

This information pack provides information for those who wish to establish or currently operate a hairdressing establishment in the City of Wanneroo. Approval must be obtained from Planning Implementation and Health Services prior to opening a new establishment.

## What is a hairdresser?

A hairdresser is any person who shaves, cuts, trims, dresses, waves, curls, stains or dyes, or treats the hair of any person for reward.

A hairdressing establishment is any premises or place or portion of premises or a place where any of the operations of a hairdresser are carried out.

## Structural requirements for a hairdressing establishment

- The floor in the hairdressing section is to have a smooth, impervious, nonslip, washable surface in the working area.
- Every shelf, bench and table on which instruments are placed must be made of durable, smooth, impervious material.
- Cupboards, cabinets, shelves or similar fittings of durable smooth materials shall be provided for the storage of clean towels, neck cloths, neck protectors, throwovers and similar articles.
- A sufficient number of receptacles, constructed of smooth impervious material with tight fitting lids should be kept on the premises for the collection of:
  - a) soiled linen, soiled towels and other soiled cloths; and
  - b) hair, paper and other trade wastes.Such receptacles must be labelled as "soiled linen" or "waste" as the case may be.
- A wash basin is to be provided for every 3 work stations. Wash basins are to be provided with a hot (minimum 38°C) and cold water supply with a minimum flow of water of 0.08 litres per second from each tap. Where the water is delivered direct from the tap to the head a mixing valve shall be installed.
- The premise is required to have adequate natural ventilation in accordance with health regulations and Building Code of Australia requirements.
- The City's Building Services should be contacted to determine if a Building Licence is required for the fit-out

## Hygiene Requirements

- It is the duty of the proprietor to ensure that:
  - a) all hair clippings and waste (e.g. shaving lather and paper) are placed in the proper receptacle after each person has been attended; and
  - b) the head rest of any chair is covered with a clean cloth or clean white paper before use by each customer.
- A person shall not use any room in which hairdressing or cosmetic practices are conducted for any other purpose.
- Hairdressing shall be separated from the rest of the premises by a wall extending from the floor to the ceiling.
- A hairdresser shall not use on any person, a towel, neckcloth, neck protector or washcloth that has not been laundered since it was last used on a customer. Towel and neck protectors made of paper or cotton wool shall be discarded immediately after use and not used on a second person.

- A hairdresser shall -
  - a) use a clean towel or other protective device about the neck of a customer;
  - b) use a dry neck brush to remove loose hair from around the neck;
  - c) only use liquid soap, shaving cream or shaving powder for producing lather for shaving customers;
  - d) not apply any sponge, powder puff or substance in block form to a customer's skin;
  - e) only arrest bleeding by a suitable styptic in powder or liquid form on sterile cotton wool;
  - f) immediately before attending to each customer and immediately after visiting a toilet, wash their hands;
  - g) while attending a customer, shall wear a clean and properly fitting coat or overall of washable material, with no external pockets;
  - h) not smoke while attending to a customer; and
  - i) ensure that any instrument used on a person shall be disinfected before being used on any other person.

## **Disinfection**

A disinfection solution means -

- 70% ethyl alcohol (changed daily);
- 1% glutaraldehyde solution (changed monthly); and
- 0.5% hypochlorite solution freshly made each day.
- Each work station is to be provided with at least 1.1 litres of disinfecting solution
- An instrument, other than clippers, is considered to be disinfected if it is -
  - a) thoroughly washed in cold water with soap or detergent; or
  - b) immersed in a disinfecting solution for 10 minutes, razors 30 minutes.
- Clippers are to be disinfected by applying a disinfecting solution to the clipper head with a disinfected brush.
- Disinfected instruments shall be stored so they are protected from contamination.
- Any blood stained towel or washable material shall be immersed in a solution of household bleach in water to the ratio of 1:20 for 30 minutes or more and then washed in the normal manner.
- The proprietor shall provide a sufficient number of instruments to enable used instruments to be disinfected.
- A hairdresser suffering from any infection shall not attend to any customer.

## **Can I serve refreshments at the premises?**

- Yes you can, so long as any refreshments provided are prepared in a room completely separate from the hairdressing section. Only light refreshments such as tea and coffee can be served unless approval for a food business is granted.

## **Mobile Hairdressers**

- A hairdresser may perform hairdressing procedures in the private residence of a customer in a room which is not used for the storage, preparation or consumption of food.
- Mobile hairdressers must comply with the *Hairdressing Establishment Regulations 1972* with the exception of Regulation 4 (excluding paragraph (c)), 5, 7, and 17.

**Should you require any further information regarding this matter, please contact the City of Wanneroo's Health Services on 9405 5444.**