



<b>Office Use Only</b>	
File No: _____	
<b>Documents Sighted :</b>	
Complete	<input type="checkbox"/> Create File & Initiate assessment
Incomplete	<input type="checkbox"/> Return drawings and advise applicant.
<b>Officer Initials:</b> _____	<b>Date:</b> _____

**LAND DEVELOPMENT**

**SITE PREPARATION, EARTHWORKS & INFRASTRUCTURE WORKS CHECKLIST**

Subdivision Name and/or Stage :			
WAPC Reference No :		Locality :	
Details of the Consulting Engineer and person responsible for the subdivision drawings submission :	Name : _____		
	Company : _____		
	Contact Telephone No : _____		
Subdivider's Name/ Company :			

Prior to commencement of subdivision construction activities, the City of Wanneroo requires that the following pre-requisites are satisfied: *(Note that the burning of cleared vegetation from subdivisions is not permitted)*

- | Yes                      | No                       | <b>Pre Construction Checklist</b>   |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Structure Plan Approval   |
| <input type="checkbox"/> | <input type="checkbox"/> | Subdivisional Approval  |
| <input type="checkbox"/> | <input type="checkbox"/> | Development Approval  |
| <input type="checkbox"/> | <input type="checkbox"/> | Dust & Sand Drift Management Plan (refer to DEP Guidelines)   |
| <input type="checkbox"/> | <input type="checkbox"/> | Noise and Vibration Management Plan   |
| <input type="checkbox"/> | <input type="checkbox"/> | Complaints Register   |
| <input type="checkbox"/> | <input type="checkbox"/> | Signboard onsite advising of works  |
| <input type="checkbox"/> | <input type="checkbox"/> | Letter drop to adjoining neighbourhood and appropriate advertising in local papers  |
| <input type="checkbox"/> | <input type="checkbox"/> | Any surveys and results to hand (dilapidation, bore water, landscaping etc)   |
| <input type="checkbox"/> | <input type="checkbox"/> | Dust Suppression Measures: 1. watercarts and water supply   |
| <input type="checkbox"/> | <input type="checkbox"/> | Dust Suppression Measures: 2. dust fences in place  |
| <input type="checkbox"/> | <input type="checkbox"/> | Tree surveys with protective fencing in place   |
| <input type="checkbox"/> | <input type="checkbox"/> | Protection of Heritage listed structures, protected monuments and protected vegetation  |
| <input type="checkbox"/> | <input type="checkbox"/> | Dewatering areas specified with relevant approvals (Water and Rivers, PIMA, DOT etc)  |
| <input type="checkbox"/> | <input type="checkbox"/> | Building License for retaining walls  |
| <input type="checkbox"/> | <input type="checkbox"/> | Demolition license for existing structures  |
| <input type="checkbox"/> | <input type="checkbox"/> | Hours of operation (Mon-Fri : 0700 – 1700 & Sat : 0730 - 1700). No work permitted on Sundays without prior approval from the City |
| <input type="checkbox"/> | <input type="checkbox"/> | Types of plant and equipment  |
| <input type="checkbox"/> | <input type="checkbox"/> | Access routes for all equipment   |
| <input type="checkbox"/> | <input type="checkbox"/> | Traffic management plans  |
| <input type="checkbox"/> | <input type="checkbox"/> | Disposal of spoil   |

*The above items have been duly completed and works authorized to commence.*

Name : \_\_\_\_\_ Signed : \_\_\_\_\_  
 Position : \_\_\_\_\_ Date : \_\_\_\_\_