



Stop the Clock – Further Information for DAP Application

Regulation 11A, 11(2), 12(4A) and 16(2B)

Must be submitted within 7 days of DAP application acceptance.

PART 1 – STOP THE CLOCK

Application Number	DAP/____/_____
Application Location	
Applicant Name	
Business Name	
Contact Phone Number	
Contact Email Address	
Planning Officer Name	
Contact Phone Number	
Contact Email Address	
Applicant Notice (written notice to be attached)	<input type="checkbox"/> Certificate of Title <input type="checkbox"/> Plans <input type="checkbox"/> Payment <input type="checkbox"/> Other (please specify below)
Application Acceptance Date (date application form signed by LG)	____/____/____
'Stop the Clock' Commencement Date (date notice issued to applicant)	____/____/____

Request Guidelines

The Responsible Authority who wishes to apply for a 'Stop the Clock – Further Information for DAP Application' must:

1. Complete this form;
2. Provide a copy of Applicant Notice specifying the outstanding information; and
3. Attach submitted application documents.
4. Submit this form within 7 days of DAP application acceptance (**Part B** of the DAP Form 1 or **Part 5** of the DAP Form 2 – *Acknowledgement by local government*), together with all supporting documents to daps@planning.wa.gov.au.

PART 2 – RECOMMENCE THE CLOCK

'Stop the Clock' Recommencement Date (date outstanding information accepted by LG)	____/____/____
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Upon receipt of all the outstanding information addressed in the Applicant Notice, the Responsible Authority must apply to recommence the timeframe and submit the additional documents to the DAP Secretariat within 7 days. The DAP Secretariat will subsequently advise of the Responsible Authority Report due date.

A 'Stop the Clock – Further Information for DAP Application' request applied in accordance with Regulation 11 of the *Planning and Development (Development Assessment Panels) Amendment Regulations 2014* will extend the deemed refusal date by the requested period.

Refer to [Practice Note 10](#) for further information.