

## **DELEGATIONS AND AUTHORISATIONS TO BE ENACTED DURING THE COVID-19 PANDEMIC**

*Due to the State of Emergency and Public Health Emergency declared in Western Australia in relation to the COVID-19 Pandemic Council has provided the following extended delegation and authorisations to the Chief Executive Officer to ensure the City of Wanneroo can continue to adequately manage its operations during the COVID-19 Pandemic.*

*Adopted by Council 25 August 2020 Council Resolution CE04-08/20*

*Moved Cr Treby, Seconded Cr Newton*

*That Council:-*

- 1. NOTES the decisions made by Administration under the delegations and authorisations provided by Council resolutions CE01-04/20, CS04-04/20 and CE02-06/20 respectively as set out in the body of the report;*
- 2. DELEGATES BY ABSOLUTE MAJORITY the Delegation 1.1.24 – Waiver, Grant of Concession or Write Off Monies Owing – that amends condition (b) to increase the Chief Executive Officer’s limit to \$20,000 as set out in Attachment 1 until the conclusion of the first Ordinary Council Meeting in 2021;*
- 3. EXTENDS the AUTHORISATION to the Chief Executive Officer to make any and all changes to services (including ceasing or providing new services) and service level as deemed necessary by the Chief Executive Officer until the conclusion of the first Ordinary Council Meeting in 2021;*
- 4. NOTES that the Chief Executive Officer has extended the authorisation to the Director Corporate Strategy and Performance, Chief Operating Officer and Manager Finance to determine all requests in respect of the City’s Financial Hardship – Collection of Rates and Service Charges Policy until the conclusion of the first Ordinary Council Meeting in 2021;*
- 5. AUTHORISES the Chief Executive Officer to reinstate the internal audit program and determine the internal audits to undertake and NOTES that the Audit and Risk Committee will:*
  - a) review the 3 Year Strategic Audit Plan at its first Audit and Risk Committee meeting in 2021; and*
  - b) continue to monitor and manage progress of the Audit Log noting that some of the audit recommendations may require further extensions of time to complete;*
- 6. NOTES that the City will continue to comply with advice and directions of the State Government and the Department of Health WA in relation to the City’s compliance functions and the City will seek to achieve compliance where it is in the public interest to do so, and consider the most appropriate enforcement action considering the public interest and any risk to public safety;*
- 7. NOTES that all decisions made in accordance with resolutions 2 to 5 above, as applicable, will be notified to Council Members on a fortnightly basis through the Council Members’ portal and reported to Council at the first Ordinary Council Meeting in 2021;*

8. *REVOKES the authorisation to the Chief Executive Officer to determine all applications received in respect of the Donations and Youth Sponsorship Policy; and*
9. *Subject to a Closure and Restriction (Limit the Spread) Direction issued in accordance with section 71 and 72A of the Emergency Management Act 2005 that prohibits certain gatherings and activities which significantly affects the operation of the City of Wanneroo, DELEGATES BY ABSOLUTE MAJORITY to the CEO the expanded delegations and authorisations adopted by Council at its 7 April 2020 (CE01-04/20), (CS04-04/20) respectively and as set out in Attachment 2 for a period of 120 days from the date of the Closure and Restriction (Limit the Spread) Direction.*

*CARRIED BY ABSOLUTE MAJORITY*

*13/0*

Attachments not included. Delegation 1.1.24 refers back to its substantive format as shown in the City's [Delegated Authority Register](#).