

TENDER RECOMMENDATION REPORT

TO: CHIEF EXECUTIVE OFFICER

CC: ACTING MANAGER INFRASTRUCTURE CAPITAL WORKS

FROM: DIRECTOR ASSETS

FILE REF: 25/240344

DATE: 29 July 2025

TENDER 25003 CAUTIONAL & DIRECTIONAL TACTILE GROUND SURFACE INDICATORS

Issue

To consider Tender No 25003 for the Cautional and Directional Tactile Ground Surface Indicators.

Background

The incorporation of tactile cautional and directional indicators at pram ramps and other pedestrian crossings is a well-established practice aligned with industry best practice, the Disability Access and Inclusion Plan, scope requirements of previous footpath contracts and is necessary in response to the expiring Cautional and Directional Tactile Ground Surface Indicators Contract 20166.

The scope of works covers the supply and installation of thin compressed precast concrete product (or equivalent alternative) on an annual supply basis with a comprehensive Schedule of Rates included in the tender.

The City's internal stakeholder requirements were reviewed prior to tendering and the specification has incorporated the most appropriate surface indicator type necessary to provide the best fit for purpose long term service life tactile treatments.

Detail

Tender 25003 for the Supply and Installation of Cautional & Directional Tactile Ground Surface Indicators was advertised on 10 May 2025 and closed on 4 June 2025 (with no Addenda issued).

Essential details of the proposed contract are as follows:

Item	Detail
Contract Form	Minor Works
Contract Type	Schedule of rates
Contract Duration	3 Years
Commencement Date	1 November 2025
Expiry Date	31 October 2028

Item	Detail
Extension Permitted	Yes, Two periods of 12 months

Tender submissions were received from the following companies:

Legal Name	Trading Name	Abbreviation
Safety Tactile Pave Pty Ltd	Safety Tactile Pave	Safety Tactile Pave
Tactile Indicators Perth Pty Ltd	Tactile Indicators (Perth)	Tactile Indicators

Probity Oversight

Tender submissions were evaluated in accordance with the Procurement and Evaluation Plan (**PEP**) which included the following selection criteria:

Item No	Description	Weighting
1	Sustainable (Corporate Social Responsibility) Procurement a) Environmental Considerations 5% b) Buy Local 10% c) Reconciliation Action Plan 5% d) Access and Inclusion 5%	25%
2	*Work Health & Safety (WHS)	20%
3	*Demonstrated experience of tenderer and personnel performing the services	25%
4	* Resources, Capacity & Methodology	30%

All Tenderers must meet the City's minimum requirements (as determined by the City) for each of the qualitative criteria detailed above (*) to be considered for further evaluation.

Pricing is not included in the qualitative criteria and is considered as part of the overall value for money assessment.

The tenders from Safety Tactile Pave and Tactile Indicators Perth are conforming however the tender from Tactile Indicators Perth is non-compliant due to a failed WHS assessment score.

Evaluation Criteria 1 – Sustainable Procurement (25%)

Evidence of Sustainable (Corporate Social Responsibility) Procurement was assessed based on the Tenderer's responses provided to the Questionnaires within Schedules 3A, 3B, 3C and 3D which formed part of the tender documentation.

Sub Criteria a) Environmental Considerations (5%)

The City is committed to procuring goods and services that provide positive environmental, social and economic impacts over the entire life cycle of a product or service. Respondents are encouraged to provide credentials of any environmental claims of the goods and/or services submitted in this tender.

Tenderers provided details of their environmental considerations within Schedule 3A, with the following ranking:

Tenderer	Ranking
Safety Tactile Pave	1
Tactile Indicators	1

Sub Criteria b) Buy Local (10%)

An assessment was made based on the response provided, detailing the following information:

- Location of tenderer's offices and workshops;
- Residential addresses of staff and company addresses of subcontractors;
- Purchasing arrangements through local businesses;
- Requirement for new employees arising from award of the contract.

Tenderers provided details of their "Buy Local" considerations within Schedule 3B, with the following ranking:

Tenderer	Ranking
Safety Tactile Pave	1
Tactile Indicators	2

Sub Criteria c) Reconciliation Action Plan (RAP) (5%)

An assessment was made to determine the ranking based on the responses provided that relate to:

- RELATIONSHIPS - building positive relationships between indigenous and non-indigenous people;
- RESPECT – recognising the contribution of Indigenous people to Australia and learning more about the history, culture and diversity in a two-way communication process;
- OPPORTUNITIES – attracting, developing and retaining organisational talent to build opportunities for aboriginal employment, training, and development and mentoring.

Tenderers provided information specifying differing levels of actions in relation to indigenous reconciliation action with assessment resulting in the following ranking:

Tenderer	Ranking
Safety Tactile Pave	1
Tactile Indicators	2

Sub Criteria d) Access & Inclusion Plan (AIP) (5%)

An assessment was made to determine the ranking based on the responses provided that relate to:

- People with disabilities having the same buildings and facilities access opportunities as other people;
- People with disabilities receiving information in a format that will enable them to access information as readily as other people are able to access it;
- People with disabilities receiving the same level and quality of service from staff as other people receive;
- People with disabilities having the same opportunities as other people to make complaints;

- People with disabilities having the same opportunities as other people to participate in any employment opportunities.

Tenderers provided information specifying considerations for access and inclusion provisions with assessment resulting in the following ranking:

Tenderer	Ranking
Safety Tactile Pave	1
Tactile Indicators	1

Overall Sustainable Procurement Ranking Summary

The overall assessment of the Sustainable Procurement criteria has resulted in the following overall ranking:

Tenderer	Ranking
Safety Tactile Pave	1
Tactile Indicators	2

Evaluation Criteria 2 - Tenderer's Work Health & Safety (WHS) Systems (20%)

Evidence of WHS management policies and practices was assessed from the tender submissions. The assessment for safety management was based on the tenderer's responses to a specific questionnaire included within the tender documentation.

Tenderers provided details of their safety management systems with the following ranking:

Tenderer	Ranking
Safety Tactile Pave	1
Tactile Indicators	2

Evaluation Criteria 3 - Tenderer's Demonstrated experience of tenderer and personnel performing the services (25%)

The tenderer's relevant experience in demonstrating the achievement of meeting client expectations as presented in their tender submission were assessed to evaluate their capability to meet the requirements of the contract. Assessment of this criterion considered the tendering entity's credentials to fulfil the requirements of the contract. The assessment of this criterion has resulted in the following ranking:

Tenderer	Ranking
Safety Tactile Pave	1
Tactile Indicators	2

Evaluation Criteria 4 - Tenderer's Resources, Capacity & Methodology (30%)

The tenderer's resources as presented in their tender submission were assessed to evaluate their capacity to meet the requirements of the contract. Assessment of this criterion considered the tenderer's staff resources, vehicles, plant/equipment and workshop support to manage the contract. The assessment of this criterion has resulted in the following ranking:

Tenderer	Ranking
Safety Tactile Pave	1
Tactile Indicators	1

Overall Qualitative Weighted Assessment and Ranking

Tenderer's submissions were reviewed in accordance with the Procurement and Evaluation Plan. The overall assessment of qualitative weighted criteria resulted in the following ranking:

Tenderer	Ranking
Safety Tactile Pave	1
Tactile Indicators	2

Pricing for the Goods/Services/Works Offered

An assessment was made to determine the ranking based on the schedule of rates provided with the tender documentation.

Based on the information provided, tenderers are ranked as follows:

Tenderer	Ranking
Safety Tactile Pave	1
Tactile Indicators*	2

*Tactile did not meet one of the mandatory criteria requirements and did not proceed to the overall value for money assessment.

Overall Value for Money Assessment and Comment

The tender submission from Safety Tactile Pave satisfied the overall value for money assessment in accordance with the assessment criteria and weightings as detailed in the PEP and is therefore recommended as the successful tenderer.

Consultation

Nil

Statutory Compliance

Tenders were invited in accordance with the requirements of Section 3.57 of the *Local Government Act 1995*. The tendering procedures and evaluation complied with the requirements of Part 4 of the *Local Government (Functions and General) Regulations 1996*.

Strategic Implications

The proposal aligns with the following objective with the Strategic Community Plan 2021-2031:

5 ~ A well planned, safe and resilient City that is easy to travel around and provides a connection between people and places
5.3 - Responsibly managed and maintained assets

Risk Appetite Statement

In pursuit of strategic objective goal 5, we will accept a Medium level of risk, extended to High in the areas of Community / Reputation & Financial / Commercial impacts. Shifting transport modes and usage in the City may require short term pain for longer term gain as the City supports the development, maintenance and connection of alternatives to car use (e.g. cycle ways) and the supporting infrastructure.

Enterprise Risk Management Considerations

Risk Title	Risk Rating
CO-O08 Contract Management	Moderate
Accountability	Action Planning Option
Director Corporate Strategy and Performance	Manage

Risk Title	Risk Rating
CO-O23 Safety of Community	Moderate
Accountability	Action Planning Option
Director Community & Place	Manage

Financial and Performance Risk

Financial Risk

A financial risk assessment was undertaken by Equifax Australasia Credit Ratings Pty Ltd in July 2025 and the outcome of this independent assessment advised that Safety Tactile Pave was assessed to have satisfactory financial capacity to meet contract requirements.

Performance Risk

Given the nature of this contract and the established track record servicing cautional and directional tactile ground surface indicators needs of the WA market, particularly the metropolitan local government sector, characterised by reliable supply and workmanship delivery with no known performance shortcomings.

Policy Implications

Tenders were invited in accordance with the requirements of the City's Purchasing Policy.

Financial (Budget) Implications

The extent of expenditure associated with this contract is dependent on the type of capital works projects approved in the Capital Works Program and operational maintenance requirements. The cost of Cautional & Directional Tactile will be directly charged to capital projects. Expenditure will also be incurred for maintenance works, with costs incurred to be charged to Maintenance Operating Budget allocations.

Recommendation:

That the CHIEF EXECUTIVE OFFICER, in accordance with Delegation 1.1.13 (Tenders for Goods and Services) of the Delegated Authority Register ACCEPTS the tender submitted by Safety Tactile Pave Pty Ltd for Tender 25003, for the Provision of Cautional & Directional Tactile Ground Surface Indicators, as per the schedule of rates in the tender submission, subject to appropriate funding availability, for each of the financial years within the initial 3 year contract term with 2 x 12 month (or part thereof) options to extend at the City's discretion and subject to budgetary constraints and satisfactory performance.