

**** Not for sports or function/event access – Strictly for works and maintenance access only ****

CONTACT DETAILS

Organisation *(If Applicable)*: _____
First Name: _____
Surname: _____
Address: _____
Suburb: _____
Postcode: _____
Home Number: _____
Work: _____
Mobile: _____
Email Address: _____

PARK DETAILS

Name of Facility: _____
Nearest Intersection: _____
Purpose of Access: _____
Day (From): _____ **Day (To):** _____
Date (From): _____ **Date(To):** _____
Time (From): _____ **Time (To):** _____

VEHICLE DETAILS

Number of vehicles: _____
Vehicle Type(s): _____
Comments: _____

IMPORTANT INFORMATION

- This is an application only and subject to approval by the City of Wanneroo Parks Maintenance team
- Two weeks notice is required for access to park approval
- A bond may apply to your request and will be determined by our Parks Maintenance team
- **Bonds will vary dependent on your requirements and will range from \$84.00 to \$3990.00**
- If paying your bond by credit card, a 0.57% surcharge will be applicable
- Key(s) are to be returned immediately after your access so final inspection can proceed
- Parks Maintenance will inspect the park after keys are received to assess if damages have occurred
- Should damages occur during the time of your access, all costs will be taken from your bond and an invoice will be raised to recover any additional costs should they arise

Bond will be returned via cheque approximately 14 business days after the final inspection date

I understand I cannot access the facility outside the times that have been approved.

I am over the age of 18 and hereby acknowledge having read a copy of the 'Conditions of Hire – Council Facilities' form as attached and agree to abide by the conditions therein. I acknowledge that the costs incurred due to breakage, damages or not leaving the facility in a clean and tidy condition will be taken from my bond or an invoice may be raised to recover any additional costs which will be rendered by myself or the organisation named above. I accept that key/s are to be returned to the Community Facilities Officer by the appointed time so that final inspection of the facility can proceed.

Signature: _____

Date: _____

Facilities Officer: _____

Date: _____