Application to Construct or Install an Apparatus for the Treatment of Sewage

Health (Miscellaneous Provisions) Act 1911
Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974

City of Wanneroo
Locked Bag 1 WANNEROO WA 6946
23 Dundebar Road WANNEROO WA 6065
Ph: (08) 9405 5000
Email: health@wanneroo.wa.gov.au

Application Details

✓ **Please tick the appropriate box**

☐ Application is for a single effluent disposal system on a single lot for a single residence
☐ Application is for a non-residential development producing no more than 540L per day
☐ Application is for an additional (second) system or one producing more than 540L per day

Plans are to be a scale of 1:100, 1:200 or 1:500

Location of Installation

Lot Number:	House Number:	Lot Size	m^2
Street Name:			
Suburb:	Postcode:		

Owner and Applicant Details

Owner's Name:	Daytime Phone:
Applicant's Name:	
Applicant's Postal Address:	
Suburb:	Postcode:
Email Address:	Daytime Phone:

Premises Details

✓ **Please tick the appropriate box**

☐ **Residential Premises**

No. of bedrooms: No. of persons on premises:

No. of other dwellings on the lot:

Is this ancillary accommodation? ☐ No ☐ Yes → LG Planning approval required

Spa on premises? ☐ No ☐ Yes Volume Litres

Comments:

☐ **Non-Residential Premises**

Details of the premises and the nature of use:

Public buildings – please detail the licensed maximum occupancy rate: persons

Number of persons on premises and any other volumes of liquid waste generated onsite:

Expected daily wastewater volume: Litres / Day

Treatment System Details

✓ **Please tick the appropriate box**

☐ Standard Septic Tank(s)

Septic Tank Sizes:

Septic Tank Manufacturer:

Leach Drain Lengths:

Leach Drain Manufacturer:

Is it an alternating system? ☐ Yes ☐ No

Evaporation ponds require an engineer's certification, certifying the evaporation ponds are capable of disposing the total wastewater volume that is being fed into the ponds. Please provide details and specifications of ponds with application.

☐ Secondary Treatment System (Listed on DoH website's approved list)

Name and Model of Secondary Treatment System:

Disposal Area: m^2 Copy of maintenance agreement attached? ☐ Yes ☐ No (required)

Disposal Method: ☐ Surface Irrigation ☐ Subsurface Irrigation ☐ Substrata Irrigation

If leach drains are used for disposal, please completed Leach Drain information in Standard Septic Tank section.

☐ Wastewater Treatment Plants

Please attach technical details and plant specifications with application. The following must be covered:

- Capacity
- Volume of treatment tanks
- Buffer tank(s) volume(s)
- Treatment train details
- Water quality objectives
- Maintenance
- Alarms
- Technical drawings of system

Disposal Method: ☐ Surface Irrigation ☐ Subsurface Irrigation ☐ Substrata Irrigation

Disposal Area Size: m^2

Evaporation ponds require an engineer's certification, certifying the evaporation ponds are capable of disposing the total wastewater volume that is being fed into the ponds. Please provide details and specifications of ponds with application

Note:

☐ Greywater Reuse System

Name and Model of Greywater Reuse System:

Disposal Method: ☐ Surface Irrigation ☐ Subsurface Irrigation ☐ Substrata Irrigation

Disposal Area Size: m^2

If leach drains are used for disposal, please completed Leach Drain information in Standard Septic Tank

section. Public buildings – please detail the licensed maximum occupancy rate: persons

Note:

☐ **Alternative Wastewater Treatment System**

Attach system's technical specifications from the manufacturer with application.

Information for Compliance Assessment

Are there any existing on-site effluent disposal systems on the lot:: ☐ No ☐ Yes → provide following:

Local Government or Department of Health approval number(s) for all existing system(s):

Please provide current details on the following:

- The use(s) of all other premise(s); and
- Total number of persons that will occupy all other premises on the lot;
- Estimate total wastewater volumes that is being disposed on-site.

Required Drawings

Each application must be accompanied by the required drawings which are to include the following;

- Scale of drawing, either 1:100, 1:200 or 1:500
- Location of effluent disposal system and all drains and pipework
- Distance of the system from all buildings, boundaries, bores, waterway and waterbodies
- Distance of system from all trafficable areas
- Site plan to have contour lines indicating the slope of the land

Declaration

I hereby apply as the owner, or the person authorised to act on behalf of the owner, for approval to construct or install the apparatus as referred to above. I confirm that, to the best of my knowledge, the information provided in this application is a true and accurate reflection of circumstances.

Applicant's Signature: Date:

Please print name:

Fees

The following fees apply and are payable to the City of Wanneroo:
• Application requiring City of Wanneroo approval only $236.00
• Application requiring Department of Health approval* $236.00
***Note: Applications requiring Department of Health approval are required to pay an additional fee which is to be paid to the Department of Health prior to submission.**

Payment Options

Credit Card

- Payment by Visa or Mastercard over the phone by calling Health Services on 9405 5000. Credit card payments incur a surcharge of 0.22% (incl GST).

In Person

- Cash, cheque, EFTPOS and credit card at City of Wanneroo Civic Centre, 23 Dundebar Road, Wanneroo, Monday to Friday 8.30am to 5.00pm or Clarkson Library, Cnr Ocean Keys Bvd and Ebb Way, Clarkson, Monday to Friday 9.00am-12.00pm and 12.45pm-5.00pm.

Please note that payment must be received before your application can be assessed

Additional Information for Applicants

Site and Soil Evaluations
Where required, site and soil evaluations should be provided in accordance with AS/NZS 1547 On-site domestic wastewater management. The requirements of the site and soil evaluation may be varied, based on existing site information or where health or environmental impacts are considered minimal. A SSE is a written report that examines the various aspects of a site in relation to sewage collection, treatment and on-site disposal to ensure adequate management over time. For more details please refer to the Site and soil evaluation for onsite wastewater management.

Aerobic Treatment Units
If the application is for an Aerobic Treatment Unit, a copy of the maintenance agreement between the owner and the authorised service company must also be included.

Submission of Application
All applications are to be submitted to the City of Wanneroo.
The City can only approve applications for a single effluent disposal system on a single lot for a residence or other development producing no more than 540L per day. For all other applications approval will be required from the Department of Health.
Where Department of Health approval is required, the City will produce a Local Government Report and forward on the application. Please note that in these circumstances there is a separate Department of Health application fee.

Work not to Commence until Approval Granted
Please note that it is an **offence** under Section 107(2) of the *Health (Miscellaneous Provisions) Act 1911* to start work on the construction or installation of an on-site effluent disposal system without approval.

Permit to Use
When you have obtained approval, you may proceed with the construction or installation of the apparatus. However before sealing the septic tank(s) or covering the drains they must be inspected by the City and a Permit to Use issued. To arrange an inspection by an Environmental Health Officer from the City please telephone 9405 5000.

Please note that it is an **offence** under Section 107(4) of the *Health (Miscellaneous Provisions) Act 1911* to use an apparatus before it has been inspected and a permit to use the apparatus issued.