	<u>1,263,839</u>	<u>1,300,857</u>	<u>1,257,828</u>
Operating Expense			
Audit Fees	-	(4,142)	-
Advertising Expenses	-	(100)	-
Feasibility Approval Studies	(3,500)	-	-
Valuation Fees	(1,000)	-	-
Consulting Fees	(6,725)	(56,000)	-
Administration Allocation	(27,170)	(38,312)	(53,683)
	<u>(38,395)</u>	<u>(98,554)</u>	<u>(53,683)</u>
Total	<u>1,225,444</u>	<u>1,202,303</u>	<u>1,204,145</u>

Statement of Financial Position - Alkimos/Eglinton Community Facilities

	2019 Actual	2019 Budget	2018 Actual
	\$	\$	\$
Cash and Cash Equivalent Assets	13,770,741	13,320,891	12,545,297
Total Current Assets	<u>13,770,741</u>	<u>13,320,891</u>	<u>12,545,297</u>
TOTAL ASSETS	<u>13,770,741</u>	<u>13,320,891</u>	<u>12,545,297</u>
LIABILITIES			
Nil	-	-	-
Net Assets	<u>13,770,741</u>	<u>13,320,891</u>	<u>12,545,297</u>
EQUITY			
Accumulated Surplus	13,770,741	13,320,891	12,545,297
Total Equity	<u>13,770,741</u>	<u>13,320,891</u>	<u>12,545,297</u>

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 35. Net Current Assets - Rate Setting Statement Information

	2019 Actual	2018 Actual	1 July 2017 Actual
	\$	\$	\$
Current Assets			
Cash - Unrestricted	21,430,249	12,658,890	20,313,941
Cash - Restricted Reserve	229,713,207	212,383,004	177,431,966
Cash - Restricted Town Planning Schemes	96,909,331	107,944,981	118,378,852
Cash - Restricted Unspent Grants	23,856,709	31,217,755	32,282,558
Cash - Restricted Unspent Loans	7,805,842	10,253,972	11,023,990
Trade and Other Receivables	23,592,102	21,624,523	19,218,020
Inventories	314,347	316,384	355,123
Total Current Assets	<u>403,621,787</u>	<u>396,399,509</u>	<u>379,004,450</u>
Current Liabilities			
Trade Payables	(31,430,118)	(17,316,915)	(22,466,183)
Bonds and Security Deposits	(7,649,633)	(6,129,236)	(5,546,166)
Current Employee Benefit Provisions	(17,342,241)	(15,465,129)	(16,620,016)
Total Current Liabilities	<u>(56,421,992)</u>	<u>(38,911,280)</u>	<u>(44,632,365)</u>
Net Current Assets Position as per the Balance Sheet	<u>347,199,795</u>	<u>357,488,229</u>	<u>334,372,085</u>
Add back			
Provisions for Town Planning Schemes included in Trade Payables	11,085,294	4,311,483	4,745,281
Less			
Cash - Restricted	(358,285,089)	(361,799,712)	(339,117,366)
Surplus/ (Deficit) / Net Current Assets as per Rate Setting Statement	<u>-</u>	<u>-</u>	<u>-</u>

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 36. Events occurring after the Reporting Period

Events that occur between the end of the reporting period (30 June 2019) and the date when the financial statements are "authorised for issue" have been taken into account in preparing these statements.

The date of receipt of the Auditors' Report is the applicable "authorised for issue" date relating to these General Purpose Financial Statements.

Events that occur after the Reporting Period represent one of two types:

(i) Events that provide evidence of conditions that existed at the Reporting Period

These financial statements (and the figures therein) incorporate all "adjusting events" that provided evidence of conditions that existed at 30 June 2019.

(ii) Events that provide evidence of conditions that arose after the Reporting Period

These financial statements (and figures therein) do not incorporate any "non-adjusting events" that have occurred after 30 June 2019 and which are only indicative of conditions that arose after 30 June 2019.

There has not been any material or significant "non-adjusting events" that should be disclosed.

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 37. Initial Application of Australian Accounting Standards

AASB 9 Financial Instruments

AASB 9 Financial Instruments replaces AASB 139 Financial Instruments: Recognition and Measurement for annual reporting periods beginning on or after 1 January 2018, bringing together all three aspects of the accounting for financial instruments: classification and measurement, impairment, and hedge accounting.

The City applied AASB 9 prospectively, with an initial application date of 1 July 2018. The adoption of AASB 9 has resulted in changes in accounting policies and adjustments to the amounts recognised in the financial statements. In accordance with AASB 9, the City has not restated the comparative information which continues to be reported under AASB 139. Differences arising from adoption have been recognised directly in retained surplus.

The effect of adopting AASB 9 as at 1 July 2018 was as follows

	Adjustments 01 July 2018 \$
Assets:	
Trade and other Receivables	15,926
Equity:	
Accumulated Surplus	15,926

Under AASB 9, financial assets are subsequently measured at amortised cost, fair value through other comprehensive income or fair value through profit or loss. The classification is based on two criteria: the City's business model for managing the assets; and whether the assets contractual cash flows represent 'solely payments of principal and interest' on the principal amount outstanding.

The assessment of the City's business model was made as of the date of initial application, 1 July 2018. The assessment of whether contractual cash flows on financial assets are solely comprised of principal and interest was made based on the facts and circumstances as at the initial recognition of the assets.

The classification and measurement requirements of AASB 9 did not have a significant impact on the City.

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 37. Initial Application of Australian Accounting Standards (continued)

The following table shows the original measurement categories under AASB 139 and the new measurement categories under AASB 9 for each class of the City's financial assets and financial liabilities as at 01 July 2018.

	Note	Original classification under AASB 139	New classification under AASB 9	Original carrying amount under AASB 139	New carrying amount under AASB 9
				\$	\$
Financial Assets					
Cash and Cash Equivalents	3	Cash and Cash Equivalents	Amortised cost	374,458,602	374,458,602
Trade and other Receivables - Current	5	Loans and Receivables	Amortised Cost	21,624,523	21,608,597
Financial Liabilities					
Trade and Other Payables - Current	9	Other Financial Liability	Other Financial Liability	23,446,151	23,446,151

Impairment

The adoption of AASB 9 has fundamentally changed the City's accounting for impairment losses for financial assets by replacing AASB 139's incurred loss approach with a forward looking expected credit loss approach. AASB 9 requires the City to recognise an allowance for expected credit losses for all financial assets not held at fair value through Profit and Loss. Upon adoption of AASB 9, the City recognised an additional impairment on the City's Trade receivables of \$15,926 as at 1 July 2018.

Set out below is the reconciliation of the ending impairment allowances in accordance with AASB 139 to the opening loss allowances determined in accordance with AASB 9:

	Impairment under AASB 139 as at 30 June 2018	Remeasurement	Expected Credit Loss under AASB 9 as at 01 July 2018			
				\$	\$	\$
Loans and receivables under AASB 139/ Financial Assets at amortised cost under AASB 9	776,730	15,926	792,656			

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 38. New Accounting Standards and interpretations for Application in Future Years

The Australian Accounting Standards Board (AASB) has issued a number of new and amended Accounting Standards and Interpretations that have mandatory application dates for future reporting periods, some of which are relevant to the City.

This note explains management's assessment of the new and amended pronouncements that are relevant to the City, the impact of the adoption of AASB 15 Revenue from Contracts with Customers, AASB 16 Leases and AASB 1058 Income for Not for Profit Entities. These Standards are applicable to future reporting periods and have not yet been adopted.

(a) Revenue from Contracts with Customers

The City will adopt AASB 15 Revenue from Contracts with Customers (issued December 2014) on 1 July 2019 resulting in changes in accounting policies. In accordance with the transition provisions AASB 15, the City will adopt the new rules retrospectively with the cumulative effect of initially applying these rules recognised on 1 July 2019. In summary the following adjustments are expected to be made to the amounts recognised in the balance sheet at the date of initial application (1 July 2019):

	Carrying amount under AASB 118 30-Jun-19	Reclassification	Carrying amount under AASB 15 01-Jul-19			
				\$	\$	\$
Contract Assets				-	350,989	350,989
Contract Liabilities - Current						
Unspent Grants Contributions and reimbursements	-	(18,177,801)	(18,177,801)			
Development Contributions	-	(829,010)	(829,010)			
Contract Liabilities - Non Current						
Unspent Grants Contributions and reimbursements	-	(3,814,344)	(3,814,344)			
Development Contributions	-	(1,029,344)	(1,029,344)			
Adjustment to retained surplus from adoption of AASB 15	-	(23,499,510)	(23,499,510)			

(b) Leases

The City adopted AASB 16 retrospectively from 1 July 2019 which resulted in changes in accounting policies. In accordance with the transition provisions of AASB 16, the City has applied this Standard to its leases retrospectively, with the cumulative effect of initially applying AASB 16 recognised on 1 July 2019. In applying AASB 16 under the transition provisions, the City will not restate comparatives for prior reporting periods.

On adoption of AASB 16, the City will recognise lease liabilities in relation to leases which had previously been classified as an 'operating lease' under AASB 117. These lease liabilities will be measured at the present value of the remaining lease payments, discounted using the City's incremental borrowing rate applied to the lease liabilities on 1 July 2019. The weighted average lessees incremental borrowing rate applied to the lease liabilities on 1 July 2019 is 3.50%.

City of Wanneroo

Notes to the Financial Statements

for the year ended 30 June 2019

Note 38. New Accounting Standards and interpretations for Application in Future Years (continued)

	2019
	\$
Operating lease commitments disclosed at 30th June 2019	288,626
Lease liability recognised as at 1 July 2019 discounted using the City's incremental borrowing rate of 3.50%	270,657

On adoption of AASB 16, the City will recognise a right-of-use asset in relation to a lease which had previously been classified as an 'operating lease' under AASB 117. The right-of-use asset is to be measured as if AASB 16 had been applied since its commencement date by the carrying amount but discounted using the lessee's incremental borrowing rate as on 1 July 2019. Applying the new standard will result in the property, plant and equipment increasing by \$270,657 on 1 July 2019, with the net impact on retained earnings on 1 July 2019 being nil.

On adoption of AASB 16, the City is not required to make any adjustments on transition for leases for which the underlying asset is of low value. Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with Financial Management Regulation 17A (5)

In applying AASB 16 for the first time, the City will exclude initial direct costs from the measurement of the right-of-use asset at the date of initial application.

(c) Income for Not-For Profit Entities

The City will adopt AASB 1058 Income for Not-for profit Entities (issued December 2016) on 1 July 2019 which will result in changes in accounting policies. In accordance with the transition provisions AASB 1058, the City will adopt the new rules retrospectively with the cumulative effect of initially applying AASB 1058 recognised at 1 July 2019. Comparative information for prior reporting periods shall not be restated in accordance with AASB 1058 transition requirements.

In applying AASB 1058 retrospectively with the cumulative effect of initially applying the Standard on 1 July 2019 changes will occur to the following Financial Statement line items by application of AASB 1058 as compared to AASB 1004.

	AASB 1004 carrying amount 30-Jun-19	Reclassification	AASB 1058 carrying amount 01-Jul-19
	\$	\$	\$
Trade and other payables	-	(3,521,995)	(3,521,995)
Adjustment to retained surplus from adoption of AASB 1058	-	(3,521,995)	(3,521,995)

Prepaid rates are, until the rating period for the rates has occurred, refundable at the request of the ratepayer. Therefore the rates received in advance give rise to a financial liability that is within the scope of AASB 9. On 1 July 2019 the prepaid rates will be recognised as a financial asset and a related amount recognised as a financial liability and no income recognised by the City. When the rating period occurs the financial liability will be extinguished and the City will recognise income for the prepaid rates that have not been refunded.

Assets that were acquired for consideration, that were significantly less than fair value principally to enable the City to further its objectives, may have been measured on initial recognition under other Australian Accounting Standards at a cost that was significantly less than fair value. Such assets are not required to be remeasured at fair value.

Volunteer Services in relation to Volunteer Fire Services will not be recognised in revenue and expenditure as the fair value of the services cannot be reliably estimated.

City of Wanneroo

Notes to the Financial Statements

for the year ended 30 June 2019

Note 38. New Accounting Standards and interpretations for Application in Future Years (continued)

(d) Impact of changes to Retained Surplus

The impact on the city of the changes as at 1 July 2019 is as follows:

	Note	2019
		\$
Retained surplus - 30 June 2019		1,262,504,874
Adjustment to retained surplus from adoption of AASB 15	38(a)	(23,499,510)
Adjustment to retained surplus from adoption of AASB 1058	38(c)	(3,521,995)
Retained surplus - 01 July 2019		<u>1,235,483,369</u>

City of Wanneroo

Notes to the Financial Statements
for the year ended 30 June 2019

Note 39. Prior Period Corrections

Balances relating to the 2018 comparative year have been amended due to the correction of prior period adjustments. These amendments have been adjusted as shown below and, in accordance with the requirements of AASB101, a statement of financial position as at the beginning of the earliest comparative period has been included (refer statement of financial position column labelled as at 1 July 2017).

Town Planning Schemes

In March 2016, the City commenced an internal review of the accuracy of the financial data for the financial years from 1999/2000 to 2017/2018 for all East Wanneroo Development Area Cells (1-9). The result of this review identified a number of financial misstatements that require adjustments.

As at 30 June 2019, the City has made prior-period adjustments to recognise these financial misstatements. As a result of recognising these financial misstatements, a net amount \$14,591,337 has been transferred out of the East Wanneroo Development Area Cells and recouped to the City's Strategic Projects /Initiatives Reserve.

Rate Setting Statement

During 2018/19, a misstatement was identified relating to the Rate Setting Statement. As a result of this 2017/18 Rate Setting Statement was adjusted by \$163,273. Further 2017/18 Strategic Projects/ Initiatives Reserve was adjusted by \$1,545,239.

	30 June 2018 original Balance	Amount of Adjustment	30 June 2018 Adjusted Balance
Effect of the corrections	\$	\$	\$
(a) Changes to the Financial Statements for the year ended 30 June 2019			
Statement of Comprehensive Income			
- by Nature or Type			
Revenue			
Interest Earnings	9,127,900	373,487	9,501,387
Expenses			
Materials & Contracts	(54,332,071)	811,106	(53,520,965)
Town Planning Scheme & Development Contribution Plan Income	20,487,522	(373,487)	20,114,035
Town Planning Scheme & Development Contribution Plan Expenses	(12,526,286)	(811,106)	(13,337,392)
Statement of Financial Position			
Equity			
Retained Surplus	1,240,359,977	1,545,236	1,241,905,213
Reserves- Cash/ Investment Backed	199,336,903	13,046,101	212,383,004
Town Planning Schemes	118,224,599	(14,591,337)	103,633,262
Statement of Cash Flows			
Cash Flows from Operating Activities			
Receipts			
Interest Earnings	9,702,688	373,487	10,076,175
Payments			
Materials & Contracts	(58,604,512)	811,106	(57,793,406)
Cash Flows from Investing Activities			
Town Planning Scheme & Development Contribution Plan Income	20,487,522	(373,487)	20,114,035
Town Planning Scheme & Development Contribution Plan Expenses	(12,526,286)	(811,106)	(13,337,392)
Rate Setting Statement			
Financing Activities			
Transfers to Reserves (Restricted Assets)	(52,449,883)	(1,036,235)	(53,486,118)
Transfers to Town Planning Schemes (excluding DCPs)	(18,750,905)	373,487	(18,377,418)
Transfers from Town Planning Schemes (excluding DCPs)	14,159,638	499,472	14,659,110
Leave Provision Transferred (to)/ from Reserve	(163,273)	163,273	-

Notes to the Financial Statements
for the year ended 30 June 2019

Note 39. Prior Period Corrections (Continued)

	30 June 2018 original Balance	Amount of Adjustment	30 June 2018 Adjusted Balance
Effect of the corrections	\$	\$	\$
Changes to the Notes			
Note 2. Operating Revenues and Expenses			
Interest Earnings			
Investments - Municipal Funds	2,592,167	373,487	2,965,654
Town Planning Schemes & Development Contribution Plans	3,580,884	(373,487)	3,207,397
Note 3. Cash and Cash Equivalents			
Restricted			
Reserves - Cash Backed	199,336,903	13,046,101	212,383,004
Town Planning Schemes & Development Contribution Plans	122,536,318	(14,591,337)	107,944,981
Note 12. Reserves - Cash/ Investment Backed			
(s) Strategic Projects/ Initiatives Reserve			
Opening Balance	71,307,498	12,009,866	83,317,364
Amount Set Aside/Transfer to Reserve	30,483,480	1,036,235	31,519,715
Note 31. Town Planning Schemes			
Cell 1			
Operating Income			
Interest on Investments	782,010	(83,971)	698,039
Operating Expense			
Construction Cost	-	3,244	3,244
Environmental Remediation or Improvement Costs	-	(6,329)	(6,329)
Assets			
Cash and Cash Equivalent Assets	29,775,005	(3,180,936)	26,594,069
Equity			
Accumulated Surplus	29,775,005	(3,180,936)	26,594,069
Cell 2			
Operating Income			
Interest on Investments	230,972	(18,878)	212,094
Operating Expense			
Construction Cost	-	(77)	(77)
Environmental Remediation or Improvement Costs	-	(9,089)	(9,089)
Assets			
Cash and Cash Equivalent Assets	8,742,342	(722,926)	8,019,416
Equity			
Accumulated Surplus	8,742,342	(722,926)	8,019,416

Notes to the Financial Statements
for the year ended 30 June 2019

Note 39. Prior Period Corrections (Continued)

	30 June 2018 original Balance	Amount of Adjustment	30 June 2018 Adjusted Balance
	\$	\$	\$
Effect of the corrections			
Cell 3			
Operating Income			
Interest on Investments	39,215	(20,000)	19,215
Assets			
Cash and Cash Equivalent Assets	1,473,755	(756,953)	716,802
Equity			
Accumulated Surplus	1,473,755	(756,953)	716,802
Cell 4			
Operating Income			
Interest on Investments	348,001	(26,040)	321,961
Assets			
Cash and Cash Equivalent Assets	13,085,021	(985,568)	12,099,453
Equity			
Accumulated Surplus	13,085,021	(985,568)	12,099,453
Cell 5			
Operating Income			
Interest on Investments	245,860	(117,460)	128,400
Operating Expense			
Construction Cost	(762,694)	(145,145)	(907,839)
Environmental Remediation or Improvement Costs	-	(101,036)	(101,036)
Assets			
Cash and Cash Equivalent Assets	8,461,938	(4,668,268)	3,793,670
Equity			
Accumulated Surplus	8,461,938	(4,668,268)	3,793,670
Cell 6			
Operating Income			
Interest on Investments	752,159	(107,480)	644,679
Operating Expense			
Construction Cost	(280,124)	(91,004)	(371,128)
Environmental Remediation or Improvement Costs	-	(22,003)	(22,003)
Assets			
Cash and Cash Equivalent Assets	28,514,615	(4,171,854)	24,342,761
Equity			
Accumulated Surplus	28,514,615	(4,171,854)	24,342,761

Notes to the Financial Statements
for the year ended 30 June 2019

Note 39. Prior Period Corrections (Continued)

	30 June 2018 original Balance	Amount of Adjustment	30 June 2018 Adjusted Balance
	\$	\$	\$
Effect of the corrections			
Cell 7			
Operating Income			
Interest on Investments	83,683	(3,398)	80,285
Assets			
Cash and Cash Equivalent Assets	2,927,170	(128,621)	2,798,549
Equity			
Accumulated Surplus	2,927,170	(128,621)	2,798,549
Cell 8			
Operating Income			
Interest on Investments	125,877	16,763	142,640
Operating Expense			
Environmental Remediation or Improvement Costs	-	(90,125)	(90,125)
Assets			
Cash and Cash Equivalent Assets	4,873,631	551,516	5,425,147
Equity			
Accumulated Surplus	4,873,631	551,516	5,425,147
Cell 9			
Operating Income			
Interest on Investments	527,283	(13,022)	514,261
Operating Expense			
Construction Cost	(176,888)	-	(176,888)
Environmental Remediation or Improvement Costs	-	(37,908)	(37,908)
Assets			
Cash and Cash Equivalent Assets	21,021,738	(527,728)	20,494,010
Equity			
Accumulated Surplus	20,158,962	(527,728)	19,631,234

(b) Changes to the Statement of Financial Position as at 01 July 2017

	01 July 2017 original Balance	Amount of Adjustment	01 July 2017 Adjusted Balance
	\$	\$	\$
Equity			
Retained Surplus	1,209,474,073	1,708,512	1,211,182,585
Reserves- Cash/ Investment Backed	179,140,478	12,009,866	191,150,344
Town Planning Schemes	113,633,332	(13,718,378)	99,914,954



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