

TENDER RECOMMENDATION REPORT

TO: CHIEF EXECUTIVE OFFICER

CC: MANAGER INFRASTRUCTURE CAPITAL WORKS

FROM: DIRECTOR ASSETS

FILE REF: 25/237908

DATE: 28 July 2025

TENDER 25075 JACK BARLOW PARK, QUINNS ROCKS, RENEW PARK ASSETS AND STRUCTURES

Issue

To consider Tender No: 25075 for Jack Barlow Park, Quinns Rocks, Renew Park Assets and Structures.

Background

This project involves designing and constructing a replacement playground, boardwalk, and pergola in similar locations at Jack Barlow Park, Quinns Rocks. The project includes the removal of the existing playground, boardwalk, and pergola, and restoring the area to a good condition upon completion. The concept design and consultation were completed in 2023/2024. The detailed design and construction planning were completed in 2024/2025, and construction is scheduled for completion in 2025/2026.

Detail

Tender 25075 for the Jack Barlow Park, Quinns Rocks, Renew Park Assets and Structures was advertised on 19 April 2025 and closed on 13 May 2025. Three addenda were issued to respond to tenderer queries. Essential details of the proposed contract are as follows:

Item	Detail
Contract Form	Goods and services
Contract Type	Lump Sum
Contract Duration	12 months
Commencement Date	September 2025
Expiry Date	June 2026
Extension Permitted	Not Applicable

Tender submissions were received from the following companies:

Legal Name	Trading Name	Abbreviation
Aldin Pty Ltd	Aldin	Aldin
Landscape Elements Pty	Landscape Elements	Landscape Elements

Probity Oversight

Oversight to the tender assessment process was undertaken by the City's Contracts Officer. Tender submissions were evaluated in accordance with the Procurement and Evaluation Plan (**PEP**) which included the following selection criteria:

Item No	Description	Weighting
1	Sustainable (Corporate Social Responsibility) Procurement a) Environmental Considerations 5% b) Buy Local 10% c) Reconciliation Action Plan 5% d) Access and Inclusion 5%	25%
2	*Work Health & Safety (WHS)	20%
3	*Demonstrated experience of tenderer and personnel performing the services	25%
4	*Methodology, resources and capacity for maintenance services	30%

All Tenderers must meet the City's minimum requirements (as determined by the City) for each of the qualitative criteria detailed above (*) to be considered for further evaluation.

Pricing is not included in the qualitative criteria and is considered as part of the overall value for money assessment.

Evaluation Criteria 1 – Sustainable Procurement (25%)

Evidence of Sustainable (Corporate Social Responsibility) Procurement was assessed based on the Tenderer's responses provided to the Questionnaires within Schedules 3A, 3B, 3C and 3D which formed part of the tender documentation.

Sub Criteria a) Environmental Considerations (5%)

The City is committed to procuring goods and services that provide positive environmental, social and economic impacts over the entire life cycle of a product or service. Respondents are encouraged to provide credentials of any environmental claims of the goods and/or services submitted in this tender. Tenderers provided details of their environmental considerations within Schedule 3A, with the following ranking:

Tenderer	Ranking
Landscape Elements	1
Allidin	2

Sub Criteria b) Buy Local (10%)

An assessment was made based on the response provided, detailing the following information:

- Location of tenderer's offices and workshops;
- Residential addresses of staff and company addresses of subcontractors;
- Purchasing arrangements through local businesses;
- Requirement for new employees arising from award of the contract.

Tenderers provided details of their "Buy Local" considerations within Schedule 3B, with the following ranking:

Tenderer	Ranking
Allidin	1
Landscape Elements	2

Sub Criteria c) Reconciliation Action Plan (RAP) (5%)

An assessment was made to determine the ranking based on the responses provided that relate to:

- RELATIONSHIPS - building positive relationships between indigenous and non-indigenous people;
- RESPECT – recognising the contribution of Indigenous people to Australia and learning more about the history, culture and diversity in a two-way communication process;
- OPPORTUNITIES – attracting, developing and retaining organisational talent to build opportunities for aboriginal employment, training, and development and mentoring.

Tenderers provided information specifying differing levels of actions in relation to indigenous reconciliation action with assessment resulting in the following ranking:

Tenderer	Ranking
Landscape Elements	1
Allidin	2

Sub Criteria d) Access & Inclusion Plan (AIP) (5%)

An assessment was made to determine the ranking based on the responses provided that relate to:

- People with disabilities having the same buildings and facilities access opportunities as other people;
- People with disabilities receiving information in a format that will enable them to access information as readily as other people are able to access it;
- People with disabilities receiving the same level and quality of service from staff as other people receive;
- People with disabilities having the same opportunities as other people to make complaints;
- People with disabilities having the same opportunities as other people to participate in any employment opportunities.

Tenderers provided information specifying considerations for access and inclusion provisions with assessment resulting in the following ranking:

Tenderer	Ranking
Landscape Elements	1
Allidin	2

Overall Sustainable Procurement Ranking Summary

The overall assessment of the Sustainable Procurement criteria has resulted in the following overall ranking:

Tenderer	Ranking
Allidin	1
Landscape Elements	2

Evaluation Criteria 2 - Tenderer's Safety Management Systems (20%)

Evidence of WHS management policies and practices was assessed from the tender submissions. The assessment for safety management was based on the tenderer's responses to a specific questionnaire included within the tender documentation.

Tenderers provided details of their safety management systems with the following ranking:

Tenderer	Ranking
Landscape Elements	1
Allidin	2

Evaluation Criteria 3 - Tenderer's relevant experience with achievement of meeting client expectations (25%)

The tenderer's relevant experience in demonstrating the achievement of meeting client expectations as presented in their tender submission were assessed to evaluate their capability to meet the requirements of the contract. Assessment of this criterion considered the tendering entity's credentials to fulfil the requirements of the contract. The assessment of this criterion has resulted in the following ranking:

Tenderer	Ranking
Landscape Elements	1
Alldin	2

Evaluation Criteria 4 - Tenderer's methodology, resources and capacity to meet the requirements of the Contract (30%)

The tenderer's methodology, resources and capacity as presented in their tender submission were assessed to evaluate their capacity to meet the requirements of the contract. Assessment of this criterion considered the tenderer's staff resources, vehicles, plant/equipment and workshop support to manage the contract. The assessment of this criterion has resulted in the following ranking:

Tenderer	Ranking
Landscape Elements	1
Alldin	2

Overall Qualitative Weighted Assessment and Ranking

Tenderer's submissions were reviewed in accordance with the PEP. The Confidential Memo provides further reference to the overall assessment of qualitative weighted criteria. The overall assessment of qualitative weighted criteria resulted in the following ranking:

Tenderer	Ranking
Landscape Elements	1
Alldin	2

Pricing for the Works Offered

An assessment was made to determine the ranking based on the lump sum pricing provided with the tender documentation. The confidential attachment provides a reference to the price assessment outcome.

Based on the information provided, tenderers are ranked as follows:

Tenderer	Ranking
Alldin	1
Landscape Elements	2

Value for Money Assessment

The combined assessment of lump sum price and qualitative criteria resulted in the following tenderer ranking:

Tenderer	Ranking
Alldin	1
Landscape Elements	2

Overall Assessment and Comment

The tender submission from Alldin satisfied the overall value for money assessment in accordance with the assessment criteria and weightings as detailed in the PEP and is therefore recommended as the successful tenderer.

Consultation

Extensive community consultation took place in March 2024, when the City sought feedback from residents through an information letter and an online survey regarding the approved concept plan.

Statutory Compliance

Tenders were invited in accordance with the requirements of Section 3.57 of the *Local Government Act 1995*. The tendering procedures and evaluation complied with the requirements of Part 4 of the *Local Government (Functions and General) Regulations 1996*.

Strategic Implications

The proposal aligns with the following objective with the Strategic Community Plan 2021-2031:

“GOAL 5 A well planned safe and resilient City that is easy to travel around and provides a connection between people and places.

Priority 5.3- Manage and maintain assets

Wanneroo will be a City known for having high quality new and existing assets that well managed, maintained to be fit for purpose and valued by local communities. The City's assets will be proofed by design and provide maximum return on investment into the future. “

Risk Appetite Statement

In pursuit of strategic objective goal 5, we will accept a Medium level of risk, extending to High in the areas of Community/Reputation and Financial/Commercial impacts. Additionally, we will accept a Medium level of risk in the area of Compliance, extending to High regarding Management Systems/Operations.

Enterprise Risk Management Considerations

Risk Title	Risk Rating	Accountability	Action Planning Option
CO-O15 Project Management	Low	Director Corporate Strategy & Performance	Manage
CO-O08 Contract Management	Moderate	Director Corporate Strategy and Performance	Manage

Financial and Performance Risk

Financial Risk

A financial risk assessment was undertaken by Equifax Australasia Credit Ratings Pty Ltd based on their FY2024/25 financials as part of the tender evaluation process and the outcome of this independent assessment advised that Alldin is assessed with the financial capacity to meet the requirements of the contract.

Performance Risk

Alldin has successfully delivered construction services while working with various clients across Western Australia, including previous projects with the City. Additionally, the recommended tenderer has no history of disputes or claims, as stated in the submission.

Independent reference checks have also indicated that the recommended tenderer has an outstanding track record of working with a variety of clients on projects ranging from small to national scale and maintaining long-term contracts as a reliable local contractor.

Policy Implications

Tenders were invited in accordance with the requirements of the City's Purchasing Policy.

Financial (Budget) Implications

PR-4450 PMO23038		
Description	Expenditure	Budget
Budget:		
PR-4450 Jack Barlow 2025/26		\$ 308,000.00
Allocated Capital Works budget for 2026/27 from PR-4671 (partial allocation)		\$ 100,000.00
Expenditure:		
Commitment to date	\$ 000.00	
Project Management	\$9,000.00	
Construction Activities		
- Lump Sum Contract	\$ 384,275.39	
- Construction sign installation and removal	\$925.00	
- Playground Safety Audit	\$350.00	
- Contingency	\$14,724.61	
Total Expenditure	\$408,000.00	
Total Funding		\$408,000.00

Recommendation:

That the CHIEF EXECUTIVE OFFICER, in accordance with Delegation 1.1.13 (Tenders for Goods and Services) of the Delegated Authority Register for the awarding of tenders ACCEPTS the tender submitted by Alldin for Tender 25075, for the Jack Barlow Park, Quinns Rocks, Renew Park Assets and Structures, for the fixed lump sum of \$384,275.39 and as per conditions of tendering.