

THE APPLICANT *(Person submitting clearance application with whom the City will correspond)*

Name/Company: Contact Person:

Address:

Contact Number: Fax:

E-mail address:

CERTIFICATION BY PROJECT MANAGER THAT SUBDIVISIONAL WORKS ARE COMPLETED

On behalf of I certify that the requirements of all of the conditions on the subdivision approval have been completed and that the attached Clearance Checklist and this Clearance Application form are completed.

.....
Signature of **PROJECT MANAGER/OWNER** DATE

Please Print Name: Phone No:

Address:

Fax: E-mail Address:

PROJECT PLANNER

PROJECT ENGINEER

Company: Company:

Contact person: Contact person:

Phone No: Phone No:

Email address: Email address:

LODGEMENT CHECKLIST *(Please Check and Complete) – Incomplete Applications will be returned to the Applicant.*

Yes No

- All questions on Clearance Application form have been answered and completed.
- Two copies of Clearance Application form, Deposited Plan, Clearance Checklist and Appendices (if required) are attached.
- Two copies of all receipts are attached.
- If subdivision approval is to be staged, then 2 copies of Staging Plan indicating the subject Deposited Plan area are attached.
- If works are to be bonded, then two copies of Bond Schedule are attached.
- Undertaking(s) are attached.
- List of Appendices is attached.

Please answer all questions below:

- 1 WAPC Subdivision Approval Reference Number(s):
Estate Name: Stage No:
Deposited / Strata Plan Number:
- 2 Number of Lots proposed on Deposited Plan:
Fee Payable: \$.....
(See the City's Planning and Development Fees Schedule)
- 3 Has the City's **Clearance Application Fee** been paid?
 - Yes. (Copy of Receipt Attached)
 - Yes. (Cheque Attached)
 - No. *(Clearance Application should not be lodged and the application will be returned to the Applicant)*
- 4 Has the City's **Supervision Fee** been paid?
 - Yes. Supervision Fee is \$Receipt No:(Copy Attached)
 - Yes. Cheque for \$(Cheque Attached)
 - No. Not Applicable
- 5 Has a **Practical Completion Inspection (PCI)** been undertaken?
 - Yes. PCI Date:
 - Yes, and the City has approved a bond application for the outstanding works:
Bond Amount: \$.....Bond Payment Date:
Bond Receipt No.....(Copy Attached)
 - No. *(Clearance Application should not be lodged if PCI has not been undertaken and bond has not been approved by the City and paid by Subdivider)*
- 6 Is the Deposited Plan consistent with the plan of subdivision approved by the WAPC?
 - Yes.
 - No. Only Minor Changes (Letter of Explanation Attached)
(If there is a significant variation to the approved plan the Application for Subdivision Clearance should not be lodged, you will be required to gain WAPC Approval)
- 7 Have **ALL** of the conditions in the WAPC's approval letter requiring City of Wanneroo (LG) clearance been complied with, and the evidence of compliance with conditions are attached?
 - Yes(Clearance Checklist Attached and completed by the Project Planner)
 - Yes, except for where Bond Receipt No Applies:
(Copy of Receipt and Bond Schedule Attached)
 - Condition No(s) that are Not Applicable to this Stage:
(Copy of Staging Plan Attached)
 - No. *(Clearance Application should not be lodged and the application will be returned to the Applicant)*

OFFICE USE ONLY

Application No. _____ Receipt No. _____

Document No. _____ File No. _____

