# *TENDER RECOMMENDATION REPORT*

**TO:** **CHIEF EXECUTIVE OFFICER**

CC: **MANAGER WASTE SERVICES**

**FROM:** **DIRECTOR ASSETS**

**FILE REF:** **26/169151**

**DATE:** **18 JUNE 2026**

## TENDER 26040: THE PROVISION OF WASTE COMPOSITION AUDITS

### Issue

To consider Tender No: 26040 for the Provision of Waste Composition Audits.

### Background

The City previously engaged Resource Recovery Group (RRG) via Mindarie Regional Council to conduct Waste Composition Audits, however, RRG are no longer in operation. As a result, the City wishes to engage a new service provider to conduct Waste Composition Audits in line with the City's Waste Plan.

### Detail

Tender 26040 for the Waste Composition Audits was advertised on Saturday, 14 March 2026 and closed on Friday, 10 April 2026. One addendum was issued on Thursday, 2 April 2026 for an Extension of Time.

Essential details of the proposed contract are as follows:

| Item | Detail |
|---|---|
| Contract Form | Goods and Services Contract |
| Contract Type | Lump Sum |
| Contract Duration | 2 years |
| Commencement Date | 1 July 2026 |
| Expiry Date | 30 June 2028 |
| Extension Permitted | Yes, two periods of 12 months |

Tender submissions were received from the following companies:

| Legal Name | Trading Name | Abbreviation |
|---|---|---|
| Cleanaway Pty Ltd | Cleanaway Pty Ltd | Cleanaway |
| Re.Cycle (Canning Vale) Pty Ltd | Re.Cycle (Canning Vale) Pty Ltd | Re Group |
| Talis Consultants | Talis Consultants Pty Ltd ATF Talis Unit Trust | Talis |
| APC Waste Consultants Pty Ltd | APC Waste Consultants Pty Ltd | APC |

**Probity Oversight**

Oversight to the tender assessment process was undertaken by the City's Contracts Officer.

Tender submissions were evaluated in accordance with the Procurement and Evaluation Plan (**PEP**) which included the following selection criteria:

| Item No | Description | Weighting |
|---|---|---|
| 1 | Sustainable (Corporate Social Responsibility) Procurement<br>a) Environmental Considerations 5%<br>b) Buy Local 10%<br>c) Reconciliation Action Plan 5%<br>d) Access and Inclusion 5% | 25% |
| 2 | *Work Health & Safety (WHS) | 25% |
| 3 | * Demonstrated similar experience | 25% |
| 4 | * Methodology, resources and capacity | 25% |

All Tenderers must meet the City's minimum requirements (as determined by the City) for each of the qualitative criteria detailed above (*) in order to be considered for further evaluation.

Pricing is not included in the qualitative criteria and is considered as part of the overall value for money assessment.

**Evaluation Criteria 1 – Sustainable Procurement (25%)**

Evidence of Sustainable (Corporate Social Responsibility) Procurement was assessed based on the Tenderer's responses provided to the Questionnaires within Schedules 3A, 3B, 3C and 3D which formed part of the tender documentation.

**Sub Criteria a) Environmental Considerations (5%)**

The City is committed to procuring goods and services that provide positive environmental, social and economic impacts over the entire life cycle of a product or service. Respondents are encouraged to provide credentials of any environmental claims of the goods and/or services submitted in this tender.

Tenderers provided details of their environmental considerations within Schedule 3A, with the following ranking:

| Tenderer | Ranking |
|---|---|
| Cleanaway | 1 |
| Re Group | 2 |
| APC | 3 |
| Talis | 3 |

**Sub Criteria b) Buy Local (10%)**

An assessment was made based on the response provided, detailing the following information:

- Location of tenderer's offices and workshops;
- Residential addresses of staff and company addresses of subcontractors;
- Purchasing arrangements through local businesses;
- Requirement for new employees arising from award of the contract.

Tenderers provided details of their "Buy Local" considerations within Schedule 3B, with the following ranking:

| Tenderer | Ranking |
|---|---|
| Re Group | 1 |
| Talis | 2 |
| APC | 3 |
| Cleanaway | 4 |

**Sub Criteria c) Reconciliation Action Plan (RAP) (5%)**

An assessment was made to determine the ranking based on the responses provided that relate to:

- RELATIONSHIPS - building positive relationships between indigenous and non-indigenous people;
- RESPECT – recognising the contribution of Indigenous people to Australia and learning more about the history, culture and diversity in a two-way communication process;
- OPPORTUNITIES – attracting, developing and retaining organisational talent to build opportunities for aboriginal employment, training, and development and mentoring.

Tenderers provided information specifying differing levels of actions in relation to indigenous reconciliation action with assessment resulting in the following ranking:

| Tenderer | Ranking |
|---|---|
| Cleanaway | 1 |
| Re Group | 2 |
| Talis | 3 |
| APC | 4 |

**Sub Criteria d) Access & Inclusion Plan (AIP) (5%)**

An assessment was made to determine the ranking based on the responses provided that relate to:

- People with disabilities having the same buildings and facilities access opportunities as other people;
- People with disabilities receiving information in a format that will enable them to access information as readily as other people are able to access it;
- People with disabilities receiving the same level and quality of service from staff as other people receive;
- People with disabilities having the same opportunities as other people to make complaints;
- People with disabilities having the same opportunities as other people to participate in any employment opportunities.

Tenderers provided information specifying considerations for access and inclusion provisions with assessment resulting in the following ranking:

| Tenderer | Ranking |
|---|---|
| Cleanaway | 1 |
| Talis | 2 |
| Re Group | 3 |
| APC | 4 |

**Overall Sustainable Procurement Ranking Summary**

The overall assessment of the Sustainable Procurement criteria has resulted in the following overall ranking:

| Tenderer | Ranking |
|---|---|
| Re Group | 1 |
| Cleanaway | 2 |
| Talis | 3 |
| APC | 4 |

**Evaluation Criteria 2 - Tenderer's Safety Management Systems (25%)**

Evidence of WHS management policies and practices was assessed from the tender submissions. The assessment for safety management was based on the tenderer's responses to a specific questionnaire included within the tender documentation.

Tenderers provided details of their safety management systems with the following ranking:

| Tenderer | Ranking |
|---|---|
| Talis | 1 |
| Re Group | 1 |
| Cleanaway | 1 |
| APC | 4 |

**Evaluation Criteria 3 - Demonstrated similar experience (25%)**

The tenderer's relevant experience in demonstrating the achievement of meeting client expectations as presented in their tender submission were assessed in order to evaluate their capability to meet the requirements of the contract. Assessment of this criterion considered the tendering entity's credentials to fulfil the requirements of the contract. The assessment of this criterion has resulted in the following ranking:

| Tenderer | Ranking |
|---|---|
| Cleanaway | 1 |
| Talis | 2 |
| APC | 3 |
| Re Group | 4 |

**Evaluation Criteria 4 - Methodology, resources and capacity (25%)**

The tenderer's resources as presented in their tender submission were assessed in order to evaluate their capacity to meet the requirements of the contract. Assessment

of this criterion considered the tenderer's staff resources, vehicles, plant/equipment and workshop support to manage the contract. The assessment of this criterion has resulted in the following ranking:

| Tenderer | Ranking |
|---|---|
| APC | 1 |
| Re Group | 1 |
| Cleanaway | 3 |
| *Talis | 4 |

*Talis did not achieve the City's minimum requirements for this criterion.

**Overall Qualitative Weighted Assessment and Ranking**

Tenderer's submissions were reviewed in accordance with the Procurement and Evaluation Plan. The overall assessment of qualitative weighted criteria resulted in the following ranking:

| Tenderer | Ranking |
|---|---|
| Cleanaway | 1 |
| Re Group | 2 |
| *Talis | 3 |
| APC | 4 |

*Talis did not meet the minimum requirements for one of the mandatory requirements, and did not proceed to the value for money assessment.

**Pricing for the Goods/Services/Works Offered**

An assessment was made to determine the ranking based on the lump sum pricing provided with the tender documentation.

Based on the information provided, tenderers are ranked as follows:

| Tenderer | Ranking |
|---|---|
| Re Group | 1 |
| Cleanaway | 2 |
| APC | 3 |

**Value for Money Assessment**

The combined assessment of Price vs Qualitative Scores resulted in the following tender ranking (highest to lowest).

| Tenderer | Ranking |
|---|---|
| Re Group | 1 |
| Cleanaway | 2 |
| APC | 3 |

**Overall Assessment and Comment**

The tender submission from Re Group satisfied the overall value for money assessment in accordance with the assessment criteria and weightings as detailed in the Procurement and Evaluation Plan and is therefore recommended as the successful

tenderer. Re Group's methodology and location make it the most efficient and cost effective respondent for conducting the audits.

**Consultation**

The Waste Services team consulted with the A/Manager Waste Services, the Coordinator Waste Services and the Coordinator Kerbside Operations as part of the process to develop the preferred methodology and ensure minimal interruption to daily operations.

**Statutory Compliance**

Tenders were invited in accordance with the requirements of Section 3.57 of the *Local Government Act 1995.* The tendering procedures and evaluation complied with the requirements of Part 4 of the *Local Government (Functions and General) Regulations 1996.*

**Strategic Implications**

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

*4 ~ A sustainable City that balances the relationship between urban growth and the environment*

*4.4 - Manage waste and its impacts*

**Risk Appetite Statement**

In pursuit of strategic objective goal 4, we will accept a Medium level of risk. The nature of the City being 'pro-growth' means that commercial opportunities will be explored in areas identified for development, potentially challenging perceptions of the City as an environmental steward.

**Enterprise Risk Management Considerations**

| Risk Title | Risk Rating | Accountability | Action Planning Option |
|---|---|---|---|
| 8.1.7 Lack of value for money responses from external contractors. | High | Manager Waste Services | Manage |
| 8.1.10 Waste not collected as scheduled / delays in service | High | Manager Waste Services | Manage |

**Financial and Performance Risk**

Financial Risk

The Waste Service Unit is satisfied that Re.Cycle (Canning Vale) Pty Ltd (Re Group) have the financial capacity to undertake the required services of the contract.

Performance Risk

Re.Cycle (Canning Vale) Pty Ltd (Re Group) has been managing the City's Commingled Recycling Processing tender well and has no history of notices of disputes and/or claims.

Independent reference checks have also indicated that the recommended tenderer has:

- *Solid working relationship.*
- *1 WHS Incident recorded – well managed, reported and corrective actions deployed.*
- *Developed a good working relationship and was in almost daily contact with us during our audit.*
- *Fully communicated with us from the time the contract was signed to the end of the waste audit.*

**Policy Implications**

Tenders were invited in accordance with the requirements of the City's Purchasing Policy.

**Financial (Budget) Implications**

The costs associated with the Waste Composition Audits are included in the Waste Reserve Operational Budget.

**Recommendation:**

**That the Chief Executive Officer, in accordance with Delegation 1.1.13 (Tenders for Goods and Services – Accepting, Clarifying and Rejecting Tenders; Minor Variation to Goods and Services Prior to Contract) of the Delegated Authority Register for the awarding of tenders ACCEPTS the tender submitted by Re.Cycle (Canning Vale) Pty Ltd (Re Group) for Tender 26040, the Provision of Waste Composition Audits, for a fixed lump sum of $298,920 (including option for wet hire truck) excluding GST, subject to appropriate funding availability, for the initial term of two (2) years, and at the CEO's discretion, to extend the contract for a further two (2) periods of twelve (12) months.**