



# DAP Form 2

## Application for amendment or cancellation of a Development Assessment Panel determination

*Planning and Development Act 2005*

*Planning and Development (Development Assessment Panels) Regulations 2011*

### How to complete this form

This form is for the amendment or cancellation of a development application that has been determined by a Development Assessment Panel. Please ensure all fields are completed correctly. The applicant must submit this form together with the relevant fee to the local government.

### Part 1: Amended or cancelled development application details

This application has been made to: <input type="checkbox"/> amend a DAP-determined development application; or <input type="checkbox"/> cancel a DAP-determined development application	
Estimated cost of development:	[\$]
Description of proposal:	
Lot number:	
Street number and name:	
Town/suburb:	
Existing use:	
Proposed use:	
Original Development Assessment Panel determination date: ____/____/____	

### Part 2: Applicant Details

Family name:		
Given name/s:		
Organisation/company name: [if applicable]		
Postal address:		Postcode
Telephone:	Work	Home
	Mobile	
Fax:		
Email:		
<p><b>Unless otherwise requested, the Development Assessment Panel secretariat will contact you via your nominated email address.</b></p>		

### Part 3: Owner Declaration

I declare that all the information provided in this application is true and correct.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Or** Letter of Consent attached [ ]

### Acknowledgement by local government

(To be completed and signed by a local government officer in the presence of the applicant)

Development Assessment Panel fee	[ ] Development Assessment Panel fee that has been paid by the applicant \$150 (Schedule 2)	
Name of officer:		Signature:
Position/title:		Date:

### Checklist for lodging a Development Assessment Panel application

Minor amendments to applications determined by a development assessment panel must be forwarded to the Development Assessment Panel secretariat within 7 days of receipt by the local government as required under the *Planning and Development (Development Assessment Panels) Regulations 2011*.

The following information is required for all minor amendment applications:

- Copy of Development Assessment Panel fee receipt attached
- Copy of application attached in PDF or equivalent (two hard copies are to be provided if unable to supply in electronic format.)

Failure to provide the required documentation will result in the application being returned.

#### Development Assessment Panel Secretariat use only

Development Assessment Panel reference number \_\_\_\_\_ Electronic Funds Transfer number \_\_\_\_\_

Development Assessment Panel Secretariat receipt date \_\_\_\_\_

Checked by Development Assessment Panel secretariat (print name) \_\_\_\_\_ Date \_\_\_\_\_