



TENDER RECOMMENDATION REPORT

TO: CHIEF EXECUTIVE OFFICER

CC: MANAGER COMMUNITY FACILITIES
ACTING BUSINESS MANAGER AQUAMOTION & KINGSWAY
INDOOR STADIUM

FROM: DIRECTOR COMMUNITY & PLACE

FILE REF: 19/321287

DATE: 7th November 2019

**TENDER 19130: THE PROVISION OF AQUAMOTION AQUATICS PLANT
PREVENTATIVE MAINTENANCE FOR A PERIOD OF ONE (1) YEAR**

Issue

To consider the Decline of tenders relating to Tender No: 19130 for the provision of preventative maintenance to the Aquatics plant and equipment at Wanneroo Aquamotion.

Background

The current Contract #1638 for the Preventative Maintenance of Aquatic Plant at Wanneroo Aquamotion expires 31 October 2019. Tender 19130 was advertised to re-test the market and establish a new contract. A revised scope of works was also developed.

Detail

Tender 19130 for the Aquamotion aquatics plant preventative maintenance was advertised on 20 July 2019 and closed on Tuesday 6 August 2019.

One addendum was issued:

- Addendum 1 – Response to tenders queries

Essential details of the proposed contract are as follows:

Item	Detail
Contract Form	Goods and Services
Contract Type	Fixed Lump Sum and Schedule of Rates
Contract Duration	12 months
Commencement Date	1 st November 2019
Expiry Date	31 st October 2020
Extension Permitted	Yes, two (2) , twelve (12) month or part thereof
Rise and Fall	N/A

Tender Number 19130 – The Provision of Aquamotion Aquatics Plant Preventative
Maintenance for a Period of One (1) Year

Tender submissions were received from the following:

- Aquatic Services WA Pty Ltd (Aquatic Services)
- Commercial Aquatics Australia PL (Commercial Aquatics)
- Trisley's Hydraulic Services PL (Trisley's)
- Prestige Project group Pty Ltd ATF Prestige Projects Trust T/A Tropical Pools (Tropical Pools)

The Tender Evaluation panel comprised:

- A/Business Manager Aquamotion & Kingsway Indoor Stadium – Chair Non-Voting
- A/Aquatic Operations Team Leader – Voting member
- Pool Supervisor – Voting member
- A/Technical Officer – Building Maintenance – Voting member
- A/Coordinator Safety Systems – Voting member

Probity Oversight

Oversight to the tender assessment process was undertaken by the City's Contracts Officer.

Tender submissions were evaluated in accordance with the Procurement and Evaluation Plan (PEP) which included the following selection criteria:

Item No	Description	Weighting
1	Demonstrated Experience	40%
2	Program Schedule	20%
3	OS&H Management	20%
4	Qualified Personnel	20%
5	Price	Non-Weighted

Pricing is not included in the qualitative criteria and is considered as part of the overall value for money assessment. The minimum acceptable baseline for Qualitative Criteria is set at 50% with acceptable minimum scores required for each qualitative criterion.

All submissions were deemed conforming.

Overall Assessment and Comment

Following a clarification request to the top three ranking Tenderers, to provide evidence of their current qualifications, none of the personnel as nominated in their respective tender submissions hold qualifications to the City's standard for both Self-Contained Breathing Apparatus and Work Safely with Chlorine Gas which is a key requirement in the provision of these services.

The tender submission from the fourth ranking tenderer provided no evidence of qualifications and experience as per their submission and was not considered relevant to these services.

Both Self Contained Breathing Apparatus and Work Safely with Chlorine Gas qualifications are a requirement of the Contract and therefore the recommendation is to decline all tenders received.

Refer to Confidential Memo attached for detailed information relating to the assessment of submissions.

Tender Number 19130 – The Provision of Aquamotion Aquatics Plant Preventative Maintenance for a Period of One (1) Year

Consultation

Nil

Statutory Compliance

Tenders were invited in accordance with the requirements of Section 3.57 of the *Local Government Act 1995*. The tendering procedures and evaluation complied with the requirements of Part 4 of the *Local Government (Functions and General) Regulations 1996*.

Strategic Implications

The proposal aligns with the following objective with the Strategic Community Plan 2017 – 2027:

2.2 – Healthy and active People

2.2.3 Provide physical environments that encourage healthy activity

Enterprise Risk Management Considerations

Risk Title	Risk Rating
CP-CF-C04 Aquatic Centre Operations	Low
Accountability	Action Planning Option
Director Community & Place	Manage
Risk Title	Risk Rating
CO-O08 Contract Management	Moderate
Accountability	Action Planning Option
Director Corporate Strategy & Performance	Manage

Social and Environmental Considerations

Regular maintenance on plant equipment minimises the risk to environment by ensuring all equipment is operating properly. Given that there are a number of hazardous substances kept onsite, it is imperative that all chemical dosing equipment is maintained in good working condition. This is to prevent accidental release of chemicals in to waterways or land surrounding the centre.

Broader Economic Impact Implications for the City of Wanneroo

Not assessed.

Policy Implications

Tenders were invited in accordance with the requirements of the City's Purchasing Policy.

Financial (Budget) Implications

The costs associated with the provision of preventative maintenance to the Aquatics plant and equipment at Wanneroo Aquamotion is included in the 2019/2020 Operational Budget.

Tender Number 19130 – The Provision of Aquamotion Aquatics Plant Preventative Maintenance for a Period of One (1) Year

Recommendation

That the Chief Executive Officer, in accordance with Delegation 1.1.14 (2) - Choice of Most Advantageous Tender of the Delegated Authority Register for the awarding of tenders DECLINES all tender submissions received for Tender 19130 for the Provision of Aquamotion Aquatics Plant Preventative Maintenance.

SUBMITTED BY ACTING AQUATICS OPERATION TEAM LEADER

SIGNATURE 

DATE 7/11/2019


REVIEWED BY MANAGER CONTRACTS & PROCUREMENT


SIGNATURE

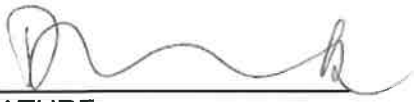

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ENDORSED BY MANAGER COMMUNITY FACILITIES


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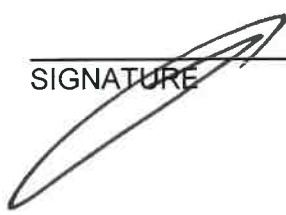

DATE


RECOMMENDED BY DIRECTOR COMMUNITY & PLACE


SIGNATURE


DATE

APPROVED BY CHIEF EXECUTIVE OFFICER


SIGNATURE


DATE