



## Response and Recovery Community Funding FAQs

### When can I apply?

The Response and Recovery Fund is open from 24 July 2020, with each category open for applications during different times of the year.

#### **Category A – Supporting Essential Service Demands**

Applications open from 24 July 2020

#### **Category B – Sustainable Community Groups and Clubs**

Applications to open shortly (date to be advised)

#### **Category C – Connected Communities**

Applications open from 24 July 2020

#### **Category D – Facility Hire and Support**

Applications will open from 24 July and close 7 August 2020

### Who can apply?

Applicants should live, operate or deliver their proposed activity/initiative within the City of Wanneroo.

### How do I know if I'm eligible?

Before starting your application, please read through this information carefully to ensure you are eligible to apply and are able to provide the required supporting evidence.

#### **Category A – Supporting Essential Service Demands**

This fund is available to:

Established organisations currently delivering essential services to City of Wanneroo residents or organisations that can demonstrate the ability and need to deliver essential services to City of Wanneroo residents for the COVID-19 Response and Recovery period (until 30 June 2021) as follows:

- Not-for-profit service providers;
- Incorporated associations;
- Aboriginal Corporations; or
- Charitable organisations

## **Category B – Sustainable Community Groups and Clubs**

This fund is available to:

- Incorporated and insured community groups and sporting clubs based in the City of Wanneroo.
- Unincorporated community groups and clubs based in the City of Wanneroo who wish to acquire incorporation and require guidance to complete this process.

## **Category C – Connected Communities**

This fund is available to:

- Incorporated and insured City of Wanneroo community groups and organisations
- Incorporated and insured community groups and organisations with a primary interest in the City of Wanneroo
- Charitable organisations
- Aboriginal corporations
- Unincorporated City of Wanneroo community groups auspiced by a trusted eligible group/organisation
- Unincorporated City of Wanneroo community groups who:
  - Can demonstrate the ability to deliver the proposed activity
  - Can purchase adequate insurance cover for the proposed activity
  - Have a current bank account in the name of the community group.

## **Category D – Facility Hire and Support**

This fund is available to:

- Community groups
- Sporting clubs
- Not-for-profits and incorporated associations
- Religious groups
- Community based small business / sole trader

You must have your membership form completed prior to commencing this application as it is required to be attached.

The fee concession or waiver applies to existing facility hire contracts for annual or seasonal bookings. The reduced fee is applicable for 3 months from the date of approval. Requests will not apply to new bookings, casual bookings or amendments/additions to existing facility hire bookings.

***If you are already receiving a full 100% subsidy or waiver for your facility booking fees, this support package does not apply.***

### **What other conditions apply?**

Please see the [Response and Recovery Guidelines](#) for general eligibility requirements:

### **Can I apply for multiple Response and Recovery Funding categories?**

Yes, as long as your Club/Group/Organisation is eligible.

### **I am a business, am I eligible to apply for any of these packages?**

The focus of the Community Response and Recovery Fund is to support local community groups and sporting clubs.

The City has developed a comprehensive [Economic Recovery Fund](#) to support local businesses.

### **Can I apply if my Club/Group/Organisation has outstanding debts or acquittals?**

Yes, however Response and Recovery funds would not be released until your outstanding debts and acquittals have been finalised.

### **Do I need to comply with COVID 19 regulations and restrictions at the time of delivery?**

Yes, all initiative/projects must comply with Australian and State Government COVID-19 regulations and restrictions applicable at the time of delivery.

### **Can I apply for funding that isn't related to COVID-19?**

The Response and Recovery Fund only relates to support provided as a result of the COVID-19 pandemic.

The City has a general Community Funding Program which is currently under review. More information on this will be available soon, please refer to the community funding page for further details: [www.wanneroo.wa.gov.au/communityfunding](http://www.wanneroo.wa.gov.au/communityfunding)

## **Category A – Essential Services**

### **Does my project/initiative need to be in response to COVID-19?**

Yes, the project/initiative needs to be in response to COVID-19, with a particular focus on supporting vulnerable community members in the City of Wanneroo.

### **What can the Essential Services fund support?**

The Essential Services Fund is available to support the continuation or expansion of essential services as a response to COVID-19.

Applicants must be able to demonstrate their experience and capacity to deliver the project/initiative.

### **What supporting documentation will I need to provide?**

- Incorporation certificate and/or ABN details.
- Certificate of currency

### **Can I apply to cover shortfalls for a project?**

No, if you are already receiving funding for this project you will be unable to apply.

### **Can I apply for more than the capped amount?**

If your initiative exceeds the amount available, please contact the City's Community Funding Officer on 9405 5600 or [communityfunding@wanneroo.wa.gov.au](mailto:communityfunding@wanneroo.wa.gov.au).

## **Category B – Sustainable Community Groups and Clubs**

### **What supporting documentation will I need to provide?**

- Incorporation certificate and/or ABN details (if applicable)
- Certificate of currency (if applicable)

### **Can I select multiple topics from a consultant?**

Yes, successful applicants will have the opportunity to obtain assistance from a consultant in order to develop skills in a variety of areas, including but not limited to:

- Membership recruitment and retention
- Volunteer recruitment and retention
- Business/strategic planning
- Marketing/communications
- Grant identification and writing
- Program development/diversification
- Financial planning/management
- Event planning/management
- Acquiring incorporation status

### **What is the maximum hours of consultancy that I can receive?**

5 hours of consultancy advice will be available per group/club for use between September 2020 and March 2021.

## **Category C – Connected Communities**

### **How long do I have to spend the funds?**

Funds will need to be spent by December 2020.

### **Can I charge a fee for my project/initiative?**

No, all programs/initiatives will need to be made available to City of Wanneroo residents free of charge.

### **Can the grant be used to hold a fundraising event?**

The primary purpose of your project/initiative should be aimed at increasing community reconnection and improving the physical, mental and social wellbeing of residents. The City will be looking for applications which utilise innovative approaches as a result of COVID-19. Although initiatives involving fundraising may be approved, this cannot be the sole purpose of your project/initiative.

If you are planning to use funds towards fundraising, please contact the City's Community Funding Officer on 9405 5600 or [communityfunding@wanneroo.wa.gov.au](mailto:communityfunding@wanneroo.wa.gov.au) prior to submitting an application.

## **Category D – Facility Hire and Support**

### **What period can I claim the relief package?**

The fee concession or waiver applies to existing facility hire contracts for annual or seasonal bookings. The reduced fee is applicable for 3 months from the date of approval.

Requests will not apply to new bookings, casual bookings or amendments/additions to existing facility hire bookings.

If you are already receiving a full 100% subsidy or waiver for your facility booking fees, this support package does not apply.

### **If I already paid for the qualifying period, can I get a refund?**

Yes, as long as you can provide evidence of a reduction in income during the qualifying period as a result of COVID-19, the impact of which is difficulty in meeting the cost of facility hire.

### **If I already received a part subsidy for my current bookings, can I claim the remainder of the fee?**

Yes, you can as long as the amount falls within the qualifying period.

### **If I cancelled my regular booking as I couldn't afford the facility hire anymore due to low numbers from COVID19 restrictions, can I reinstate my original bookings and apply?**

Yes, as long as the bookings fall within 3 months of your approval date and will only be for original bookings, no new requests.

### **What happens if I cancel my bookings – do I get a refund of the costs that were waived?**

Refunds are only provided to hirers if they physically pay money to the City for their facility hire.

### **I have a booking at a private facility within the City of Wanneroo, can I receive a relief package for my facility costs?**

No. This relief package is only available for community facility hire, not private property.

### **Is there any financial assistance to groups/clubs that have already received full subsidies?**

Please visit the [City of Wanneroo website](#) which has information on other funding that is available.

### **I don't have a current regular or seasonal booking, can I claim the relief package?**

No. This relief package is only available for current community facility hire.