



LAND DEVELOPMENT

SUBDIVISIONAL DRAWINGS SUBMISSION CHECKLIST & REPORT REFERENCES

Office Use Only	
File No: _____	
Documents Sighted :	
Complete	<input type="checkbox"/> Create file & Initiate assessment
Incomplete	<input type="checkbox"/> Return drawings and advise applicant
Officer Initials: _____ Date: _____	

Subdivision Name and/or Stage			
WAPC Reference No		Locality	
Details of the Consulting Engineer and person responsible for the subdivision drawings submission	Name : _____ Company : _____ Contact Telephone No : _____		
Subdivider's Name/ Company			

Checklist (Please tick where appropriate and cross out if not applicable) :

- Transmittal Document has listed all the items sent to Council and check if all the items are there.
- All drawings have been signed by the designer and checked by Consultant.
- Copy of WAPC conditions have been attached to drawings.
 - Certification by designer that each of the relevant conditions have been satisfied.
 - Where conditions have not been satisfied, additional documentation to be attached explaining the reasons why.
- Landscape plans have been attached.
 - Reticulation plans have been attached.
- Aerial Photograph, Flora & Fauna, Vegetation Report, Karst Study and Foreshore Management Plan.
- Topographical Plan / Survey.
- Hydrology study.
- Environmental and Historical impacts.
- Safety Audits have been attached.
- Traffic Studies have been attached.
- Aus-Spec #1 checklist as per Annexure DQS-A, in section DQS of the Design Guidelines, has been filled in by Consultants and attached.
 - Any variation or concession to the standards are justified and appropriately documented.
- Identify any needs for Council Report (i.e. Retaining Walls >> 3.0m).
- Modifications to network impacting on exist residents/business (link to consultation requirements).
- Significant modifications to Public Open Spaces, POS (link to consultation requirements)
- Effects on existing flora and fauna Street lighting design & certification
- Structural certification where appropriate

Signature of Applicant : _____

Date : _____