

Becoming Incorporated

Incorporating a group provides a simple and affordable way for not-for-profit community groups to establish themselves as legal entities. Becoming incorporated proves to external bodies that your group is democratic and accountable.

A group is eligible for incorporation under the *Associations Incorporation Act 2015* if the group:

1. has at least 6 members with voting rights;
2. Does not distribute funds to its members; and
3. Is formed for any of the following purposes:
 - Religious, educational, charitable or benevolent purposes;
 - Promoting literature, science or the arts;
 - Providing medical treatment, attention or promoting the interests of people who suffer from a particular physical, mental or intellectual disability or condition;
 - Sport, recreation or amusement;
 - Establishing, carrying on or improving a community, social or cultural centre or promoting the interests of a local community;
 - Conserving resources or preserving any part of the environmental, historical or cultural heritage of the State;
 - Promoting the interests of students or staff of educational institutions;
 - Political purposes;
 - Promoting the common interests of persons engaged or interested in a particular business, trade or industry; or
 - Any other purpose as approved by the Commissioner for Consumer Protection.

How to Incorporate

1. Choose a name that you would like your group to be known as and check availability on through *Association online* and [ABN lookup](#).
2. Adopt a set of rules which comply with the requirements of the Act- an association can choose to prepare its own rules or adopt the prescribed model rules.
3. Lodge an application for incorporation with the required accompanying documentation. Applications for incorporation can be lodged using [Associations Online](#).

More information about incorporation can be accessed via Association and Clubs on the [Department of Mines, Industry Regulation and Safety website](#).

Be sure to do your research and really consider what it means for you and your group to become incorporated.