

Frequently Asked Questions (FAQs)

1. Why is a Traffic Management Plan (TMP) required?

Traffic Management Plans (TMPs) for roadwork sites provide a means of planning and implementing how all likely road users will be safely and efficiently guided through a roadworks site and ensure that the network performance is not unduly impacted for the duration of the works. Any party undertaking work on or near a road reserve, or conducting a public event is required to prepare a Traffic Management Plan in accordance with Main Roads WA (MRWA) Works on Roads and/or Events Codes of Practice.

2. Where do I submit my TMP for assessment by the City?

Land Development Subdivision works:

https://www.wanneroo.wa.gov.au/forms/form/261/en/land_development_online_applications

All other works:

<https://www.wanneroo.wa.gov.au/trafficmanagementplans>

3. How much time should I allow for completion of my TMP assessment by the City?

Submissions should allow up to ten (10) working days (2 weeks) for a simple TMP not involving road closures and twenty (20) working days (4 weeks) for TMPs involving works at a MRWA controlled signalised intersection or road and for full or partial road closures of any duration.

4. Does the City of Wanneroo charge a fee for assessing or reviewing a TMP?

Current, the City charges fees for the reviewing and assessing of TMPs for Land Development subdivision works only. For the submission of TMPs relevant to this are, please visit:

https://www.wanneroo.wa.gov.au/forms/form/261/en/land_development_online_applications

5. I am unhappy with a roadwork site in the City - who do I report this to?

If you are unhappy with roadwork arrangements in the City of Wanneroo please submit your concern's in writing to enquiries@wanneroo.wa.gov.au. You may include photos and specifics on the type of works to assist the City in providing you with a more accurate response. Note that some roads in the City are under the care, control and management of Main Roads Western Australia and you can find out by typing the road name into the "Is it a Main Roads road?" search box on the MRWA website homepage <https://www.mainroads.wa.gov.au>.

Enquiries regarding those roads should be directed to enquiries@mainroads.wa.gov.au.

6. Contractors are conducting works on my verge and will have to occupy the roadway with their vehicles - do I require a Traffic Management Plan?

Yes. The detail and complexity of the TMP will vary depending on a range of factors, such as the hierarchy of the road and nature of the works.

5. I am having a swimming pool installed at my property - do I require a Traffic Management Plan?

In most cases, Yes. Swimming Pools are installed by large items of plant which in most cases occupy some or all of a roadway, requiring the road to be partially or (only in exceptional situations) fully closed to provide for the safety of all road users.

6. Do I need accreditation to prepare and submit a Traffic Management Plan?

Yes. TMPs shall only be prepared by those persons who have completed the MRWA Advanced Worksite Traffic Management course and have current accreditation. Traffic management planners must have the required knowledge, qualification and experience necessary to design traffic management schemes for the environment they will operate in. This may require specialist advisers or a team approach in some circumstances. For TMPs involving “complex traffic arrangements” an accredited Road Works Traffic Manager (RTM) shall be engaged to review and endorse the TMP (once deemed suitable), in accordance with the requirements of the Main Roads WA Code of Practice.

7. I am running an off-road event that will involve event participants crossing a busy road - do I need to implement traffic management? *

Any party responsible for organising an event that involves a change to the traffic environment to the extent that road users will be required to actively reduce their travel speed and/or direction of travel on the roadway, or will be subject to additional traffic control and/or abnormally long queuing or delays, shall ensure that a Traffic Management Plan (TMP) is prepared. The TMP should adequately provide for the safety of those involved in the event as well as the general public, while maintaining an adequate level of service to road users. In this case a risk management approach shall be taken that may require advance warning to road users to warn of the event as well as a reduction in speed to reduce the likelihood of event participants being hit by road users. Event participants may also need to be briefed on their responsibilities when crossing the road.

8. I am organising a bike ride on the weekend with my friends. We will be following all road rules. Do I need approval from the City of Wanneroo or the WA Police? *

Generally a bike ride that is not a race and does not require traffic management will not require approval from the City of Wanneroo or the WA Police. However, a risk management approach should be taken for these types of activities. For example you should ensure all participants are aware they are required to follow all road rules (see Cycling Information on the Department of Transport website - go to <https://www.transport.wa.gov.au/activetransport/cycling.asp>

For very large group rides (e.g. over 100 people) you are advised to contact the City of Wanneroo for further advice.

9. I am organising an event that will require event participants to ride in a peloton which disobeys the road rules. How do I get approval for this? *

Some events may require a temporary suspension of traffic regulations. Section 139 of the Road Traffic (Administration) Act 2008 enables the Western Australia Police, under delegation from the Minister for Transport, to approve (subject to any conditions by gazettal) the temporary suspension of the provisions of the Road Traffic Act 1974 and/or Regulations for events involving specifically a race meeting or speed test.

The consent of the City of Wanneroo must first be obtained.

Such temporary suspension of laws can apply to an event subject to approval under the Road Traffic (Events on Roads) Regulations 1991, or independently of any other regulations.

*Note: Events open to the public and/or held on City property, including roads and footpaths, must be reviewed and accepted by the City prior to the event. Please contact the City's Events team on (08) 9405 5656 for more information.

10. I have a road safety concern regarding a road or footpath in my area - who do I contact?

All enquiries or concerns regarding road or footpath safety should be sent via email to enquiries@wanneroo.wa.gov.au or by calling the City on (08) 9405 5000.

11. I conducted some works in this location 18 months ago. Can I use the same Traffic Management Plan?

If TMPs are to be used on more than one occasion, continuous improvement must be considered. They must be reviewed at least once in any 12 month period, ensuring any changes in traffic conditions, volumes, road environment, legislation etc. are taken into account. If the TMP does not require any updates it may be resubmitted to the City for endorsement.

12. Does a company require Main Roads registration to work within the City of Wanneroo?

The Main Roads WA Traffic Management Company Registration scheme applies to State controlled roads only. However, the City of Wanneroo adopts the same approach to our local road network to ensure companies have the required knowledge, qualification and experience necessary to design and erect Traffic Management.

13. Does the City of Wanneroo inspect roadwork sites?

Yes. The City of Wanneroo regularly undertakes inspections of roadwork arrangements to ensure those sites are operating in accordance with the approved TMP.

14. I am conducting some roadwork at a signalised intersection. Do I need to use a Registered Traffic Management Company?

Yes. As stated in the Main Roads WA Code of Practice for works on roads, it is a requirement that works that affect signal operation or that will close a lane within the intersection receive endorsement from an RTM and the MRWA traffic operations centre.

15. I hold no Main Roads WA accreditation. Can I implement roadwork or pedestrian advisory signage?

No. Only persons accredited with a Basic Worksite Traffic Management (BWTM) ticket may erect or remove signage.

16. My works will require the closure or partial closure to a footpath. Do I require a Traffic Management Plan?

Yes. Any works conducted on paths in the City shall comply with the Guidelines on the provisions for all path users at roadwork sites in built up areas (available on the Main Roads WA website under forms and publications tab).

17. My works involve the closure or partial closure to a bus stop. Will the City of Wanneroo notify TransPerth of this?

No. It is the responsibility of the principal contractor undertaking the works to ensure all affected Stakeholders have been notified. 'TransPerth' notification details must be submitted to TransperthServiceDisruptions@pta.wa.gov.au prior to the commencement of works.

18. I am unsure if my TMP should be Generic or Site Specific. What are the expectations for complexity of TMPs?

The table below can be used for deciding if a Basic TMP can be used. If the answer is 'Yes' to any of the questions, a more detailed site specific TMP is required. Templates available on the MRWA website.

TRAFFIC CONDITION AND ROAD ENVIRONMENT		YES	NO
1	Is the traffic count above 500 vph during the proposed work hours?		
2	Is the permanent posted speed over 60km/h?		
3	Are the works duration longer than one day?		
4	Are the works within 200 m of traffic signals?		
5	Are the works within 200 m of a rail crossing?		
6	Are the works on a Main Roads WA controlled road?		
7	Are major traffic delays expected?		
8	Will the works occur in the hours of darkness?		
9	Are detours, side tracks or crossovers/contraflows proposed?		
10	Will the works have excavations deeper than 500 mm within 5 m of the live traffic lane?		

19. Who can I contact for further information?

City of Wanneroo Traffic Services

City Administration Centre, 23 Dundobar Road, Wanneroo WA 6065

Phone: 08 9405 5072

Email: traffic@wanneroo.wa.gov.au

USEFUL LINKS:

City of Wanneroo: <https://www.wanneroo.wa.gov.au/trafficmanagementplans>

Main Roads WA: www.mainroads.wa.gov.au

Perth Transport Authority: www.pta.wa.gov.au

Department of Transport: www.transport.wa.gov.au