**VOLUNTEER ROLE DESCRIPTION**

**(INSERT HERE: THE NAME OF YOUR GROUP)**

**(INSERT HERE: THE LOGO OF YOUR GROUP- IF YOU HAVE ONE)**

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| --- | --- |
| **VOLUNTEER ROLE** | (Insert here: the name of the volunteering role) |
| **TIME REQUIREMENT** | (Insert here: the usual day and time commitments for this volunteering role) |
| **LOCATION OF VOLUNTEERING** | (Insert here: the address for the location where the volunteer will carry out their volunteering tasks) |

**ABOUT THIS POSITION**

(Insert here: the name of the volunteering role) volunteer will help (insert here: the name of your group) to (insert here: the main purpose of the volunteering role).

**KEY TASKS OF THE POSITION**

* Uphold the reputation of (insert here: the name of your group) and act with respect and integrity while volunteering
* Adhere to the relevant processes and/or policies of (insert here: the name of your group)
* Carry out all health and safety requirements and directions
* (insert here: a specific responsibility of this volunteer role)
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**REQUIRED EXPERIENCE, SKILLS AND ATTRIBUTES**

* (insert here: the name of any qualifications required to complete the volunteering role)
* (insert here: if a Volunteer National Police Check is required)
* (insert here: if a Working with Children Check is required)
* (insert here: any specific skills that the volunteer will need in order to successfully complete their tasks)
* (insert here: any specific experience that the volunteer will need in order to successfully complete their tasks)

**HOW TO FIND OUT MORE OR APPLY FOR THIS ROLE**

If you would like to know more about this volunteering role, please contact (insert here: the name of your group) on:

* Phone number- (insert here: the best contact number for your group)
* Email address- (insert here: the best email address for your group)

For further information about (insert here: the name of your group) just visit (insert here: the website address and/or name of your Facebook group if your group has one).

**(INSERT HERE: A POSITIVE STATEMENT FROM YOUR GROUP TO THE VOLUNTEER TO THANK THEM FOR SHOWING INTEREST IN JOINING YOUR VOLUNTEERING TEAM)**