

# Animal Food Processing Premises and Retail Pet Meat Shop Notification Form

Food Regulations 2009



✓ **Please tick the appropriate box**

- Notification of a new animal food processing premises and/or retail pet meat shop based in the City of Wanneroo
- Updating Details (only for updating business name, postal address or business activities)

**Attachments must be included as per checklist page 4**

## Contact Details

Name of Proprietor/s (as per ABN):

ABN/ACN:

Business Postal Address:

Phone:

Mobile:

Email:

## Animal Food Processing Premises and/or Retail Pet Meat Shop Details

Name of Food Business (in full):

Main Address of Premises:

Is your premise within a residential property  Yes  No

*An EHO will assess the information provided herein to determine if your proposed business is suitable. You will also require planning approval*

Pet Meat Recall Contact Person: Name:

Phone:

Email:

Languages spoken:  English  Other (specify)

Number of equivalent full time staff:

## Hours of Operation: (Main Business Location)

Monday

Friday

Tuesday

Saturday

Wednesday

Sunday

Thursday

## Food Business Information

**Business Type** *Please tick one only*

Manufacturer/processor

Manufacturer/processor and Retailer

Retailer

**Brief Description of food business operations/activities:**

---



---



---

## Additional Information Required

Manufacturing and/or Residential Businesses:

- A complete ingredients list and preparation method for each food
- Copies of labels and details of packaging
- Pet Meat Recall and Traceability procedures (Refer to Regulation 37 of Food Regulations 2009)
- Details of storage conditions for raw ingredients and finished product
- Details of your pest control program
- Details of where the products will be sold
- How the pet meat will be transported

## Declaration

I, the person making this application declare that the information contained in this application is true and correct in every particular.

**Signature of applicant:** \_\_\_\_\_

In the case of a company, the signing officer must state position in the company

**Date:** \_\_\_\_\_

## Fees

If you are a new business based in the City of Wanneroo, a **\$35.50** Notification fee is applicable to all new businesses.

## Lodging your Application

By Email: [health@wanneroo.wa.gov.au](mailto:health@wanneroo.wa.gov.au)

*Payment can be made by calling 9405 5285 to pay by Visa or Mastercard.  
Credit card payments incur a surcharge of 0.57% (incl GST).*

In Person: City of Wanneroo Administration Centre, 23 Dundobar Road, Wanneroo, Monday to Friday  
8.30am to 5.00pm. Payment by Cash, Cheque, EFTPOS, Visa or Mastercard.  
*Credit card payments incur a surcharge of 0.57% (incl GST).*

By Mail: Locked Bag 1, Wanneroo WA 6946

*Cheques to be made payable to the 'City of Wanneroo' and crossed 'Not Negotiable'*

**\*\*Please allow up to 28 days for application to be processed\*\***