

City of Wanneroo
23 Dundebur Road, Wanneroo WA 6065
Locked Bag 1, Wanneroo WA 6946

T 9405 5000
E enquiries@wanneroo.wa.gov.au
wanneroo.wa.gov.au

This form must be completed and provided with all Home Occupation, Home Business and Rural Home Business development applications. All questions must be answered or the application will not be accepted.

Please note that other documents are required to be submitted in conjunction with this form, refer to the [Home Occupation/Business Development Application Checklist](#) for more information.

Details of the Home Business

1. Please describe the nature of business. *Please include specific details of the activities involved, this can be provided in a written statement.*
2. Are you a permanent resident of the dwelling?
3. What are the proposed business operating days and hours?
4. Will the home business employ person(s) not permanently living at the property? *If yes, how many people?*
5. Will the home business have customers coming to the site? *If yes, please describe the following:*
 - a. *Number of customers at any one time;*
 - b. *Number of customers per day; and*
 - c. *Location of where customers will park (indicate on the plans)*
6. Will the home business have deliveries coming to the site? *If yes, please describe the estimated number of deliveries per week and delivery times*

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Details of the Residential Property

1. Is the home business already operating from the residence?
2. Will there be any external modifications to the house?
3. What is the area (m²) required for the proposed home business?
4. Will you require any signage? *If yes, please provide details of the sign dimensions and illustration.*

Acknowledgement:

I acknowledge that my home business will not entail the following:

- Involve retail sales, outdoor display or hire of goods of any nature on-site;
- Involve the use of an essential service that is greater than normally required for a residential dwelling;
- Involve the emission of light, noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, grit, oil, liquid waste or other waste product, or the use of electrical equipment that may cause interference with television reception;
- Involve the presence, parking or garaging of a vehicle of more than 3.5 tonnes tare weight for a Home Occupation, no more than 4.5 tonne tare weight for a Home Business, and no more than 3 vehicles with a 30 tonne gross weight for a Rural Home Business; and
- Involve storage of materials or supplies outside of the dwelling and/or shed.

Signed: _____

Date: _____

Please note:

- If the property is strata titled, you will need written approval of the corporate body;
- If your home business involves the preparation or sale of food, a [Food Act 2008 Notification & Registration form](#) must be completed and submitted with this application. An information sheet is available [here](#) with further details;
- If your home business involves hair and beauty treatment or skin penetration (e.g. tattooing), a [Hair Dressing and Skin Penetration Notification form](#) must be completed and submitted with this application.