

5. Contributions to travel

Designated employees are to disclose in an annual return the name and address of each person who made any financial or other contribution to any travel undertaken by the designated employee, together with the actual value of the contribution at any time during the return period. The value of a travel contribution includes accommodation incidental to the journey.

If the contribution was other than financial, the contribution is treated as being an amount equal to the value of the contribution at the time it was made.

Contributions from Commonwealth Government, State Government or local government funds, from a relative or contributions made in the ordinary course of their occupation which was not related to their duties as a designated employee need **NOT** be disclosed.

Additionally, contributions made by a political party of which the designated employee is a member (where the travel was undertaken for the purpose of party political activity or to enable the designated employee to represent the party) need **not** be disclosed. Political party means a body or organisation, whether incorporated or unincorporated, having as one of its objects or activities the promotion of the election to the Commonwealth or State Parliament of a candidate or candidates endorsed by it or by a body or organisation of which it forms part.

Other contributions need not be disclosed if the value does not exceed \$200 unless:

- the contribution was one of two or more contributions made by one person at any time during the return period; and
- the sum of those two or more contributions exceeded the prescribed sum.

Example of disclosure of contribution to travel:

Description of contribution	Value of contribution	Name and Address of contributor
2 x return airline tickets to Melbourne	\$525	John Generous 5 Market Street Midland WA 6936