Wanneroo Regional Museum
EXCURSION MANAGEMENT PLAN

City of Wanneroo



Wanneroo Heritage Education

Purpose of the excursion

A visit to the Wanneroo Regional Museum prompts students to reflect on the people, places, cultures and events that have shaped the growth and development of the Wanneroo community.

Students explore the continuing significance of Aboriginal history and connection to Country in the area and how early settlement and migration led Wanneroo to become a renowned farming and market garden district. At one point, Wanneroo was the bacon and milk capital of Perth with dairy, pig and poultry farming being important occupations in the area as well as timber cutting and lime making.

Students also develop investigation and research skills, and build up a vocabulary of key words related to the role of museums and heritage.

All of our programs are closely linked to the West Australian HASS Curriculum. Please see our booking page for more info about the individual programs.





Pre-excursion preparation

Students explore the museum in small groups, investigating themes such as our rich Noongar history and heritage, roads and transport, communication, migration and farming. Handling objects and activities are linked to the themes for a multimodal approach, and students can use a reflection booklet to answer open-ended questions and make notes. Please see our friendly front-of-house staff for ideas. Bookings are required.



Further information

If you require any further information or would like to discuss program details, please contact:
Heritage Education Phone (08) 9405 5920
Email: museum@wanneroo.wa.gov.au
Post: City of Wanneroo, Locked Bag 1
Wanneroo WA 6946

Pre-excursion preparation

Please have your class organised into 4-6 groups, with one parent/adult helper per group. We recommend a 1:5 ratio. This is required for the activities that students participate in following the whole-group introduction.

Please discuss behaviour expectations with students before attending the excursion. This includes staying with their group and supervising adults, listening carefully to instructions and walking safely through the museum. Students must only touch objects or displays when City of Wanneroo staff have given permission.



School supervisor team

Teacher and parent/adult helpers

The school supervisory team must accompany students at all times, actively monitor behaviour, and intervene as needed to ensure group safety. Please note that the museum remains open to the public during school visits, and students are expected to behave in a manner that is considerate of other visitors.

City of Wanneroo staff will lead, demonstrate, and present activities, but are not responsible for the supervision of students.

Adult/parent helpers may be required to supervise an activity station. If this is the case, a briefing will be given. During recess, the teachers and adult helpers will directly supervise students.

On the day of the excursion

- Please bring with you a first aid kit and a mobile phone.
- As there are no drink fountains students should bring water bottles.
- It is preferable to leave student bags at school as there is no secure storage for them. We recommend that students' recess and drinks be brought in large tubs which can be stored in the museum until required.
- On arrival, a whole-group safety briefing and an introduction activity will occur before dividing up into small groups to commence hands-on activities. Students will be engaged in a number of museum activities before breaking for recess.
- Morning sessions will include a recess break of approximately 20 minutes. This is to be supervised by the class teacher and parent/adult helpers. After recess, students continue on with the museum activities until 12:15 pm when the program concludes.

Eating & drinking areas

Eating and drinking (except water) is not permitted in the museum.

An inside eating area is available within the building. Groups can also eat on the lawn area outside the building or local park. City of Wanneroo staff can escort you to the space if you are unsure where it is located. Please note there are no public toilets in the outdoor areas.

Café Elixir on the ground floor of the building, can provide takeaway coffees and food for the adults in your group.

Emergency response plan

The Museum is equipped with an Emergency Warning System. An oscillating whoop-whoop-whoop sound and recorded voice instructions will indicate an evacuation is underway.

In the event of an emergency the class teacher and other members of the school supervisory team remain responsible for the care, supervision and well-being of students. City of Wanneroo staff wearing bright yellow or red hard hats will give directions. If evacuation is essential all visitors will be assembled at the Emergency Assembly Point located at the rear (east) of the WLCC building or another designated safe area. Teachers will need to do a roll call and must immediately notify Museum staff if any students are missing.

While a number of City of Wanneroo staff have First Aid training, it is the responsibility of the school to provide basic first aid to the students. Our staff will assist if possible.

External provider information

Working with Children Check

City of Wanneroo employees and heritage volunteers who work with school groups all possess a current Working With Children Check.

Public liability insurance

The City of Wanneroo is a public entity and is insured by Local Government Insurances. Public liability policy is for $100 million and the policy number is 000149. This amount exceeds the Education Department of Western Australia's public liability requirements. A Certificate of Currency is available from the City's website wanneroo.wa.gov.au
City of Wanneroo ABN - 64 295 981 165

Accessibility

Transport: This is the responsibility of the visiting school. Cars belonging to adult/parent helpers can park in the public carpark outside the building. If parking is required for the bus, please inform staff prior to the excursion for arrangements.

Drop off area: there is a bus bay adjacent to the Dundebar Road entrance and two ACROD parking bays adjacent to the Rocca Way entrance.

Entry/access: The museum is located on the ground level of the Wanneroo Library and Cultural Centre via self-opening doors. Lift and external ramp (Dundebar Road side) provide wheelchair access to the Library and Gallery on level two. This building is fully wheelchair accessible for visitors.

Toilets: one unisex accessible toilet is located on the ground floor next to the Museum entrance and on level two next to the Library. There is a changing place facility located outside the building. Please let staff know if you need an MLAK key.

Audio guides and loops/captions: no audio guides or hearing loops are currently available in the Museum. Some video material in displays are captioned.

Guide or assistance dogs: Visitors accompanied by a guide or assistance dog, or a dog undergoing such training, are welcome at this site.


Joondalup Drv
4.5km
Caffagio Cres
City of
Wanneroo
Civic Centre
Servite Tce
Senario Drv
Bus pick-up and
set-down only
Police
Station
DBCA
Parks & Wildlife
Dundebar Rd
WLCC
Museum, Library
& Gallery
Dundebar Rd
Conlan Ave
Yagan Pl
Bert
Togno
Park
Civic Drv
Hastings St
Wanneroo
Central
Aquamotion
Leisure
Centre
Wanneroo Road
Memorial
Park
Crisafulli Ave
Sinagra St
Ocean Reef Road
3.5km
CARRAMAR
BURNS
BEACH RD
JOONDALUP DR
JOONDALUP
TAPPING
WANNEROO
WANNEROO
LAKE
JOONDALUP
WLCC
JOONDALUP DR
MITCHELL FWY
ROAD
OCEAN REEF RD
WOODVALE
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