TENDER RECOMMENDATION REPORT

TO: **CHIEF EXECUTIVE OFFICER**

CC: **MANAGER WASTE SERVICES**

FROM: **DIRECTOR ASSETS**

FILE REF: **26/177530**

DATE: **20 MAY 2026**

TENDER 26016: COLLECTION AND TRANSPORT OF KERBSIDE GREEN WASTE

Issue

To consider the decline of the sole submission relating to Tender No: 26016 for the Collection and Transport of Kerbside Green Waste for a period of twelve (12) months with one (1) twelve (12) month option to extend at the City's discretion.

Background

The City of Wanneroo currently provides a kerbside green waste collection service to its residents, supporting the City's commitment to sustainable waste management and resource recovery. The existing contract for the collection and transport of green waste is due to expire, necessitating the procurement of a new service provider to ensure continuity of operations.

The service involves the collection and transport of green waste placed in lime green-lidded kerbside bins, with an estimated volume of up to 80,000 bins serviced on a fortnightly basis. Collected material will be transported from residential kerbsides to the designated transfer facility for further processing. This procurement is critical to maintaining the City's waste diversion targets and compliance with regional waste strategies.

The service area encompasses the entire City of Wanneroo, which includes a mix of suburban and semi-rural areas. While occasional access constraints may occur, these are typical for operators using side-loader vehicles and are considered manageable within standard industry practices.

Detail

Tender 26016 for the Collection and Transport of Kerbside Green Waste was advertised on 28 March 2026 and closed on 21 April 2026. No addenda were issued

Essential details of the proposed contract are as follows:

Item	Detail
Contract Form	Goods and/or Services
Contract Type	Schedule of Rates
Contract Duration	1 Year
Commencement Date	June 2026

Item	Detail
Expiry Date	June 2027
Extension Permitted	Yes, one period of 12 months.

Tender submissions were received from the following companies:

Legal Name	Trading Name	Abbreviation
Rico Enterprises Pty Ltd ATF Rico Family Trust T/As Solo Resource Recovery	Solo Resource Recovery	Solo

Probity Oversight

Oversight to the tender assessment process was undertaken by William Buck Australia and the City's Contracts Officer.

Please refer to the Confidential Attachment for reference to the external Probity Advisor Final Report.

Tender submissions were evaluated in accordance with the Procurement and Evaluation Plan (**PEP**) which included the following selection criteria:

Item No	Description	Weighting
1	Sustainable (Corporate Social Responsibility) Procurement a) Environmental Considerations 5% b) Buy Local 10% c) Reconciliation Action Plan 5% d) Access and Inclusion 5%	25%
2	*Work Health & Safety (WHS)	25%
3	* Demonstrated relevant similar experience with achievement of client expectations (including references)	25%
4	* Capacity to effectively and efficiently collect and transport waste, clearly demonstrating the resources available to perform these services, including after hour and emergency services	15%
5	* Demonstrated understanding of the methodology to deliver the services, explaining implementation plan, contingency plans and approach of how services will be performed	10%

All Tenderers must meet the City's minimum requirements (as determined by the City) for each of the qualitative criteria detailed above (*) in order to be considered for further evaluation.

Pricing is not included in the qualitative criteria and is considered as part of the overall value for money assessment.

Overall Assessment and Ranking

The Tender Evaluation Panel (Panel) has concluded that the tender submission from Solo Resource Recovery does not meet the City's requirements for demonstrated

relevant similar experience with achievement of client expectations (including references) and capacity to effectively and efficiently collect and transport waste, clearly demonstrating the resources available to perform these services, including after hour and emergency services criterion and therefore recommends that the tender submission be declined. Further information to support the recommendation is provided with the Confidential Attachment.

Consultation

William Buck Australia

Statutory Compliance

Tenders were invited in accordance with the requirements of Section 3.57 of the *Local Government Act 1995.* The tendering procedures and evaluation complied with the requirements of Part 4 of the *Local Government (Functions and General) Regulations 1996.*

Strategic Implications

The proposal aligns with the following objective with the Strategic Community Plan 2021-2031:

Goal 2.3 Turn waste into community value - Implementation of innovative waste practices that promote circular economy principles, reduce landfill reliance, improve community education on sustainability, and position the City as a leader in resource recovery and environmental stewardship.

Risk Appetite Statement

In pursuit of strategic objective goal 2.3 we will accept a Medium level of risk extended to High in the areas of Community / Reputation, Financial / Commercial & Management Systems / Operations impacts. This is required to address legacy ways of operating, support investment in the technology changes needed to deliver digital democracy, citizen engagement and involvement and move to more data-driven decision-making which may not align with Community sentiment or expectation.

Enterprise Risk Management Considerations

RISK TITLE		**RISK RATING**
Level 1 Strategic Risk	**8.0 Waste Services**	**High**
Level 2 Corporate Risk	**8.1 Waste Services Disruption**	**High**
ACCOUNTABILITY		**ACTION PLANNING OPTION**
Director Assets		**Manage**

Policy Implications

Tenders were invited in accordance with the requirements of the City's Purchasing Policy.

Recommendation:

That the CHIEF EXECUTIVE OFFICER, in accordance with Delegation 1.1.13 (4) DECLINES the tender submitted by Solo Resource Recovery (Solo) for Tender 26016 COLLECTION AND TRANSPORT OF KERBSIDE GREEN WASTE