

Section 39 (Liquor Licensing) Application Form*Liquor Control Act 1988*

Section 39 certificates are required for all new liquor licensing applications, and **applications for any alterations to existing licensed premises** including hotels, taverns, cabarets, liquor stores, special facility licences, restaurants and club licences. A certificate issued by a Local Government under Section 39 of the Liquor Control Act 1988 confirms that the premises, or proposed premises, complies with all the relevant requirements under the *Health (Miscellaneous Provisions) Act 1911*, the *Food Act 2008*, any written law relating to the sewerage or drainage of that premises under the Local Government Act 1995, and the Local Government (Miscellaneous Provisions) Act 1960.

Please submit a copy of this form in conjunction with the below documents to apply for a Section 39 Certificate:

- Detailed Site Plan (to scale) clearly identifying the proposed liquor area intended for use; and
- Detailed Internal Floor Plan, highlighting the specific area/s where the liquor licence will apply (eg. Main Hall, Dining Room etc).
- Copy of Occupancy Permit or Certificate of Classification for the premises.

Applicant Details

Business/Group Name (the certificate will be issued in this name):

Applicant Address:

Contact Person:

Phone Number:

Email Address:

Premises Details

Unit / Street Number:

Street Name:

Suburb:

Postcode:

Premises Name:

Liquor Licence Details**What type of Liquor Licence are you applying for?**

- | | | |
|---------------------------------------|---|--|
| <input type="checkbox"/> Wholesale | <input type="checkbox"/> Club and Club Restricted | <input type="checkbox"/> Hotel |
| <input type="checkbox"/> Liquor Store | <input type="checkbox"/> Casino | <input type="checkbox"/> Hotel Restricted |
| <input type="checkbox"/> Restaurant | <input type="checkbox"/> Special Facility | <input type="checkbox"/> Tavern |
| <input type="checkbox"/> Nightclub | <input type="checkbox"/> Occasional (maximum three weeks) | <input type="checkbox"/> Tavern Restricted |
| <input type="checkbox"/> Producer | | <input type="checkbox"/> Small Bar |

Proposed Trading Hours

MONDAY	am/pm To	am/pm	FRIDAY	am/pm To	am/pm
TUESDAY	am/pm To	am/pm	SATURDAY	am/pm To	am/pm
WEDNESDAY	am/pm To	am/pm	SUNDAY	am/pm To	am/pm
THURSDAY	am/pm To	am/pm			

Lodging your Application**\$164.50 application fee to be submitted with application form**

In Person: City of Wanneroo Administration Centre, 23 Dundobar Road, Wanneroo, Monday to Friday 8.30am to 5.00pm. Payment by Cash, Cheque, EFTPOS, Visa or Mastercard.
Credit card payments incur a surcharge of 0.38% (incl GST).

By Mail: Locked Bag 1, Wanneroo WA 6946
Cheques to be made payable to the 'City of Wanneroo' and crossed 'Not Negotiable'

By Email: health@wanneroo.wa.gov.au
*Payment can be made by calling 9405 5285 to pay by Visa or Mastercard.
Credit card payments incur a surcharge of 0.38% (incl GST).*

****Please allow up to 28 days for application to be processed****