



## **TENDER RECOMMENDATION REPORT**

**TO:** CHIEF EXECUTIVE OFFICER

**CC:** MANAGER WASTE OPERATIONS

**FROM:** DIRECTOR ASSETS

**FILE REF:** 22/83072 (44198)

**DATE:** 10 MAY 2022

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### **TENDER 21259 SUPPLY & DELIVER DOG WASTE BAGS**

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#### **Issue**

To consider the decline of Tender submissions received against Tender No: 21259 for the Supply & Delivery of Dog Waste bags.

#### **Background**

The City's existing contract for the Supply and Delivery of Dog Waste Bags expired on 7 January 2022. Due to the expiry of the current contract and the need to continue to provide the service, it is necessary to re-establish contract arrangements. This tender was issued for an initial period of three years with two x 12 month (or part thereof) options to extend at the City's discretion.

#### **Detail**

Tender 21259 for the Supply & Delivery of Dog Waste bags was advertised on 27 November 2021 and closed on 14 December 2021.

Essential details of the proposed contract are as follows:

Item	Detail
Contract Form	Goods and Services
Contract Type	Schedule of Rates
Contract Duration	3 years
Commencement Date	N/A
Expiry Date	N/A
Extension Permitted	Yes, two periods of 12 months (or part thereof)
Rise and Fall	Maximum Perth All Groups CPI increases upon extensions.

Tender submissions were received from the following companies:

Legal Name	Trading Name	Abbreviation
Because We Care Pty Ltd	Because We Care	Because We Care
Cardia Bioplastics (Australia) Pty Ltd	Cardia Bioplastics	Cardia Bioplastics
Vexel Pty Ltd	Vexel	Vexel

The Tender Evaluation Panel comprised:

- Coordinator Waste Operations
- Waste Supervisor
- Technical Officer Contract Administration
- Coordinator Safety Systems

### **Probity Oversight**

Oversight to the tender assessment process was undertaken by the City's Contracts Officer.

Tender submissions were evaluated in accordance with the Procurement and Evaluation Plan (**PEP**) which included the following selection criteria:

<b>Item No</b>	<b>Description</b>	<b>Weighting</b>
1	Price (assessed under Value for Money)	Not Weighted
2	Sustainable (Corporate Social Responsibility) Procurement a. Environmental Considerations 5% b. Buy Local 10% c. Reconciliation Action Plan 2.5% Disability Access & Inclusion 2.5%	20%
3	*OSH	10%
4	*Resources and Capacity to meet the City's Requirements	40%
5	*Relevant experience in providing similar goods and services	30%

Pricing is not included in the qualitative criteria and is considered as part of the overall value for money assessment.

\*Tenderers must achieve a minimum acceptable qualitative score (as determined by the City) for each of the mandatory qualitative criteria detailed above to progress for further evaluation.

### **Overall Assessment and Comment**

Since the closing of the tender, administration has come across a few issues with the service and has come up with ideas on how to best address those issues. This initiated a review of the service.

Having a long-term commitment may hinder the process should changes be identified and accepted by Council.

Assessment of the Tenders was therefore not undertaken and it was recommended to decline all Tenders.

### **Consultation**

Nil

**Statutory Compliance**

Tenders were invited in accordance with the requirements of Section 3.57 of the *Local Government Act 1995*. The tendering procedures and evaluation complied with the requirements of Part 4 of the *Local Government (Functions and General) Regulations 1996*.

**Policy Implications**

Tenders were invited in accordance with the requirements of the City's Purchasing Policy.

**Recommendation:**

That the <sup>A/</sup>Chief Executive Officer, in accordance with Delegation 1.1.14 - Choice of Most Advantageous Tender of the Delegated Authority Register for the awarding of tenders DECLINES all Tenders for RFT 21259 Supply & Delivery of Dog Waste Bags.