

TENDER RECOMMENDATION REPORT

TO: CHIEF EXECUTIVE OFFICER

CC: MANAGER PARKS & CONSERVATION MANAGEMENT
FROM: DIRECTOR ASSETS

FILE REF: 25/59111

DATE: 18 March 2025

TENDER 24205
Provision of Feral Animal Control Services

Issue

To consider Tender No: 24205 for the provision of feral animal control services for an initial period of two (2) years with three (3) twelve (12) month options to extend at the City's discretion.

Background

Feral animal population control is currently being managed under Contract 20195 – Control of Rabbit, Fox, and Feral Cat Populations within the City of Wanneroo. With this contract set to expire on the 29 March 2025, a new procurement process was initiated.

Detail

Tender 24205 for the provision of feral animal control services was advertised on 14 December 2024 and closed on 14 January 2025. No Addenda was issued.

Essential details of the proposed contract are as follows:

Item	Detail
Contract Form	Goods and Services
Contract Type	Schedule of Rates
Contract Duration	Two (2) years
Commencement Date	31 March 2025
Expiry Date	30 March 2027
Extension Permitted	Yes, three (3) periods of 12 months or part thereof

A tender submission was received from the following company:

Legal Name	Trading Name	Abbreviation
Natural Area Holdings Pty Ltd	Natural Area Consulting Management Services	NACMS

Probity Oversight

Oversight to the tender assessment process was undertaken by an external probity advisor from William Buck Consulting (WA) Pty Ltd. Please refer to Confidential Attachment 2 for the final Probity Advisor Report.

Tender submissions were evaluated in accordance with the Procurement and Evaluation Plan (**PEP**) which included the following selection criteria:

Item No	Description	Weighting
1	Sustainable (Corporate Social Responsibility) Procurement a) Environmental Considerations 5% b) Buy Local 10% c) Reconciliation Action Plan 5% d) Access and Inclusion 5%	25%
2	*Work Health & Safety (WHS)	20%
3	*Demonstrated Experience	35%
4	*Methodology, Resources and Capacity	20%

All Tenderers must meet the City's minimum requirements (as determined by the City) for each of the qualitative criteria detailed above (*) in order to be considered for further evaluation.

Pricing is not included in the qualitative criteria and is considered as part of the overall value for money assessment.

Evaluation Criteria 1 – Sustainable Procurement (25%)

Evidence of Sustainable (Corporate Social Responsibility) Procurement was assessed based on the Tenderer's responses provided to the Questionnaires within Schedules 3A, 3B, 3C and 3D which formed part of the tender documentation.

Sub Criteria a) Environmental Considerations (5%)

The City is committed to procuring goods and services that provide positive environmental, social and economic impacts over the entire life cycle of a product or service. Respondents are encouraged to provide credentials of any environmental claims of the goods and/or services submitted in this tender.

NACMS achieved a superior rating for their submission, demonstrating their exceptional ability to meet the City's environmental requirements.

Sub Criteria b) Buy Local (10%)

An assessment was made based on the response provided, detailing the following information:

- Location of tenderer's offices and workshops;
- Residential addresses of staff and company addresses of subcontractors;
- Purchasing arrangements through local businesses;
- Requirement for new employees arising from award of the contract.

NACMS's submission achieved a very good rating, and the City is confident that they will be able to meet the requirements of this request.

Sub Criteria c) Reconciliation Action Plan (RAP) (5%)

An assessment was made to determine the ranking based on the responses provided that relate to:

- RELATIONSHIPS - building positive relationships between indigenous and non-indigenous people;
- RESPECT – recognising the contribution of Indigenous people to Australia and learning more about the history, culture and diversity in a two-way communication process;
- OPPORTUNITIES – attracting, developing and retaining organisational talent to build opportunities for aboriginal employment, training, and development and mentoring.

NACMS did not provide a RAP or any references for this criterion but their response, provided a solid approach to indigenous reconciliation action, which is considered adequate to the City's requirements.

Sub Criteria d) Access & Inclusion Plan (AIP) (5%)

An assessment was made to determine the ranking based on the responses provided that relate to:

- People with disabilities having the same buildings and facilities access opportunities as other people;
- People with disabilities receiving information in a format that will enable them to access information as readily as other people are able to access it;
- People with disabilities receiving the same level and quality of service from staff as other people receive;
- People with disabilities having the same opportunities as other people to make complaints;
- People with disabilities having the same opportunities as other people to participate in any employment opportunities.

- NACMS did not provide an AIP and provided a generic response to this criterion, addressing the City's requirements by outlining considerations for access and inclusion provisions.

Overall Sustainable Procurement Ranking Summary

NACMS' submission demonstrated exceptional capability in meeting the City's sustainable procurement requirements, highlighting a strong commitment to environmental, social, and economic sustainability. Their approach aligns with industry best practices, setting a high benchmark for responsible procurement.

Evaluation Criteria 2 - Tenderer's Safety Management Systems (20%)

Evidence of WHS management policies and practices was assessed from the tender submissions. The assessment for safety management was based on the tenderer's responses to a specific questionnaire included within the tender documentation.

A strong response demonstrated superior capacity to comply with the City's WHS requirements.

Evaluation Criteria 3 - Tenderer's demonstrated experience (35%)

The tenderer's demonstrated experience as presented in their tender submission were

assessed in order to evaluate their capacity to meet the requirements of the contract. Assessment of this criterion considered the tendering entity's credentials to fulfil the requirements of the contract.

A strong response from NACMS demonstrated superior capacity to comply with the City's requirements.

Evaluation Criteria 4 - Tenderer's methodology, resources and capacity (20%)

The tenderer's methodology, resources and capacity in demonstrating the achievement of meeting client expectations as presented in their tender submission were assessed in order to evaluate their capability to meet the requirements of the contract.

NACMS provided a strong response demonstrated superior capacity to comply with the City's requirements. NACMS has clearly demonstrated a comprehensive understanding of the methodology and has provided detailed supporting information to align with the City's expectations for resourcing and capacity.

Overall Qualitative Weighted Assessment and Ranking

Assessment of this criterion considered the tenderer's staff resources, vehicles, plant/equipment and workshop support to manage the contract

Tenderer's submissions were reviewed in accordance with the Procurement and Evaluation Plan. The overall assessment of qualitative weighted criteria for NACMS resulted in a strong rating.

Pricing for the Goods/Services/Works Offered

An assessment was based on the schedule of rates provided with the tender documentation.

Value for Money Assessment

NACMS demonstrated strong value for money by offering competitive rates that align with industry standards and previous contract rates.

Overall Assessment and Comment

The tender submission from NACMS satisfied the overall value for money assessment in accordance with the assessment criteria and weightings as detailed in the Procurement and Evaluation Plan and is therefore recommended as the successful tenderer.

Consultation

Nil

Statutory Compliance

Tenders were invited in accordance with the requirements of Section 3.57 of the *Local Government Act 1995*. The tendering procedures and evaluation complied with the requirements of Part 4 of the *Local Government (Functions and General) Regulations 1996*.

Strategic Implications

The proposal aligns with the following objective with the Strategic Community Plan 2021-2031:

Goal 4– A sustainable city that balances the relationship between urban growth and the environment.

Priority 4.3 Manage and protect local biodiversity

Risk Appetite Statement

In pursuit of strategic objective goal 4, we will accept a Medium level of risk. The nature of the City being 'pro-growth' means that commercial opportunities will be explored in areas identified for development, potentially challenging perceptions of the City as an environmental steward.

Enterprise Risk Management Considerations

Risk Title	Risk Rating
CO-O08 Contract Management	Medium
Accountability	Action Planning Option
Director Corporate Strategy and Performance	Manage

Risk Title	Risk Rating
CO-O22 Environmental Management	High
Accountability	Action Planning Option
Director Planning and Sustainability	Manage

Risk Title	Risk Rating
CO-O23 Safety of Community	Medium
Accountability	Action Planning Option
Director Community and Place	Manage

Financial and Performance Risk

Financial Risk

A financial risk assessment was undertaken by Equifax Australasia Credit Ratings Pty Ltd as part of the tender evaluation process and the outcome of this independent assessment advised that NACMS is assessed with the financial capacity to meet the requirements of the contract.

Performance Risk

NACMS have consistently delivered high quality feral animal control services to the City. There have been no previous performance issues, the contractor has generally met the City's requirements regarding resource allocation and contract capacity. Independent reference checks have also indicated that the recommended tenderer has completed similar works within Western Australia with minimal issues and to a high standard.

Policy Implications

Tenders were invited in accordance with the requirements of the City's Purchasing Policy.

Financial (Budget) Implications

The costs associated with the Provision of Feral Animal Services are included in the Parks and Conservation Operational Budget.

Recommendation:

That the CHIEF EXECUTIVE OFFICER, in accordance with Delegation 1.1.13 Tenders for Goods and Services of the Delegated Authority Register for the awarding of tenders ACCEPTS the tender submitted by Natural Area Holdings Pty Ltd trading as Natural Area Consulting Management Services for Tender 24205, for the Provision of Feral Animal Control Services for an initial Period of Two (2) Years, as per the schedule of rates in the tender submission, subject to appropriate funding availability, for each of the financial years within the two year contract term with three (3) twelve (12) months (or part thereof) options to extend at the City's discretion.