

Animal Food Processing Premises and Retail Pet Meat Shop Notification Form



Food Regulations 2009

✓ Please tick the appropriate box

- Notification of a new animal food processing premises and/or retail pet meat shop based in the City of Wanneroo
- Updating Details (only for updating business name, postal address or business activities)

Contact details

Name of Proprietor/s (in full):		
Business Postal Address:		
Phone:	Mobile:	Fax:
Email:		

Animal Food Processing Premises and/or Retail Pet Meat Shops Details

Name of Food Business (in full):	
Main Address of Premises:	
Is your premises within a residential property <input type="checkbox"/> Yes <input type="checkbox"/> No	
<i>An EHO will assess the information provided herein to determine if your proposed business is suitable. You will also require planning approval.</i>	
Postal Address (if different from above)	
Phone Business Hours:	Phone A/Hours:
Email:	
Registered Business Name/Parent Company:	
ABN/ACN:	
Postal Address of Head Office (if part of a franchise chain or similar):	
Pet Meat Recall Contact Person:	Name:
Phone:	Email:
Languages spoken: <input type="checkbox"/> English <input type="checkbox"/> Other (specify)	
Number of equivalent full time staff:	

Hours of operation: (Main Business Location)

Monday		Friday	
Tuesday		Saturday	
Wednesday		Sunday	
Thursday			

Business Information

Business Type

Please tick one only

- Manufacturer/processor Manufacturer/processor and Retailer
- Retailer

Please provide a brief description of your business operations/activities

Additional Information Required

Manufacturing and/or Residential Businesses:

- A complete ingredients list and preparation method for each food
- Copies of labels and details of packaging
- Pet Meat Recall and Traceability procedures (Refer to Regulation 37 of Food Regulations 2009)
- Details of storage conditions for raw ingredients and finished product
- Details of your pest control program
- Details of where the products will be sold
- How the pet meat will be transported

Declaration:

I, the person making this application declare that:

- the information contained in this application is true and correct in every particular.

Signature of applicant: _____

In the case of a company, the signing officer must state position in the company

Date: _____

****Please allow up to 14 days for application to be processed****

Fees



If you are a new business based in the City of Wanneroo, a \$30.55 Notification fee is applicable to all new businesses.

Lodging your Application:

In Person: City of Wanneroo Administration Centre, 23 Dundobar Road, Wanneroo

By Mail: Locked Bag 1, Wanneroo WA 6946

By Email: enquiries@wanneroo.wa.gov.au

Credit Card Payments <i>(please note, payments by credit card incur a surcharge of 0.57% (inc GST))</i>	
 <input type="checkbox"/>	 <input type="checkbox"/>
Name on Card:	Expiry Date:
Card Number: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	\$
Signature:	Date:

***No refunds for notification fees.**