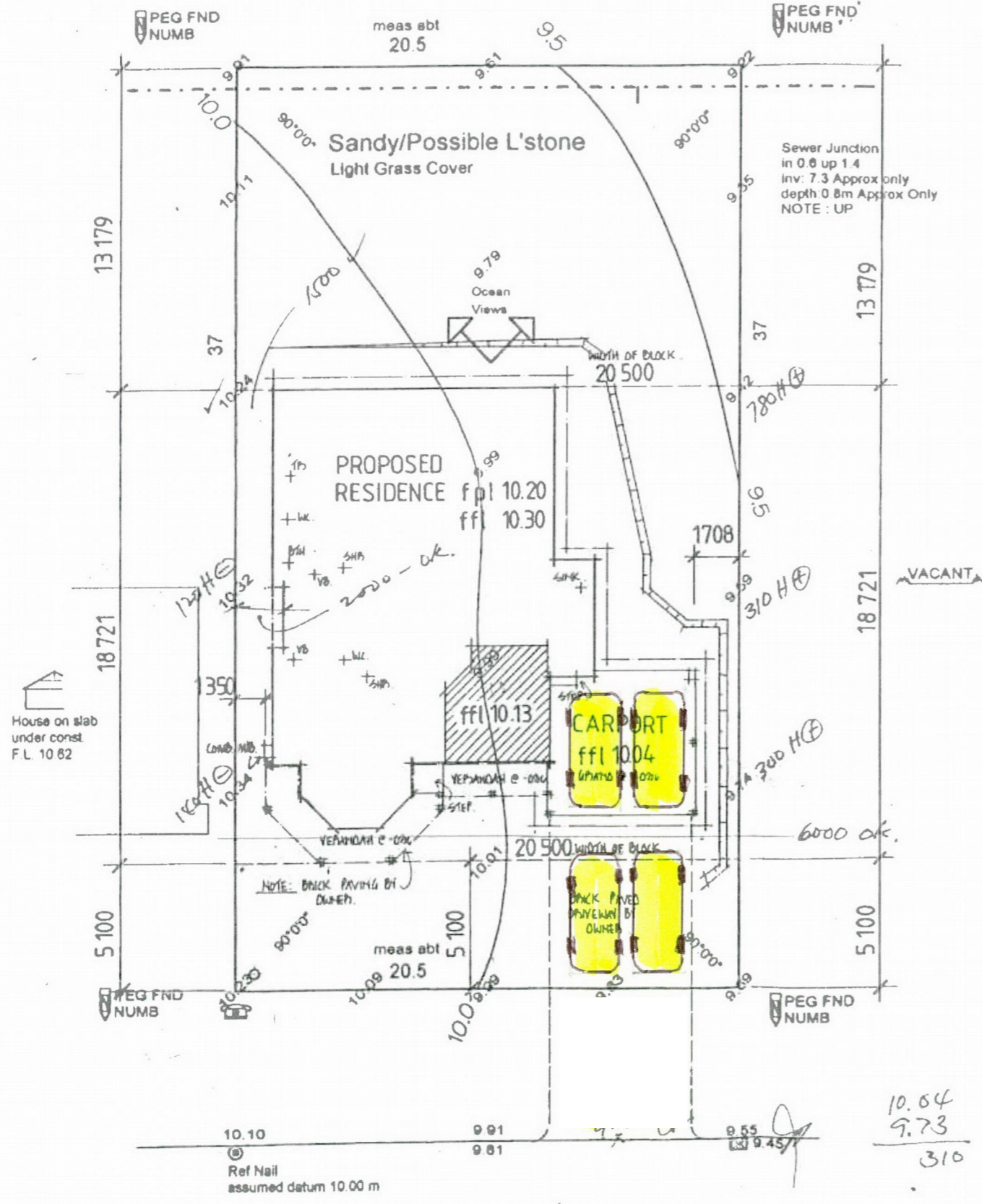


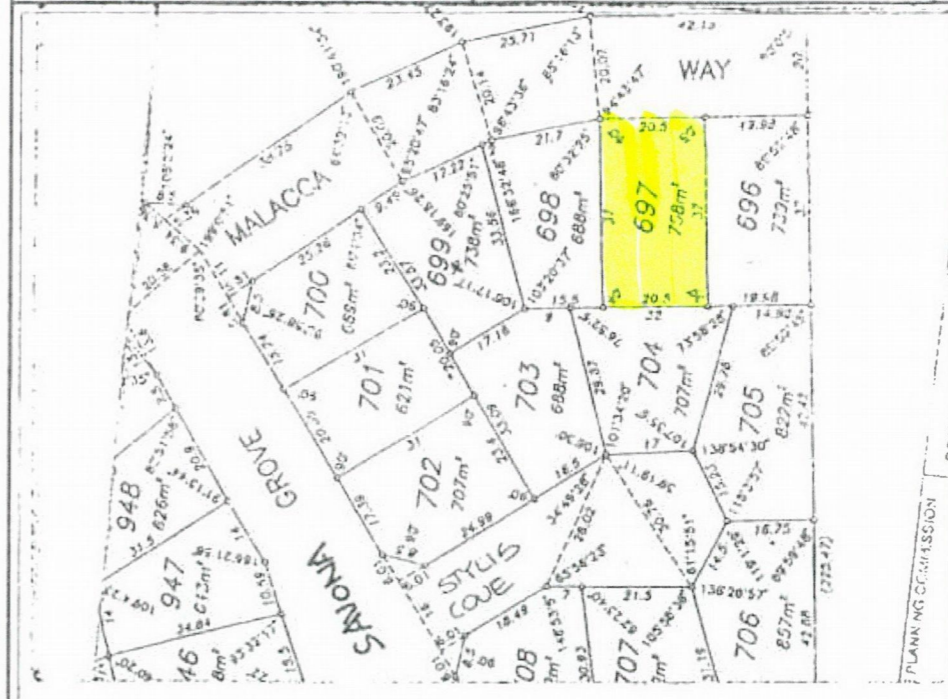
OT 697



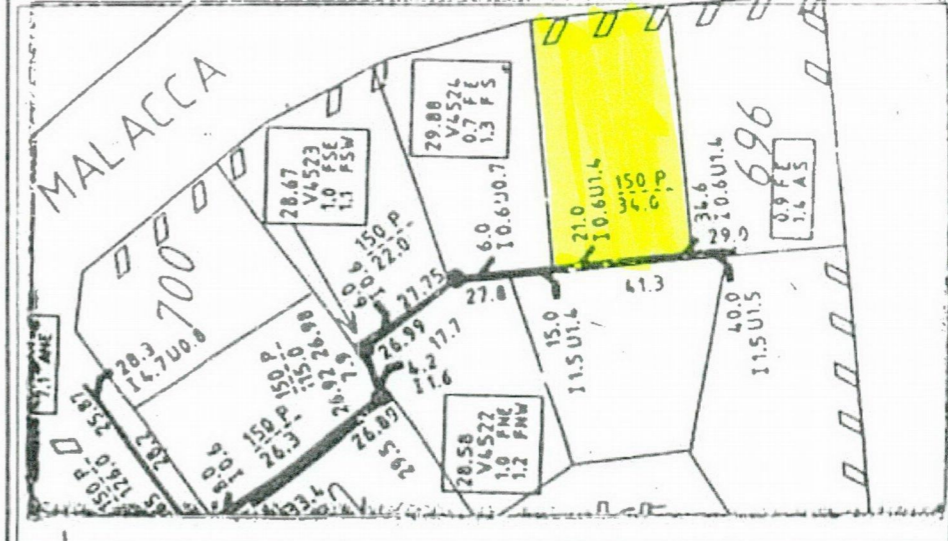
PARKING SPACES FOR CARS



Malacca Way

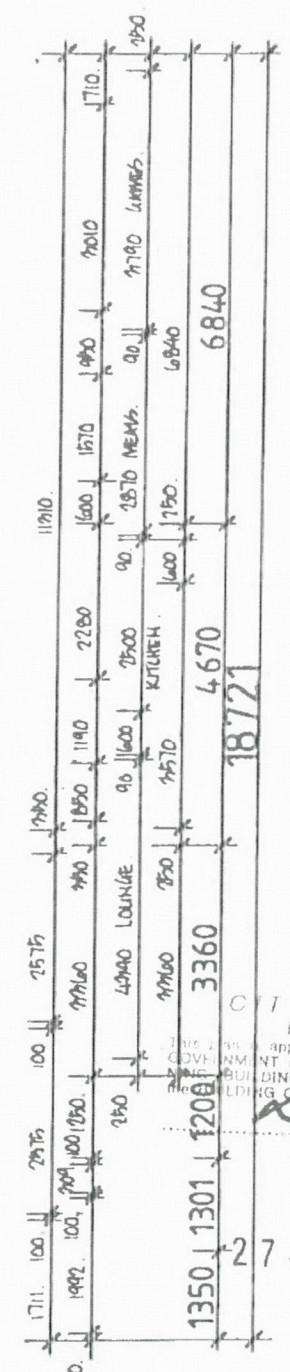
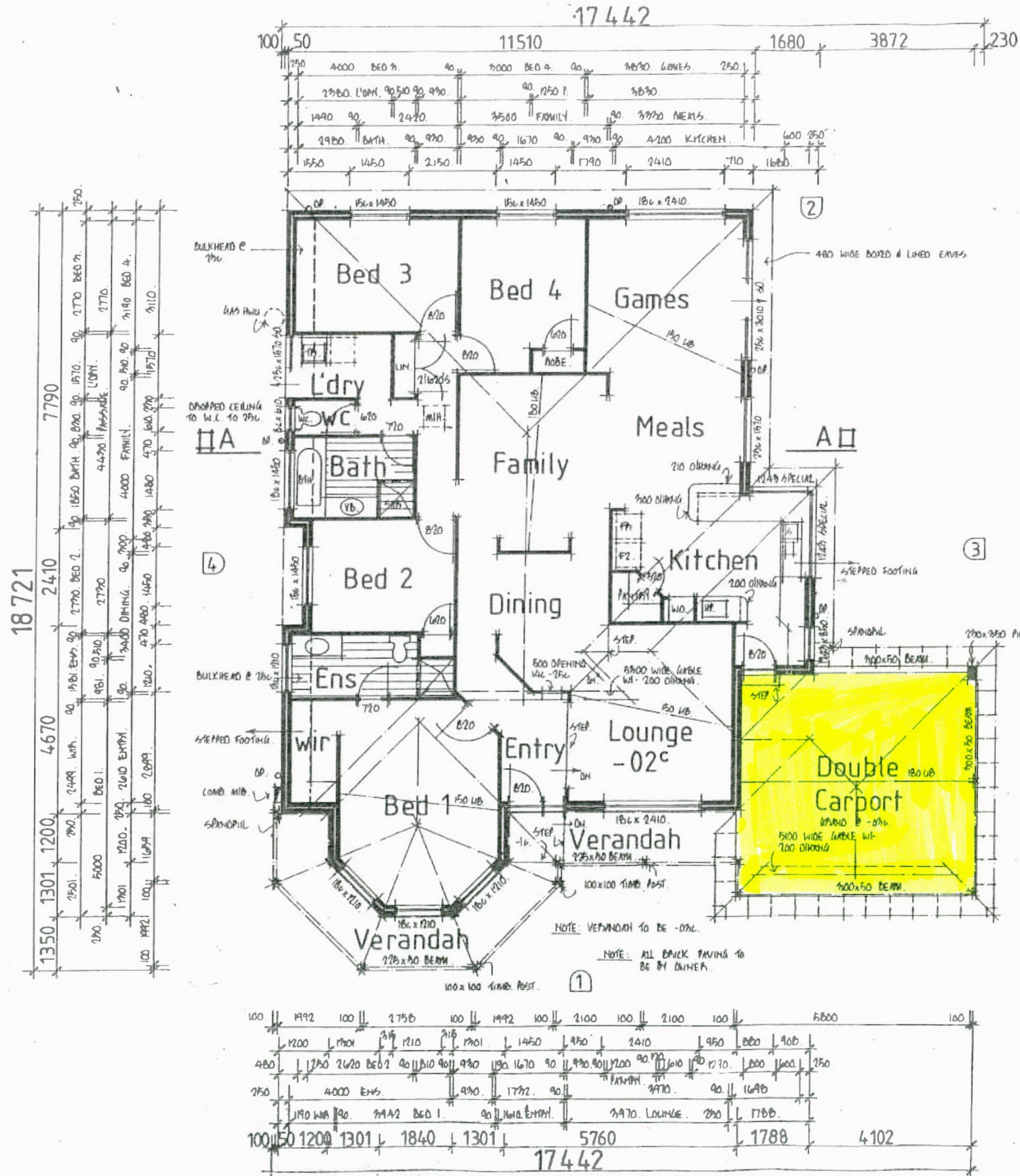


Elec.	U/ground	Water	Yes	Sewer	Yes
Gas	Yes	Phone	Yes	Footpath	Nil
Road	Bitumen	Kerb	Mountable	Drainage	Good



NOTE: DIMENSIONS MAY VARY ON SITE AT BUILDERS DISCRETION. SEWER / DRAINAGE MAY VARY FROM SPATIAL VARIATION / OBTAIN LOCAL CLEARANCES. REMAINS OWNERS RESPONSIBILITY. THIS SURVEY DOES NOT GUARANTEE THE LOCATION OF BOUNDARY PEGS OR FENCES. CHECK TITLE FOR VARIATIONS.

COTTAGE & ENGINEERING SURVEYS
 Licensed Surveyors © JNo: 9400230 Drawn: P.Dahl
 WA 219 ONSLOW ROAD, SHENTON PARK, 8008 Ph 381 6211 Fax 382 2503
 QLD Unit 14, 8 DENNIS ROAD, SPRINGWOOD, 4127 Ph 808 7244 Fax 8087349



FLOOR PLAN 1:100

AREA - 186.89m² PER. 60x60mm
 VER. - 19.84m²
 CARPORT - 34.2m²
 TOTAL - 240.93m²

CITY OF WANN
 BUILDING DEPARTMENT
 This is an approved site plan in accordance with the Building Act 1975 and the Building Code of Australia 1984.
 CITY BUILDING SURVEY

27 JUN 1994/42

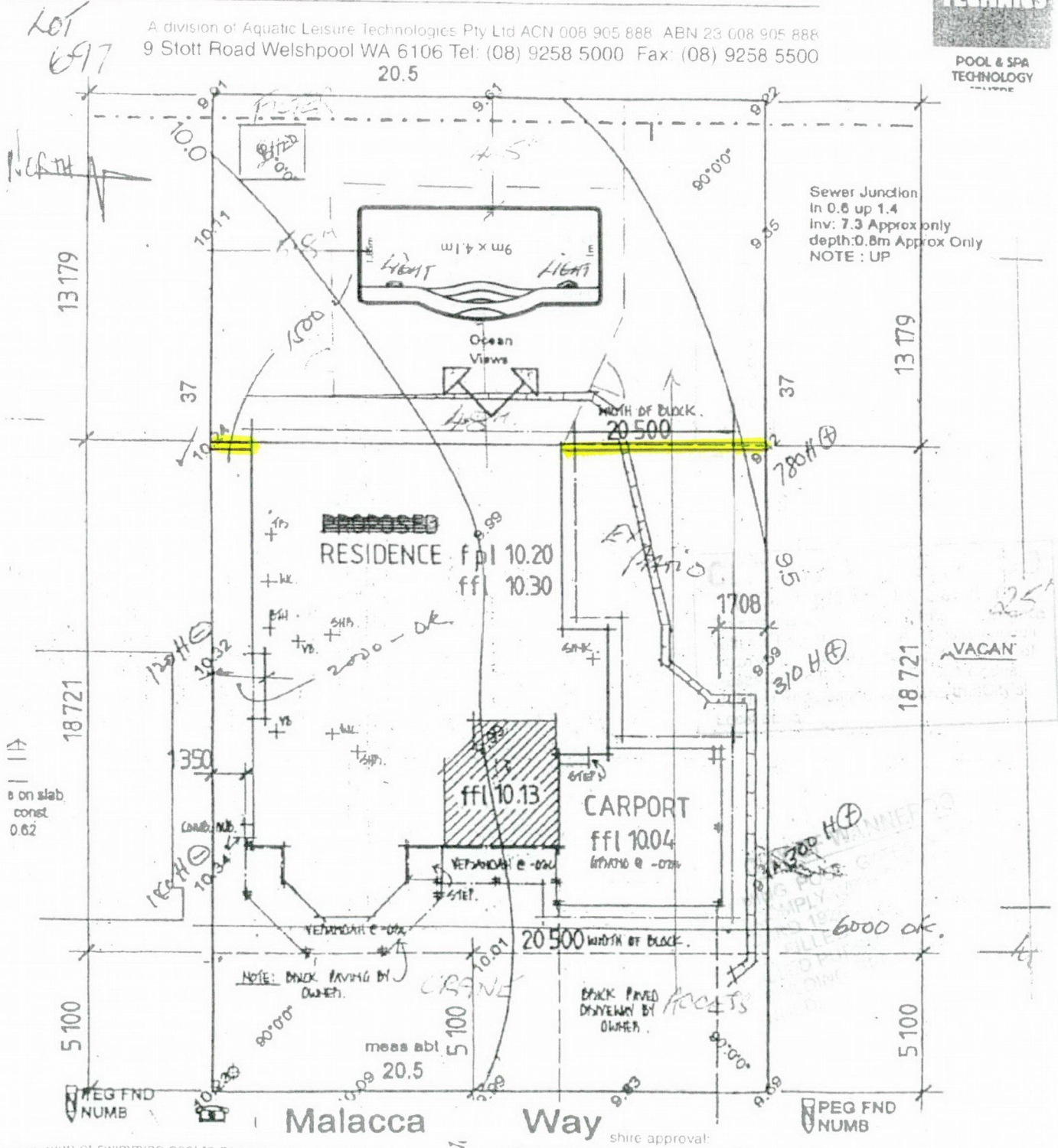
SWIMMING POOL FENCE

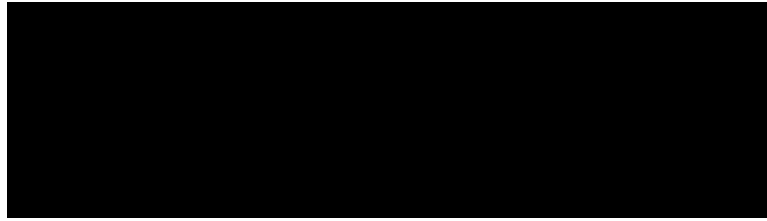
SITE PLAN



POOL & SPA
TECHNOLOGY
TRADE

A division of Aquatic Leisure Technologies Pty Ltd ACN 008 905 888 ABN 23 008 905 888
9 Stott Road Welshpool WA 6106 Tel: (08) 9258 5000 Fax: (08) 9258 5500





**Management Plan for Short
Term Accommodation**

Address of property

**8 Malacca Way Mindarie WA
6030**

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 - 2.1 Check in and Check outs
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- 7.0 Maintenance of house
 - 7.1 Maintenance of swimming pool
- 8.0 Welcome folder
- 9.0 Code of Conduct

1.0 Introduction.

The owners of 8 Malacca Way Mindarie WA 6030 and [REDACTED] seek approval to manage the said property as a short-term accommodation, and to conform with the City of Wanneroo Local Planning Policy for short term.

The plan will detail how the property will be managed and how we will advise guests on how to have no adverse impact on the neighbours of the said property, local residence and the City of Wanneroo Shire.

Bookings will be from 7 nights to 89 nights.

Guests will be maximum 6 adults.

2.0 Bookings

When a booking is accepted, the guest will need to read and accept the terms and conditions (code of conduct) which will detail also that there are to be no parties/group gatherings or any such event which would cause any inconvenience to neighbours. A copy of the Code of Conduct will also be on display in the property

They will also be advised of our quiet times at the property which is from 9pm to 7 am daily.

Smoking is not permitted on the property and pets are also not allowed.

2.1 Check in/Check Out

Check in times will be from 2pm to 9pm. Clients will access a key lock with a code.

Check out times are from 7am to 10 am. Clients will be asked to secure the property and return the key to the key lock.

If they are wanting to check in outside of these times, they will be asked to make alternative arrangements to stay and check in to this accommodation as per the times stated.

3.0 Managers Details

I am approximately 5.6km distance from my office to this property. These details will be on the meter box for local residence to see

4.0 Complaints Management

If contact is received from a neighbour/residence that the guests are in breach of the code of conduct.

Entry must be made in the complaints register: -

1.Date complaint received. 2.Date of complaint and time. 3.Details of complaint. 4.Action taken. 5.Response to complainant.

Neighbours will be given contact details of the owner and also the property manager. They will also be given a copy of the code of conduct which guests must abide by and a copy of this management plan.

If there is a major noise disturbance/party/complaint neighbours are to contact property manager as soon as possible.

The manager will contact the guest either by phone or by calling to said property. The guests will be reminded of code of conduct.

If the complaint/issue is not resolved the guest will be advised as per their terms and conditions any complaint can and will end in the termination of their stay.

5.0 Property use

8 Malacca Way Mindarie WA 6030 4 bedrooms and 2 bathrooms. The maximum of 6 adults will be allowed on the property. A large garage is located on the property with ample parking for two cars. There is also a large driveway which can accommodate two further cars.

The property has a swimming pool, fenced as per Australian Regulations. Guests are informed that this cannot be used after 9pm at night due to our quiet hours.

The property can be booked from 7 nights to 89 nights. One booking per stay.

6.0 Register of Guests

A register of guests will be held by the property manager. This contains the client detail form and a photo id of the person responsible for the booking.

7.0 Maintenance of house.

Gardens are to be maintained by owner between bookings. Maintenance of property will be between bookings or if urgent an appropriate tradesperson will be asked to attend the property between 9am and 5pm.

The pool is to be serviced on the day of arrival for each guest, and weekly during their stay.

7.1 Maintenance of swimming pool

The swimming pool water will be checked by Mindarie Pool and Spa located on Anchorage Drive Mindarie WA 6030.

All reports will be held for 5 years.

A CPR sign is clearly on display in the pool area

A Life buoy ring will be on display within 2 meters of pool

8.0 Welcome folder

A welcome folder will be kept in the property for the guests to refer to.


Included in the folder will be

- 1 Managers contact details and emergency contact details of local doctors, dentist and hospital
- 2 Code of conduct
- 3 Wi Fi details
- 4 Pool instructions
- 5 TV instructions
- 6 How to use the air conditioner
- 7 Washing machine instructions
- 8 Rubbish bin days, and where to put bins ready for collection

- 9 Best places to eat and takeaway menus
- 10 Ideas of places to visit
- 11 Public transport timetables

9.0 Code of Conduct

CODE OF CONDUCT

1. All guests must comply with all house rules
2. This property is for 6 guests, please note no other visitors are to be invited onto the premises.
3. Guests must not create noise which is offensive to neighbouring properties and must abide by quiet times which are between the hours of 9pm and 7 am. Failure to comply may result in the termination of your stay, forfeit of your rent paid and security bond.
4. This property is not a party house and no parties or group gatherings are allowed. Guests must not engage in anti-social behaviour and must minimise their impact upon the local community. Failure to comply may result in the termination of your stay, forfeit of your rental paid and security bond
5. Guests must only park on the driveway and in garage of the home and not on the grassed area. No more than 4 cars are permitted at the property
6. Guests are encouraged to recycle and a general waste bin and yellow lid for recycling are provided. A calendar is located in the home of the allocated days for bin collection and a photo is provided to show where the bins must be placed. Please inform us immediately if you have excess rubbish as this must not be left next to the bins, we will make arrangements for collection.
7. When you are absent from the property, please ensure all windows and doors are closed and locked
8. Smoking is not permitted on the property
9. Pets are not permitted on the property
10. In an event of an emergency in relation to the property please call us on 

Breach of these house rules is a breach of the Terms and Conditions of occupancy. The owner and manager reserve the right to terminate permission

to occupy and to evict from the property any guests who refuse to follow our Code of Conduct

Rubbish Collection

Rubbish collection days are early Wednesday mornings. Please ensure the bin(s) are placed on the kerb Tuesday evening to ensure collection. In your welcome folder you will see the dates for the yellow lid bin (recycling) and the Red lid bin (general waste collection)
Please see below the position the bins must be placed in to ensure collection



After collection, please return to the bin storage area to the right of the garage



Any questions please just ask

Castaway Mindarie - driveway showing ample space for 4 cars, double garage can accommodate two cars



Castaway Mindarie - bins storage area at the top of Driveway next to side entrance



Castaway Mindarie - location of bins for council refuse collection

