

Student Citizenship Award Policy

Policy Owner:	Community & Place
Contact Person:	Manager Place Management
Date of Approval:	12 October 2021 (CP01-10/21)

POLICY STATEMENT

This policy provides a framework for the provision of Student Citizenship Awards to primary and secondary school students attending schools within the City of Wanneroo.

POLICY OBJECTIVE

To provide for the recognition and celebration of young people who have demonstrated dedication to their education and development, and to the improvement of the local area as citizens of their local community.

SCOPE

Student Citizenship Awards are presented to a maximum of two students in Year 6 (or the final year of primary school) and two students in Year 12 (or the final year of secondary school). All schools located within the City of Wanneroo are eligible to nominate individuals annually for the Student Citizenship Awards.

IMPLICATIONS (Financial, Human Resources)

The costs associated with the awards are included as part of the City's annual budget considerations.

IMPLEMENTATION

1. Eligibility Criteria

Recipients must meet the following eligibility criteria:

- Be a resident of the City;
- Attend a school within the City (government and non-government); and
- Not have received the same award previously.

2. Application Process

Schools are invited to nominate students using the official nomination form available on the City's website.

Nominations are requested for students currently enrolled in the final year of primary school and the final year of secondary school, at a school within the City.

The nominated students should be those that:

- have made a significant positive contribution to the local community;
- possess leadership qualities;
- are an active member of the local community; and
- have demonstrated a commitment to enhancing their local community.

Recipients of the Student Citizenship Award will be automatically nominated for the City of Wanneroo Charles Searsons Australia Day Youth Award in the following year, if they meet the eligibility criteria for that Award.

3. Presentation of Awards

Student Citizenship Awards are presented at the school's graduation ceremony or end of year assembly (whichever is applicable) by a Council Member or nominee.

Recipients of the Student Citizenship Award may be requested to participate in publicity and promotions for the City.

ROLES AND RESPONSIBILITIES

Place Management is responsible for the implementation and management of the Student Citizenship Awards Policy.

DISPUTE RESOLUTION

All disputes in regard to this policy will be referred to the Director Community & Place. In the event that an agreement cannot be reached, the dispute will be referred to the CEO for a ruling.

EVALUATION AND REVIEW PROVISIONS

This policy shall be reviewed every three (3) years, and evaluated annually to monitor the number of schools participating and nominees received.

DEFINITIONS

Nil

RELEVANT POLICIES/MANAGEMENT PROCEDURES/DOCUMENTS OR DELEGATIONS

Australia Day Awards Policy

REFERENCES

Nil

RESPONSIBILITY FOR IMPLEMENTATION

Manager Place Management

Versions	Next Review	Record No.
June 2006		
June 2008		
May 2010 – CS05-05/10	March 2012	P/Docs: 888654 10/935
CS05-08/12, 21 August 2012	August 2014	12/88557
16 February 2015	March 2016	12/88557
CD03-03/15, 31 March 2015	March 2017	12/88557
CP02-05/18	May 2021	12/88557v2
12 October 2021 (CP01-10/21)	12 October 2024	12/88557v3