

TENDER RECOMMENDATION REPORT

TO: CHIEF EXECUTIVE OFFICER

CC: MANAGER ASSETS MAINTENANCE

FROM: ACTING DIRECTOR ASSETS

FILE REF: 44501 22/221940

DATE: 16 JUNE 2022

TENDER 22036: PROVISION OF ELECTRICAL MAINTENANCE SERVICES TO STREET AND PUBLIC OPEN SPACE LIGHTING

Issue

To consider Tender No: 22036 for the Provision of Electrical Maintenance Services to Street and Public Open Space Lighting.

Background

The City currently undertakes Electrical Maintenance Services to Street and Public Open Space Lighting across approximately 620 parks ranging in size from a major sporting complex to suburban open space amenities, and approximately 120 streetlights located to various precinct areas

The current Contract (17035) awarded on 1 July 2017 for an initial term of three years with two (2) x 12 month extensions exercised and expires on 30 June 2022.

Detail

Tender 22036 for the Provision of Electrical Maintenance Services to Street and Public Open Space Lighting was advertised on 26 March 2022 and closed on 20 April 2022.

Five (5) addenda issued for clarification purposes including an extension of time to the closing date.

Essential details of the proposed contract are as follows:

Item	Detail
Contract Form	Goods & Services
Contract Type	Schedule of Rates
Contract Duration	Three (3) years
Commencement Date	01 July 2022
Expiry Date	30 June 2025
Extension Permitted	Yes, Two (2) periods of 12 months.

Tender submissions were received from the following companies:

Legal Name	Abbreviation
Greenlite Electrical Contractors Pty Ltd	Greenlite
Downer Edi Works Pty Ltd	Downer
Wanneroo Electric PTY LTD as Trustee for the Wanneroo Electric Unit Trust	Wanneroo Electric
Surun Services Pty Ltd	Surum
Jolyntra Pty Ltd as Trustee for the Jooste Family Trust & Rengarth Pty Ltd as Trustee for the Gilmour Trust	G&JE
JL & AA Pty Ltd	Powerbrite
Bara Electrical Pty Ltd	Barra Electrical

The Tender Evaluation Panel comprised:

- Coordinator Engineering Maintenance, Engineering Maintenance
- Acting Technical Officer, Engineering Maintenance
- Technical Officer Horticulture, Parks and Conservation Management
- Coordinator Safety Systems, Safety & Injury Management

Probity Oversight

Oversight to the tender assessment process was undertaken by the City's Contracts Officer.

Tender submissions were evaluated in accordance with the Procurement and Evaluation Plan (PEP) which included the following selection criteria:

Item No	Description	Weighting
1	Price (assessed under Value for Money)	Not Weighted
2	Sustainable (Corporate Social Responsibility) Procurement a) Environmental Considerations 5% b) Buy Local 10% c) Reconciliation Action Plan 2.5% d) Disability Access & Inclusion 2.5%	20%
3	*OSH	20%
4	*Availability of Resources and Capacity	30%
5	*Demonstrated Experience of Similar Work	30%

Tenderers must achieve a minimum acceptable qualitative score (as determined by the City) and for each of the qualitative criteria detailed above (*) to be considered for further evaluation.

Pricing is not included in the qualitative criteria and is considered as part of the overall value for money assessment.

All tenders were accepted on the basis that they were conforming.

Evaluation Criteria 1 – Sustainable Procurement (20%)**Sub Criteria a) Environmental Considerations (5%)**

The assessment for environmental management systems and consideration based on the tenderer's responses to Environmental Considerations Questionnaire included within the tender documentation.

Tenderer	Ranking
Downer	1
Surum Services	1
Greenlite Electrical	3
Wanneroo Electric	4
G&JE	4
Barra Electrical	6
Powerbrite	6

Sub Criteria b) Buy Local (10%)

The assessment for buy local considerations based on the tenderer's responses to the Buy Local questionnaire included within the tender documentation.

Tenderer	Ranking
Wanneroo Electric	1
Barra Electrical	1
Downer	1
Greenlite Electrical	4
Surum Services	5
Powerbrite	6
G&JE	7

Sub Criteria c) Reconciliation Action Plan (RAP) (2.5%)

The assessment for reconciliation action plan (RAP) considerations based on the tenderer's responses to the Reconciliation Access Plan and questionnaire included within the tender documentation.

Tenderer	Ranking
Downer	1
Greenlite Electrical	2
Wanneroo Electric	3
Barra Electrical	3
G&JE	3
Surum Services	3
Powerbrite	7

Sub Criteria d) Access & Inclusion Plan (AIP) (2.5%)

The assessment for access & inclusion plan (AIP) considerations based on the tenderer's responses to the Access and Inclusion Plan and questionnaire included within the tender documentation.

Tenderer	Ranking
Downer	1
Greenlite Electrical	2
Surum Services	3

Wanneroo Electric	4
Barra Electrical	4
G&JE	4
Powerbrite	7

The overall assessment of the Sustainable Procurement evaluation criterion has resulted in the following overall ranking:

Tenderer	Ranking
Downer	1
Wanneroo Electric	2
Barra Electrical	3
Greenlite Electrical	4
Surum Services	5
G&JE	6
Powerbrite	7

Evaluation Criteria 2 - Tenderer's Safety Management Systems (20%)

Evidence of safety management policies and practices assessed from the tender submissions. The assessment for safety management was based on the tenderers' responses to an Occupational Health and Safety Management System Questionnaire included within the tender documentation.

All tenderers provided details of their safety management systems with the following ranking:

Tenderer	Ranking
Wanneroo Electric	1
Downer	1
Barra Electrical	3
Greenlite Electrical	4
Surum Services	4
*G&JE	6
*Powerbrite	6

Wanneroo Electric, Downer, Barra Electrical, Greenlite Electrical and Surum Services achieved the a minimum acceptable qualitative score for this criterion

Evaluation Criteria 3 - Tenderer's resources and capacity to meet the requirements of the Contract (30%)

The tenderer's resources as presented in their tender submission were assessed in order to evaluate their capacity to meet the requirements of the contract. Assessment of this criterion considered the tenderer's staff resources, vehicles, plant/equipment and workshop support to manage the contract. The assessment of this criterion has resulted in the following ranking:

Tenderer	Ranking
Wanneroo Electric	1
Downer	1
Barra Electrical	1

Greenlite Electrical	4
Surum Services	4
G&JE	4
*Powerbrite	7

Wanneroo Electric, Downer, Barra Electrical, Greenlite Electrical, Surum Services and G&JE achieved the minimum acceptable qualitative score for all relevant qualitative criteria and therefore progressed to the Value for Money assessment.

Evaluation Criteria 4 - Tenderer's relevant experience with achievement of meeting client expectations (30%)

The tenderer's relevant experience in demonstrating the achievement of meeting client expectations as presented in their tender submission were assessed in order to evaluate their capability to meet the requirements of the contract. Assessment of this criterion considered the tendering entity's credentials to fulfil the requirements of the contract. The assessment of this criterion has resulted in the following ranking:

Tenderer	Ranking
Wanneroo Electric	1
Surum Services	1
Greenlite Electrical	3
Downer	4
G&JE	4
Barra Electrical	6
*Powerbrite	7

Wanneroo Electric, Downer, Barra Electrical, Greenlite Electrical, Surum Services and G&JE achieved the minimum acceptable qualitative score for all relevant qualitative criteria and therefore progressed to the Value for Money assessment.

Overall Qualitative Criteria Weighted Assessment and Ranking

Tenderer's submissions reviewed in accordance with the Procurement and Evaluation Plan with the following overall ranking for qualitative weighted assessment:

Tenderer	Ranking
Wanneroo Electric	1
Downer	2
Barra Electrical	3
Greenlite Electrical	4
Surum Services	5
* G&JE	6
*Powerbrite	7

Wanneroo Electric, Downer, Barra Electrical, Greenlite Electrical and Surum Services achieved the minimum acceptable qualitative score for all relevant qualitative criteria and therefore progressed to the Value for Money assessment.

Pricing for the Goods/Services/Works Offered

An assessment was made to determine the ranking based on the schedule of rates for the initial 3 year contract term as provided with the tender documentation.

Tenderer	Ranking
Wanneroo Electric	1
Barra Electrical	2
Downer	3
Greenlite Electrical	4
G&JE	5
Surum	6
Powerbrite	7

Overall Value for Money Assessment

The combined assessment of Price vs Qualitative Scores resulted in the following tenderer ranking (highest to lowest):

Tenderer	Ranking
Wanneroo Electric	1
Barra Electrical	2
Downer	3
Greenlite Electrical	4
G&JE	5

Overall Assessment and Comment

The tender submission from Wanneroo Electric achieved the highest qualitative ranking and satisfied the overall value for money assessment in accordance with the assessment criteria and weightings as detailed in the Procurement and Evaluation Plan. Wanneroo Electric's submission assessed as having suitable safety systems, experience, resources, capacity and a proven methodology to carry out the requirements of the contract.

Consultation

Nil

Statutory Compliance

Tenders were invited in accordance with the requirements of Section 3.57 of the *Local Government Act 1995*. The tendering procedures and evaluation complied with the requirements of Part 4 of the *Local Government (Functions and General) Regulations 1996*.

Strategic Implications

The proposal aligns with the following objective with the Strategic Community Plan 2021-2031:

Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places.

Priority 5.3 - Manage and maintain assets

Wanneroo will be a City known for having high quality new and existing assets that are well managed, maintained to be fit for purpose and valued by local communities. The City's assets will be future proofed by design and also provide maximum return on investment into the future

Enterprise Risk Management Considerations

Risk Title	Risk Rating
CO-O23 Safety of Community	Moderate
Accountability	Action Planning Option
Director Community and Place	Manage
Risk Title	Risk Rating
CO-O08 Contract Management	Moderate
Accountability	Action Planning Option
Director Corporate Strategy and Performance	Manage

Financial and Performance Risk

Financial Risk

A financial risk assessment was undertaken as part of the tender evaluation process and the outcome of this independent assessment advised that Wanneroo Electric has been assessed with a 'satisfactory' financial capacity to meet the requirements of the contract.

Performance Risk

Wanneroo Electric is the City's incumbent contractor and has performed all services satisfactorily.

Policy Implications

Tenders were invited in accordance with the requirements of the City's Purchasing Policy.

Financial (Budget) Implications

The costs associated with the Provision of Electrical Maintenance Services to Street and Public Open Space Lighting are included in the Assets Maintenance and Parks and Conservation Management annual Operational Budgets.

Recommendation:

That the Chief Executive Officer, in accordance with Delegation 1.1.14 - Choice of Most Advantageous Tender of the Delegated Authority Register for the awarding of tenders ACCEPTS the tender submitted by Wanneroo Electric PTY LTD as Trustee for the Wanneroo Electric Unit Trust for Tender 22036, for the PROVISION OF ELECTRICAL MAINTENANCE SERVICES TO STREET AND PUBLIC OPEN SPACE LIGHTING, as per the schedule of rates in the tender submission for an initial term of three (3) years with two (2) x twelve (12) month options (or part thereof) to extend at the City's discretion .