

## Waste Management Services

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**Policy Owner:** Waste Services  
**Contact Person:** Manager Waste Services  
**Date of Approval:** 9 May 2017 CE02-05/17

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### POLICY STATEMENT

The City of Wanneroo is committed to ensuring that its waste management services support the Strategic Plan to improve management, recycling and re-use of waste.

### POLICY OBJECTIVE

The purpose of this policy is to provide a comprehensive waste management service to the City.

### SCOPE

The City will provide a comprehensive range of solid waste management services to support its community. These currently include:

- Domestic rubbish collection
- Recycling collection
- Bulk rubbish collection
- Verge litter and dead animal collection
- Wangara Greens Recycling Facility

All of the above services are funded by the annual **Municipal Fund Revenue**.

### Domestic Rubbish Collection

The City will provide a weekly domestic rubbish collection service to every occupied residential property, with adequate access, within the City for the removal of domestic waste. The City will provide the rubbish receptacle. All residential premises, including 'holiday homes', shall be subject to the residential rates charge. The refuse collection charge is to be set as part of the annual budget each financial year.

### Recycling Collection

The City will provide a fortnightly cart recycling collection service to all properties serviced by the domestic rubbish collection.

The City will promote waste reduction and recycling in the community.

## **Bulk Refuse Collection**

The City will provide a bulk rubbish collection service to every occupied domestic property, with adequate access, within the City for the removal of large household items and tree loppings, but not for building materials and car bodies. A public notice in a local community newspaper will be used to authorize residents to place rubbish on the verge.

The collection in each area will be undertaken approximately every 10 months.

## **Verge Litter and Dead Animal Collection**

The City will provide litter receptacles in appropriate streets, parks and reserves and at buildings under the care, control and management of Council. These will be emptied on a regular basis dependent on usage.

Bins with dog poo bags will only be installed at the approaches to approved dog beaches and public open spaces within the City where Council and Administration have identified a need for these facilities through community feedback.

Domestic and wild animals that are killed on roads will be collected and removed from site.

A verge litter crew will assist with the regular removal of litter from verges with demonstrated litter problems.

The City will work with the Keep Australia Beautiful Council and other appropriate bodies to promote and encourage litter reduction. It will also support community litter collections by assisting in rubbish removal.

## **Greens Recycling Facility**

To promote effective green waste recycling, the City shall issue four **clean green vouchers** to each property rated under the differential rating category of Residential Improved each year. The vouchers will be issued with the first rate notice each financial year. New properties coming onto the domestic rubbish service shall be issued with four “clean green” entry vouchers with their amended rate notice.

Clean green vouchers are issued annually, along with the City’s Rates Notices.

Lost vouchers will not be replaced. Claims for non-receipt of clean green vouchers will only be recognized if made in writing. A record will be kept of replacement vouchers issued.

## **IMPLICATIONS (Strategic, Financial, Human Resources)**

The City’s Strategic Community Plan 2017/78 – 2026/27 states the following Outcomes and Strategies relating to the Natural Environment:

### **3.3 Reduce, reuse, recycle waste**

#### **3.3.1 Treat waste as a resource**

#### **3.3.2 Foster a partnership with community and industry to reduce waste**

#### **3.3.3 Create and promote waste management solutions**

The City provides waste management services that follow the Outcome and Strategies. The City's five-year Strategic Waste Management Plan states a number of Recommendations and Actions which will deliver the outcomes highlighted above, and which take account of the targets set within the Western Australia Waste Authority's Waste Strategy Document – "Creating the Right Environment".

## IMPLEMENTATION

The City's Waste Services Service Unit has a detailed Service Unit Plan which details service delivery expectations. Operational procedures and timetables ensure that these expectations are met on an ongoing basis.

## ROLES AND RESPONSIBILITIES

The Manager Waste Services is responsible for publication, implementation, enforcement and compliance with this Policy and will provide interpretations in the event of the need for clarification or when there is a dispute.

## DISPUTE RESOLUTION

All disputes in regard to this policy will be referred to the Director Assets in the first instance. In the event that an agreement cannot be reached, the matter will be submitted to the **CEO** for a ruling.

## EVALUATION AND REVIEW PROVISIONS

The policy will be reviewed every two years, taking into account feedback given from external stakeholders over the two-year evaluation period, and performance when measured against the Waste Services Service Unit Plan.

## DEFINITIONS

There are definitions for this Policy.

<i>DEFINITIONS: Any definitions listed in the following table apply to this document only.</i>	
<b>City</b>	The City of Wanneroo
<b>CEO</b>	Chief Executive Officer
<b>Strategic Plan</b>	The City's Strategic Community Plan 2017/78 – 2026/27
<b>Municipal Fund Revenue</b>	All revenue received by the City for the performance of its functions under the Local Government Act 1995 or any other written law
<b>Clean Green vouchers</b>	Vouchers provided for the disposal of small prunings, grass clippings, Small stumps and branches up to 1.5m long at the City's Greens Recycling facility.:. Sand, rocks and bricks will not be accepted

## RELEVANT POLICIES/MANAGEMENT PROCEDURES/DOCUMENTS OR DELEGATIONS

*National Waste Policy: Less Waste, More Resources (2009)*

*Western Australia Waste Strategy: Creating the Right Environment (Waste Authority 2012)*

*Mindarie Regional Council Strategic Community Plan 2013/14 – 2033/34*

*City of Wanneroo Strategic Waste Management Plan 2016 – 2022*

## RESPONSIBILITY FOR IMPLEMENTATION

Manager Waste Services

<b>Versions</b>	<b>Next Review</b>	<b>Record Number</b>
23 September 2003 - Item TS12-09/03	1 July 2005	898437
May 2010 – CS06-05/10	March 2012	10/1337
28 April 2015 - CS07-04/15	April 2017	10/1337
9 May 2017 – CE02-05/17	May 2019	10/1337[v4]