TENDER RECOMMENDATION REPORT

TO: **CHIEF EXECUTIVE OFFICER**

CC: **MANAGER ASSETS MAINTENANCE**

FROM: **DIRECTOR ASSETS**

FILE REF: **26/171548**

DATE: **10 July 2026**

TENDER 26001: PROVISION OF SWEEPING SERVICES FOR A PERIOD OF 26 MONTHS

Issue

To consider Tender No: 26001 for the Provision of Sweeping Services for a period of 26 months.

Background

The City is seeking to engage an external service provider to maintain the cleanliness and safety of its transport infrastructure. The scope of this contract encompasses comprehensive sweeping services for roads, footpaths, and car parks. Additionally, the provider will be required to support construction works, manage emergency responses, and assist in the City's proactive engineering preventative maintenance programs.

Detail

Tender 26001 for the Provision of Sweeping Services was advertised on 11 April 2026 and closed on 29 April 2026.

Essential details of the proposed contract are as follows:

Item	Detail
Contract Form	Goods and Services
Contract Type	Schedule of Rates
Contract Duration	26 Months
Commencement Date	July 2026
Expiry Date	Sep 2028
Extension Permitted	Yes, two (2) periods of twelve (12) months (or part thereof)

Tender submissions were received from the following companies:

Legal Name	Trading Name	Abbreviation
DFS Industrial & Environmental Services Pty Ltd	DFS Industrial & Environmental Services	DFS
Enviropath Pty Ltd	Enviropath	Enviropath
Environmental Catchment Services Pty Ltd ATF EWCS Unit Trust	Enviro Sweep	Enviro Sweep

Specialized Cleaning Group Pty Ltd	Specialized Sweeping	Specialized Cleaning
Specialised Pavement Services Pty Ltd	Specialised Pavement Services	SPS

Probity Oversight

Oversight to the tender assessment process was undertaken by the City's Acting Strategic Contracts & Procurement Advisor.

Tender submissions were evaluated in accordance with the Procurement and Evaluation Plan (**PEP**) which included the following selection criteria:

Item No	Description	Weighting
1	Sustainable (Corporate Social Responsibility) Procurement a) Environmental Considerations 5% b) Buy Local 10% c) Reconciliation Action Plan 2.5% d) Access and Inclusion 2.5%	20%
2	*Work Health & Safety (WHS)	20%
3	*Experience	20%
4	*Resources & Capacity	20%
5	*Methodology	20%

All Tenderers must meet the City's minimum requirements (as determined by the City) for each of the qualitative criteria detailed above (*) in order to be considered for further evaluation.

Pricing is not included in the qualitative criteria and is considered as part of the overall value for money (VFM) assessment.

Evaluation Criteria 1 – Sustainable Procurement (20%)

Evidence of Sustainable (Corporate Social Responsibility) Procurement was assessed based on the Tenderer's responses provided to the Questionnaires within Schedules 3A, 3B, 3C and 3D which formed part of the tender documentation.

Sub Criteria a) Environmental Considerations (5%)

The City is committed to procuring goods and services that provide positive environmental, social and economic impacts over the entire life cycle of a product or service. Respondents are encouraged to provide credentials of any environmental claims of the goods and/or services submitted in this tender.

Tenderers provided details of their environmental considerations within Schedule 3A, with the following ranking:

Tenderer	Ranking
DFS	1
Enviropath	2
SPS	3
Enviro Sweep	4
Specialized Cleaning	4

Sub Criteria b) Buy Local (10%)

An assessment was made based on the response provided, detailing the following information:

- Location of tenderer's offices and workshops;
- Residential addresses of staff and company address of subcontractors;
- Purchasing arrangements through local businesses;
- Requirement for new employees arising from award of the contract.

Tenderers provided details of their "Buy Local" considerations within Schedule 3B, with the following ranking:

Tenderer	Ranking
DFS	1
Specialized Cleaning	1
SPS	1
Enviropath	4
Enviro Sweep	5

Sub Criteria c) Reconciliation Action Plan (RAP) (2.5%)

An assessment was made to determine the ranking based on the responses provided that relate to:

- RELATIONSHIPS - building positive relationships between indigenous and non-indigenous people;
- RESPECT – recognising the contribution of Indigenous people to Australia and learning more about the history, culture and diversity in a two-way communication process;
- OPPORTUNITIES – attracting, developing and retaining organisational talent to build opportunities for aboriginal employment, training, and development and mentoring.

Tenderers provided information specifying differing levels of actions in relation to indigenous reconciliation action with assessment resulting in the following ranking:

Tenderer	Ranking
Enviropath	1
DFS	2
SPS	2
Specialized Cleaning	4
Enviro Sweep	5

Sub Criteria d) Access & Inclusion Plan (AIP) (2.5%)

An assessment was made to determine the ranking based on the responses provided that relate to:

- People with disabilities having the same buildings and facilities access opportunities as other people;
- People with disabilities receiving information in a format that will enable them to access information as readily as other people are able to access it;
- People with disabilities receiving the same level and quality of service from staff as other people receive;
- People with disabilities having the same opportunities as other people to make complaints;

- People with disabilities having the same opportunities as other people to participate in any employment opportunities.

Tenderers provided information specifying considerations for access and inclusion provisions with assessment resulting in the following ranking:

Tenderer	Ranking
Enviropath	1
SPS	1
Specialized Cleaning	3
DFS	4
Enviro Sweep	5

Overall Sustainable Procurement Ranking Summary

The overall assessment of the Sustainable Procurement criteria has resulted in the following overall ranking:

Tenderer	Ranking
DFS	1
SPS	2
Specialized Cleaning	3
Enviropath	4
Enviro Sweep	5

Evaluation Criteria 2 - Tenderer's Safety Management Systems (20%)

Evidence of WHS management policies and practices was assessed from the tender submissions. The assessment for safety management was based on the tenderer's responses to a specific questionnaire included within the tender documentation.

Tenderers provided details of their safety management systems with the following ranking:

Tenderer	Ranking
DFS	1
Enviropath	2
SPS	3
Enviro Sweep	4
Specialized Cleaning	4

Evaluation Criteria 3 - Tenderer's relevant experience with achievement of meeting client expectations (20%)

The tenderer's relevant experience in demonstrating the achievement of meeting client expectations as presented in their tender submission were assessed in order to evaluate their capability to meet the requirements of the contract. Assessment of this criterion considered the tendering entity's credentials to fulfil the requirements of the contract. The assessment of this criterion has resulted in the following ranking:

Tenderer	Ranking
DFS	1
Enviropath	1
SPS	1
Enviro Sweep	4
Specialized Cleaning	5

Evaluation Criteria 4 - Tenderer's resources and capacity to meet the timelines and requirements of the Contract (20%)

The tenderer's resources as presented in their tender submission were assessed in order to evaluate their capacity to meet the requirements of the contract. Assessment of this criterion considered the tenderer's staff resources, vehicles, plant/equipment and workshop support to manage the contract. The assessment of this criterion has resulted in the following ranking:

Tenderer	Ranking
DFS	1
SPS	1
Enviropath	3
Specialized Cleaning	3
Enviro Sweep	5

Evaluation Criteria 5 - Tenderer's methodology to undertake the services of the Contract (20%)

The tenderer's methodology as presented in their tender submission were assessed in order to evaluate their capability to meet the requirements of the contract. Assessment of this criterion considered the tendering entity's credentials to fulfil the requirements of the contract. The assessment of this criterion has resulted in the following ranking:

Tenderer	Ranking
SPS	1
Enviropath	2
DFS	3
Enviro Sweep	4
Specialized Cleaning	4

Overall Qualitative Weighted Assessment and Ranking

Tenderer's submissions were reviewed in accordance with the PEP. The overall assessment of qualitative weighted criteria resulted in the following ranking:

Tenderer	Ranking
DFS	1
SPS	2
Enviropath	3
Specialized Cleaning	4
Enviro Sweep	5

Pricing for the Goods/Services/Works Offered

An assessment was made to determine the ranking based on the schedule of rates provided with the tender documentation.

Based on the information provided, tenderers are ranked as follows:

Tenderer	Ranking
Specialized Cleaning	1
DFS	2
SPS	3
Enviropath	4
Enviro Sweep	5

Value for Money Assessment

The combined assessment of Price vs Qualitative Scores resulted in the following tender ranking (highest to lowest):

Tenderer	*Relative Value for Money (RVFM) Ranking
DFS	1
SPS	2
Enviropath	3
Enviro Sweep	4

*See the Confidential Memo for more information on RFVM.

Overall Assessment and Comment

The tender submission from DFS satisfied the overall RVFM assessment in accordance with the evaluation criteria and weightings detailed in the PEP and is therefore recommended as the successful tenderer for Tender no. 26001. Their submission demonstrated robust safety systems, extensive experience, and significant resources, which, combined with their status as the substantive contract holder, provides the City with a proven methodology and the necessary capacity to fulfill the contract requirements effectively.

Consultation

N/A

Statutory Compliance

Tenders were invited in accordance with the requirements of Section 3.57 of the *Local Government Act 1995.* The tendering procedures and evaluation complied with the requirements of Part 4 of the *Local Government (Functions and General) Regulations 1996.*

Strategic Implications

The proposal aligns with the following objective with the Strategic Community Plan 2021-2031:

Strategic Goal 4 - A Connected and Liveable City

4.1 Create welcoming community spaces
Flexible, multi-purpose community facilities and spaces that reflect local needs and maximise existing infrastructure.

Risk Appetite Statement

In pursuit of strategic objective goal 4, we will accept a Medium level of risk, extended to High in the areas of Community / Reputation & Financial / Commercial impacts. Shifting transport modes and usage in the City may require short term pain for longer term gain as the City supports the development, maintenance and connection of alternatives to car use (e.g. cycle ways) and the supporting infrastructure.

Enterprise Risk Management Considerations

RISK TITLE		RISK RATING
Level 2 Strategic Risk	2.0 Assets & Infrastructure	Medium

Accountability	**Action Planning Option**
Director Assets, Director Planning Sustainability Director Community & Place	Manage

RISK TITLE		**RISK RATING**
Level 2 Corporate Risk	2.2 Strategic Asset Management	Medium
Accountability		**Action Planning Option**
Director Corporate Strategy & Performance		Manage

RISK TITLE		**RISK RATING**
Level 2 Corporate Risk	2.3 Contract Management	Low
Accountability		**Action Planning Option**
Director Corporate Strategy & Performance		Manage

RISK TITLE		**RISK RATING**
Level 2 Corporate Risk	2.4 Inherited Assets	Medium
Accountability		**Action Planning Option**
Director Assets Director Planning Sustainability		Low

Financial and Performance Risk

Financial Risk

A financial risk assessment was undertaken by Equifax Australasia Credit Ratings Pty Ltd as part of the tender evaluation process (26/207862). The outcome of this independent assessment, on the basis of information obtained, indicates that *DFS Industrial & Environmental Services Pty Ltd* has passed with very strong capacity to undertake the contract in question.

Performance Risk
DFS is a current contractor for the City and has performed all services satisfactorily over an extended period.

Policy Implications
Tenders were invited in accordance with the requirements of the City's Purchasing Policy.

Financial (Budget) Implications

The costs associated with the 26001 – Provision of Sweeping Services are included in the Asset Maintenance Operational Budget.

Recommendation:

That the Chief Executive Officer, in accordance with Delegation 1.1.13 (Tenders for Goods and Services) of the Delegated Authority Register for the awarding of tenders ACCEPTS the tender submitted by DFS Industrial & Environmental Services Pty Ltd for Tender 26001, for the Provision of Sweeping Services for a Period of 26 Months, as per the schedule of rates in the tender submission, subject to appropriate funding availability, for each of the financial years within the two (2) year contract term.