

Dear Owner,

RESIDENTIAL VEHICLE CROSSOVER SUBSIDY

Congratulations on the recent approval to construct your new house. As construction will soon commence, the City wishes to take this opportunity to remind you about your obligation to construct a suitable vehicle crossover once your house is built.

It is important that the crossover meets the City's requirements and as an incentive, the City will offer a subsidy to those owners who have directly incurred a cost for the construction of their first crossover. The amount of subsidy is fifty percent (50%) of the total construction cost up to a maximum amount of nine hundred and eighty five dollars and seventy cents (\$985.70).

To be eligible to apply for this subsidy the attached Statutory Declaration must be completed and returned to this office together with an itemised receipt confirming your payment.

The Statutory Declaration is a legally binding document; therefore, it must be completed correctly.

The Statutory Declaration must include:

- ✓ **The Owner(s) Name, Address and daytime contact number indicated on the top section of the Declaration. (All owners must complete the Declaration)**
- ✓ **The construction cost of the vehicle crossover, including labour, which is to be indicated in section 4 of the Declaration.**
- ✓ **A copy of an itemised receipt indicating proof of construction value and/or a receipt for construction materials and/or a letter of confirmation of construction and cost from Builder. If providing an invoice, this must be stamped "paid in full" and signed by the Builder.**
- ✓ **The owner(s) signature in the bottom right section of the Declaration.**
- ✓ **A competent witness declaration as indicated on the rear of the Statutory Declaration. This competent witness is to sign and declare on the bottom left of the declaration. Owner(s) must not sign the Declaration without the competent witness being present.**
- ✓ **Declaration that the crossover was constructed within six (6) months of the date of this Declaration.**

Owners must ensure the crossover is installed according to Council's Vehicle Crossover Specification which can be found on the City's website at www.wanneroo.wa.gov.au. The subsidy is for **CONCRETE or BRICK PAVING**; Liquid Limestone or any other materials which are not mentioned in the City's Crossover Specifications **will not** be considered for a Subsidy.

It should be noted that the City only offers this subsidy for the construction of the first vehicle crossover to a property. Construction of additional vehicle crossovers or reconstruction of an existing complying crossover is not eligible for the subsidy.

Subsidy claims will also not be approved if the crossover construction has occurred prior to six months of the application for the crossover subsidy date. If you have a pre-existing subdivisional crossover, you are not eligible for the subsidy unless a receipt confirming your payment for the crossover and statutory declaration is provided.

Should you have any questions or queries regarding this application for subsidy, please contact Customer Relations on 9405 5000.

Yours faithfully

CUSTOMER RELATIONS

City of Wanneroo
23 Dundobar Road
Wanneroo WA 6065

Postal Address
Locked Bag 1
Wanneroo WA 6946

T (08) 9405 5000
E enquiries@wanneroo.wa.gov.au

wanneroo.wa.gov.au    

REQUEST FOR A SUBSIDY PAYMENT FOR FIRST VEHICLE CROSSOVER (STANDARD CROSSOVER)
STATUTORY DECLARATION

I/We _____ (name) of _____ (postal address)
 _____ (occupation), and _____ (name) of _____
 _____ (postal address), _____ (occupation)

Daytime contact number _____

Do solemnly and sincerely declare that:

- 1 I/We own land within the City situated at _____
 (“the Property”) (street address)
- 2 The vehicle crossover has either (a) been constructed in accordance with an approval issued by the City and the specifications contained in that approval, or (b) complies with, or exceeds, the City’s legal requirements for a standard crossover;
- 4 The crossover has been constructed with CONCRETE or BRICK PAVING (please circle) with a minimum paver thickness of _____.
- 5 I/We will maintain the vehicle crossover in a safe and serviceable condition at all times; and,
- 6 I/We acknowledge that the City may at any time request or require that the crossover be repaired or removed at our cost in conformity with provisions contained in the Local Government (Uniform Local Provisions) Regulations 1996 or any other written law.
- 7 That the cost of the construction of the crossover was \$ _____, and is itemised in the receipt or Builders confirmation letter, as attached and marked Annexure “A”.
- 8 I/We make this application within six (6) months of construction of the crossover.
- 9 And I/We make this solemn declaration under the Oaths, Affidavits and Statutory Declarations Act 2005

Witness Declaration	Owner Declaration
Declared at _____ this _____ day of _____ 20 _____, before me:	_____
Signature (Witness) _____	Signature (Owner)
Print Name: _____	Print Name _____
Occupation: _____	
Declared at _____ this _____ day of _____ 20 _____, before me:	_____
Signature (Witness) _____	Signature (Owner)
Print Name: _____	_____
Occupation: _____	

1. If there is more than 1 declarant, each must sign, and each signature must be separately witnessed.
2. Please see overleaf for list of competent witnesses for the purposes of this statutory declaration.

Warning: It is an offence under s.170 of the Criminal Code to knowingly make a false statutory declaration.

Please ensure you have completed the Payment by Electronic Funds Transfer (EFT) form on the next page of this document.

Application for Payment by Electronic Funds Transfer (EFT)

Supplier / Individual Name (Vendor)	
ABN (if applicable)	
Address (physical)	
Postal Address (if different to above)	
Telephone Number	
Email Address for remittance advice	
Bank <u>Account</u> Name	
BSB Number / Branch Code (six digits xxx-xxx)	
Account Number	

PLEASE ENSURE THAT BANK DETAILS ARE RECORDED ON INVOICES

CONDITIONS OF APPLICATION FOR PAYMENT BY ELECTRONIC FUNDS TRANSFER (EFT)

1. The Vendor agrees that all EFT payments made by the City of Wanneroo are to be directed to the Bank, Branch and Bank Account quoted on the application.
2. Should any of the particulars stated on the application in respect of the Bank Account alter the Vendor must complete a new application form and forward it to the City of Wanneroo for EFT details to be updated. Until such time, the City of Wanneroo shall be entitled to rely on the details contained in this application.
3. The person signing this application warrants that he/she and the Vendor have full authority and power to enter into this agreement and that the details in this application are true and correct. The City of Wanneroo is under no obligation to verify any of the details contained in this application or the authority of the person who signed this application.
4. The Vendor acknowledges that the details set out in the completed application, must be made available to the City of Wanneroo staff to facilitate EFT payments.
5. The City of Wanneroo will not be responsible for any delays in banking systems in respect of the EFT payments.
6. The City of Wanneroo is not bound to accept this application
7. This application supersedes all previous applications

Please review the Conditions of Application and complete the below Authorisation

Name **Signature**

Title/Position **Date**

Telephone.....

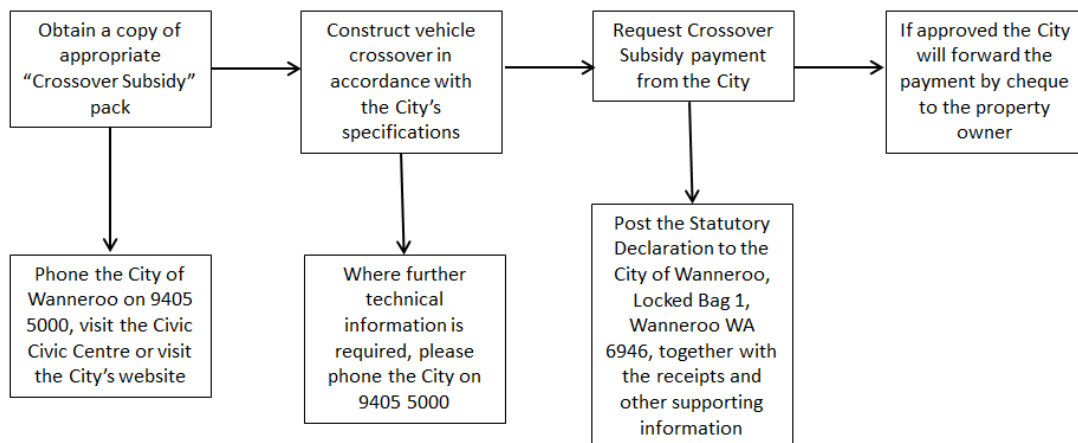
Office Use Only:	
MyFinance Supplier Number:	
MyFinance Updated by Officer Name, Signature & Date	
MyFinance Entry Verified by Officer Name, Signature & Date:	

Competent Witnesses

Persons who may witness statutory declarations in Western Australia:

- 1 The Chief Executive Officer or Deputy Chief Executive Officer of a Local Government.
- 2 A member of the Council of a Local Government.
- 3 An Electoral Registrar appointed under the Electoral Act 1907.
- 4 A person appointed to take charge of a Post Office in the State
- 5 An Officer of the State or Commonwealth Public Service.
- 6 A teacher within the meaning of the Education Act 1928.
- 7 A Police Officer
- 8 A person appointed to take charge of the head of any branch office in the State of a Bank carrying on business under the Banking Act 1959 of the Commonwealth or under a written law of the State.
- 9 A person appointed to take charge of the head of any branch office in the State of a Society within the meaning of the Building Societies Act 1976 or a Credit Union within the meaning of the Credit Unions Act 1979.
- 10 A secretary of an organisation of employees or employers registered under the Industrial Relations Act 1979 or of an organisation registered under the Conciliation and Arbitration Act 1904 of the Commonwealth.
- 11 An Australian Lawyer within the meaning of the Legal Profession Act 2008.
- 12 A medical practitioner registered under the Medical Act 1894.
- 13 A pharmaceutical chemist within the meaning of the Pharmacy Act 1964.
- 14 A member of the academic staff of an institution providing courses at post-secondary education level.
- 15 A holder of a licence under the Real Estate and Business Agents Act 1978 or the Settlement Agents Act 1981.
- 16 An insurance broker registered under the Insurance (Agents and Brokers) Act 1984 of the Commonwealth
- 17 A person registered as an auditor or a liquidator under the Corporations Act 1989.
- 18 A Justice of the Peace:
 - (a) for the State, or
 - (b) appointed for any part of the Commonwealth that is outside the State.
- 19 A Commissioner for Declarations:
 - (a) appointed under the Declarations and Attestations Act 1913 as amended, or
 - (b) appointed under the provisions of the Statutory Declarations Act 1959 of the Commonwealth.
- 20 An electoral registrar, postmaster, classified officer in the State or Commonwealth Public Service, classified State schoolteacher or member of the police force.
- 21 A member of either House of Parliament or the State or of the Commonwealth

No person under eighteen years of age may be a witness.



CITY of WANNEROO Vehicle Crossing Flowchart 7/99