

Crossovers Subsidy Policy

Policy Owner: City Businesses (Regulatory Services)
Contact Person: Manager Regulatory Services
Date of Approval: 19 October 2010 (CB02-10/10)

POLICY OBJECTIVE

The purpose of this policy is to provide a subsidy towards the construction of a vehicle crossover to a private property.

POLICY STATEMENT

To clarify the City's requirements for the construction of a vehicle crossing to a private property in order to receive a subsidy from the City.

SCOPE

The policy applies to all property owners.

BACKGROUND

Under the Local Government Act 1995 regulation 15 Contribution to cost of crossing-Schedule 9.1 cl 7(4),

(1) Where-

(a) a local government-

- (i) under regulation 12 constructs or approves the construction of; or*
- (ii) under regulation 13(1) requires the construction of,*

a crossing giving access from a public thoroughfare to private land or a private thoroughfare serving the land;

(b) the crossing is the first crossing in respect of the land; and

(c) the crossing is a standard crossing or is of a type that is superior to a standard crossing, the local government is obliged to bear 50% of the cost, as estimated by the local government, of a standard crossing, but otherwise the local government is not obliged to bear, nor prevented from bearing, any of the cost.

Crossover subsidy

If the crossover is a first vehicle crossing constructed on the property, the City will contribute towards the cost subject to the crossover being constructed to the City's specification. A

crossing built with inferior materials e.g. compacted limestone, loose gravels or stones, planks or second hand building materials, shall not comply with the City's specification. The City will contribute 50% towards the cost of only one standard residential crossover, up to \$360 maximum.

Existing Vehicle Crossover

The City will not provide any subsidy to replace or repair any existing crossover. It is the property's owners' responsibility to ensure the crossover complies with the City's minimum requirements. Crossover repairs must be undertaken if it is considered unsafe.

Administration

To apply for a subsidy, the applicant must complete a Statutory Declaration and the itemized receipt confirming payment for the crossover. The Statutory Declaration must include the following information:

1. Name of Owners
2. Property address where the crossing is installed
3. Owners' contact numbers
4. Written statement that the crossing has been constructed in accordance to the City's requirements.

Maintenance

The property owner is responsible to ensure the crossover is safe and useable. Otherwise, the City can issue a fine of \$1000 for non-compliance.

CONSULTATION WITH STAKEHOLDERS

Planning Implementation was consulted for their comments.

IMPLICATIONS (Financial, Human Resources)

Regulatory Services shall administer this policy with consultation from Planning Implementation.

IMPLEMENTATION

Regulatory Services shall implement this policy.

ROLES AND RESPONSIBILITIES

1. Manager Planning Implementation (Specifications)
2. Manager Regulatory Services (Approval and subsidy)

DISPUTE RESOLUTION

N/A

WHO NEEDS TO KNOW ABOUT THIS POLICY?

1. Manager Planning Implementation

EVALUATION AND REVIEW PROVISIONS

This policy shall be reviewed annually.

DEFINITIONS

DEFINITIONS: Any definitions listed in the following table apply to this document only.

<u>first crossing</u>	<i>in respect of land, means first crossing to the land or a private thoroughfare serving the land constructed under regulation 12 or section 358 of the Local Government Act 1960 as in force at any time before 1 July 1996</i>
<u>standard crossing</u>	<i>means, subject to any local law as to what is or is not a standard crossing, a crossing of a kind that the local government, by resolution, decides is a standard crossing.</i>

RELEVANT POLICIES/MANAGEMENT PROCEDURES/DOCUMENTS OR DELEGATIONS

N/A

REFERENCES

1. Specifications for the construction of standard residential concrete vehicle crossing.
2. Request for a subsidy payment for first vehicle crossover (Statutory Declaration).
3. Residential Vehicle crossover subsidy information sheet.

RESPONSIBILITY FOR IMPLEMENTATION

Manager Regulatory Services

Version	Next Review	Record No:
1	July 2011	TRIM 10/52384