



<b>Office Use Only</b>	
File No: _____	
Approved/Not Approved	
<b>Manager Land Development</b>	
Date: _____	
<b>Bond Attached</b>	<input type="checkbox"/> (Please tick if sighted)
Officer's Initial: _____	
Date: _____	

**LAND DEVELOPMENT**

**APPLICATION FOR BONDING OUTSTANDING SUBDIVISIONAL WORKS**

The City will only consider a bonding arrangement for outstanding works committed and located within **public** property. Bonding of outstanding work within **private** property will **not** be accepted (e.g. property boundary walls, uniform fencing, private access roads etc.). Any requirements for the construction of full earthworks for abutting arterial roads must be completed prior to clearances being sought.

Please note that compliance with the following requirements does not imply that the City accepts the bonding arrangement. **Each request will be subject to the written approval of the City's Manager Land Development.**

West Australian Planning Commission (WAPC) reference number	
Subdivision name and/or stage	
Name and address of person or persons responsible for the payment or arranging the cash bond/unconditional bank guarantee	
Subdivider's name or company	
Reasons for requesting the bonding of incomplete works	
Total bond amount proposed	

Please attach relevant documentation and details of the works for which the bond is to cover. Bonds shall be provided in the form of cash/cheque or an **unconditional bank guarantee** (ensuring that stamp duty on bank guarantees has been paid and that the bank guarantees do not have an expiry date).

The following information with supporting documentation **must** be provided with the application:

- A schedule of the bond amount for the incomplete contracted works referring to all items for which it is to be utilised. The application may be refused on the basis of insufficient information. A copy of the awarded contract schedule of costs shall also be submitted.
- A plan drawing depicting the location and the area of the subdivision works to be covered by the bond.
- Certification from the Consulting Engineer of the estimated cost and the items it covers.
- A contingency amount of **25%** of the estimated cost or \$2,000.00 (whichever is greater) shall be **added** to the estimated cost for bonding purposes.
- Goods & Services Tax (GST) shall be **added** to the total estimated cost of the bond.
- A committed timetable or program for the completion of the outstanding works.  
Expected completion date: \_\_\_\_/\_\_\_\_/\_\_\_\_\_
- Confirmation that the Local Government engineering supervision fee has been paid.
- Confirmation that the Local Government administration fee of \$1,320.00 (**GST exempt**) for bonding of outstanding works has been paid.

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_