

TENDER RECOMMENDATION REPORT

TO: CHIEF EXECUTIVE OFFICER
CC: MANAGER WASTE SERVICES
FROM: ACTING DIRECTOR ASSETS
FILE REF: 19/466470
DATE: 10 DECEMBER 2019

**TENDER 19161 Collection and Disposal of Illegally Dumped Asbestos
Containing Material plus General Remedial Maintenance for Operational Waste
Services**

Issue

To consider Tender No: 19161 for the Collection and Disposal of Illegally Dumped Asbestos Containing Material plus General Remedial Maintenance for Operational Waste Services.

Background

The works for this Tender are currently performed under RFQs 16133 & 16134. Both RFQs are expiring and the value of the works has increased to the point where the Tender threshold will be exceeded in coming years.

External contracting of the services are required as the asbestos collection / disposal requires personnel to be suitably licenced (the City has no such qualified staff). The City does not have available resources to attend to the general property remedial maintenance activities in a timely manner.

Separable Portion 1 - To collect, transport and dispose of illegally dumped asbestos containing or possible asbestos containing material on behalf of the City in accordance with the Code of Practice for the Safe Removal of Asbestos 2nd Edition [NOHSC: 2002(2005)] and the Code of Practice for the Management and Control of Asbestos in Workplaces [NOHSC:2018(2005)].

Separable Portion 2 – Conduct remedial maintenance (handyman style) of primarily residential external property e.g. replacement of damaged letter boxes, replace damaged fence panels, remove tyre marks from driveways, repair reticulation – damages caused by City's waste trucks.

Detail

Tender 19161 for the Collection and Disposal of Illegally Dumped Asbestos Containing Material plus General Remedial Maintenance for Operational Waste Services was advertised on Saturday 19 October 2019 and closed on Tuesday 5 November 2019.

Essential details of the proposed contract are as follows:

Item	Detail
Contract Form	Goods & Services
Contract Type	Schedule of Rates
Contract Duration	Three (3) Years
Commencement Date	December 2019
Expiry Date	December 2022
Extension Permitted	Yes, 1 period of 12 months or part thereof

Tender submissions were received from the following:

- AARCO Asbestos Solutions Pty Ltd (AARCO)
- ANZ Enviro Pty Ltd (ANZ Enviro)
- Asbestos Removal Professional (Asbestos Removal)
- SJ McKee Maintenance (SJ McKee)

The Tender Evaluation Panel comprised:

- Coordinator Waste Operations;
- A/Supervisor Waste Operations
- Coordinator Safety Systems
- Supervisor Parks Maintenance
- Supervisor Recycling

Probity Oversight

Oversight to the tender assessment process was undertaken by the City's Contracts Officer.

Tender submissions were evaluated in accordance with the Procurement and Evaluation Plan (PEP) which included the following selection criteria:

Item No	Description	Weighting
1	Price (assessed under Value for Money)	Not Weighted
2	Experience	35%
3	Methodology	20%
4	Resources & Capacity	15%
5	Safety	30%

Pricing is not included in the qualitative criteria and is considered as part of the overall value for money assessment. The minimum acceptable baseline for qualitative criteria is set at 50% with acceptable minimum scores required for each qualitative criterion.

Overall Assessment and Comment

The tender submission from ANZ Enviro was the only submission to achieve a minimum acceptable score in each criterion for Separable Portion 1. The ANZ Enviro pricing schedule did not align with the scope required of Separable Portion 1, with the evaluation panel not confident that the scope of works was fully understood. The costs to the City could not be determined.

No Tenderer achieved an acceptable minimum score in all criterion for Separable Portion 2.

Consultation

Nil

Statutory Compliance

Tenders were invited in accordance with the requirements of Section 3.57 of the *Local Government Act 1995*. The tendering procedures and evaluation complied with the requirements of Part 4 of the *Local Government (Functions and General) Regulations 1996*.

Strategic Implications

The proposal aligns with the following objective with the Strategic Community Plan 2017 – 2027:

“3 Environment (Natural)

3.3 Reduce, Reuse, Recycle

3.3.3 Create and promote waste management solutions.”

Enterprise Risk Management Considerations

Risk Title	Risk Rating
CO-008 Contract Management	Low
Accountability	Action Planning Option
Director Corporate Strategy & Performance	Manage

Financial and Performance Risk

NA

Social and Environmental Considerations

Asbestos collection and removal works are to be performed in accordance with Work Safe WA licencing requirements.

Broader Economic Impact Implications for the City of Wanneroo

No Tender was received from a local supplier.

Policy Implications

Tenders were invited in accordance with the requirements of the City's Purchasing Policy.

Financial (Budget) Implications

The costs associated with the Collection and Disposal of Illegally Dumped Asbestos Containing Material plus General Remedial Maintenance for Operational Waste Services are included in the 2019/20 Operational Budget.

Recommendation

That the Chief Executive Officer, in accordance with Delegation 1.1.14 - Choice of Most Advantageous Tender of the Delegated Authority Register for the awarding of tenders DECLINES all tender submissions received for Tender 19161 for Collection and Disposal of Illegally Dumped Asbestos Containing Material plus General Remedial Maintenance for Operational Waste Services

SUBMITTED BY LEADING HAND WASTE OPERATIONS


SIGNATURE

10/12/2019
DATE

REVIEWED BY ACTING MANAGER CONTRACTS & PROCUREMENT


SIGNATURE

11/12/19
DATE

ENDORSED BY MANAGER WASTE SERVICES


SIGNATURE

12/12/19
DATE

RECOMMENDED BY ACTING DIRECTOR ASSETS


SIGNATURE

17/12/2019
DATE

APPROVED BY CHIEF EXECUTIVE OFFICER


SIGNATURE

19.12.19
DATE