

Minutes

UNCONFIRMED

**SPECIAL COUNCIL MEETING
6.00pm, 25 OCTOBER, 2011
Civic Centre
Dundebar Road, Wanneroo**



City of Wanneroo

UNCONFIRMED MINUTES OF SPECIAL COUNCIL MEETING

HELD ON TUESDAY 25 OCTOBER, 2011

CONTENTS

<u>ITEM 1</u>	<u>ATTENDANCES</u>	<u>1</u>
<u>ITEM 1</u>	<u>APOLOGIES AND LEAVE OF ABSENCE</u>	<u>1</u>
<u>ITEM 2</u>	<u>PUBLIC QUESTION TIME</u>	<u>1</u>
<u>ITEM 3</u>	<u>REPORTS</u>	<u>2</u>
	<u>CORPORATE STRATEGY & PERFORMANCE</u>	<u>2</u>
	GOVERNANCE AND EXECUTIVE SERVICES	2
	SCS01-10/11 ELECTION OF DEPUTY MAYOR	2
	SCS02-10/11 APPOINTMENT OF DELEGATES TO COMMITTEES AND WORKING GROUPS	3
<u>ITEM 4</u>	<u>URGENT BUSINESS</u>	<u>9</u>
<u>ITEM 5</u>	<u>CONFIDENTIAL</u>	<u>9</u>
<u>ITEM 6</u>	<u>CLOSURE</u>	<u>9</u>

MINUTES

Please refer to agenda for details of full reports and attachments.

Mayor Roberts declared the meeting open at 6.00pm and extended congratulations to both newly elected councillors and those re-elected to their seats.

Item 1 Attendances

TRACEY ROBERTS, JP **Mayor**

Councillors:

DOT NEWTON, JP	Central Ward
DIANNE GUISE	Central Ward
FRANK CVITAN, JP	Central Ward
RUDI STEFFENS	Coastal Ward
BOB SMITHSON	Coastal Ward
IAN GOODENOUGH, JP	Coastal Ward
RUSSELL DRIVER	Coastal Ward
NORMAN HEWER	North Ward
LAURA GRAY, JP	North Ward
ANH TRUONG	South Ward
BRETT TREBY	South Ward
STUART MACKENZIE	South Ward
DENIS HAYDEN	South Ward
ALAN BLENCOWE	South Ward

Officers:

DANIEL SIMMS	Chief Executive Officer
KAREN CAPLE	Director, City Businesses
LEN KOSOVA	Director, Planning and Sustainability
JOHN PATON	Director, Corporate Strategy and Performance
DENNIS BLAIR	Director, Infrastructure
FIONA BENTLEY	Director, Community Development
NICKY BARKER	A/Manager Governance and Executive Services
MICHAEL PENSON	Chief Operations Officer
MATTHEW WILSON	Coordinator Events
LEE-ANNE BURT	A/Coordinator Governance
ROBYN HARKINS	Minute Officer

Item 1 Apologies and Leave of Absence

Nil

There was one registered member of the public and one member of the press in attendance.

Item 2 Public Question Time

Nil

Item 3 Reports

Declarations of Interest by Elected Members, including the nature and extent of the interest. Declaration of Interest forms to be completed and handed to the Chief Executive Officer.

Nil

Corporate Strategy & Performance

Governance and Executive Services

SCS01-10/11 Election of Deputy Mayor

File Ref:	2416 – 11/110485
Responsible Officer:	Director, Corporate Strategy and Performance
Disclosure of Interest:	Nil
Attachments:	Nil

Mayor Roberts requested the Chief Executive Officer (CEO) conduct the election for the position of Deputy Mayor.

The CEO stated he had received a nomination in writing for the position of Deputy Mayor from Cr Dot Newton and called for further nominations. A nomination was received from Cr Gray. No further nominations were received and the CEO therefore called the close of nominations at 6.03pm.

The CEO then conducted a draw for the position of nominations on the ballot paper, asking Mayor Roberts, JP and Mr Mick Hayes, JP to scrutinise the process. The draw for position on the ballot papers resulted in the following:

1. Cr Laura Gray
2. Cr Dot Newton

Procedural Motion

Moved Cr Guise, Seconded Cr Cvitan

That Council ADJOURN the meeting for ten minutes to allow for the preparation of the ballot papers.

CARRIED UNANIMOUSLY

The meeting adjourned and recording ceased at 6.06pm.

Procedural Motion

Moved Cr Blencowe, Seconded Cr Mackenzie

That the meeting be reopened.

CARRIED UNANIMOUSLY

The meeting was reopened and recording recommenced at 6.11pm.

Ballot papers were prepared according to the *Local Government Act 1995*, verified by the Acting Manager Governance and Executive Services and Acting Coordinator Governance, and circulated to all Elected Members. Elected Members were requested to insert all completed ballot papers into the ballot box provided. The ballots were counted by the CEO and verified by the Acting Manager Governance and Executive Services and Acting Coordinator Governance under the scrutiny of Mayor Roberts and Mr Hayes.

The CEO stated the election for vacancy of Deputy Mayor had been conducted in accordance with Section 2.15 and Schedule 2.3 Division 2 of the *Local Government Act 1995* as amended. The votes received by each of the candidates were Cr Gray - 8 votes and Cr Newton – 7 votes. The CEO declared Cr Laura Gray elected to the Office of Deputy Mayor for a period of two years ending at the start of the first meeting of Council after the local government's next ordinary election.

Cr Gray was sworn in as Deputy Mayor of the City of Wanneroo by Mayor Roberts, taking the Declaration to duly, faithfully, honestly and with integrity fulfil the duties of the office for the people in the district according to the best of her judgement and ability, and to observe the Code of Conduct adopted by the City of Wanneroo under section 5.103 of the *Local Government Act 1995*.

SCS02-10/11 Appointment of Delegates to Committees and Working Groups

File Ref: 2379 – 11/105287
 Responsible Officer: Director, Corporate Strategy and Performance
 Disclosure of Interest: Nil
 Attachments: Nil

Mayor Roberts advised that in addition to the Terms of Reference which include the Mayor as a member of a number of committees and working groups, she would also be exercising her right under section 5.10(4) of the Local Government Act 1995 to be appointed as a delegate for the WALGA North Metropolitan Zone.

Moved Cr Steffens, Seconded Cr Cvitan

That Council APPOINT BY ABSOLUTE MAJORITY the following elected members to committees and working groups in accordance with Terms of Reference where applicable and AGREE to disband the Wanneroo Showground Clubrooms Reconstruction Working Group:

1. Arts Advisory Committee – two delegates and two deputy delegates

Delegates	Deputy Delegates
Cr Blencowe	Cr Gray
Cr Cvitan	Vacant

2. Audit Committee – all Elected Members

3. **Community Funding Working Group – Mayor and one delegate from each Ward, plus one deputy delegate from each Ward**

Delegates	Deputy Delegates
Mayor Roberts	
(South Ward) Cr Treby	(South Ward) Cr Hayden
(Central Ward) Cr Cvitan	(Central Ward) Cr Newton
(Coastal Ward) Cr Goodenough	(Coastal Ward) Cr Driver
(North Ward) Cr Hewer	(North Ward) Cr Gray

4. **Community Safety Working Group – Mayor and one delegate from each Ward, plus one deputy delegate from each Ward**

Delegates	Deputy Delegates
Mayor Roberts	
(South Ward) Cr Mackenzie	(South Ward) Cr Truong
(Central Ward) Cr Newton	(Central Ward) Cr Cvitan
(Coastal Ward) Cr Steffens	(Coastal Ward) Cr Goodenough
(North Ward) Cr Hewer	(North Ward) Cr Gray

5. **Development Assessment Panel – replacement for deputy delegate vacancy***

Delegates	Deputy Delegates
Cr Gray	Cr Cvitan *
Mayor Roberts	Cr Mackenzie

6. **Elderbloom Community Care Centres Board of Management – one delegate and one deputy delegate**

Delegate	Deputy Delegate
Cr Newton	Cr Treby

7. **Environmental Advisory Committee – three delegates and three deputy delegates**

Delegates	Deputy Delegates
Cr Blencowe	Cr Gray
Cr Guise	Vacant
Cr Smithson	Vacant

8. **Girradoola Going Places Committee – one delegate**

Delegate
Cr Mackenzie

9. Healthy Communities Steering Group – one delegate and one deputy delegate

Delegate	Deputy Delegate
Cr Mackenzie	Cr Gray

10. Heritage Services Advisory Group – four delegates

Delegates
Cr Gray
Cr Newton
Cr Blencowe
Cr Hayden

11. Joondalup Health Campus Community Board of Advice – one delegate and one deputy delegate

Delegate	Deputy Delegate
Cr Goodenough	Cr Cvitan

12. Mindarie Regional Council – two delegates only as deputy delegates are not recognised (Note: Delegates automatically become members of Waste Management Advisory Committee). (Sitting fees apply).

Delegates
Cr Gray
Cr Newton

13. With the consent of the Mover and Seconder it was agreed that a delegate not be appointed to the North West Districts Planning Committee**14. North West Regional Road Sub Group – one delegate and one deputy delegate**

Delegate	Deputy Delegate
Cr Treby	Cr Steffens

15. Reconciliation Action Plan Working Group – three delegates

Delegates
Cr Mackenzie
Cr Gray
Cr Hayden

16. Roadwise Working Group – three delegates

Delegates
Cr Steffens
Cr Newton
Cr Hewer

17. Small Business Centre North West Metro Board of Management – one delegate and one deputy delegate

Delegate	Deputy Delegate
Cr Gray	Cr Cvitan

18. With the consent of the Mover and Seconder it was agreed that the Smart Growth Steering Group be disbanded**19. With the consent of the Mover and Seconder it was agreed that the Special Needs Playground Working Group be disbanded****20. Stable Fly Management Committee – one delegate and one deputy delegate**

Delegate	Deputy Delegate
Cr Cvitan	Cr Newton

21. Tamala Park Regional Council – two delegates and two deputy delegates. (Sitting fees apply)

Delegates	Deputy Delegates
Cr Cvitan	Cr Mackenzie
Cr Guise	Cr Smithson

22. Wanneroo Agricultural Society – one delegate and one deputy delegate

Delegate	Deputy Delegate
Cr Truong	Cr Cvitan

23. Wanneroo BMX Raceway Club Relocation Working Group – Mayor and Central Ward Councillors

Delegates
Mayor Roberts
(Central Ward) Cr Newton
(Central Ward) Cr Guise
(Central Ward) Cr Cvitan

24. **Wanneroo Business and Tourism Development Working Group – Mayor or nominee and one delegate from each Ward**

Delegates
Mayor Roberts
(South Ward) Cr Blencowe
(Central Ward) Cr Newton
(Coastal Ward) Cr Goodenough
(North Ward) Cr Gray

25. **Wanneroo Town Centre Advisory Group – Mayor and Central Ward Councillors**

Delegates
Mayor Roberts
(Central Ward) Cr Newton
(Central Ward) Cr Guise
(Central Ward) Cr Cvitan

26. **Wanneroo and Districts Historical Society – one delegate and one deputy delegate**

Delegate	Deputy Delegate
Cr Newton	Cr Cvitan

27. (a) **Wanneroo/Joondalup Local Emergency Management Committee (LEMC) – one delegate and one deputy delegate (Delegate is required to hold the position of Chairperson)**

Delegate	Deputy Delegate
Cr Newton	Cr Hewer

- (b) **North West District Emergency Management Committee (DEMC) – one delegate and one deputy delegate (Note: Essential Delegate/Chairperson of LEMC be appointed to serve on DEMC as Chairperson reports on business coming from LEMC to DEMC)**

Delegate	Deputy Delegate
Cr Newton	Cr Hewer

28. **Waste Management Advisory Committee – Mayor and one delegate from each Ward and Mindarie Regional Council delegates**

Delegates
Mayor Roberts
(South Ward) Cr Treby
(Central Ward) Cr Cvitan
(Coastal Ward) Vacant
(North Ward) Cr Hewer
(Mindarie Reg. Council) Cr Gray
(Mindarie Reg. Council) Cr Newton

29. **WALGA North Metropolitan Zone - four delegates and four deputy delegates. (Should the delegate be appointed by the Zone to WALGA State Council, sitting fees would apply)**

Delegates	Deputy Delegates
Mayor Roberts	Cr Treby
Cr Guise	Cr Cvitan
Cr Mackenzie	Cr Smithson
Cr Steffens	Cr Hewer

30. **Yanchep/Two Rocks Community Bus Management Committee – one delegate from the North Ward and one deputy delegate from the North Ward**

Delegate	Deputy Delegate
(North Ward) Cr Gray	(North Ward) Cr Hewer

31. **Yellagonga Regional Park Community Advisory Committee – one delegate and one deputy delegate**

Delegate	Deputy Delegate
Cr Blencowe	Cr Newton

CARRIED BY ABSOLUTE MAJORITY

Moved Cr Newton, Seconded Cr Blencowe

That Council AMEND appointments to the WALGA North Metropolitan Zone from one delegate of each Ward and one deputy delegate of each Ward to the appointment of four delegates and four deputy delegates.

CARRIED UNANIMOUSLY

Moved Cr Newton, Seconded Cr Blencowe

That Council **APPOINT** a replacement delegate for Cr Gray for the Mindarie Regional Council special meeting to be held at the Town of Vincent on 26 October 2011.

CARRIED UNANIMOUSLY

Moved Cr Steffens, Seconded Cr Driver

That Council **APPOINT BY ABSOLUTE MAJORITY** Cr Cvitan as a delegate for the City of Wanneroo to the Mindarie Regional Council for the Mindarie Regional Council meeting to be held on 26 October 2011, after which Cr Gray will resume her role as a City of Wanneroo delegate.

CARRIED BY ABSOLUTE MAJORITY

Item 4 Urgent Business

Nil

Item 5 Confidential

Nil

Item 6 Closure

There being no further business, Mayor Roberts closed the meeting at 7.00pm.

In Attendance

TRACEY ROBERTS, JP

Mayor

Councillors:

DOT NEWTON, JP	Central Ward
DIANNE GUISE	Central Ward
FRANK CVITAN, JP	Central Ward
RUDI STEFFENS	Coastal Ward
BOB SMITHSON	Coastal Ward
IAN GOODENOUGH, JP	Coastal Ward
RUSSELL DRIVER	Coastal Ward
NORMAN HEWER	North Ward
LAURA GRAY, JP	North Ward
ANH TRUONG	South Ward
BRETT TREBY	South Ward
STUART MACKENZIE	South Ward
DENIS HAYDEN	South Ward
ALAN BLENCOWE	South Ward