

As a City of Wanneroo volunteer, you may be entitled to claim an honorarium payment for your volunteering duties.

If you are entitled to, and choose to apply for this payment, please refer your enquires to your City of Wanneroo volunteer supervisor for information and application forms.

General Information

- If you are claiming an honorarium, all claim forms must be in by the end of the month to be processed.
- All honorariums are processed on the last day of the month or the first day of the new month. Once processed, there will be a delay while payment is being cleared and paid by the City of Wanneroo Finance department.
- Claim forms can be handed in at anytime, however it will not be sent to Finance until the end of the month for processing.
- Claims can be made for a period of **up to three months**.
- Claims for anything **over three months** will not be paid.
- Please remember when claiming to put your name, address and postcode in the appropriate place.

If you have any concerns or questions regarding the above, please contact the Administration Officer on 9405 5600.