

## REQUESTS FOR INFORMATION ABOUT OWNER OCCUPIERS, ELECTORS and RATEPAYERS

Amendments have recently been made to *Regulation 29B* of the *Local Government (Administration) Regulations* which places restrictions on the availability of owner occupier, electoral and ratepayer details to the public.

The amended Regulation states that a person seeking owner occupier, electoral or ratepayer details is required to complete a statutory declaration stating that the information obtained will not be used for commercial purposes<sup>1</sup> by themselves or another person. Persons unable to make this declaration are not able to receive the information.

To simplify the process for the City's customers, a person requesting this information is required to complete the **Request for Information about Owner Occupiers, Electors and Ratepayers Statutory Declaration**, which includes the request for information and a declaration compliant with the change in Regulation.

<sup>1</sup> "Commercial purpose" is defined to mean to seek to obtain by formal application a public record for the purpose of the sale or resale or the producing of a document containing all or part of the copy, printout or photograph for sale, and/or obtaining of names and addresses from the public record for the purpose of solicitation, and/or monetary gain from the direct or indirect use of the public record.

### **How to Submit Request**

In person:

**City of Wanneroo** Civic Centre, 23 Dundobar Road, Wanneroo  
Hours of business: Monday to Friday, 8.30am - 5.00pm

Or

**Clarkson Library**, 27 Ocean Keys Boulevard, Clarkson  
Hours of business: Monday to Thursday 9.00am - 5.00pm, Friday 9am - 4.00pm

Mail the completed and witnessed statutory declaration to:

City of Wanneroo  
Locked Bag 1  
WANNEROO WA 6946

### **Please Note:**

- Only original witnessed statutory declarations, providing the required information, will be accepted.
- Adjoining neighbour information will be provided free of charge
- Other requests for information about owner occupiers, electors and ratepayers may incur a fee as outlined in the City of Wanneroo's fees and charges.